

CYNGOR CYMUNED YR YSTOG
CHURCHSTOKE COMMUNITY COUNCIL
 2 Rows Terrace, Plough Bank, Montgomery, Powys. SY15 6QD

MINUTES of Meeting on Wednesday 28th July 2010
 at Hyssington Village Hall at 7.30 p.m.

1.0 Attendance, Apologies and Declarations of Members' Interests

Attendance: Cllr D L Powell (Chairman), Cllr A Bedford (item 5 onwards), Cllr C S Fowles, Cllr M J Jones, Cllr D H Payne, Cllr I Philpott, Cllr P C Rigg, Cllr B A Rowley, Cllr V E D Tudor.

Apologies for Absence: Cllr S V Griffiths, Cllr J Stelmasiak.

The Chairman welcomed members of the public.

Declarations of Members' interests: Members declared interests during the meeting as follows:

Agenda Number	Item	Councillor	Nature of Declaration
5.0	Planning Matters	M J Jones	Personal not Prejudicial Interest as a Member of Powys CC Planning Committee
8.0	Village Green at Hyssington	M J Jones	Personal not Prejudicial Interest as a Member of Powys CC Rights of Way
11.0	Consultation: Secondary & Post-16 Education Modernisation	M J Jones	Personal not Prejudicial Interest as LEA Governor of Churchstoke CP School

2.0 Minutes of Meetings – to approve and sign the minutes of the business meeting of 30th June 2010 at Churchstoke Community Hall as a correct record.

The minutes of the business meeting on 30th June 2010 were approved and signed as a correct record.

3.0 Matters Arising from Minutes for Information – to report matters arising for information from the minutes of the business meeting of 30th June 2010 at Churchstoke Community Hall.

3.1 (6.1.1) One Voice Wales National Training Programme

The Clerk reminded Members of the courses and registration 'cut off dates', and encouraged Members to take advantage of the training.

3.2 (14.1) Code of Conduct Refresher Training

Cllr D H Payne and the Clerk reported on attendance at the refresher training on 7th and 13th July respectively, and welcomed the workshop style event, which was well suited to refresher training.

4.0 Vacancy in the Office of Community Councillor (Churchstoke Ward)– to receive nominations for office of councillor and to co-opt to the vacancy.

The Chairman reminded Members that no election having been called, CCC must co-opt to fill the vacancy. Council received nominations for co-option to the office of councillor, and voted to co-opt as follows:

RESOLVED ‘*CCC co-opts Annette Bedford to the vacancy for community councillor for Churchstoke ward.*’

Action – Clerk to process

Cllr Bedford signed declaration of acceptance of office and joined the meeting.

5.0 Planning Matters:

5.1 Planning Specific Correspondence – to receive planning specific correspondence (if any).

5.1.1 Powys CC – Planning Applications Manager

Re: P20100216 at Hollybank House, Hyssington

Council received a reply and explanation as to correct location of the site together with an appreciation that clarity is essential but that the correct location of the development was clear on the site plan. Noted.

5.1.2 Powys CC – Service Manager Spatial Planning & Built Heritage

Re: Consultation on LDP Delivery Agreement and Affordable Housing SPG

Council received consultation on:

a) Delivery Agreement for the Local Development Plan (LDP): the proposed timetable and community involvement scheme for preparing the LDP, with commencement of LDP proposed for January 2011.

Action – Clerk to copy timetable to Members

b) Affordable Housing for Local Needs Supplementary Planning Guidance (SPG): the proposed guidance on implementation of Affordable Housing Policies in the current Unitary Development Plan (UDP).

The documents can also be viewed on-line at

<http://www.powys.gov.uk/index.php?id=1174&L=0>

Responses to both consultations are welcomed by 20th August 2010.

5.2 Powys CC Planning Determinations – to report recent Powys CC planning determinations

The Clerk reported notification of planning determinations by Powys CC as follows:

Ref.	Site	Powys CC Planning Decision
None		

5.3 Planning Inspectorate Appeals – to receive & resolve responses to notifications/reports (if any).

The Clerk reported on notification of planning appeals/decision as follows:

Plan Ref.	Appeal Ref	Site
None		

5.4 Planning Applications/Notices – to receive & resolve responses to consultations by Powys CC including –

Declarations of Members' interests

- Cllr M J Jones: declared a Personal not Prejudicial Interest as a Member of Powys CC Planning Committee.

