

CYNGOR CYMUNED YR YSTOG
CHURCHSTOKE COMMUNITY COUNCIL
 2 Rows Terrace, Plough Bank, Montgomery, Powys. SY15 6QD

MINUTES of Meeting on Wednesday 28th April 2004
 at Hyssington Village Hall, 7.30 p.m.

1.0 Attendance – Cllr D A Paterson (Chairman), Cllr Mrs S J Boundy, Cllr Mrs B J Davies, Cllr E Evans, Cllr M J Jones, Cllr Miss B Madeley, Cllr P Delves

Apologies – Cllr G C Hamer, Cllr D H Latimer

The Chairman welcomed members of the public.

2.0 Minutes of Meeting of 24th March 2004 at Churchstoke Community Hall were approved and signed as a correct record

3.0 Matters Arising for Information from minutes of 24th March 2004 at Churchstoke Community Hall

3.1 (3.4) Bus Route through White Grit

The Clerk reported on a further reply from Shropshire CC to CCC's request that the Bishops Caste to Shrewsbury bus be re-routed to pick up at White Grit, by diversion from the A488 at the 'Marsh Gate', travelling to the 'Iron Church' and returning.

Shropshire CC states that its officers will look at the suggestion and contact CCC when this is completed.

3.2 (5.4) Draft Fire & Rescue Service National Framework for Wales

The Chairman reported on reviewing the consultation document, and commented that the exercise seemed to be part of a modernisation process but that the document seemed more appropriate for professional emergency planning officers.

3.3 (5.8) Car Parking at foot of Hall Bank

The Clerk reported on a reply from Mid-Wales Housing, to CCC's comments regarding the hazards caused by parking at foot of Hall Bank.

Mid-Wales Housing states that it has written to all tenants at Hall Bank Road outlining the issues and safety concerns and would like to know if the situation does not improve.

3.4 (8.0) One Voice Wales

Cllr M Jones reported on representing CCC at the PATCC extraordinary general meeting 26th March, and at the OVW inaugural general (launch) meeting of 24th April. PATCC will continue in parallel to OVW until June. OVW elected its ad-hoc committee, and a local Montgomeryshire branch will be set up.

4.0 Planning Matters

4.1 Planning Appeals – notification/report (if any) of Planning Inspectorate Appeals

The Clerk reported on notification of planning appeals decision as follows –

Plan Ref.	Appeal Ref	Site	Planning Inspectorate Decision
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None	None		
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4.2 Powys CC Site Inspection Panel – notification/report (if any) of Site Inspection Panel inc. Cllr B J Davies reported on attendance at site inspection panel visits as follows –

Ref.	Site	Description	Date & time
M20040150	Glebe Farm, Old Churchstoke	Conversion of redundant farm building to dwelling and installation of sewerage treatment plant	10:00am, Wed 21 st April 2004
The site panel are recommending refusal of the application based on the proposed design and layout, and the applicant will revert to the previous planning permission already granted.			

4.3 Powys CC Planning Committee 2nd April 2004 – report

The Clerk reported formal notification from Powys CC as follows –

Ref.	Site	Powys CC Planning Decision
M20031180	Hyssington Farm, Hyssington	Full planning permission granted
M20040085	Daisy Bank Caravan Park, Snead	Full planning permission granted
M20040114	Cann Farm, Mellington	Full planning permission granted
M20040151	Lower Bank farm, Hyssington	Full planning permission granted
M20040152	Weston Road, White Grit	Full planning permission granted
M20040191	Moat Farm, Bishops Moat	Full planning permission granted
M20040200	Tyn y Pren, Montgomery	Full planning permission granted
M20040228	Pt OS 8277, Weston Rd., White Grit	Reserved matters are approved

4.4 Planning Specific Correspondence – to receive correspondence –

The Clerk reported on correspondence from members of the public to the Powys CC planning office, and copied to CCC, relating to applications as follows:

Ref.	Site	
None	None	

4.5 Planning Applications/Notices for PCC Planning Committee 7th May 2004 including –

Declarations of Members' Interests:

– M20040289 – Cllr P Delves declared a pecuniary interest in this item.

