

**CYNGOR CYMUNED YR YSTOG**  
**CHURCHSTOKE COMMUNITY COUNCIL**  
2 Rowes Terrace, Plough Bank, Montgomery, Powys. SY15 6QD

**MINUTES of Meeting on Wednesday 23<sup>rd</sup> March 2005**  
at Churchstoke Community Hall, 7.30 p.m.

**1.0 Attendance** – Cllr E Evans (Vice-chairman), Cllr G F Griffiths, Cllr Mrs P J Jones, Cllr D A Paterson, Cllr D L Powell, Cllr Mrs B A Rowley, Cllr Mrs A R Stephens.

Apologies – Cllr Mrs B J Davies (Chairman), Cllr G C Hamer, Cllr M J Jones

The Chairman welcomed members of the public.

**2.0 Minutes of Meetings** – to approve and sign the minutes of 23<sup>rd</sup> February 2005 at Churchstoke Community Hall, as a correct record.

The minutes of the meeting of 23<sup>rd</sup> February were approved and signed as a correct record.

**3.0 Matters Arising for Information** – to report matters for information from minutes of 23<sup>rd</sup> February 2005 at Churchstoke Community Hall.

**3.1 (5.2) Spring Liaison meeting 2005**

The Clerk reported on attendance, with the Chairman, at the Spring Liaison meeting. The meeting was extremely well attended by both Town & Community Councils and by Powys CC Members and Officers. Subjects discussed were,

- Powys CC Budget 2005-2006 – presentation
- Freedom of Information – update on current position
- Retention & Destruction of Records – presentation
- Communications between Town & Community Councils and Powys CC – discussions
- Town & Community Council – specific items.

**3.2 (5.3) Training for Clerks on Members' Code of Conduct**

The Clerk reported on attendance at the training session. The session provided a valuable refresher on the Code of Conduct from its origins and principles through to declarations of interests, dispensations, public registers, gifts & hospitality, and the regulatory mechanism.

**3.3 (5.5) Statutory Rights on Consultation for Community & Town Councils in Wales**

The Clerk reported on research into, and distributed a list of, consultations received by CCC in the last two years. Members were asked to consider whether they thought it appropriate to have been consulted on these items and to bring forward other items on which they would have wished to have been consulted.

Action – for April agenda

**3.4 (12.2b) Felling of the Horse Chestnut tree on Hall Bank adj. Maes Chwarae**

The Clerk reported on a reply from the Powys CC Planning Office that the tree was included in TPO 46 (28/05/1992). Inspection by landscape officers revealed that the tree was diseased and permission was granted for felling provided a replacement was planted. The Clerk confirmed that CCC had not been consulted on the felling despite the TPO, in contrast to felling of a Lime Tree under the same TPO in August 2000. Members agreed

to ask the Clerk to write to Powys CC to point out that it would have wished to have been consulted.

Action – Clerk to write

#### 4.0 Planning Matters

##### 4.1 Planning Appeals – notifications/reports (if any) of Planning Inspectorate Appeals

The Clerk reported on notification of planning appeals decision as follows –

Plan Ref.	Appeal Ref	Site	Planning Inspectorate Decision
None	None		

##### 4.2 Powys CC Site Inspection Panel – notifications/reports (if any) of Site Inspection Panel

The Chairman reported on attendance at site inspection panel visits as follows –

Ref.	Site	Description	Date & time
None	None		

##### 4.3 Powys CC Planning Service Decisions – to report recent Powys CC planning decisions

The Clerk reported formal notification of planning decisions by Powys CC as follows –

Ref.	Site	Powys CC Planning Decision
M20050061	Three Ashes, Old Churchstoke	Full planning permission granted

Cllr A R Stephens joined the meeting at this point.

##### 4.4 Planning Specific Correspondence – to receive and resolve on correspondence (if any)

###### 4.1 Powys County Council – Planning Liaison Officer

Re – Planning Liaison meeting 14<sup>th</sup> April

Invitation for up to 2 representatives plus Clerk to attend a Planning Liaison Meeting, Thursday 14<sup>th</sup> April, 6:00pm, at Neuadd Maldwyn, Welshpool. The agenda will include, Planning & Enforcement Policies with open forum discussion.

