

CYNGOR CYMUNED YR YSTOG
CHURCHSTOKE COMMUNITY COUNCIL
 2 Rows Terrace, Plough Bank, Montgomery, Powys. SY15 6QD

MINUTES of Meeting on Wednesday 30th June 2010
 at Churchstoke Community Hall at 7.45 p.m.

1.0 Attendance, Apologies and Declarations of Members' Interests

Attendance: Cllr J Stelmasiak (Vice Chairman), Cllr C S Fowles, Cllr S V Griffiths, Cllr M J Jones, Cllr D H Payne, Cllr I Philpott, Cllr P C Rigg, Cllr B A Rowley, Cllr V E D Tudor.

Apologies for Absence: Cllr D L Powell (Chairman).

In the absence of the Chairman, the Vice Chairman took the Chair.

Declarations of Members' interests: Members declared interests during the meeting as follows:

Agenda Number	Item	Councillor	Nature of Declaration
5.2 to .5.6	Planning matters	M J Jones	Personal not Prejudicial Interest as a Member of Powys CC Planning Committee
5.4	Planning Applications	C S Fowles	Personal and Prejudicial Interest in application P20100577, as a member of the family
8.0	Village Green at Hyssington	M J Jones	Personal not Prejudicial Interest as a Member of Powys CC Rights of Way

2.0 Minutes of Meetings – to approve and sign the minutes as a correct record:

2.1 Annual meeting of 26th May 2010 at Churchstoke Community Hall

The minutes of the annual meeting on 26th May 2010 were approved and signed as a correct record.

2.2 Business meeting 26th May 2010 at Churchstoke Community Hall

The minutes of the business meeting on 26th May 2010 were approved and signed as a correct record.

3.0 Matters Arising from Minutes for Information – to report matters arising from minutes for information:

3.1 Annual meeting of 26th May 2010 at Churchstoke Community Hall

3.1.1 (4.1) Special Responsibility: Democratic Governance and Organisation

Cllr P C Rigg confirmed acceptance of nomination and election to the position.

3.1.2 (4.2) Special Responsibility: Allotments and Recreation Field

Cllr P C Rigg confirmed acceptance of nomination and election to the position.

3.1.3 (4.11) Representative: Churchstoke Recreation Association

Cllr P C Rigg confirmed acceptance of nomination and election to the position.

3.2 Business meeting 26th May 2010 at Churchstoke Community Hall

3.2.1 (5.1) Powys CC Spring Planning Liaison Meeting

The Clerk confirmed that the Rural Housing Enabler Mr Henk Jan Kuipers has accepted CCC's invitation to attend the August meeting.

4.0 Vacancy in the Office of Community Councillor – to report that no election has been called, to invite nominations and to proceed to fill the vacancy by co-option

The Clerk reported that no information has yet been received from the office of the Returning Officer regarding electors' request for election to fill the vacancy, and advised that CCC must await formal confirmation. Members were reminded that if no election is called, CCC should proceed to fill the vacancy by co-option. In the event of co-option, Members agreed to seek interested members of the public, to publish notice of intent, and to notify the Clerk of names of interested parties so that co-option can take place at the July meeting.

Action – Members to seek
& Clerk to process

5.0 Planning Matters:

5.1 Planning Specific Correspondence – to receive planning specific correspondence (if any).
None.

5.2 Powys CC Planning Determinations – to report recent Powys CC planning determinations

The Clerk reported notification of planning determinations by Powys CC as follows:

Ref.	Site	Powys CC Planning Decision
P20100305	Dingle Cottage, Cwm	Full planning permission granted
P20100316	Camlad Park, Churchstoke Rec Field	Full planning permission granted

5.3 Planning Inspectorate Appeals – to receive & resolve responses to notifications/reports (if any).

The Clerk reported on notification of planning appeals/decision as follows:

Plan Ref.	Appeal Ref	Site
None		

5.4 Planning Applications/Notices – to receive & resolve responses to consultations by Powys CC including –

Declarations of Members' interests

- Cllr M J Jones: declared a Personal not Prejudicial Interest as a Member of Powys CC Planning Committee.
- Cllr C S Fowles: P20100577 – declared a Personal and Prejudicial Interest as an immediate neighbour, and left the meeting for this item.

RESOLVED 'CCC responds to planning consultations as follows:'

Ref.	Applicant	Site	Description	rec.
P20100577	R W H & J M Jones, Oakdale, Churchstoke	Oakdale, Churchstoke	Erection of an agricultural building	S

P20100631	Mr & Mrs R J & R M Bradbury, Maes Issa, Hyssington	Maes Issa, Hyssington	Erection of 3-bay building to house vintage machinery & workshop	S
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Action – Clerk to process

5.5 Planning Enforcement Appeals – to receive & resolve responses to notifications/reports (if any).

The Clerk reported on notification of planning enforcement appeals/decision as follows:

Ref.	Site	Description
None		

5.6 Planning Enforcement – to report on planning enforcement matters within the community.

Members discussed enforcement matters as follows, and the Vice Chairman also invited

