

CYNGOR CYMUNED YR YSTOG
CHURCHSTOKE COMMUNITY COUNCIL
 2 Rows Terrace, Plough Bank, Montgomery, Powys. SY15 6QD

MINUTES of Meeting on Wednesday 25th November 2009
 at Hyssington Village Hall at 7.30 p.m.

1.0 Attendance, Apologies and Declarations of Members' Interests

Attendance: Cllr D L Powell (Chairman), Cllr C S Fowles, Cllr S V Griffiths, Cllr M J Jones, Cllr L D Owen, Cllr I Philpott, Cllr J Stelmasiak, Cllr V E D Tudor.

Apologies for Absence: Cllr K H J Dowbiggin, Cllr D H Payne, Cllr P C Rigg, Cllr B A Rowley.

Declarations of Members' interests: Members declared interests during the meeting as follows:

| Agenda Number | Item | Councillor | Nature of Declaration |
|---------------|-----------------------------|---------------|---|
| 5.0 to 5.6 | Planning Applications | M J Jones | Personal not Prejudicial Interest as a Member of Powys CC Planning Committee |
| 5.4 | Planning Applications | I Philpott | Personal and Prejudicial Interest in application P20091225 |
| 8.0 | Village Green at Hyssington | M J Jones | Personal not Prejudicial Interest as a Member of Powys CC Rights of Way Committee |
| 11.0 | Churchstoke Football Club | M J Jones | Personal not Prejudicial Interest as a Member of Powys CC Planning Committee |
| 11.0 | Churchstoke Football Club | S V Griffiths | Personal and Prejudicial Interest as trainer of the football club |

2.0 Guests: Shropshire Hills AONB Partnership – to receive officers from the Partnership to hear proposals for a Corndon Hills Partnership Scheme

The Chairman welcomed Ms Clare Fildes, Shropshire Hills AONB Partnership, to the meeting.

Ms Fildes described the background and purpose of a proposed Stiperstones – Corndon Landscape Partnership Scheme, and what it could mean for the Churchstoke CC area.

Topics highlighted included:

- A definition and status of the 47 Areas of Outstanding Natural Beauty (AONB) in England, Wales and Northern Ireland
- The purpose of AONBs being to conserve and enhance the natural beauty (inc, geology, landscape, cultural heritage, history, water, tranquillity, taking into account the needs of agriculture, forestry, rural industries, and the economic and social needs of local communities
- The extent of the Shropshire Hills AONB (not extending into Powys although it need not be constrained by geographical boundaries)

- The management structure and membership of the Partnership
- The proposed landscapes partnership of Stiperstones and Corndon
- The rich features of the area inc. bronze age , iron age and roman sites, listed buildings, medieval mottes, natural features, SSSIs, Nature Reserves, habitats, regionally importance geological sites, and wildlife sites
- Long term funding grants available under a Landscape Partnership Scheme
- Benefit outcomes which could be expected under a scheme inc. conservation/restoration, community participation in local heritage, access to and learning about the area, and training in local heritage skills
- Examples of other schemes
- Potential benefits for CCC area
- How CCC could be involved
- Some of the next steps, with funding for a full time officer running to 2013.

Members agreed that the concept could have considerable potential benefit for CCC area, and agreed to explore the proposal further with the Shropshire Hills AONB Partnership.

RESOLVED *‘Cllr S V Griffiths will represent CCC on the steering group and the partnership will hold an open meeting in Hyssington in the Spring with the purpose of gauging the degree of public interest in establishing a formal partnership’.*

Action – Cllr S V Griffiths

The Chairman thanked Ms Fildes for attending the meeting and informing and encouraging the interest of Members in the potential of a Landscape Scheme.

3.0 Minutes of Meetings – to approve and sign the minutes of business meeting 28th October 2009 at Churchstoke Community Hall, as a correct record.

The minutes of the meeting on 28th October 2009 were approved and signed as a correct record.

4.0 Matters Arising from Minutes for Information – to report matters for information from minutes of business meeting 28th October 2009 at Churchstoke Community Hall.

None.

5.0 Planning Matters:

Declarations of Members’ interests

- Cllr M J Jones: items 5.0 to 5.6 inclusive – declared a Personal not Prejudicial Interest as a Member of Powys CC Planning Committee.