Council RESOLVED '*to comment on applications as follows*' –

S = support, O = object, N = note

Ref.	Applicant	Site	Description	rec.
<i>New Plans</i>				
M20040289	Mr P Delves, Crosslikey Supermarket, Churchstoke	Barn at Todeth, Churchstoke	Erection of detached garage	N*
M20040313	T Pears & H Porvcznik, 462 Banbury Rd., Oxford	Cowlton Barn, Old Churchstoke	Conversion of redundant barn to dwelling, installation of composting toilet & construction of vehicular access	S*
M20040320	Chris Bowen, 6	Plot 3 Hall Bank	Re-siting of double garage to	S*

	Tilbrook Drive, Castlefields, Shrewsbury	Gardens, Churchstoke	planning permission M20030678	
M20040351	R Moss, Cowlton, Old Churchstoke	Cowlton, Old Churchstoke	Erection of garage to replace existing shed on same site	S
M20040369	Mr & Mrs A Owen, The View, Old Churchstoke	The View, Old Churchstoke	Construction of extension to dwelling & detached garage/workshop (resubmission of M20030899 withdrawn)	O*
M20040376	Mr & Mrs F Griffiths, Oak View, Old Churchstoke	Oak View, Old Churchstoke	Erection of extension	S

***M20040189** – CCC noted the application as it understood that a decision has already been made by Powys Planning Services

***M20040313** – CCC supported the application, but expressed concern on the size of the extension to this dwelling in open country

***M20040320** – CCC would like to comment that the site appears to have been incorrectly addressed. The site is actually at Maes Chwarae.

***M20040369** – CCC objected to the application as it felt that this particular design presents an over wide profile which is not in keeping with the area, and as such is an over development of the site.

Action – Clerk to process

5.0 Correspondence – to consider items of general correspondence

5.1 Powys County Council – Deputy Returning Officer

Re – Community Council Elections 10th June 2004

Documents regarding the Community Council Elections – viz. Notices of Election, Election Timetable, Nomination Packs, Notices of Withdrawal, and Guidance for Community Council Clerks.

Action – for Pottery notice board

Candidates' nomination packs were distributed to councillors. Nomination papers are to be delivered to Elections Office not later than 4:00pm Thursday 13th May 2004.

5.2 Powys County Council – Technical & Local Services

Re – Village Signposting, School, Community Centre, Recreation Facilities

Response, with draft design, to CCC's request for direction signs in the village for facilities around the community hall.

Members agreed *'that the design failed to impart what was intended, and that a direction to the 'Recreation Area' was need rather than to Football Field and Car Park'*.

Action – Clerk to reply

5.3 Welsh Assembly Government – Local Government Finance Division

Re – Appropriate Sum under Section 137 Local Government Act 1972

Notification that the Appropriate Sum under S137 for 2004-2005 is increasing from £5.00 per elector to £5.14 per elector in line with increase in RPI 2.7%. Noted.

5.4 Welsh Assembly Government – Head of Local Government Finance Division

Re – Annual Investment Strategy Guidance

Notification and guidance on Local Government Investments under S15(1)(a) of Local Government Act 2003. Under the Act, councils – including community councils - must have an Annual Investment Strategy in place by 1st April each year for the following financial year (except 2004-05 when the deadline is 31st July 2004). Guidance is provided along with sample strategy document for use by smaller councils.

Action – Clerk to prepare

Members also agreed to make enquiries with M & G Investments regarding selling or cashing in the small M & G Charibond, which brings in an annual dividend of £7.60.

Action – Clerk to enquire

5.5 Welsh Assembly Government – Local Government Modernisation Division

Re – Accounts & Audit Regulations (Wales) 2004

Notification (and consultation paper) that the Welsh Assembly Government is minded to revoke the Accounts & Audit Regulations 1996 and replace them with a new set of regulations to provide a new and more effective set of accounting arrangements for local authorities. The intention is to ensure the accounting burden is proportionate to the size of the authority and its finance, with effect from 1st April 2005.

Responses to consultation to be made by 2nd July 2004.

Action – Clerk to review

5.6 National Assembly for Wales – Mid Wales Regional Committee

Re – next Meeting of Mid Wales Committee

Notification that the next meeting of the committee is Friday 7th May 2004, at Maescar Community Hall, Sennybridge, 10:00am-12:30pm. Noted.