Members to bring forward planning enforcement matters for discussion:

Ref. / Site	Description
Off A489 opp entrance to Cae Coed, Churchstoke	Large lorry container. No further report from Powys CC since March. Members noted the container is still present despite assurances to planning enforcement officer that it would be removed soon, and asked the Clerk to chase progress.
Powys CC reply	The enforcement officer reports that the owner has arranged transportation to remove the container after some difficulties, and that it will be removed by the end of the June. An inspection will be carried out shortly after remove to ensure compliance. Noted.
Ref. / Site	Description
A489 at Tuffins Supermarket	Advertising billboards near the zebra crossing are a distraction to drivers approaching the crossing. No further report from Powys CC since March. Members agreed to make a direct approach to Harry Tuffins to report that local concerns have been raised, and to request that signage is reviewed and relocation is considered where this would improve safety at the crossing.
Harry Tuffins Reply	Harry Tuffins accepts the concerns of CCC and have removed where practical, the signs that distract drivers and will do whatever it can to improve safety. Noted. Members also agreed to write to Harry Tuffins to thank the company for its prompt co-operation, and the positive spirit in which this was dealt with.

6.0 One Voice Wales / Society of Local Council Clerks, Guidance Notes – to receive reports of AGM / conference / area meetings / guidance notes / correspondence.

6.1 One Voice Wales

6.1.1 One Voice Wales – National Training Programme

CCC received details of the OVW National Training Programme for the financial year, each module costing £25 per attendee with a 50% bursary available up to max £50 per session:

Title	Topic	Date	Cut off date
Module 1	The Council	13/07/2010	29/06/2010
Module 2	The Councillor	02/09/2010	19/08/2010

Module 5	The Council Meeting	28/09/2010	14/09/2010
Module 3	The Council as Employer	21/10/2010	07/10/2010
Module 4	Understanding the Law	09/11/2010	26/10/2010
Module 6	Understanding Local Authority Finance	10/02/2011	27/01/2011

Action – Members to notify Clerk of take up
& Clerk to process

6.2 Society of Local Council Clerks

6.2.1 Clerks Training – Working With Your Council (WWYC)

CCC received details of the WWYC 2-day course as foundation to CiLCA qualification, Cardiff 6th July & 22nd July, costing £160 with a 50% bursary available up to max £100. The Clerk indicated he is unable to attend those dates but others are likely to be available in due course, and Members were reminded of their support (November 2009) for the Clerk in seeking CiLCA qualification.

7.0 Allotments – to receive status report from the task group, and quotations for fencing and preparations works (previously circulated).

The Clerk reported for the allotments task group on the meeting of 6th June, referred members to the circulated notes, and indicated that steps now are practical ones such as fencing and ground preparation. CCC received a quotation for levels of fencing, access ways, and ground works, and Members were reminded that the threshold for seeking tenders for contracted works is £10,000.

RESOLVED *‘CCC will proceed with the quoted works for the basic levels of fencing, access ways, and ground works, at the fixed price quoted subject to agreement with the contractor and ring fences additional funds from reserves to meet the cost.’*

Action – Clerk to process

Members also asked the Clerk to enquire with the contractor on ‘lead time’ for the works and whether financial assistance can be obtained from Powys CC.

Action – Clerk to process

8.0 Village Green at Hyssington – to receive status report from the task group.

The Clerk reported for the task group that he has met the solicitor and that agreed amendments to the application form are complete. Members noted that the main work remaining is gathering the witness statements.

Action – Village Green group with Clerk

9.0 Playgrounds – to receive the report of the February 2010 inspection

The Clerk reported that CCC is still awaiting the report in hard copy format.

10.0 Consultation by the Public Services Ombudsman for Wales: ‘Complaints Wales’ – to resolve a response, if desired, to the consultation on proposals for a common complaints system for public service providers in Wales (previously circulated).

The Vice Chairman reminded Members of the consultation document, and then work of the Ombudsman in order to assist local councils and other public bodies in setting out a common policy for Wales. The Clerk reported that the Ombudsman’s office has confirmed that a response will be accepted on 29th July, and Members agreed to defer this item to the July meeting.

Action – for July agenda

11.0 Financial Report:

11.1 Finance Specific Correspondence – to receive finance specific correspondence (if any).

None.