5.1 Planning Specific Correspondence – to receive planning specific correspondence (if any)

5.1.1 Planning Liaison Officer

Re: Autumn Planning Liaison meeting

Council received an invitation for representatives to attend the Powys CC Town & Community Council Autumn Liaison Meeting Wednesday 2nd December, 6.30 for 7.00pm, at Neuadd Maldwyn, Welshpool. Replies are welcome by 25th November.

Action – Vice-Chairman, Cllr C S Fowles,
Cllr S V Griffiths & Clerk to attend

5.2 Powys CC Planning Determinations – to report recent Powys CC planning determinations

The Clerk reported notification of planning determinations by Powys CC as follows:

| Ref. | Site | Powys CC Planning Decision |
|-----------|------------------------------|----------------------------------|
| P20090923 | Clive House, White Grit | Full planning permission granted |
| P20090989 | Camlad View, Old Churchstoke | Full planning permission refused |

5.3 Planning Appeals – to receive and resolve responses to notifications/reports (if any) of Planning Inspectorate Appeals

The Clerk reported on notification of planning appeals/decision as follows:

| Plan Ref. | Appeal Ref | Site |
|-----------|------------|------|
| None | | |

5.4 Planning Applications/Notices – to receive and resolve responses to consultations by Powys CC including –

Declarations of Members' interests

- Cllr I Philpott: P20091225 – previously declared a Personal and Prejudicial Interest and left the meeting for this item.

RESOLVED '*CCC responds to planning consultations as follows:*'

| Ref. | Applicant | Site | Description | rec. |
|-----------|---|----------------------------------|---|------|
| P20091205 | Mr P Morgan, Blue Barn Farm, Churchstoke | Blue Barn Farm, Churchstoke | Siting of static caravan for ancillary use in connection with Blue Barn Farm (1 year temporary) | S |
| P20091225 | Mr Barry Wilson, 9 Mellington Hall, Churchstoke | Land op. Clive House, White Grit | Erection of dwelling formation of vehicular access & installation of sewerage treatment plant (outline) | S |

Action – Clerk to process

5.5 Planning Enforcement Appeals – notifications/reports (if any) of Planning Inspectorate Enforcement Appeals.

The Clerk reported on notification of planning enforcement appeals/decision as follows:

| Ref. | Site | Description |
|------|------|-------------|
| None | | |

5.6 Planning Enforcement – to report on planning enforcement matters within the community.

The Chairman invited Members to bring forward planning enforcement matters for discussion. Members discussed enforcement matters as follows –

| Ref | Site | Description |
|------|------|-------------|
| None | | |

6.0 One Voice Wales / Society of Local Council Clerks, Guidance Notes – to receive reports of AGM / conference / area meetings / guidance notes / correspondence.

6.1 One Voice Wales – National Training Programme

The Clerk reported that due to adverse weather conditions, the training session on 18th November was postponed. The Clerk also reported that bursaries have been applied for and confirmation of bursary has been received from SLCC.

6.2 Society of Local Council Clerks – Training

CCC received reminder of the bursary for 2009-10 up to maximum £100, and notice that trainers in Wales will be deployed to train Clerks through the Working With Your Council (WWYC) course, which forms the bases for the basic all-round CiLCA (Wales) qualification. Members supported the Clerk in seeking CiLCA qualification in 2010-11.

7.0 Allotments – to receive status report.

The Clerk reported that the task group has received pre-application draft maps, and that the task group will review the maps and comment to the agent if necessary.

Action – Allotments task group

8.0 Village Green at Hyssington – to receive status report.

Declarations of Members' interests

- Cllr M J Jones: declared a Personal not Prejudicial Interest as a Member of Powys CC Rights of Way Committee.

The Clerk reported for the task group meeting to re-energise the project. The group reviewed the application process, agreed to inform the public by way of notice boards (as opposed to individual mail shot), that new large-scale maps will be obtained to accompany the application form, that sworn evidence is preferred by Powys CC, and to proceed with the application.

Action – Village Green task group

9.0 Consultation by Powys CC: Proposed Changes in Allocation of Funding of Community Centres & Village Halls – to report on consultation meeting with Powys CC regarding proposed changes to funding formula. (Cllr P C Rigg & Cllr V E D Tudor).