RESOLVED '*CCC responds to planning consultations as follows:*'

Ref.	Applicant	Site	Description	rec.
P20100668	Mr & Mrs I Spalding, Castlewright Cottage, Churchstoke	Castlewright Cottage, Churchstoke	Erection of a porch and side extension (retrospective)	S
P20100759	Mr & Mrs J Brierley, Appletree, White Grit, Minsterley	Appletree, White Grit, Minsterley	Erection if single storey garden room extension to house	S
P20100781	Mr A Windsor, Pentre Farm, Pentre, Churchstoke	Pentre Farm, Pentre, Churchstoke	Erection of extension to existing agricultural building	S

Action – Clerk to process

5.5 Planning Enforcement Appeals – to receive & resolve responses to notifications/reports (if any).

The Clerk reported on notification of planning enforcement appeals/decision as follows:

Ref.	Site	Description
None		

5.6 Planning Enforcement – to report on planning enforcement matters within the community.

Members discussed enforcement matters as follows, and the Vice Chairman also invited

Members to bring forward planning enforcement matters for discussion:

Ref. / Site	Description
Off A489 opp entrance to Cae Coed, Churchstoke	Large lorry container. No further report from Powys CC since March. Members noted the container is still present despite assurances to planning enforcement officer that it would be removed soon, and asked the Clerk to chase progress.
Powys CC reply	The enforcement officer had previously reported that the owner has arranged transportation to remove the container after some difficulties, that it will be removed by the end of the June, and that an inspection will be carried out shortly to ensure compliance. The Enforcement Officer has since confirmed that although the container is still present, the commitment to remove has been made and that enforcement measures are not considered appropriate at this time. This stance will be readdressed in 28 days time. Noted.

6.0 One Voice Wales / Society of Local Council Clerks, Guidance Notes – to receive reports of AGM / conference / area meetings / guidance notes / correspondence.

6.1 One Voice Wales

6.1.1 Montgomeryshire Area Committee

Council received notice and agenda for the AGM and the Business Meeting Thursday 8th July 2010, 7pm, at Neuadd Maldwyn, Welshpool. Cllr M J Jones reported that he was unable to attend.

6.1.2 Employees Car Allowances 2010-11

Council received notification of the new NJC Car Allowances 2010-11 for employees. Noted.

6.2 Society of Local Council Clerks

6.2.1 Powys Branch AGM

The Clerk reported on attendance at the Powys branch AGM Wednesday 21st July 2010, 7pm, at Llandrindod Wells, and that he has been re-elected as Branch Chairman. Noted.

6.2.2 Courses Schedule 2011

Council received the schedule of courses for 2011 together with confirmation of the WAG bursary available for 50% of the cost of courses for councils with a precept of less than £40,000. Noted.

7.0 Allotments – to receive status report from the task group, and quotations for fencing and preparations works.

The Clerk reported for the task group that he has approached Powys CC to ascertain whether funding is available, and that the initial response is favourable pending further discussions.

8.0 Village Green at Hyssington – to receive status report from the task group.

Declarations of Members' interests

- Cllr M J Jones: declared a Personal not Prejudicial Interest as a Member of Powys CC Rights of Way Committee.

The Clerk reported for the task group that the group has not met since finalisation of the application form. The group agreed to meet Thursday 12th August, 7pm, at Hyssington.

Action – Village Green group with Clerk

9.0 Playgrounds – to receive the report of the February 2010 inspection

Council received the results of the RoSPA safety inspections of 13th March 2010 at Cae Camlad playground. The Clerk indicated that most items are graded as low or medium, with the exception of a high risk (urgent repairs required to the ramp on multi-play unit). The Chairman reminded Members that repairs were carried out to the ramp in early May.

RESOLVED *‘To requisition repairs at Cae Camlad playground as is practical and appropriate, with reference to the inspection results’.*

Action – Clerk to process

10.0 Consultation by the Public Services Ombudsman for Wales: Complaints Wales – to resolve a response, if desired, to the consultation on proposals for a common complaints system for public service providers in Wales (previously circulated).

The Chairman reminded Members of the consultation document, and the work of the Ombudsman to assist local councils and other public bodies in setting out a common policy for Wales.

