

**CYNGOR CYMUNED YR YSTOG**  
**CHURCHSTOKE COMMUNITY COUNCIL**  
 2 Rows Terrace, Plough Bank, Montgomery, Powys. SY15 6QD

**MINUTES of Meeting on 28<sup>th</sup> May 2008**  
 at Churchstoke Community Hall at 7.30 p.m.

**1.0 Attendance, Apologies and Declarations of Members' Interests**

Attendance: Cllr D L Powell (Chairman), Cllr Mrs B J Davies, Cllr D H Payne, Cllr Mrs B A Rowley, Cllr Mrs A R Stephens.

The Chairman welcomed members of the public.

Apologies: None.

Declarations of members' interests: Members declared interests as follows:

Agenda Number	Item	Councillor	Nature of Declaration
None			

**2.0 Minutes of Meetings** – to approve and sign the minutes of

2.1 Business meeting 23<sup>rd</sup> April 2008 at Hyssington Village Hall, as a correct record

The minutes of the meeting 23<sup>rd</sup> April 2008 were approved and signed as a correct record.

2.2 Annual meeting 14<sup>th</sup> May 2008 at Churchstoke Community Hall, as a correct record.

The minutes of the annual meeting 14<sup>th</sup> May 2008 were approved and signed as a correct record.

**3.0 Matters Arising from Minutes for Information** – to report matters for information arising from minutes of,

3.1 Business meeting 23<sup>rd</sup> April 2008 at Hyssington Village Hall

3.1.1 (3.3) Powys CC – Churchstoke CP School

The Clerk reported on a reply from Powys CC re admissions, capacity, and budget pressures. Powys CC states that admissions is now a centralised LEA process and ICT system are being updated to map current and prospective pupils. The LEA has also committed to ensure that all pupils receive education facilities fit for purpose and has a significant capital programme over 10-15 years. As regards building and development in the area, the LEA would welcome the opportunity to work with CCC's in predicting pupil numbers and investment requirements.

In regards to budget, the LEA confirms that the schools is funded by its 'Fair Funding Formula' and funding over and above the formula cannot be provided, but a review of the formula is underway in order to move to a 'needs led' model.

3.1.2 (7.0) Dyfed Powys Police PACT

Cllr B J Davies reported that the community hall has been booked for the next PACT meeting on 15<sup>th</sup> July.

3.2 Annual meeting 14<sup>th</sup> May 2008 at Churchstoke Community Hall.

### 3.2.1 (6.0) Vacancies in the Office of Community Councillor

The Clerk reported that Powys CC Elections Office has been informed of the declaration, and notices of declaration of vacancy and co-option have been posted to all notice boards and to the website.

## 4.0 Planning Matters

### 4.1 Powys CC Planning Spring Liaison Meeting of Wednesday 30<sup>th</sup> April, at Neuadd Maldwyn, Welshpool – to report on matters from the meeting

Cllr B J Davies reported on attendance with the Chairman at the Powys CC / Town & Community Councils Spring Planning Liaison Meeting, on 30<sup>th</sup> April at Welshpool. Items highlighted included:

- Meeting was well attended by over 50 attendees
- Single Planning Committee – the county council has now set up the single committee comprising 15 Members, meeting every 2 weeks moving between the 3 shire locations.
- Planning applications – approx 58% of all applications are in Montgomeryshire
- Site Meetings – local representative will now be invited to attend for information gathering purposes only
- Staff – the post of Head of Planning Services has been deleted and planning services are now incorporated into Regeneration & Development
- Broadband ‘not spots’ – Welsh Assembly Government have promoted an initiative for the public to register ‘not spots’ on [www.cadbec.org.uk](http://www.cadbec.org.uk)
- UDP – not yet adopted and may not actually be adopted
- Planning on-line – from June all applications will be available on-line but will continue to be available in hard copy if required. This is an economy saving in officer time and stationery. It will also ensure that as plans are submitted on-line, that screen validation will require the application to be complete
- Wind farms – some debate regarding electricity generated in Powys reaching the national grid. Seventeen applications are expected or already received, and there will be pressures for a strategic approach for installation of cabling to the grid.

