

**CYNGOR CYMUNED YR YSTOG
CHURCHSTOKE COMMUNITY COUNCIL**

2 Rowes Terrace, Plough Bank, Montgomery, Powys. SY15 6QD

MINUTES of ANNUAL MEETING on Wednesday 25th May 2011
at Churchstoke Community Hall, 7.30 p.m.

1.0 Attendance, Apologies for Absence and Declarations of Members' Interests

Attendance: Cllr J Stelmasiak (Chairman), Cllr C S Fowles, Cllr M J Jones, Cllr D H Payne, Cllr I Philpott, Cllr D L Powell, Cllr P C Rigg.

The Chairman welcomed members of the public.

Apologies for Absence: Cllr B A Rowley, Cllr V E D Tudor.

Other Members Not Present: Cllr A Bedford, Cllr L D Owen.

Declarations of Members' interests: Members declared interests during the meeting as follows:

Agenda Number	Item	Councillor	Nature of Declaration
None			

2.0 Elections to Office – to receive nominations and to elect to office:

The following were elected to office unopposed:

2.1 Chairman: Cllr J Stelmasiak

2.2 Vice Chairman: Cllr C S Fowles

3.0 Election of Members to Committees – to confirm full council membership of committees:

Committees were confirmed as follows:

3.1 Planning Committee: all members of the council.

3.2 Green Grants Committee: all members of the council.

4.0 Election of Members to Special Responsibilities and as Representatives – to receive nominations and to elect to Special Responsibility and as Representatives:

The Chairman advised Members to consider whether they would be likely to encounter potential conflicts of interest that might arise during the year, which would prohibit participation if they were to be elected to positions of special responsibility or as representatives.

The following were elected as Members with Special Responsibility and as Representatives unopposed:

4.1 Special Responsibility: Democratic Governance and Organisation (x3)
Cllr C S Fowles
Cllr P C Rigg

Cllr J Stelmasiak

- 4.2 Special Responsibility: Allotments and Recreation Field (x3)
Cllr C S Fowles
Cllr P C Rigg
Cllr J Stelmasiak
- 4.3 Special Responsibility: Annual Budget Preparation Panel (x3)
Cllr D H Payne
Cllr D L Powell
Cllr J Stelmasiak
- 4.4 Special Responsibility: Cemetery (x1)
Cllr B A Rowley
- 4.5 Special Responsibility: Internal Audit and Finance (x1)
Cllr M J Jones
- 4.6 Special Responsibility: Personnel and Staffing (x1)
Cllr J Stelmasiak
- 4.7 Special Responsibility: Police Consultation and Liaison (x1)
Cllr J Stelmasiak
- 4.8 Special Responsibility: Web-Site (x1)
Cllr J Stelmasiak
- 4.9 Representative: One Voice Wales Mont. Area Committee (x1)
Cllr M J Jones
- 4.10 Representative: Churchstoke CP School Governors (x1)
Cllr V E D Tudor
- 4.11 Representative: Churchstoke Recreation Association (x1)
Cllr P C Rigg
- 4.12 Representative: Hyssington Village Hall Committee (x1)
Cllr V E D Tudor

5.0 Bank Mandate / Cheque Signatories (x4) – to appoint bank mandate and cheque signatories.

Bank mandate and cheque signatories were confirmed as follows: Chairman (Cllr J Stelmasiak), Vice-chairman (Cllr C S Fowles), Cllr B A Rowley and the Clerk.

6.0 Chairman's Allowance – to approve the level of Chairman's Allowance.

Chairman's Allowance was confirmed as follows: to continue at £75.00.

Meeting ended 7.45 p.m.