RESOLVED *‘CCC welcomes the concept of a common complaints scheme and a prepared model, and is of the view that:*

- a) A common model scheme should be on a tiered basis – i.e. a concise range of schemes suitable to cope with a range of complexity, size and resources of organisations. Such a range of model schemes proved very successful in the smooth implementation of the Welsh Language Scheme, so that organisations could choose a model that best suited their complexity, size and resources.*
- b) Training on handling complaints and complaints schemes should be provided and funded, so that implementation is made as smooth as possible and so that both Members and Clerks understand the full implications of the scheme’.*

Action – Clerk to process

11.0 Consultation by Powys CC: Secondary & Post-16 Education Modernisation – Strategic Outline Programme – to resolve a response, if desired, as feedback on the five initial issues identified accompanying the discussion document (previously circulated).

Declarations of Members’ interests

- Cllr M J Jones: declared a Personal not Prejudicial Interest as a LEA Governor of Churchstoke CP School.

The Chairman reminded Members of the consultation document and the five initial questions on which views and invited by 31st July 2010.

RESOLVED *‘CCC responds to questions 1-3 and 5 stating that*

- a) it prefers co-operation and collaboration between educational sites, with specialism where necessary, optimising opportunities by the use of information and communication technologies*
- b) adequate numbers of on-site teachers and other support officers should support such opportunities.’*

Action – Clerk to process

12.0 Consultation by the Welsh Assembly Government: Procedures for Making, Confirming and Enforcing Byelaws – to resolve a response, if desired, to the consultation on simplifying the byelaw process in Wales (previously circulated).

The Chairman reminded Members of the consultation document and the eighteen questions on which views are invited. Members noted the response date of 17th September and agreed to discuss this item further at the August meeting.

Action – for August meeting

13.0 Financial Report:

13.1 Financial Accounts & Audit for Financial Year 2009-2010 – to report and to approve the accounts and the Annual Return with Statement of Assurance to external auditor (previously circulated).

The Clerk presented the post internal audit Financial Accounts for 2009-2010, with the Annual Return and Statement of Assurance required for external audit, and answered Members queries.

RESOLVED *'To approve the accounts 2009-10, and the Annual Return and Statement of Assurance as presented, and that the Annual Return and Statement of Assurance should now be submitted to external auditor for 3rd September'.*

Action – Clerk to process

The Chairman thanked the Clerk for his work in the preparation and explanation of the accounts.

13.2 Finance Specific Correspondence – to receive finance specific correspondence (if any).
None.

13.3 Items received since last meeting – to report.

The Clerk reported on income received since the last meeting as follows:

Payer	Description	£
M E & A Hughes	Cemetery memorial fee (plot 119)	68.50
Nat West Bank	Gross Interest Apr-Jun 2010	4.14
A S Morris & Son	Cemetery burial & excl. rights fees (plot 434)	270.00
H M Revenue and Customs	VAT reclaim 2009-10 addendum	105.00
Powys County Council	Q4 waste recycling proceeds Jan-Mar 2010	570.24
Total		1,017.88

13.4 Items for payment – to report and resolve to approve items for payment as follows:

RESOLVED *'CCC authorises payments as follows':*

Chq	Payee	Description	£ex vat	£vat	£inc vat
To authorise items for payment this meeting:					
570	Churchstoke Rec Assoc	Room hire Jan-May'10	40.80	0.00	40.80
571	Mrs B A Rowley	Vill. Steward Apr-Jun'10	95.70	0.00	95.70
Total to authorise for payment this meeting			136.50	0.00	136.50
To report items previously authorised to be paid by direct debit or standing order:					
SO	E J Humphreys	Clerk's salary Jul'10	387.70	0.00	387.70
Total previously authorised to be paid by d.deb. or st.ord.			387.70	0.00	387.70
Grand total for payment this meeting			524.20	0.00	524.20

Action – Clerk to process

13.5 Consolidated balances at 30th July 2010 after sweep, receipts & payments – to report.

The Clerk reported on gross, ring-fenced funds, & net available balances as follows:

Item	Reserve account £	Current account £
Gross balances	32,909.71	475.80
Less ring-fenced funds	7,246.21	0.00
Net balances available	25,663.50	475.80