11.2 Items received since last meeting – to report.

The Clerk reported on income received since the last meeting as follows:

Payer	Description	£
M & G Investment	Charibond dividend Feb-Apr 2010	1.90
HM Revenue & Customs	VAT Reclaim 2009-10	830.55
Total		832.45

11.3 Items for payment – to report and resolve to approve items for payment as follows:

RESOLVED ‘CCC authorises payments as follows’:

Chq	Payee	Description	£ex vat	£vat	£inc vat
To authorise items for payment this meeting:					
568	Ian Pryce Property Serv	Allotments change of use	600.00	105.00	705.00
569	E R D Corfield & Sons	Playground ramp repairs	220.45	0.00	220.45
Total to authorise for payment this meeting			820.45	105.00	925.45
To report items previously authorised to be paid by direct debit or standing order:					
DD	Public Wks Loan Board	Instal no.15 loan 487805	1,169.08	0.00	1,169.08
SO	E J Humphreys	Clerk’s salary Jun’10	387.70	0.00	387.70
Total previously authorised to be paid by d.deb. or st.ord.			1,556.78	0.00	1,556.78
Grand total for payment this meeting			2,377.23	105.00	2,482.23

Action – Clerk to process

11.4 Consolidated balances at 30th June 2010 after sweep, receipts & payments – to report.

The Clerk reported on gross, ring-fenced funds, & net available balances as follows:

Item	Reserve account £	Current account £
Gross balances	33,067.07	500.00
Less ring-fenced funds	6,675.97	0.00
Net balances available	26,931.10	500.00

12.0 Highways & Rights of Way Reports:

12.1 From Powys CC/ Shropshire Council to CCC – to report.

The Clerk reported on replies/correspondence from Powys CC/Shropshire Council

- a) Pathway from Fir Court Avenue to A489 – this has still not been cleared of overgrowth despite assurance that this would be undertaken. Powys CC thanks CCC for the reminder and replies that although the pathway is not formally adopted its public benefit is clear and as such will be attended to when resources are available.
- b) C2056 at Blacksmiths Bank, Hyssington – overhanging hedge on Efail Hen side, causing damage to passing vehicles. Powys CC replies that this matter will be taken up with landowner.
- c) Maes Chwarae – enquired whether (and to what extent) this road has been adopted as highway. Powys CC replies that none of the estate is adopted highway.

12.2 From CCC to Powys CC/Shropshire Council – to report.

- a) Cllr D H Payne: A489 – Members were reminded of CCC’s request for 30mph repeater signs on the A489 and that Powys CC has replied that speed limit repeater signs are not permitted in 30 mph zones. It was pointed out that such signs are actually in place at Kingswood Forden and at Cross Likely, and agreed to seek further clarification of ‘not permitted’ and the precedence set by existing signs
- b) Cllr M J Jones: B4385 Mellington – central white lining and edge lining has been undertaken where road width allows.

Action – Clerk to process

13.0 County Council Matters– to receive & discuss other general Powys CC/Shropshire Council matters.

- a) Powys CC: Cllr M J Jones reported as follows:
 - Merger with Powys Local Health Board (PLHB): Full merger of Powys CC and PLHB has been shelved due to unresolved difficulties around PLHB budget deficit, assets transfer and staffing policies, although close joint working will strengthen and continue.
 - Council Organisation: Full Council has voted to proceed with a consultation in October on a possible transformation from the present Board model to a Cabinet model of governance.
- b) Shropshire Council:
 - No report.

14.0 Correspondence – to receive other items of general correspondence.

14.1 Powys County Council – Scrutiny Services

Re: Code of Conduct Refresher Training

Council received information that the Public Services Ombudsman for Wales’s recent guidance on the Code of Conduct advises Standards Committees to assist local councils to observe the Code, and that the Monitoring Officers will arrange provision of training.

Council received the schedule of training sessions, the closest being Welshpool 7th July, 2pm-3.30pm, and 13th July 7pm-8.30pm. The Vice Chairman advised Members to attend.

Action – Members to attend where possible
& Clerk to process

14.2 Powys County Council – Head of Schools and Inclusion

Re: Powys Secondary & Post-16 Education Modernisation Programme

Council received the discussion document ‘Powys Secondary & Post-16 Education Modernisation – Strategic Outline Programme’, setting out models and options for a 25-year programme for a sustainable learning infrastructure. Replies and feedback to the five core issues are welcomed by 31st July.

Action – for July agenda

14.3 Welsh Assembly Government – Deputy Director for Local Government Policy

Re: Consultation on Procedures for Making, Confirming and Enforcing Byelaws

Council received the consultation paper on proposals for simplifying the byelaw process in Wales. Replies welcomes by 17th September.

Action – for July agenda

14.4 Various other correspondences listed:

- a) Public Services Ombudsman for Wales – copy of the Annual Report 2009-10. Noted.
- b) Mid and West Wales Fire & Rescue Service – invitation to an open evening event evening Wednesday 7th July Welshpool Fire Station. Noted.
- c) Shropshire Hills AONB Partnership – information on latest programme of events around the proposed Stiperstones & Corndon Landscape Partnership Scheme. Circulated to all Members. Noted.
- d) NSPCC – information the work of the charity and promotion of its fundraising ‘HACK’ 24 mile sponsored walk on 18th September. Noted.

15.0 Chairman’s Announcements & Date of Next Meeting

- a) Clerk – reminded Members that the Green Grants Committee will be convened shortly, as soon as the fourth quarter payment is received from Powys CC and the full 2009-10 total is known.

Next full council business meeting: Wednesday 28th July 2010, 7:30 p.m. at Hyssington

Meeting ended – 9.15 p.m.