

**CYNGOR CYMUNED YR YSTOG**  
**CHURCHSTOKE COMMUNITY COUNCIL**  
 2 Rows Terrace, Plough Bank, Montgomery, Powys. SY15 6QD

**MINUTES of Meeting on Wednesday 23<sup>rd</sup> December 2009**  
 at Churchstoke Community Hall at 7.30 p.m.

**1.0 Attendance, Apologies and Declarations of Members' Interests**

Attendance: Cllr K H J Dowbiggin, Cllr S V Griffiths, Cllr M J Jones, Cllr D H Payne, Cllr I Philpott, Cllr P C Rigg, Cllr B A Rowley.

In the absence of the Chairman, and the Vice-Chairman, Cllr M J Jones was elected as Chair for this meeting.

Apologies for Absence: Cllr D L Powell (Chairman), Cllr J Stelmasiak (Vice-Chairman), Cllr C S Fowles, Cllr V E D Tudor.

**RESOLVED** *'In view of the adverse prevailing snow conditions and in the interests of travel and safety, this meeting will be curtailed and business restricted to agenda items as follows:*

- *4.5 Planning Applications/Notices*
- *10.0 Financial Report (except 10.2 appeals for financial assistance)*
- *13.0 Correspondence (those items which require immediate attention)*
- *14.0 Chairman's Announcements & Date of Next Meeting.*

*All other agenda items will be deferred and carried forward to the January 2010 meeting'.*

Declarations of Members' interests: Members declared interests during the meeting as follows:

Agenda Number	Item	Councillor	Nature of Declaration
4.5	Planning Applications	M J Jones	Personal not Prejudicial Interest as a Member of Powys CC Planning Committee

**4.5 Planning Applications/Notices** – to receive & resolve responses to consultations by Powys CC including –

Declarations of Members' interests

- Cllr M J Jones: previously declared a Personal not Prejudicial Interest as a Member of Powys CC Planning Committee.

**RESOLVED** *'CCC responds to planning consultations as follows:'*

Ref.	Applicant	Site	Description	rec.
P20091240	Mr Simon Cain, Hurdley Hall, Hurdley	Hurdley Hall, Hurdley	Listed building consent to raise lean-to roof, construction of timber decking & glazed balustrade, alterations & rebuilding of lean-to walls, installation of roof lights,	S

			replacement of external door & windows, construction of new window & internal alterations	
P20091257	Mr & Mrs D Gricmanis, The Fold, White Grit	The Fold, White Grit	Erection of 2 storey extension & alterations to the dwelling (resubmission)	S
P20091326	Mr R S & Mrs M A Kinsey, Upper Aldress, Old Churchstoke	Upper Aldress, Old Churchstoke	Erection of 2 storey extension & single storey attached garage	S

Action – Clerk to process

### 10.0 Financial Report: (except 10.2 appeals for financial assistance)

10.1 Financial Year 2008-2009 – to report and approve conclusion of external audit (previously circulated).

The Clerk reported on conclusion of external audit for financial year 2008-2009, and that there are no matters raised by the auditor. The ‘Notice of Completion of Audit’ and Annual Return will be displayed on notice boards and the web site for a period of 14 days.

**RESOLVED** ‘CCC approves and accepts the Annual Return following completion of external audit’.

Action – Clerk to process

10.3 Financial Year 2010-2011 – to receive 2<sup>nd</sup> draft annual budget (previously circulated).

The Clerk reported on the 2<sup>nd</sup> draft budget 2010-2011, with notification from Powys CC of figures for the Council Tax Base, Recreation Grant and Cemetery Grant, and that it will be re-presented for final discussion and adoption at the January meeting.

Action – for January agenda

Cllr M J Jones thanked the Clerk for the detailed work in preparation of the draft budget.

10.4 Items received since last meeting – to report.

The Clerk reported on income received since the last meeting as follows:

Payer	Description	£
SLCC	Training bursary 2009-10	37.50
Powys CC	Waste recycling proceeds Jul-Sep 2009	557.64
M&G	Charibond dividend Aug-Oct 2009	1.90

10.5 Items for payment – to report and resolve to approve items for payment as follows:

**RESOLVED** ‘CCC authorises payments as follows’:

Chq	Payee	Description	£ex vat	£vat	£inc vat
To authorise items for payment this meeting:					
535	Churchstoke Rec Asoc	Room hire Jul-Oct’09	30.60	0.00	30.60
536	Hyssington Vill Hall	Room hire Apr-Nov’09	100.00	0.00	100.00
537	Soc Loc. Council Clerks	Subscriptions 2010	95.00	0.00	95.00
538	GF & M Astley Landscp.	Grass cutting 2009-10	3,395.00	509.25	3,904.25
539	BDO LLP	External audit 2008-09	160.00	24.00	184.00
540	E J Humphreys	Admin exp.Jun-Sep’09	204.48	0.00	204.48

Total to authorise for payment this meeting			3,985.08	533.25	4,518.33
To report items previously authorised to be paid by direct debit or standing order:					
SO	E J Humphreys	Clerk's salary Dec'09	387.70	0.00	387.70
DD	Public Wks Loan Board	Instal no.14 loan 487805	1,169.08	0.00	1,169.08
Total previously authorised to be paid by d.deb. or st.ord.			1,556.78	0.00	1,556.78
Grand total for payment this meeting			5,541.86	533.25	6,075.11

Action – Clerk to process

10.6 Consolidated balances at 23<sup>rd</sup> Dec 2009 after sweep, receipts & payments – to report.

The Clerk reported on gross, ring-fenced funds, & net available balances as follows:

Item	Reserve account £	Current account £
Gross balances	27,352.20	500.00
Less ring-fenced funds	6,503.57	0.00
Net balances available	20,848.63	500.00

**13.0 Correspondence** – to receive other items of general correspondence (those items which require immediate attention)

13.1 Powys CC – Local Housing Market Assessment Group

Re: Consultation on Local Housing Market Assessment (LHMA)

Council received notice that Powys CC has commissioned Glyndwr University to undertake a LHMA to help inform the preparation of the Local Development Plan and future reviews of housing strategy. The draft LHMA is available for viewing on the Internet at:

[www.powys.gov.uk/index.php?id=124](http://www.powys.gov.uk/index.php?id=124) and

[www.powys.gov.uk/housing](http://www.powys.gov.uk/housing) then “Strategy and Policy”.

Comments are welcomed by 4<sup>th</sup> January 2010. The Clerk circulated the response questionnaire and Cllr M J Jones asked Members to channel responses via the Clerk.

13.2 Public Services Ombudsman for Wales – The Ombudsman

Re: Code of Conduct Draft Guidance

Council received notice and consultation on the draft statutory guidance following extensive consultation with monitoring officers earlier in 2009. Final guidance is to be published March 2010, and comments on the draft are welcomed by 12<sup>th</sup> February 2010.

Action – Clerk to circulate to Members  
& for January agenda

**14.0 Chairman's Announcements & Date of Next Meeting**

- a) Clerk – reported that the contractor commissioned for the tree work at the cemetery, has indicated that he will begin work early in January
- b) Cllr M J Jones (meeting Chairman) – wished all Members and residents within the community council area a “VERY MERRY CHRISTMAS, AND A PROSPEROUS AND HEALTHY NEW YEAR”.

Next business meeting: Wednesday 27<sup>th</sup> January 2010, 7:30 p.m. at Churchstoke

Meeting ended – 8.12 p.m.