5.7 Environment Agency – Area Environment Manager

Re – Severn Uplands Catchments Abstraction Management Strategy (CAMS)

Copy of the ‘Severn Uplands Catchments Abstraction Management Strategy – Consultation Document’ and ‘Managing Water Abstraction’ document. Comments welcomed by 30th June 2004. Passed to Cllr B Madeley.

5.8 Countryside Council for Wales - Access and Recreation Officer

Re – Countryside Access regulations 2002 – Provisional Maps

Notice of publication of the ‘provisional maps’ for Montgomeryshire (except Berwyn), Radnorshire and Northern Brecknockshire, under the Countryside Access (Provisional and Conclusive maps) (Wales) Regulations 2002, along with copies of maps. Modifications (and reasons) from the Draft maps are listed (4 in Churchstoke area).

The notice explains how provisional maps can be inspected by the public and how appeals can be made by anyone with an interest in the land shown on the maps as ‘Open Country’ or ‘Registered Common land’.

Appeals should be made before midday 9th July 2004 on official appeal forms. Noted.

5.9 Mid & West Wales Fire and rescue Service – Chief Fire Officer

Re – ‘making our Community safer’ Integrated Risk Management Plan
Letter indicating that, following public consultation, the plan is now published and is available in libraries and on the Fire & Rescue Service website www.mawwfire.gov.uk.
Noted.

5.10 Age Concern in Powys

Re – Research into ‘Growing Older in Powys’
Copy of the research document ‘Growing Older in Powys’ commissioned by Age Concern Powys. Noted.

5.11 Glyn Davies AM

Re – Meetings to discuss the recommendations of the Richard Commission
Notice (and copy of schedule) that he is hosting a series of meetings to discuss the recommendations of the Richard Commission recommendations on the future of devolution in Wales. Noted.

5.12 Various materials tabled

- Amlogfa Aberystwyth Crematorium – notification of open day Sunday 2nd May 2004
 - Land for People Community Land Trust – notice of seminar on ‘Affordable Housing and Sustainable Future’ on 6th May 2004 Hafod Hendre Pavilion, Builth Wells, 9:30am – 4:30 pm
 - Association for Conservation of Energy – Spring 2004 Newsletter.
- Noted.

6.0 Casual Vacancy in the office of Community Councillor – to report the occurrence of a casual vacancy in the Churchstoke Ward

The Clerk reported on the resignation of Mr D G Page as community councillor for Churchstoke Ward. The Powys CC Elections Office has been informed, and advises that as the vacancy is within 6 months of council elections, that the vacancy is dealt with as part of the election process on June 10th.

7.0 BMX Site – to report further on proposed site improvements

Cllr B J Davies reported on lack of progress on site improvements but that work is due this May-Day Bank Holiday.

Cattle proof fencing is also needed at the southern edge of the site, and members agreed to requisition work as soon as possible.

Action – Clerk to arrange

8.0 Churchstoke Cemetery Plot 174 – to confirm claim of Exclusive Right of Burial in favour of Mr R L Davies, Arddleen, Llanymynech

The Clerk reminded Members of the request, in the absence of documentary evidence and certificates, for confirmation of purchase of Exclusive right of Burial in favour of Mr R L Davies, Arddleen, on plot 174 (adjacent to grave space 173 marked R Davies and M E Davies of Blue Barns, Churchstoke). Efforts were made to trace certificates and the intent

to confirm in favour of R L Davies has been advertised for 1 month on 7 village notice boards, with no counter claims or objections.

Members agreed that all reasonable efforts had been made to trace certificates and noted that the intent to confirm in favour of R L Davies has been advertised for 1 month on 7 village notice boards.

RESLOVED *'to confirm Exclusive Right of Burial on plot 174 in favour of R L Davies, Arddleen, and to accept that fees have already been paid in 1960'*.

Action – Clerk to process

9.0 Burial Law and Policy in the 21st Century consultation paper – to discuss and submit a CCC response to the Home Office consultation document

Cllr B Madeley reported on her review of the consultation paper and Members accepted her recommendations that CCC respond that,

- *'the problems of lack of space in cemeteries appears to be very much one applicable to urban areas*
- *that cremation should be encouraged*
- *that smaller councils be encouraged to computerise records for more secure recording*
- *that countryside burials should be encouraged'*.