Action – Chairman,

Cllr P J Jones & Clerk to attend

##### 4.5 Planning Applications/Notices – to receive and resolve responses to consultations by Powys CC including –

RESOLVED *‘to respond to consultation on applications as follows’* –

S = support, O = object, N = note,

Ref.	Applicant	Site	Description	rec.
<i>New Plans</i>				
M20050182	Mr W E Davenport, Marmian Cottage, Hall Bank, Churchstoke	Land adj. Marmian Cottage, Hall Bank, Churchstoke	Erection of dwelling & formation of vehicular access (Outline Application)	S*
M20050223	Mr & Mrs Boundy, Hyssington Farm, Hyssington	Land adj. Hyssington Farm, Hyssington	Erection of 3 dwellings with garages (resubmission of M20031180)	S
M20050239	Mr M Prowse, Oak Cottage, Old Churchstoke	Oak Cottage, Old Churchstoke	Erection of single storey extension	S*

\***M20050182** – CCC supported the application subject to concerns regarding the entrance onto Hall Bank being in close proximity to other entrances, and also more general concerns apropos the narrowness of the road at the entrance point.

\***M20050239** – CCC supported the application and recommended rendering of the concrete block construction for reasons of being more in keeping with the rest of the property.

Action – Clerk to process

## **5.0 Correspondence** – to receive items of general correspondence

### 5.1 Powys County Council – Head of Recreation & Countryside Services

Re – Draft Strategy for Sport, Leisure & Recreation 2005-2010

Copy of the draft strategy document for consultation. Responses welcomed by 15<sup>th</sup> April.

Passed for circulation to Cllr E Evans, Cllr D L Powell, Cllr P J Jones

Action – for April agenda

### 5.2 Welsh Assembly Government – Acting Head, Local Government Modernisation Division

Re – Burial Ground Survey in England & Wales

Notification that, following the Home Office consultation on burial law and policy, a survey of burial grounds in England & Wales is being undertaken. Replies to be submitted by end of March. Noted.

Action – Clerk to process

### 5.3 Welsh Assembly Government – Acting Head, Local Government Modernisation Division

Re – Local Government Partnership Scheme Annual Report 2003-2004

Copy of the Annual Report 2003-2004. Passed to Cllr E Evans.

### 5.4 Welsh Assembly Government – Sue Essex AM

Re – WAG spending plans 2005-2008

Notification that spending plans 2005-2008 have been approved by the National Assembly for Wales, and enclosing leaflets summarising the plans. Noted.

### 5.5 Countryside Council for Wales – Access & Recreation Officer

Re – Countryside & Rights of Way Act 2000 issue of Conclusive Map

Notification of conclusion of the mapping of Open Country and Registered Common Land as required by Countryside & Rights of Way Act 2000, and of the issue of conclusive maps Montgomeryshire (except Berwyn), Radnorshire & Brecknockshire, along with a copy of the maps. Noted.

### 5.6 Nacro Cymru – Communications Manager

Re – Crime & Disorder Reduction – A Practical Guide for Town & Community Councils

Copies of NACRO Cymru publication booklets ‘A Practical Guide for Town & Community Councils’ outlining some of the community safety issues which Town & Community Councils might consider when exercising powers or delivery services. Noted.

### 5.7 Various other correspondence

- a) Calor Village of the year – publicity for the 2005 Village of the Year competition. Tabled.

## **6.0 One Voice Wales, Guidance Notes** – to receive guidance notes/correspondence on,

### 6.1 Montgomeryshire Area Committee

Copy of minutes of Montgomeryshire Area Committee, 17<sup>th</sup> February 2005. Noted.

### 6.2 Freedom of Information Act and the affect on community councils – half-day seminars

Notice that the seminars have been postponed due to lack of bookings. Noted.

### 6.3 Recreation Field Guidance Notes

Copies of guidance notes on

- Nuisance (topic note 30)
- Landowners Liabilities & Obligations (topic note 51)
- Private Access to recreation grounds (topic note 6)

Members noted that these might be particularly useful to the working group looking at Regulation of Use of Recreation Field. The Clerk reported that the notes had already been circulated to the group.

### 7.0 Application for Public Entertainment Licences – to receive and resolve a response to consultation by Powys CC on application at Churchstoke Community Hall.

The Clerk reported on consultation by Powys CC on an application for a Public Entertainment Licence,

at	Churchstoke Community Hall
applicant	Mrs B J Davies (Churchstoke Recreation Association)
dates	1 <sup>st</sup> Feb 2005 – 31 <sup>st</sup> Jan 2006

RESOLVED that '*CCC has no objection to the granting of the licence*'.

Action – Clerk to process

### 8.0 Community Plan – to receive progress report from working group

The Clerk reported that the working party has not met in March.

Action – for working party

### 9.0 Churchstoke Recreation Field, Guidelines for Usage – to receive progress report from working group

The working party is yet to meet. The Clerk has circulated guidance notes from One Voice Wales and examples from other nearby councils.

Action – for working party

### 10.0 Grass-cutting & Grounds Maintenance 2005-06 – to open tenders & award contract

The Clerk reported that 2 tenders have been received. The tenders were opened and it was

RESOLVED '*to accept the tender of G F & M Astley Landscapes*'.

