



**CYNGOR CYMUNED YR YSTOG
CHURCHSTOKE COMMUNITY COUNCIL**

2 Rowes Terrace, Plough Bank, Montgomery, Powys. SY15 6QD

Clerc i'r Cyngor | Clerk to the Council: E J Humphreys MA Oxf, CiLCA, FSLCC

NOTICE AND SUMMONS TO MEETING

All Community Councillors are summoned to attend the
COUNCIL ORDINARY BUSINESS MEETING
on Tuesday 24th March 2020, 7.30pm, at Hyssington Village Hall.

In accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1, extended by Local Government Act 1972 Section 100, the meeting is open to the public to attend as observers except where excluded (during the whole or part of the proceedings) by resolution of the Community Council by reason of the confidential nature of the nature of the business to be transacted.

E J Humphreys

18th March 2020

E J Humphreys MA Oxf, CiLCA, FSLCC
Clerc i'r Cyngor | Clerk to the Council

AGENDA

1.0 Attendance, Apologies for Absence, Dispensations, and Declarations of Members' Interests:

to record attendance, to receive and resolve if desired on apologies for absence, to receive declarations of interest from Members in accordance with Part III of the Local Government Act 2000, which established the Local Government Code of Conduct for Members, and to note Members' dispensations (papers 1a-b).

2.0 Public Participation: to receive members of the public who wish to address the council in respect of any item of business included in the agenda. Any member of the public wishing to speak must notify the Clerk to the Council no later than 15 minutes prior to the start of the meeting.

3.0 Minutes of Previous Meetings

- 3.1 To approve & sign the minutes as a correct record of the Ordinary Business Meeting 25th February 2020 at Churchstoke Community Hall (paper 3.1).
- 3.2 To report matters arising for information from the minutes of the Ordinary Business Meeting 25th February 2020 at Churchstoke Community Hall.

4.0 Governance:

4.1 Electoral Matters Hyssington Ward: further to the elections 4th May 2017 and the Declaration of Intent to Co-Opt dated 8th May'17, to receive nominations and to co-opt to fill the 1 remaining vacancy on the council for Hyssington Ward (paper 4.1).

4.2 Coronavirus Covid-19

- 4.2.1 One Voice Wales Briefing Notes: to receive the briefing note (papers 4.2.1a-b).
- 4.2.2 Business Continuity: to receive the Clerk's report on staffing implications of the current incidence of Covid-19, and to resolve the recommendations on staffing, amendment to the Scheme of Delegation, and other measures in regard to business continuity (paper 4.2.2 to follow).

5.0 Planning & Building Control

5.1 Planning & Building Control Specific Correspondence:

- 5.1.1 Planning Aid Wales: News & Training Opportunities: to receive details and resolve attendance (inc paper 5.1.1).
- 5.1.2 Other Planning & Building Control Correspondence: to receive and circulate for information such correspondence as will be brought to the attention of the council by the Clerk.

5.2 Street Naming & Numbering to receive & resolve responses to consultations including but not limited to those listed below. Later applications may be considered at the discretion of the Chair:

Ref.	Applicant	Site	Description
SNN/2020/00 42 (paper 5.2a-b)	Abbey Construction (Shropshire) Ltd, Loton View, Wattlesborough, Shrewsbury	Development of Thirty Dwellings, Adj Buttercup House	Naming of new development as 1 – 40 Ridgeway View

5.3 Powys CC Planning Determinations: to report from Powys CC notifying the community council of planning decisions in the community council area (if any) (paper 5.3).

5.4 Planning Inspectorate Appeals: Notice(s) of Appeal: to receive & resolve responses to Notices of Planning Appeal including but not limited to those listed below. Later Notices may be considered at the discretion of the Chair:

Ref.	Appellant	Site	Description
None at date of issue of agenda.			

5.5 Pre-application Consultations by Developers: to receive & resolve responses to pre-application consultations including but not limited to those listed below. Later applications may be considered at the discretion of the Chair:

Ref.	Developer	Site	Description
None at date of issue of agenda.			

5.6 Planning Applications: to receive & resolve responses to consultations (full application(s) detail(s) at <http://pa.powys.gov.uk/online-applications/?lang=EN>) including but not limited to those listed below. Later applications may be considered at the discretion of the Chair:

Ref.	Applicant	Site	Description
None at date of issue of agenda.			

5.7 Applications for Works to Trees Subject to Tree Preservation Order or in a Conservation Area: to receive & resolve responses to consultations including but not limited to those listed below. Later applications may be considered at the discretion of the Chair:

Ref.	Applicant	Site	Description
None at date of issue of agenda.			

5.8 Planning Enforcement:

- 5.8.1 From other bodies to CCC: to report for information, planning enforcement matters within the community (papers 5.8.1a).
- 5.8.2 From CCC to other bodies: to report planning enforcement matters within the community.

6.0 One Voice Wales/ Society of Local Council Clerks, Guidance Notes: to receive reports of AGM/ conference/ area meetings/ guidance notes/ training/ correspondence.

