



**CYNGOR CYMUNED YR YSTOG
CHURCHSTOKE COMMUNITY COUNCIL**

2 Rowes Terrace, Plough Bank, Montgomery, Powys. SY15 6QD

Clerc i'r Cyngor | Clerk to the Council: E J Humphreys MA Oxf, CiLCA, FSLCC

NOTICE AND SUMMONS TO ANNUAL MEETING

All Community Councillors are summoned to attend the
ANNUAL MEETING OF THE COUNCIL
on **Wednesday 22nd May 2019, 7.30pm, at Churchstoke Community Hall.**
to be followed by the monthly ordinary business meeting.

In accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1, extended by Local Government Act 1972 Section 100, the meeting is open to the public to attend as observers except where excluded (during the whole or part of the proceedings) by resolution of the Community Council by reason of the confidential nature of the nature of the business to be transacted.

E J Humphreys

16th May 2019

E J Humphreys MA Oxf, CiLCA, FSLCC
Clerc i'r Cyngor | Clerk to the Council

AGENDA

1.0 Attendance, Dispensations, and Declarations of Members' Interests: to record attendance, to receive declarations of interest from Members in accordance with Part III of the Local Government Act 2000, which established the Local Government Code of Conduct for Members, and to note Members' dispensations (papers 1a-b).

2.0 Elections to Offices of Chairman & Vice-Chairman for the Municipal Year 2019-20

- 2.1 Chairman: to receive nominations, to resolve the election of Chairman, and the new Chairman to sign the Declaration of Acceptance of Office and take the Chair.
2.2 Vice-Chairman: receive nominations and to resolve the election of the Vice-Chairman.

3.0 Apologies for Absence: to receive and resolve if desired on apologies for absence.

4.0 Public Participation: to receive members of the public who wish to address the council in respect of any item of business included in the agenda. Any member of the public wishing to speak must notify the Clerk to the Council no later than 15 minutes prior to the start of the meeting.

5.0 Chairman's Reports & Announcements

- 5.1 Retiring Chairman: to receive the retiring Chairman's report.
5.2 Incoming Chairman: to receive the incoming Chairman's address.

5.3 Electoral Matters Hyssington Ward: further to the elections 4th May 2017 and the Declaration of Intent to Co-Opt dated 8th May'17, to receive nominations and to co-opt to fill the 1 remaining vacancy on the council for Hyssington Ward.

6.0 Committees

- 6.1 Committees: to resolve to retain the following Committees and Terms of Reference

- a) Green Grants Committee (paper 6.1a)
- b) Planning Committee (paper 6.1b)
- c) Disciplinary & Grievance Pool (x6 from which 3 will comprise a Panel)
- d) Appeals Panel (x3).

6.2 Election to Committees: to receive nominations and to resolve the election to Committees, Pool and Panel above.

7.0 Special Responsibilities

7.1 Positions of Special Responsibility: to resolve to retain/ establish the following Positions of Special Responsibility:

- a) Allotments & Recreation (x3)
- b) Budget Preparation Panel (x3)
- c) Cemetery (x1)
- d) Democratic Governance & Organisation (x3)
- e) Information & Website (x1)
- f) Internal Audit & Financial Scrutiny (x1)
- g) Personnel & Staffing (x1)
- h) Police Consultation & Liaison (x1)
- i) Posting of Information & Notices to Community Notice Boards (x6).

7.2 Election to Positions of Special Responsibility: to receive nominations and to resolve the election to Positions of Special Responsibility above.

8.0 Outside Bodies

8.1 Outside Bodies: to resolve to retain/ establish the following representation to outside bodies:

- a) Churchstoke CP School Governors (x1)
- b) Churchstoke Recreation Association (x1)
- c) Hyssington Village Hall Committee (x1)
- d) One Voice Wales Montgomeryshire Area Committee (x1)
- e) Friends of the Green at Hyssington (x1).

8.2 Election to Outside Bodies: to receive nominations and to resolve the election to outside bodies above.

9.0 Finance

9.1 Bank Mandate Authorised Signatories: to resolve the mandate and authorised signatories on the council's bank accounts.

9.2 Insurance: to resolve the levels of insurance cover for 2019-20 (paper 9.2a-b).

10.0 Corporate Governance

10.1 Standing Orders: to resolve to confirm and retain (with revisions if appropriate) the council's Standing Orders (paper 10.1).

10.2 Financial Regulations: to resolve to confirm and retain (with revisions if appropriate) the council's Financial Regulations (paper 10.2)

10.3 Risk Assessment: to resolve to adopt the corporate Risk Assessment for 2019-20 (paper 10.3).

10.4 Scheme of Delegation: to resolve the council's Scheme of Delegation to Committees and to the Proper Officer of the Council (paper 10.4).

11.0 Dates of Meetings: to resolve the frequency and dates of Council and Committee meetings for 2019-20 (paper 11).

End of agenda