14.0 Highways & Rights of Way Reports:

14.1 From Powys CC/ Shropshire Council to CCC – to report.

The Clerk reported on replies/correspondence from Powys CC/Shropshire Council

- a) A489 at Zebra Crossing Cross Likey/ Tuffins – the Chairman reminded Members of lengthy correspondence between CCC and Powys CC on the matter. CCC remained greatly concerned at a number of near misses, the safety of the Zebra crossing and a likelihood of severe injury, and had escalated the matter to more senior officers at Powys CC to request improvements especially around traffic speed, visibility, and location. Powys CC reports that halos in place are on the Welsh Assembly trunk roads and that Powys CC does not have the funds for halos on county road network. Powys CC further states that there are no recorded personal injury collisions at the crossing over the last 10 years, and that it has no plans to alter the current crossing at this time. Members agreed that it will not pursue the matter at this time as efforts are likely to be in vain.
- b) A489 – Members were reminded of CCC’s request for 30mph repeater signs on the A489 and that Powys CC has previously replied that speed limit repeater signs are not permitted in 30 mph zones. CCC had subsequently pointed out that such signs are actually in place at Kingswood Forden and at Cross Likey, and sought further clarification of the statement ‘not permitted’ and the precedence set by existing signs. The Clerk reported no reply as yet.

14.2 From CCC to Powys CC/Shropshire Council – to report.

- a) Cllr C S Fowles: C2056 at Blacksmiths Bank, Hyssington – reported that Powys CC may be confused as to precise location of Blacksmiths Bank (CCC report May 2010) as it had sent correspondence on the matter to Cefn Farm. Members asked the Clerk to write with clarification that Blacksmiths Bank is between Efail Hen and the Methodist Chapel.

Action – Clerk to process

15.0 County Council Matters– to receive & discuss other general Powys CC/ Shropshire Council matters.

- a) Powys CC: Cllr M J Jones reported as follows:
 - Secondary and Post-16 Education review and consultation is underway
 - Local Boundary Commission for Wales review of Powys CC electoral divisions is underway
 - Japanese Knotweed infestation in the Camlad valley. Cllr Jones stated that this is a ‘notifiable infestation’ and must be cleared.
- b) Shropshire Council:
 - No report.

16.0 Correspondence – to receive other items of general correspondence.

16.1 Powys County Council – Strategic Director, Law & Governance

Re: Change of County Council Political Management Structure

Council received consultation on proposals to change the political management structure from the current Chairman and Board model to an Executive Arrangements model (Leader and Cabinet or Elected Mayor and Cabinet). Responses are welcomed by 30th September 2010. The Clerk distributed consultation documents and public notice for notice boards.

Action – for August agenda & Members to post public notices to notice boards

16.2 National Assembly for Wales – Dr Dai Lloyd AM, Legislation Committee No 3

Re: Consultation on proposed Local Government Measure to ‘Strengthening structures and working of local government in Wales at all levels and ensuring local councils reach out and engage with all sectors of the community in which they serve’. Responses are welcomed by 1st October 2010.

Action – for circulation and September agenda

16.3 Local Boundary Commission for Wales – Secretary

Re: Review of Electoral Arrangements for the County of Powys

Council received draft proposals for future electoral arrangements for County of Powys, including a reduction in councillor numbers from 73 to 64. Members noted that Churchstoke community has received several recent adjustments to its boundary but is not directly affected by these proposals. Responses are welcomed by 14th September 2010. Noted.

16.4 Various other correspondences listed:

- a) Powys CC: Statement of Licensing Policy – consultation is underway on the 3-yearly review of licensing policy. Responses welcomed by 20th September
- b) Dyfed Powys Police Authority: Notice of Audit of Accounts 2009-10. Noted.
- c) Play for Wales / Chwarae dros Gymru: Summer 2010 news briefing. Noted.

17.0 Chairman’s Announcements & Date of Next Meeting

- a) Chairman – the final instalment if waste recycling proceeds is now known, so the Green Grants committee will be convened. Noted.
- b) Chairman – reminded Members of the guest speaker on Affordable Housing at the August meeting.
- c) Chairman – reminded Members of the Village Green task group meeting 12th August, 7pm, Hyssington.

Next full council business meeting: Wednesday 25th Aug 2010, 7:30 p.m. at Churchstoke.

Meeting ended – 9.32 p.m.