

**CYNGOR CYMUNED YR YSTOG**  
**CHURCHSTOKE COMMUNITY COUNCIL**  
 2 Rows Terrace, Plough Bank, Montgomery, Powys. SY15 6QD

**MINUTES of Meeting on Tuesday 17<sup>th</sup> December 2002**  
 at Churchstoke Community Hall, 7.30 p.m.

**1.0 Attendance** – Cllr D A Paterson (Chairman), Cllr Mrs B J Davies, Cllr M R K Davies, Cllr G C Hamer, Cllr M J Jones, Cllr D H Latimer, Cllr Miss B Madeley, Cllr D G Page

Apologies – Cllr Mrs S J Boundy, Cllr P Delves, Cllr R B Hockly

**2.0 Minutes of Meeting** of 26<sup>th</sup> November 2002 at Hyssington Village Hall were approved and signed as a correct record.

**3.0 Matters Arising for Information** from minutes of 26<sup>th</sup> November 2002 at Hyssington Village Hall.

3.1 (12.0 b) Dog Fouling

The Clerk reported on a reply from Powys CC Environmental Health Officer who states that CCC's concerns will be passed to the dog warden to investigate the situation

**4.0 Planning Matters**

4.1 Planning Appeals – notification (if any) of Planning Inspectorate Appeals

The Clerk reported on advance notification of planning appeals as follows –

Plan Ref.	Appeal Ref	Site	Date for responses
None	None		

4.2 Powys CC Site Inspection Panel – notification

The Clerk notified Members of the forthcoming site inspection panel visits as follows –

Ref.	Site	Description	Date & time	Action
M20020965	Land at Tyddyn, Old Churchstoke (grid ref328080 295250)	Change of use to form HGV operating centre 1 vehicle, and alterations to vehicular access	18/12/2002, 10:40 am	Chairman to attend

4.3 Powys CC Planning Committee 6<sup>th</sup> December 2002 – report

The Clerk reported formal notification from Powys CC as follows –

M20020261 – at Land adj. Lower Bank, Mellington – outline permission refused

4.4 Planning Applications/Notices for PCC Planning Committee 3<sup>rd</sup> Jan.2003 including –

All applications – Cllr G C Hamer declared a non-pecuniary interest as a member of Powys Planning Authority and refrained from voting.

M20021167 – Cllr M J Jones declared an interest in the application and left the meeting for this item.

Council resolved ‘to comment on applications as follows’ –

S = support, O = object, N = note

Ref.	Applicant	Site	Description	rec.
<i>New Plans</i>				
M20021080	Mrs F Evans, Meadow Place, Weston Road, White Grit	Pt Os 1174 Meadow Place, Weston Road, White Grit	Erection of temporary chalet bungalow & alterations to vehicular access	S*
M20021146	Mr G Moore, 28 Coalpit Hill, Talke, Stoke-on-Trent	Middle Alport, Churchstoke	Listed building consent for internal & external alterations	S
M20021147	Mr G Moore, 28 Coalpit Hill, Talke, Stoke-on-Trent	Middle Alport, Churchstoke	2 temporary residential caravans with new driveway & sewerage treatment plant	S
M20021163	Mr E E Davies, Lower Weeg, Dolfor	Land adj. Ivy House, Churchstoke	Conversion of barn to dwelling, new vehicular access & septic tank (outline)	S
M20021167	Mr B J Jones, Moat Farm, Bishops Moat	Pt OS 3468 Moat Farm, Bishops Moat	Erection of 2 detached timber chalets with septic tank & alterations to access	S

\***M20021080** – Members supported the application, conditional on occupancy under Section 106 local needs.

Action – Clerk to process

## 5.0 Correspondence – to consider items of general correspondence

### 5.1 Welsh Assembly Government – Head of Rural Policy

Re – Rural Community Action Programme

Copy of document for element 1 of the programme, regarding grant schemes for rural community partnerships for 1<sup>st</sup> April 2003 – 31<sup>st</sup> March 2006. Applications to be made by 21<sup>st</sup> February 2003. Passed to Chairman.

### 5.2 Powys Community Leadership Initiative

Re – Publicity Material & Application Forms

Leaflet information on the initiative to involve young people on community activity.

Passed to Cllr B J Davies.

### 5.3 Dyfed Powys Health Authority

Re – Annual Report 2000-2001

Copy of the report. Tabled.

### 5.4 South Montgomeryshire Volunteer Bureau – Manager

Re – WCVA Manifesto “Civil Society, Civil Space”

Informing of the launch of the manifesto for voluntary action in the community, and an invitation to attend at Carno Community Centre, Monday 13<sup>th</sup> January 2003, 7:30 pm.  
Passed to Cllr B Madeley.

**6.0 Freedom of Information Act 2000** – to resolve on adoption of a Publication Scheme  
The Chairman reminded Members of the requirement to adopt a Publication Scheme (under the **Freedom of Information Act 2000**) by 31<sup>st</sup> December and recommended adoption of the model ‘core classes’ scheme.

