

CYNGOR CYMUNED YR YSTOG
CHURCHSTOKE COMMUNITY COUNCIL
 2 Rowes Terrace, Plough Bank, Montgomery, Powys. SY15 6QD

MINUTES of Meeting on Tuesday 28th January 2003
 at Churchstoke Community Hall, 7.30 p.m.

1.0 Attendance – Cllr D A Paterson (Chairman), Cllr Mrs S J Boundy Cllr Mrs B J Davies, Cllr M R K Davies, Cllr P Delves, Cllr M J Jones, Cllr D H Latimer, Cllr Miss B Madeley, Cllr D G Page

Apologies – Cllr G C Hamer

The Chairman reported that Cllr R B Hockly has retired from the Council.

2.0 Minutes of Meeting of 17th December 2002 at Churchstoke Community Hall were approved and signed as a correct record.

3.0 Matters Arising for Information from minutes of 17th December 2002 at Churchstoke Community Hall.

3.1 (14.0b) Jubilee Oak

Cllr D Page reported that he has contacted the WI and asked that the oak be re-planted in the correct location.

4.0 Planning Matters

4.1 Planning Appeals – notification (if any) of Planning Inspectorate Appeals

The Clerk reported on advance notification of planning appeals as follows –

Plan Ref.	Appeal Ref	Site	Date for responses
None	None		

4.2 Powys CC Site Inspection Panel – report

The Chairman reported on attendance at site inspection panel visits as follows –

Ref.	Site	Description	Date & time
M20020965	Land at Tyddyn, Old Churchstoke (grid ref328080 295250)	Change of use to form HGV operating centre 1 vehicle, and alterations to vehicular access	18/12/2002, 10:40 am

4.3 Powys CC Planning Committee 3rd January 2003 – report

The Clerk reported formal notification from Powys CC as follows –

M20020965 – at land at Tyddyn, Old Churchstoke – full planning permission refused

M20021062 – at Glendene, White Grit – full planning permission granted

M20021080 – at Pt Os 1174 Meadow Pl., White Grit – full planning permission refused

4.4 Planning Applications/Notices for PCC Planning Committee 7th Feb. 2003 including –

M20021184 – Cllr B J Davies declared a pecuniary interest in the application and left the meeting for this item.

Council resolved ‘to comment on applications as follows’ –

S = support, O = object, N = note

Ref.	Applicant	Site	Description	rec.
<i>New Plans</i>				
M20021184	Kevin & Darren Pugh, 22 Cross Likey, Churchstoke	Land adj, Cross Likey, Churchstoke	Erection of 2 dwellings & construction of vehicular access (outline)	S*
M20021185	J & C E Stelmasiak, Golden Rocks, Coed Lane, Churchstoke	Golden Rocks, Coed Lane, Churchstoke	Erection of extension replacing conservatory	S
M20021219	Mr E Edwards, The Gables, Hyssington	The Glebe Farm, Old Churchstoke	Conversion of redundant barn to dwelling & sewerage works	S
M20021251	Andrew Buy, Woodbatch Lane, Bishops Castle	Barns adj Todleth House, Churchstoke	Conversion of 2 barns into 2 dwellings, installation of septic tank & vehicular access	S
M20030016	Mr & Mrs M Scott, Bacheldre Water Mill, Churchstoke	Bacheldre Water Mill, Churchstoke	Demolition of existing toilet block and erection of new toilet block	S

***M0021184** – Members were aware that this site is outside the village development boundary, but supported the application in view of its local nature

Action – Clerk to process

5.0 Correspondence – to consider items of general correspondence

5.1 Powys County Council – Community Planning & Regeneration Officer

Re – Powys Community Strategy, Welshpool Community Forum

Notification, Agenda, & Invitation for representatives to attend the next meeting in the development of the Community Strategy (Welshpool Forum), Monday 3rd February 2003, 7:00 pm, Welshpool Town Hall.

Action – Chairman & Members to attend

5.2 Powys County Council – Director of Scrutiny & Democratic Services

Re – Review of Consultation Arrangements with Town & Community Councils

Copy of full report and recommendations of the 2002 review of Consultation Arrangements with Town & Community Council. Two liaison meetings are to be established in each Shire, the first in Montgomeryshire (up to 3 representatives invited) to be Thursday 27th March, 7:00 pm, Neuadd Maldwyn, Welshpool

Action – for March agenda

5.3 Powys County Council – Waste Management Team

Re – Powys Recycler Newsletter

Copies of the newsletter (including a feature on CCC’s Green Grants Scheme). Distributed to Members.