Cllr V E D Tudor reported on representing CCC with Cllr P C Rigg at the meeting. Cllr C S Fowles also attended.

The meeting was extremely well attended and Powys CC officers described the proposed new allocation formula for April 2010. The feeling of the meeting was one of great concern at the probable loss of grant to some halls and the adverse affects on sustainability of halls. The Powys CC team will be taking back the views of the meeting to review the proposals.

The Chairman thanked Cllr Tudor, Cllr Rigg and Cllr Fowles for attending and reporting back on an important matter for the future of halls in CCC area.

10.0 Consultation by Dyfed Powys Police Authority on Annual Policing Plan 2010-2013– to resolve on local policing priorities (previously circulated).

Council received notification that the police authority is now setting out the annual policing plan for 2010-2013 and is inviting CCC to submit three priorities for policing in the local area. Replies are requested by 27th November. CCC also received notice of the forthcoming community consultative meetings (the nearest being Thursday 3rd December, 7pm, Llandrindod Wells high School).

RESOLVED *‘CCC wishes to request local policing priorities as follows:*

- *Anti speeding and enforcement measures*
- *Anti drink-driving measures*

➤ *Countering theft from dwellings and businesses'*

Action – Clerk to process

11.0 Churchstoke Football Club – to receive and resolve on the club's design for a spectator stand to be installed at the Recreation Field (previously circulated).

Declarations of Members' interests

- Cllr S V Griffiths – previously declared a Personal and Prejudicial Interest and left the meeting for this item

Council received the draft plans upon which the football club wishes to base its planning applications. The Chairman reminded Members that CCC has accepted the proposal in principle and that the detail remains to be agreed. Members agreed a proposed siting to the right of the pathway between community hall and pitch, that it is important to make the construction vandal proof (i.e. box profile metal rather than fibre-cement), and in green or grey colour.

Members commended the club on its ambition and foresight towards permanent structure which is worthy of the efforts of the club.

RESOLVED *'CCC welcomes the general detail of the plans and will discuss construction with the football club, and proceed contingent on agreement of inspections regime, insurance, ownership, and maintenance.'*

Action – Clerk to process

12.0 North Powys Community Council Forum (NPCCF) – to report on meeting with NPCCF regarding proposals for a Montgomeryshire Forum. (Cllr M J Jones & Clerk).

Cllr M J Jones and the Clerk reported on attendance at the open meetings of Town & Community Council to hear proposals from Welshpool Town Council (Clerk Mr R Robinson) for establishing a 'Montgomeryshire Community Council Forum'.

Discussion points included:

- o Councils represented on the evening of 17th November did not feel able to commit to the new body without reporting back to their councils
- o Concerns were expressed on the commitments and sustainability of funding
- o Possible duplication of the current mechanisms in place via One Voice Wales, and the expressions of concern by letter from OVW
- o Lack of contact on the matter with County Councillors, and concern that the new council could undermine the role of County Councillors
- o Discussions on fairness and equitable voting right regardless of size of council
- o Frequency and location of meetings, and the resources necessary to attend additional meetings

RESOLVED *'CCC notes the development of the Montgomeryshire Community Council Forum and wishes to consider the matter further.'*

Action – Clerk to copy details to all Members,
Clerk to inform Mr R Robinson,
& for December agenda

13.0 Dates of Meetings – to resolve on dates of meetings for 2010 (previously circulated).

The Clerk presented the proposed dates for CCC meetings in 2010.

RESOLVED *‘CCC sets the dates for 2010 as presented, the dates to be set out in the appendix to these minutes and posted to the website’.*

Action – Clerk to process

14.0 Financial Report:

14.1 Financial Year 2008-2009 – to report and approve conclusion of external audit if available

The Clerk reported that there has been no communication from the auditors.