### 4.2 Powys CC Planning Determinations – to report recent Powys CC planning determinations

The Clerk reported notification of planning determinations by Powys CC as follows:

Ref.	Site	Powys CC Planning Decision
M20071222	Plot adj. The Barns, Hyssington	Outline planning permission refused
P20080211	R V W Pugh, Mellington	Full planning permission granted
P20080311	Daisy bank Caravan Park, Snead	Full planning permission granted

### 4.3 Planning Specific Correspondence – to receive correspondence (if any)

#### 4.3.1 Powys Planning Services – Service Manager Spatial Planning and Built Heritage

Re: Powys LDP Community Meetings – June 2008

Council received information on commencement of preparation of the Powys LDP, which will in due course replace the UDP, and invitation for up to 3 representatives to attend the inaugural community meetings to:

- Introduce the process
- Discuss community involvement
- Receive information on the draft delivery agreement for the plan

The closest meetings for CCC are:

- Monday 9<sup>th</sup> June, 7pm, Neuadd Maldwyn Welshpool

- Thursday 12<sup>th</sup> June, 7pm, Elephant and Castle, Newtown

Action – Clerk to reply

Action – Chairman

Cllr D H Payne

& Clerk to attend

#### 4.3.2 Powys Planning Services – Principal Planning Officer

Re: Powys UDP – Consultation on further proposed modifications May 2008

Council received notice and information consultation on further proposed modifications to the UDP. The consultation period runs 21<sup>st</sup> May to 4<sup>th</sup> July, and documents are available for inspection at main council offices and online at [www.powys.gov.uk](http://www.powys.gov.uk). Representations should relate to these specific modifications and not to the remainder of the UDP.

Action – for June agenda

#### 4.3.3 Powys Planning Services – Principal Planning Officer

Re: Interim Development Control Guidance – Onshore Wind Farm Developments

Council received notice and information consultation on revised Interim Development Control Guidance on Onshore Wind Farm Developments (draft published February 2006).

The consultation period runs 21<sup>st</sup> May to 4<sup>th</sup> July, and documents are available for inspection at main council offices and online at [www.powys.gov.uk](http://www.powys.gov.uk).

Action – for June agenda

#### 4.4 Planning Appeals – notifications/reports (if any) of Planning Inspectorate Appeals.

The Clerk reported on notification of planning appeals decision as follows:

Plan Ref.	Appeal Ref	Site	Planning Inspectorate Decision
None			

#### 4.5 Planning Applications/Notices – to receive and resolve responses to consultations by Powys CC including –

Ref.	Applicant	Site	Description	rec.
<i>New Applications</i>				
There were no planning consultations made to the community council this month				

Action – Clerk to process

#### 4.6 Planning Enforcement Appeals – notifications/reports (if any) of Planning Inspectorate Enforcement Appeals.

Ref.	Site	Description
None		

#### 4.7 Planning Enforcement – to report on planning enforcement matters within the community

The Chairman invited Members to bring forward planning enforcement matters for discussion. Members discussed enforcement matters as follows –

Ref.	Site	Description
None	Maes Chawrae	Development area remains in poor condition.
Powys CC states that the site has been inspected and the office appreciates that works are continuing at slow pace. It states that the Local Planning Authority has limited powers to request a development to complete works in a specified period. It also states that the site will be monitored and action considered, but at the present it does not consider enforcement action is required		

**5.0 One Voice Wales / Society of Local Council Clerks, Guidance Notes** – to receive reports of AGM / conference / area meetings / guidance notes / correspondence.

a) Notice of 2008 Conference and AGM

Council received notice of the 2008 Conference and AGM to be held Saturday 11<sup>th</sup> October at Bont Pavillion, Pontrhydfendigaid as follows:

- Conference: at 10:30am; two delegates per council; £70 per delegate; theme being 'Local Councils and the Environment; booking by 1<sup>st</sup> August
- AGM: at 2.15pm, one vote per council; free of charge; councils are invited to submit a maximum of two motions for debate by 19<sup>th</sup> June.

Members agreed that CCC 's representative will be the most appropriate person to attend, following co-option to fill the current vacancies.