5.4 Welsh Assembly Government – Communities Strategy Team

Re – Research Study on role, functions & future of Town & Community Councils
 Informing of public meetings at which review undertaken by University of Wales,
 Aberystwyth will be discussed. The nearest to Churchstoke will be Wednesday 29th
 January, 7:00 pm, Metropole Hotel, Llandrindod Wells.

Action – Chairman
 & Clerk to attend

5.5 Welsh Assembly Government – Clerk to the Committee

Re – Next meeting of the Mid Wales Committee
 Notice of the meeting of the Committee Friday 24th January, 10:30 am – 1:00 pm,
 University of Wales, Lampeter. Noted.

5.6 Dyfed Powys Police Authority – Clerk to the Authority

Re – Next meeting of the Powys Community Consultative Committee
 Notice of meeting of the Committee Tuesday 28th January, 6:00 pm, The Gwalia,
 Llandrindod Wells. Noted.

5.7 Churchstoke Bowling Club – Chairman

Re – Signs for Bowling Club

- a) Request to erect a sign at the bowling club fence to indicate their presence. Members agreed *‘that permission by given for the sign’*

Action – Clerk to write

- b) Suggestion that an amenities sign be erected in the village to indicate the presence of village hall, car park, bowling green, football pitch etc. Members agreed *‘to approach Powys CC to request a sports & recreation facilities sign’*

Action – Clerk to write

5.8 Various materials tabled

- a) National Association of Local Councils – copy of Annual Report 2001-2002
 b) Play Wales – copy of Play for Wales Autumn 2002 newsletter

6.0 Applications for Public Entertainment Licences – Powys CC consultation

6.1 Churchstoke Community Hall – public entertainment licence

The Clerk reported on consultation by Powys CC on an application for a Public Entertainment Licence,

at	Churchstoke Community Hall
applicant	Mrs B Rowley (Churchstoke Recreation Association)
dates	31 st Jan 2003-31 st Jan 2004

Members resolved that *‘CCC has no objection to the granting of the licence’*.

Action – Clerk to process

7.0 Items of Maintenance

7.1 Tree Pruning, Churchstoke – to approve & resolve on tree pruning at Churchstoke

The Clerk reminded Members of their wish to trim trees in and around Churchstoke village and of likely costs. Pre-pruning of trees back from electricity wires, by Aquilla has been undertaken.

Members resolved *‘to trim trees at Belle Vue & the Cemetery’*.

Action – Clerk to process

8.0 The Willows – to discuss access arrangements & repairs/maintenance

The Chairman recapped on the situation regarding the licence agreement, maintenance contract, flooding problem and use of the area by the public. The Chairman & Vice-Chairman have met with Powys CC Estates Office to review the site and to consider alternatives.

A recorded vote was taken on the proposal *‘that CCC relinquish the licence at the Willows’* as follows,

Cllr D A Paterson – in favour, Cllr Mrs S J Boundy – in favour, Cllr Mrs B J Davies – in favour, Cllr M R K Davies – in favour, Cllr P Delves- in favour, Cllr M J Jones – in favour, Cllr D H Latimer – in favour, Cllr Miss B Madeley - abstained, Cllr D G Page – in favour.

RESOLVED *‘that CCC relinquish the licence at the Willows’*.

Action – Clerk to process

9.0 Casual Vacancy in the office of Community Councillor – Churchstoke Ward

The Clerk reported on the resignation of Cllr R B Hockly as community councillor for Churchstoke ward, and briefed Members on the procedure for filling the vacancy,

- publication of notice of vacancy and notification to Powys CC Elections Office
- a period of 14 days for the calling of election by 10 electors
- if an election is called this will be managed by Powys CC Elections Office
- if no election is called, then CCC is to co-opt within 60 days of notice of vacancy

Notices of vacancy have already been posted to notice boards, and Powys CC informed.

Action – for Feb agenda

10.0 BMX Cycle Facility – progress report

Cllr P Delves reported that fencing is in progress adjacent to the school field, and that the ramps will be tackled next. Cllr B J Davies reported on continuing progress with the grants application.

The Chairman thanked Cllr P Delves and Cllr B J Davies for their work on the scheme.

11.0 Car Park Resurfacing – report

The Chairman reported that the formal commitment of £3,000 co-funding has been received from Powys CC Education, but that other grants are very unlikely. A loan from the Public Works Loan Board would be possible, at favourable fixed rates, provided a ‘Loan Sanction’ is obtained from the Welsh Assembly Government. Loan repayments would have to be financed from precept over an agreed term, and the effect on precept levels was discussed.