- 6.1 OVW: to receive invitation to the OVW SLCC 8th Joint Conference at St David's Village Hotel, Ewloe Wed 20th May 2020 and to resolve attendance as an approved duty (paper 6.1a-c).
- 6.2 OVW/SLCC Correspondence: to receive and circulate for information correspondence received from/via OVW/SLCC as will be brought to the attention of the council by the Clerk.

7.0 Recreation

- 7.1 Village Green at Hyssington: to report, and resolve if desired, from the Friends of the Green and Horsewell (FOTGAH), to report the return of unspent Green Grant 2017 and to resolve to endorse the Clerk's reply (paper 7.1a) (Cllr R K McLintock).

8.0 Finance

- 8.1 Finance Specific Correspondence:

- 8.1.1 HM Treasury: to receive information regarding the Public Works Loans Board (papers 8.1.1a-b)
- 8.1.2 Other Finance Specific Correspondence: to receive and circulate for information such correspondence, if any, as will be brought to the attention of the council by the Clerk.

- 8.2 Financial Year 2019-20: Allotments: to receive a status report on current occupancy, and to write off accounting-book-only debtors for the ceased tenancies (paper 8.2 to follow).

- 8.3 Financial Year 2020-21: Independent Remuneration Panel for Wales (IRPW): Annual Report for Payments to Members of Community & Town Councils 2020-21: to receive the report of the IRPW, to note determinations 42, 48, 51, and to resolve determinations 44, 45, 46, 47, 49, 50 for the financial year 2020-21 (papers 8.3a-c).

- 8.4 Items Received Since Last Meeting: to report.

- 8.5 Items for Payment: to resolve to approve items for payment as follows:

Chq	Payee	Description	£ex vat	£vat	£total
1254	Churchstoke Recreation Assoc'n	Room hire and playground bins (Jul-Dec'19)	133.50	0.00	133.50
1255	Churchstoke Recreation Assoc'n	Comm' Hall grant 2019-20	3,107.13	0.00	3,107.13
1256	Hyssington Village Institute	Village Hall grant 2019-20	1,118.38	0.00	1,118.38
1257	E J Humphreys	MS-Office365 renewal	66.66	13.33	79.99
1258	HM Revenue & Customs	PAYE Q4 Jan-Mar'20	100.40	0.00	100.40
1259	Andrew Evans Landscapes	Grounds invoice 2 of 2 as per schedule	1,819.00	363.80	2,182.80
1260	Gloversure Ltd	Content Management System	89.00	17.80	106.80
Total for authorisation this meeting			6,434.07	394.93	6,829.00

To report items previously authorised

1261	E J Humphreys	Clerk net salary Mar'20	As employment contract		
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- 8.6 Financial Balances: Consolidated Bank Balances: to report consolidated balances to date after sweep, receipts & payments.

9.0 Highways & Rights of Way

- 9.1 From Powys CC/ Shropshire Council to CCC: to report for information general maintenance matters:

- 9.1.1 Notice of Confirmation of a Public Path Order (Diversion of Public Footpath 65 in the Community of Churchstoke): to receive Notice and Order (papers 9.1.1a-b).

- 9.2 From CCC to Powys CC/ Shropshire Council: to report and resolve if desired, general maintenance matters, if any.

- 10.0 County Councillor & County Council Report:** to receive a report, for information, from the county councillor & to discuss general Powys CC/ Shropshire Council matters.
- 11.0 Correspondence**
- 11.1 The Army Engagement Team: Invitation Hafren: to receive an invitation to attend the event at Hafren, Newtown and to resolve, if desired, attendance as an approved duty representing Council (papers 11.1a-b).
- 11.2 Other General Correspondence: to receive and circulate for information other general correspondence as will be brought to the attention of the council by the Clerk.
- 12.0 Chairman's Announcements, Items for Future Agenda & Date of Next Meeting**
- 12.1 Chairman's announcements for information: to receive announcements from Chairman and Members.
- 12.2 Items for future agenda for information: to bring forward items for consideration for future agenda.
- 12.3 Date of next meeting for information: Ordinary Business Meeting Tue 28th Apr'20, 7.30pm, at Churchstoke.
- 13.0 Confidential Session**
- 13.1 Resolution to Exclude the Public and Press: Under the Public Bodies (Admission to Meetings) Act 1960 (2) to resolve that members of the public and press be requested to leave the meeting by reason of the [specified] confidential nature of the business about to be transacted.
- 13.2 Recreation: Grounds Maintenance & Grass Cutting [confidential reason: Commercial Tenders]: to receive and resolve tenders for Grounds Maintenance & Grass Cutting 2020-21 & 2021-22 (confidential papers 13.2a-d).
- 13.3 Recreation: Field Aeration [confidential reason: Commercial Tenders]: to receive, and resolve if desired, quotation for recreation field aeration treatment 2020-21 (confidential papers 13.3a-c).
- 13.4 Confidential Correspondence [confidential reason: data protection of individuals]: to receive, and resolve if desired, such other business or correspondence of a confidential nature as will be brought to the attention of the council by the Clerk.

End of agenda