Proposed by Cllr M J Jones and agreed unanimously

***‘The Freedom of Information Act 2000 – Publication Schemes***

*Churchstoke Community Council has considered the need to adopt and maintain a publication scheme in accordance with Section 20 of the Act and is*

*RESOLVED that the Council adopt the Model Scheme for Local Councils – Core Classes Only’.*

Action – Clerk to process

**7.0 Items of Maintenance**

7.1 Litter Bin, Castle Road – to approve and resolve on purchase of litterbin

The Clerk reminded Members of their wish to install a litterbin at Castle Road seat. Enquiries indicate approximate costs in the region of £185.00. Powys CC will undertake emptying.

Proposed by Cllr B J Davies and agreed unanimously ‘*to purchase & install a litter bin at the Castle Road seat*’.

Action – Clerk to process

7.2 Tree Pruning, Churchstoke – to approve & resolve on tree pruning at Churchstoke

The Clerk reminded Members of their wish to trim trees in and around Churchstoke village, and of likely costs. Powys CC has now granted planning permission for trees within the conservation area. Pruning back from the cables by Aquilla is still awaited.

**8.0 Access & Fencing at The Willows** – to discuss access arrangements & repairs

The Clerk reminded Members of their concerns regarding access to The Willows and the condition of the fence. Pruning back from the cables by Aquilla is still awaited.

**9.0 Community Strategy** – to report on Powys CC ‘Community Strategy’ event

The Chairman & Cllr B Madeley reported on their attendance at the event hosted by Powys CC to discuss a future Community Strategy. Members were informed of the prospective involvement of individuals and organisations in the strategy partnerships which will be introduced by 2004.

**10.0 BMX Cycle Facility** – progress report

The Chairman recapped on the situation regarding lack of progress with the fencing adjacent to the school field. Cllr B J Davies agreed to seek alternative contractor to undertake the work without undue delay.

Action – Cllr B J Davies

### 11.0 Car Park Resurfacing – report

The Clerk reported on progress with funding enquiries. Powys CC (Education) is able to contribute £3,000 in view of the use of the car park by the school. Further enquiries remain outstanding by Powys CC Economic & Community Regeneration Directorate.

### 12.0 Financial Report

#### 12.1 Financial Accounts & Audit for Financial Year 2001-2002 – report

The Clerk reported that CCC has recently received the audit details for 2001-2002 accounts. The audit date is set for 17<sup>th</sup> February 2003.

Action – Clerk to process

#### 12.2 Financial Year 2003-2004 Budget – appeals for financial assistance

The Clerk reported on recent letters of appeal as follows,

- The Shropshire & Mid Wales Hospice

#### 12.3 Financial Year 2003-2004 Budget – working party 2<sup>nd</sup> draft budget report

The Clerk reported for the working party and presented 2<sup>nd</sup> draft of the 2003-2004 budget, and informed Members of the Powys CC Recreation Concurrent funding (45%). Members discussed the possibility of undertaking the Car Park scheme in 2 phases in view of costs.

Action – Clerk to enquire

The budget will be re-presented for further discussion and adoption at the January meeting.

Action – on Jan. agenda

#### 12.4 Items received since last meeting – report

The Clerk reported on income received since the last meeting as follows,

Payer	Description	£
M & G	Charibond interest Aug-Oct 2002	1.90
E J Humphreys	Overpayment of back-pay at Oct meeting	9.79

#### 12.5 Items for payment this meeting – including as follows

Members resolved ‘to authorise items for payment as follows’,

cheque	Payee	Description	£
173	Hyssington Village Hall	Room hire Nov 2002	7.50
174	Severn Media Group	Annual web-site hosting & regist’n	146.88
St.Ord	E J Humphreys	Clerk’s salary Dec 2002	251.55

Action – Clerk to process

#### 12.6 Consolidated balances at 17<sup>th</sup> December 2002 after sweep, receipts & payments

The Clerk reported on gross, ring-fenced funds, and net available balances as follows,

	reserve account £	current account £
gross balances	20,687.95	594.07
less ring-fenced funds	8,955.14	0.00
net balances available	11,732.81	594.07

### 13.0 Powys County Council and Highways Reports

#### 13.1 Highways report from Powys CC to CCC

The Clerk reported on a letter of acknowledgement from Powys CC regarding,

- a) Bagbury Lane – road surface still in an atrocious condition and in desperately need of attention
- b) Woodgate corner – road surface still in need of repairs

#### 13.2 Highways report from CCC to Powys CC

- a) Cllr G C Hamer – access road to Great Weston small holdings – drainage & general maintenance problems needing attention
- b) Cllr M R K Davies – Wernddu Lane – potholes along the lane particularly at the cemetery

Action – Clerk to write

#### 14.0 Chairman's Announcements & Date Next Meeting

- a) Chairman – reported that the new signs requested by CCC for 'Hall Bank leading to Green Lane' and for 'Green Lane' are now in place. On behalf of CCC the Chairman acknowledged the efforts of and thanked Cllr R B Hockly for requesting the signs and, together with the Clerk, for arranging and pursuing the matters with Powys CC.
- b) Cllr D G Page – reported that the Jubilee Oak has been planted by the WI, but in the wrong location

Action – Cllr D G Page

- c) Chairman – wished all Members and the residents of Churchstoke and Hyssington a "VERY MERRY CHRISTMAS AND HAPPY NEW YEAR".

Next Meeting – Tuesday 28<sup>th</sup> January 2003, 7:30 p.m. **at Churchstoke**

Meeting ended 9:20 p.m.