Proposed by Cllr B J Davies (seconded by Cllr M R K Davies) and resolved *‘to proceed with the re-surfacing, financing the project with an 8 year fixed interest rate £16,000 loan from PWLB’*.

Action – Clerk to process

Members also agreed *‘to seek assurances from Powys CC project design surveyors regarding the satisfactory operation of the drainage scheme, and to investigate ways of increasing the capacity or the car park within existing cost estimates’*.

Action – Clerk to write

12.0 Financial Report

12.1 Financial Regulations – review & preparation

The Clerk reported that the recent adoption of the Freedom of Information Publication Scheme, and the new lighter touch audit regime, have highlighted the lack of written council financial regulations. Although there is no requirement in law to have such regulations, it would be advisable. Model regulations have been obtained from PATCC, which can be adapted to suit CCC.

Members agreed *‘that Cllr B J Davies, Cllr M R K Davies, Cllr S J Boundy, and the Clerk form a working group to review the model regulations’*.

Action – Working group

12.2 Financial Year 2003-2004 Budget – appeals for financial assistance

The Clerk reported on recent letters of appeal as follows,

- Marie Curie Cancer Care. Noted.

12.3 Financial Year 2003-2004 Budget – working party final draft budget report

The Clerk reported for the working party on the final draft 2003-2004 budget. Members were informed of the Powys CC Recreation and Cemetery Concurrent funding,

- recreation award increased to 45.0% Powys CC concurrent funding
- cemetery award increased to 77.3% Powys CC concurrent funding

There was further discussion of the car park drainage & resurfacing scheme. Members agreed that a properly drained and surfaced car park would be a considerable asset to the community, and value for money for an extra £1.84 per annum per Band D household.

It was proposed by Cllr B J Davies (seconded by Cllr B Madeley) and resolved unanimously to *‘accept the budget as presented, and precept to the value of £14.84 per Band D property’*.

Action – Clerk to process

The Chairman, on behalf of Members, thanked the working party for preparation of the budget.

12.4 Items received since last meeting – report

The Clerk reported on income received since the last meeting as follows,

Payer	Description	£
National Westminster Bank	Reserve account interest Oct-Dec 2002	25.77
Powys County Council	3 rd instalment precept & concurrent grant	3,591.95
E R D Corfield & Sons	Cemetery burial fee (plot 326)	55.00
E R D Corfield & Sons	Cemetery burial & excl. right fees (plot 80)	110.00
E J Francis & Son	Cemetery burial fee (plot 393)	55.00
E R D Corfield & Sons	Cemetery burial & excl. right fees (plot 442)	110.00
E J Francis & Son	Cemetery burial fee (plot 286)	55.00

12.5 Items for payment this meeting – including as follows

Members resolved 'to authorise items for payment as follows',

cheque	Payee	Description	£
175	Mrs B Rowley	Village Steward Oct-Dec 2002	87.50
176	Maelor-Traffex	Litter bin for Castle Road	173.30
177	Churchstoke Recr'n Assoc'n	Room hire Oct-Dec '02 + affil'n	24.00
178	E J Humphreys	Clerk's expenses Oct-Dec 2002	127.36
St.Ord	E J Humphreys	Clerk's salary Jan 2003	251.55

Action – Clerk to process

12.6 Consolidated balances at 28th January 2003 after sweep, receipts & payments

The Clerk reported on gross, ring-fenced funds, and net available balances as follows,

	reserve account £	current account £
gross balances	24,284.74	336.29
Less ring-fenced funds	8,955.14	0.00
Net balances available	15,329.6	336.29

13.0 Powys County Council and Highways Reports

13.1 Highways report from Powys CC to CCC

The Clerk reported on a letter of acknowledgement from Powys CC regarding,

- a) Great Weston access road to small holdings – drainage & general maintenance problems needing attention
- b) Wernddu Lane – potholes along the lane particularly at the cemetery

13.2 Highways report from CCC to Powys CC

- a) It was reported that repairs & resurfacing have at last been undertaken to Bagbury Lane and Members agreed to write to thank Powys CC
- b) Cllr M R K Davies – foot of Hall Bank – large deep pothole
- c) Cllr B J Davies – Stone House Lane, Old Churchstoke – surface and pothole problems
- d) Cllr B J Davies – Woodgate area – severe potholes

Action – Clerk to write

14.0 Chairman's Announcements & Date Next Meeting

- a) Clerk – reported on subjects likely to be considered at forthcoming meetings – aeration of recreation field, grounds maintenance contract, allotments fixed term lets, cemetery fees review.

Next Meeting – Tuesday 25th February 2003, 7:30 p.m. **at Churchstoke**

Meeting ended 9:40 p.m.