**6.0 Consultation by Welsh Assembly Government: Fire & Rescue Nation Framework for Wales 2008-2011** – to resolve a response, if desired, to the consultation.

Cllr B J Davies reported that the document sets out the Framework well and recommended that CCC does not make a response. Agreed.

**7.0 New Model Code of Conduct: The Local Authorities (Model Code of Conduct) (Wales) Order 2008** – to brief Members on adoption of the new model code.

The Clerk reminded Members that the Minister has made the statutory order on 20<sup>th</sup> March and the new Model Code of Conduct comes into force on 18<sup>th</sup> April 2008 replacing the 2001 Code. Councils have six months to adopt a new code before 20<sup>th</sup> September.

Actions required by councils are as follows:

- Duty to pass a resolution to adopt a new code before 20<sup>th</sup> September
- Ensure the new code is available for public inspection
- Publish in newspaper(s) an notice stating a new code has been adopted
- Send copy of the code to Public Services Ombudsman fore Wales

The Clerk recommended that CCC adopts the new Model Code prior to new co-opted Members taking office in order to avoid new Members being required to sign two undertakings.

The Clerk also reported that Powys CC offers assistance with:

- Placing the newspaper notice as advantageous prices
- Submission to the Ombudsman
- Training for Clerks Thursday 12th June, 6.30pm, Neuadd Maldwyn, Welshpool

The Clerk distributed copies of the new model code together with guidance notes from Welsh Assembly Government and from Powys CC for Members to consider prior to June meeting.

Action – Clerk to attend training

Action – for June agenda

**8.0 Hyssington Notice Board** – to receive cost quotations, and to commission a replacement notice board.

The Clerk reported on cost comparisons from a number of suppliers for a replacement notice board.

RESOLVED *‘to accept the quotation of Mr S Hockly for the notice board, and also to request placement of paved slabs as hard standing beneath the notice board’.*

Action – Clerk to process

**9.0 Consultation by Powys CC: Core Street Lighting Areas** – to resolve a response, if desired, to the consultation (previously circulated)

The Clerk reported on consultation by Powys CC on proposals for designation of ‘Core Areas’ for street lighting with replies welcomed by 16<sup>th</sup> June.

RESOLVED *‘in the interests of economy and reduction in light pollution, to support the county council proposals for the core areas, and to reinforce the need to a review after 12 months’.*

Action – Clerk to process

### 10.0 Future Projects:

10.1 Garden Allotments – to receive status report.

Cllr A R Stephens reported that there has been some interest shown for Garden Allotments

Action – for July meeting

10.2 Other projects – to further receive and discuss Members’ ideas and views.

a) Cross Likey Green Space – the Clerk reminded Members that Powys CC invites CCC to put forward proposals.

b) Affordable Homes Scheme – The Clerk stated that three title numbers have been received from Land Registry, and recommended that CCC make follow up ‘Title Enquiry’ online at £3 each. Members agreed that the Clerk should make the online enquiries.

Action – Clerk to process

c) Village Green – the Clerk reported that sample maps will be requested from Powys CC to assist with Land Registry enquiries regarding the green triangle, the kiosk green and its side access road.

Action – Clerk to process

### 11.0 Financial Report:

11.1 Items received since last meeting – to report.

The Clerk reported on income received since the last meeting as follows:

Payer	Description	£
Powys County Council	1 <sup>st</sup> instal. precept/recr’n grant & cemet’y grant	6,891.14
G H Davies & son	Cemetery monument (plot 268)	100.00

11.2 Items for payment this meeting – to authorise items for payment, including as follows,

RESOLVED *‘CCC authorises payments as follows’:*

cheque	Payee	Description	£ inc. vat
445	Allianz Cornhill Insurance	Insurance premium 2008-2009	470.03
446	E J Humphreys	BT Openworld dial up Jan-Mar’08	13.33
St.Ord	E J Humphreys	Clerk’s salary May 2008	373.58

Action – Clerk to process

11.3 Consolidated balances at 28<sup>th</sup> May 2008 after sweep, receipts & payments – to report.  
The Clerk reported on the M&G six monthly annual statement for 1<sup>st</sup> Jan-31<sup>st</sup> Mar 2008,