14.2 Financial Year 2010-2011 – to receive appeals for financial assistance

The Clerk reported on general financial appeals received during the year as follows,

- Bobarth Children’s Therapy Centre Wales
- British Heart Foundation
- Eisteddfod Genedlaethol Cymru 2008 (Ebbw Vale)
- Feed The Children UK
- Hope House Children’s Hospice
- Marie Curie Cancer Care
- NSPCC
- Powys Citizens Advice Bureau
- Samaritans
- Tenovus Cancer Charity
- Victim Support Cymru
- Wales Air Ambulance

RESOLVED *‘CCC will budget for donations of £35 each in the draft budget, for Bobarth Children’s Therapy Centre Wales, Hope House Children’s Hospice, Montgomeryshire Family Crisis Centre, Royal British Legion, Samaritans, and Wales Air Ambulance.’*

14.3 Items received since last meeting – to report.

The Clerk reported on income received since the last meeting as follows:

| Payer | Description | £ |
|-----------------------|-------------------------------|--------|
| E R D Corfield & Sons | Cemetery Burial fee (plot 86) | 135.00 |

14.4 Items for payment – to report and resolve to approve items for payment as follows:

RESOLVED *‘CCC authorises payments as follows’:*

| Chq | Payee | Description | £ex vat | £vat | £inc vat |
|---|-----------------------|--------------------------|---------|-------|----------|
| To authorise items for payment this meeting: | | | | | |
| 531 | Royal British Legion | Poppy appeal donation | 25.00 | 0.00 | 25.00 |
| 532 | E R D Corfield & Sons | Repairs at cemetery | 147.50 | 0.00 | 147.50 |
| 533 | Severn Waste Services | Empty soak-aways rec.fld | 110.00 | 16.50 | 126.50 |
| 534 | E J Humphreys | Back pay Apr-Oct’09 | 26.74 | 0.00 | 26.74 |
| Total to authorise for payment this meeting | | | 309.24 | 16.50 | 325.74 |
| To report items previously authorised to be paid by direct debit or standing order: | | | | | |
| SO | E J Humphreys | Clerk’s salary Nov’09 | 387.70 | 0.00 | 387.70 |

| | | | |
|---|--------|-------|--------|
| Total previously authorised to be paid by d.deb. or st.ord. | 387.70 | 0.00 | 387.70 |
| Grand total for payment this meeting | 696.94 | 16.50 | 713.44 |

Action – Clerk to process

14.5 Consolidated balances at 25th Nov 2009 after sweep, receipts & payments – to report.

The Clerk reported on gross, ring-fenced funds, & net available balances as follows:

| Item | Reserve account £ | Current account £ |
|------------------------|-------------------|-------------------|
| Gross balances | 32,811.77 | 500.00 |
| Less ring-fenced funds | 5,945.93 | 0.00 |
| Net balances available | 26,865.84 | 500.00 |

15.0 Highways and Rights of Way Reports:

15.1 Highways and Rights of Way report from Powys CC/Shropshire Council to CCC – to report.

The Clerk reported on replies/correspondence from Powys CC/Shropshire Council

- a) A489 – the public footway from rear of the telephone kiosk (opposite the pottery car park) to Fir Court Drive is becoming overgrown and needs clearing. Powys CC states that clearance work will be carried out.
- b) A489/C2193 junction – large vehicles are travelling along C2193 and becoming jammed / blocking the narrow road probably as a consequence of satellite navigation guidance. CCC requested that consideration be given to erecting warning signs at the junction (for example ‘Unsuitable for HGVs’ or ‘Maximum Width’) in order to pre-empt difficulties. Powys CC states that this is a growing problem in Powys, but that limitation of access is difficult due to legitimate business activity. It also states that the it is considering an appropriate signage solution and the A489/C2193 will be added to the list of routes.

15.2 Highways and Rights of Way report from CCC to Powys CC/Shropshire Council – to report.

- a) Cllr M J Jones: B4385 between Colomendy turn and Oakdene – collapsed gully
- b) Cllr M J Jones: B4385 between Mellington Lodge and Windsor Cottage – absence of mid-road white lining
- c) Cllr L D Owen: B4385 at Pentre Bridge – water flooding the carriageway at times of rainfall

Action – Clerk to process

16.0 County Council Matters– to receive and discuss other general Powys CC/Shropshire Council matters.

- a) Powys CC: Cllr M J Jones reported,
 - Budget: Cllr Jones reported that the draft Powys CC budget determination is set for 18th December, and that the future of schools with fewer than 35 pupils is being reviewed.
- b) Shropshire Council
 - No report.