Action – Clerk to process

### 11.0 Playground Inspections – to receive the reports of the March 2005 inspections

The Clerk reported that the RoSPA inspections were undertaken 6<sup>th</sup> March 2005, at Cae Camlad and at the BMX area, and that that CCC is awaiting the formal report.

### 12.0 Financial Report

#### 12.1 Annual Investment Strategy 2005-2006 – to receive & adopt the strategy

The Clerk presented the Annual Investment Strategy 2005-2006, prepared according to Welsh Assembly statutory guidance.

RESOLVED *'to accept and adopt the Annual Investment Strategy 2005-2006 as presented'*.

Action – Clerk to process

#### 12.2 Clerks' National Pay Agreement 2005-2006 – to report for information

The Clerk reported for information on the National Pay Agreement relating to 2005-2006.

RESOLVED to *'to amend the standing order to the new agreed levels from 1<sup>st</sup> April 2005'*.

Action – Clerk to process

#### 12.3 Annual Budget 2005-2006 – to receive notification of Cemetery Grant

The Clerk reported on notification of the level of Cemetery Grant from Powys CC of £750. Members noted that this is approx £50 less than anticipated in the Annual Budget.

#### 12.4 Items received since last meeting – to report.

The Clerk reported on income received since the last meeting as follows,

Payer	Description	£
M&G Investments	Charibond dividend Nov'04-Jan'05	1.90
	Allotment No.1 rent 2004-2005	25.00

#### 12.5 Items for payment this meeting – to authorise items for payment, including as follows, RESOLVED *'to authorise items for payment as follows'*,

cheque	Payee	Description	£
282	Powys County Council	Field aeration (1 session) 2004-05	72.57
283	Colley Construction	Works at BMX area	1,374.75
284	E J Humphreys	BT Openworld calls Oct-Dec 2004	3.07
St.Ord	E J Humphreys	Clerk's salary March 2005	305.73

Action – Clerk to process

#### 12.6 Consolidated balances at 23<sup>rd</sup> Mar. 2005 after sweep, receipts & payments – to report

The Clerk reported on gross, ring-fenced funds, & net available balances as follows,

	Reserve account £	Current account £
Gross balances	14,146.39	500.00
Less ring-fenced funds	3,545.44	0.00
Net balances available	10,600.95	500.00

### 13.0 Powys County Council and Highways Reports

#### 13.1 Highways report from Powys CC to CCC – to report items from Powys CC

The Clerk reported on letter of intention to investigate/deal with issues from Powys CC regarding,

- a) Cae Camlad – street lights out of action opposite the playground and a need to check/clarification the boundary of the highway at that same spot, as there appears to be encroachment onto the highway by new development. Members noted that lighting is now in place

- b) C2009 Llanerch to Ivy House – breakdown of the edge of carriageway, resulting risk of damage to vehicles and especially a danger to cyclists/motorcyclists. Cllr D A Paterson reported that repair work has been done
- c) Sunnybank to Whym road (at junction of Pentrecwm and Banks Head bridleway) – evidence of fly-tipping

#### 13.2 Highways report from CCC to Powys CC – to report items to Powys CC

- a) Cllr A R Stephens – Priestweston, on road from Old Churchstoke – pothole  
Action – Clerk to write to Shrop CC
- b) Cllr D A Paterson – Hyssington, in front of Old Post Office – pothole
- c) Cllr D A Paterson – Hyssington, on lane to Church – 2 areas of edge breakdown
- d) Cllr B A Rowley – Cae Camlad, outside Nos. 20 & 22 – pothole  
Action – Clerk to write to PCC (b)-(d)
- e) Cllr G Griffiths – Hall Bank – continued obstruction by parked cars at foot of Hall bank. The Clerk reported that Mid Wales HA had replied to CCC explaining that it had already written to all tenants on several occasions. MWAHA suggests that CCC might consider contacting either Powys CC to request parking restrictions, or to the police.

Action – Clerk to write to PCC

#### 14.0 Chairman's Announcements & Dates of next meetings

- a) Clerk – reminded Members that the 2005 round of Green Grants Awards is to begin, with applications to be submitted to the council by 31<sup>st</sup> May. Notices were distributed for notice boards. Applications forms are available on request or can be downloaded from the CCC website at [www.churchstoke.org](http://www.churchstoke.org)
- b) Vice-chairman – reported on a letter from a schoolteacher regarding dog nuisance on the recreation field  
Action – for April agenda
- c) Cllr D L Powell – reported that the football pitch had been rolled and that the football club thanked CCC for granting permission to do so.

Next meeting –

Wednesday 27<sup>th</sup> April 2005, 7:30 p.m. at Hyssington

Meeting ended 8:45 p.m.