Action – Clerk to reply & to enquire on s/ware costs

Cllr B Madeley also reported that a member of the public is prepared to donate an additional seat to the cemetery and that the existing seat requires cleaning.

Action – Cllr B Madeley

10.0 Web Site Working Group – to report on review and future direction of web site

Cllr B Madeley reported on the meeting of the folder/web group. The group had comprehensively reviewed the web site project and agreed that the folder/web project itself is complete. The web site should be considered as 'live running' and will be maintained by the Clerk.

The group recommended that,

- the website should now be considered as 'live running' and will be maintained by the Clerk as part of administration duties
- the website should continue to grow gradually (and suggested further content which could be added)
- the Clerk is allocated 1 additional hour per week to maintain the site
- the site be promoted via local press and posters.

RESOLVED *'to accept the above recommendations of the group concerning closure of project and continued growth and maintenance of the website'*.

Action – Clerk to arrange

The Chairman thanked and congratulated the folder/web project group for their considerable efforts on the website.

11.0 Financial Report

11.1 Financial Accounts & Audit 2003-2004 – to report on notification of audit date

The Clerk reported that CCC has been notified of audit dates for 2003-2004 accounts.

The date on which electors can question the accounts (commonly known as audit date) is 1st October 2004.

11.2 Items received since last meeting – to report

The Clerk reported on income received since the last meeting as follows,

Payer	Description	£
NatWest Bank plc	Gross interest Jan-Mar 2004	34.45
Churchstoke Bowling Club	Peppercorn rent 2004-2005	1.00
	Allotment No.3 rent 2004-2005	70.00
	Allotment No. 4 rent 2004-2005	70.00
Aquilla Networks plc	Pole rent	25.63
	Allotment No. 2 rent 2004-2005	60.00
I B Williams	Cemetery Monument Fee (plot 443)	75.00

11.3 Items for payment this meeting – to authorise items for payment, including as follows, Members resolved ‘to authorise items for payment as follows’,

cheque	Payee	Description	£
231	Powys County Council	Playground Inspection Cae Camlad	58.75
232	Powys County Council	Recreation Field Aeration 2003-04	278.05
233	S Hockly	Repairs to notice boards	35.00
234	Mrs B Rowley	Village Steward Jan-Mar 2004	81.90
235	Churchstoke Rec. Assoc.	Room Hire Jan-Mar 2004	21.00
236	E J Humphreys	Admin. expenses Jan-Mar 2004	120.00
237	One Voice Wales	Subscription 2004-2005	139.00
238	Local Council Review	Subscription 2004-2005	12.50
239	Powys CAB	Donation 2004-2005	60.00
240	Mont. Family Crisis Centre	Donation 2004-2005	25.00
241	The Samaritans	Donation 2004-2005	25.00
St.Ord	E J Humphreys	Clerk’s salary Apr 2004	260.35

Action – Clerk to process

11.4 Consolidated balances at 28th April 2004 after sweep, receipts & payments

The Clerk reported on gross, ring-fenced funds, & net available balances as follows,

	reserve account £	current account £
Gross balances	8,933.18	500.00
Less ring-fenced funds	3,480.13	0.00
Net balances available	5,453.05	500.00

12.0 Powys County Council and Highways Reports

12.1 Highways report from Powys CC to CCC

The Clerk reported on a letter of acknowledgement from Powys CC regarding,

- The Quarry, Todleth Road – Fly tipping. ‘No Tipping’ sign to be ordered.

- b) Castle Road – raised manhole cover on the pavement on Castle Road (opposite The View), and risk of tripping. To be inspected and remedied if considered to be a tripping hazard
- c) B4385 Blue Bell to Bishops Castle Road – uprooted tree at ‘devil’s elbow’ and a large hole on the verge, with subsidence into the dingle. Remedial measures taken if necessary to protect the highway.

12.2 Highways report from CCC to Powys CC

- a) Cllr B J Davies – subsidence at Old Churchstoke due to badgers. Emergency repairs have been undertaken.

13.0 Chairman’s Announcements and Date of Next Meeting

- a) Chairman – reported that if returned to the new council in June, he will not be seeking to Chair the council.

Next meeting – Wednesday 26th May 2004, 7:30 p.m. **at Churchstoke**

Meeting ended 9:20 p.m.