Fund	Number of shares	Share Price (p)	Value at 31/03/2008 (£)
Charibond	100	119.10	119.10

The Clerk reported on gross, ring-fenced funds, & net available balances as follows:

Item	Reserve account £	Current account £
Gross balances	27,632.71	143.06
Less ring-fenced funds	7,144.80	0.00
Net balances available	20,487.91	143.06

#### 14.0 Highways and Rights of Way Reports

14.1 Highways and Rights of Way report from Powys/Shropshire CC to CCC – to report.

The Clerk reported on replies/correspondence from Powys CC/Shropshire CC

- a) A489/C2147, Hurdley junction: the Hurdley ‘direction sign’ and the ‘Homewatch’ sign have not been replaced following installation of a new ‘Give Way’ sign. Powys CC states that all signs are being replaced along A489 from the county boundary to Newtown, and that a new ‘direction sign’ has been ordered, and a new ‘Homewatch’ sign has been requested from the Police.

14.2 Highways and Rights of Way report from CCC to Powys CC – to report.

- a) Cllr A R Stephens- Heblands between A489 and B4385: road signs have been turned and need realignment
- b) Cllr B J Davies – U2691 Dan’s Lane: potholes and subsidence, possibly caused by heavy vehicles. Although CCC has reported this previously (1<sup>st</sup> March 2008), there appears to be no actions on the matter.
- c) Cllr D L Powell – C2055 at Yew Tree Cottage: hedge encroaching onto carriageway and needs trimming back. Although CCC has reported this previously (1<sup>st</sup> March 2008), there appears to be no actions on the matter.

Action – Clerk to process

**15.0 County Council Matters**– to receive and discuss other general Powys CC, Shropshire CC, and South Shropshire DC matters

- a) Powys CC:
  - No report
- b) South Shropshire DC:
  - No report.

**16.0 Correspondence** – to receive other items of general correspondence.

16.1 Powys CC – Head of Legal, Scrutiny and Democratic Services

Re: Proposed changes to arrangements dealing with Standards

Council received consultation on proposed changes to arrangements dealing with ‘Standards’ matters affecting Town & Community Councils. Powys CC states that there are no powers to continue the existing arrangements and the proposals are to establish a single Community Sub-committee to deal with ‘Standards’ affected Town & Community Councils and their Councillors. Comments are welcomed by 4<sup>th</sup> July.

Action – for June agenda

16.2 Welsh Assembly Government – Local Environmental Quality Team Support

Re: Litter, Dog Control, Graffiti, Fly posting, Noise Offences

Council received notice that various statutes oblige authorities to supply the National Assembly for Wales with details of their fixed penalty notices issued. WAG intends to collect data annually starting with the period 1<sup>st</sup> April 20 7 – 31<sup>st</sup> March 2008, for which returns are required by 30<sup>th</sup> June

Action – Clerk to process

16.3 Mid & West Wales Fire Authority – Chairman of Authority

Re: Draft Risk Reduction Action Plan 2009-10

Council received consultation on the Draft Risk Reduction Action Plan 2009-10 concerning deployment of staff, with responses welcomed by 29<sup>th</sup> July. The consultation period runs 6<sup>th</sup> May to 28<sup>th</sup> July 2008. The draft plan is also available on the website ([www.mawwfire.gov.uk](http://www.mawwfire.gov.uk)). Passed to Cllr B J Davies.

Action – for July agenda

16.4 Various correspondences, tabled:

- a) Montgomeryshire Community Health Council – copy of letter from Minister for Health & Social Services expressing concern, and improvements actions required from Welsh Ambulance Trust, in regards to the organisation review and the staffing levels in Powys. Noted.
- b) Montgomeryshire Community Health Council – copy of ‘Montgomeryshire Pulse’ issues 10 and 11 newsletters. Noted.

**17.0 Chairman’s Announcements & Date of Next Business Meeting**

Next business meeting: Wednesday 25<sup>th</sup> June 2008, 7:30 p.m. at Churchstoke

Meeting ended 9.03 p.m.