17.0 Correspondence – to receive other items of general correspondence.

17.1 Powys CC – Waster Services Manager

Re: Future Recycling & Refuse Collection Service

Council received information that the service is changing and delaying the roll out of the new recycling and refuse arrangements. Noted.

17.2 Powys CC – Sports Development Officer

Re: Time to Get Your Town Active Initiative

Council received information on the family sport days initiative, where Powys CC Sports Development is willing to assist town & villages set up family sporting events. Replies are welcomed by 31st January 2010. Noted.

17.3 Powys CC – Electoral Registration Office

Re: Copy of the Electoral Register 2009

Council received invitation to request a copy of the register in either hard copy or electronic format in accordance with regulations. Council agreed to request an electronic copy.

Action – Clerk to process

17.4 Welsh Assembly Government – Head of Local Government Policy Division

Re: Local Government Measure 2009 – consultation on statutory guidance

Council received consultation documents on the Local Government (Wales) Measure 2009: Part 1 dealing with improvement & business planning by local authorities and National Parks; Part 2 dealing with strategic community planning by local authorities and partners. Responses are welcomed by 15th January 2010. Members were dismayed at size of the consultation documents, which makes consultation responses by smaller councils impractical and agreed to make that view known.

Action – Clerk to process

17.5 Welsh Assembly Government – Head of Fire and Rescue Services Branch

Re: Proposed Guidance for Wales Programme for Improvement

Council received consultation documents on the 'Proposed Guidance for Wales Programme for Improvement' under part 1 of the Local Government (Wales) Measure 2009. Members were dismayed at size of the consultation documents, which makes consultation responses by smaller councils impractical and agreed to make that view known.

Action – Clerk to process

17.6 Various other correspondences listed:

- a) Powys CC Chairman – invitation to CCC Chairman to a social reception 23rd November 7pm, Welshpool. Noted.
- b) PtLHB – Annual Report 2008-09. Noted.
- c) Mid & West Wales Fire & Rescue Authority – Annual Action Plan 2010-11 & Improvement Plan 2009-10. Noted.
- d) Play for Wales / Chwarae dross Gymru – autumn newsletter and invitation to join the society. Noted
- e) Montgomeryshire Community Health Council – notice of open evening to recruit ambulance staff in Montgomeryshire, 24th November. Noted.
- f) Mr Glyn Davies, Montgomeryshire Conservatives – notice of postponement of his consultation regarding proposals for merger of the Royal Shrewsbury and Princess Royal Hospitals in Shropshire. Noted.

18.0 Chairman's Announcements & Date of Next Meeting

18.1 The Chairman reported on representing CCC at the Service of Remembrance on Sunday 8th November at Churchstoke, and on the laying of a wreath on behalf of the community council. The Chairman apologised for not notifying Members in advance and being unable to invite Members to accompany him.

Next business meeting: Wednesday 23rd December 2009, 7:30 p.m. at Churchstoke

Meeting ended – 10.18 p.m.

APPENDIX TO MINUTES OF MEETING OF CCC ON 25TH NOVEMBER 2009.

Dates of Community Council Meetings for 2010

Full Council

Meetings are scheduled to begin at 7:30 p.m.

| Day | Date | Venue (comment) |
|-----|------------|--|
| Wed | 27/01/2010 | Churchstoke |
| Wed | 24/02/2010 | Churchstoke |
| Wed | 31/03/2010 | Churchstoke |
| Wed | 28/04/2010 | Hyssington |
| Wed | 26/05/2010 | Churchstoke (plus Annual Meeting) |
| Wed | 30/06/2010 | Churchstoke |
| Wed | 28/07/2010 | Hyssington |
| Wed | 25/08/2010 | Churchstoke (planning, finance, urgent matters only) |
| Wed | 29/09/2010 | Churchstoke |
| Wed | 27/10/2010 | Churchstoke |
| Wed | 24/11/2010 | Hyssington |
| Wed | 22/12/2010 | Churchstoke |

Planning Committee

From the Annual Meeting May 2010, CCC will establish a Planning Committee to deal with late planning applications, or where timetable dictates that a planning matter cannot wait until the next full council, or any other planning matter delegated by full council.

Planning Committee meetings shall be called by the Clerk when required., and notified to the Members and to the public in the prescribed manner.

end