



**CYNGOR CYMUNED YR YSTOG
CHURCHSTOKE COMMUNITY COUNCIL**

2 Rows Terrace, Plough Bank, Montgomery, Powys. SY15 6QD

E J Humphreys MA Oxf, CertHE Community Governance, FSLCC
Clerc i'r Cyngor | Clerk to the Council

NOTICE, SUMMONS & AGENDA – ANNUAL MEETING

THE REMOTE ANNUAL MEETING OF THE COMMUNITY COUNCIL

will be held on Wednesday 26th May 2021, 7.30pm.
to be followed by the monthly ordinary business meeting.

All members of the Council are summoned to attend.

To Join Zoom Meeting online
<https://zoom.us/j/94110548882>
Meeting ID: 941 1054 8882
Passcode: 624356

To join by telephone, dial by your location

0131 460 1196 United Kingdom
0203 481 5237 United Kingdom
0203 481 5240 United Kingdom
0203 901 7895 United Kingdom
0208 080 6591 United Kingdom
0208 080 6592 United Kingdom
0330 088 5830 United Kingdom
Meeting ID: 941 1054 8882
Passcode: 624356

In accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1, extended by Local Government Act 1972 Section 100, the meeting is open to the public to attend as observers except where excluded (during the whole or part of the proceedings) by resolution of the Community Council by reason of the confidential nature of the nature of the business to be transacted.

E J Humphreys

20th May 2021

E J Humphreys MA Oxf, CertHE Community Governance, FSLCC
Clerc i'r Cyngor | Clerk to the Council

AGENDA

1.0 Welcome, Attendance, Remote Meeting Etiquette: to record attendance and to recap on the remote meeting etiquette (paper 1).

2.0 Declarations of Members' Interests and Dispensations: to receive declarations of interest from Members in accordance with Part III of the Local Government Act 2000, which established the Local Government Code of Conduct for Members, and to note Members' dispensations. Members are asked to submit any declaration forms to the Clerk (papers 2a-b).

3.0 Elections to Offices of Chairman & Vice-Chairman for the Municipal Year 2021-22

- 3.1 Chairman: to receive nominations, to resolve the election of Chairman, and the new Chairman to sign the Declaration of Acceptance of Office and take the Chair. Nominations will be taken from the floor.
- 3.2 Vice-Chairman: to receive nominations and to resolve the election of the Vice-Chairman. Nominations will be taken from the floor.

4.0 Chairman's Reports & Announcements:

- 4.1 Retiring Chairman: to receive the retiring Chairman's report.
- 4.2 Incoming Chairman: to receive the incoming Chairman's address.

5.0 Apologies for Absence: to receive, and resolve if desired, to approve absence(s).

6.0 Public Participation: to receive members of the public who wish to address the council in respect of any item of business included in the agenda. Any member of the public wishing to speak must notify the Clerk no later than 15 minutes prior to the start of the meeting.

7.0 Committees and Pools

- 7.1 To resolve to retain the following Committees (& Terms of Reference) and Pool for 2021-22:
- a) Green Grants Committee (paper 7.1a)
 - b) Planning Committee (paper 7.1b)
 - c) Disciplinary & Grievance Pool (from which a panel of 3 will be drawn if required)
 - d) Appeals Pool (from which a panel of 3 will be drawn if required).

7.2 To receive nominations and to resolve the election to Committees and Pools above. Nominations will be taken from the floor

8.0 Special Responsibilities

8.1 To resolve to retain/ establish the following Positions of Special Responsibility:

- a) Allotments & Recreation (x3)
- b) Budget Preparation Panel (x3)
- c) Cemetery (x1)
- d) Democratic Governance & Organisation (x3)
- e) Information & Website (x1)
- f) Internal Audit & Financial Scrutiny (x1)
- g) Personnel & Staffing (x1)
- h) Police Consultation & Liaison (x1)
- i) Posting of Information & Notices to Community Notice Boards (x6).

8.2 To receive nominations and to resolve the election to Positions of Special Responsibility above. Nominations will be taken from the floor.

9.0 Outside Bodies

9.1 To resolve to retain/ establish the following representation to outside bodies:

- a) Churchstoke CP School Governors (x1)
- b) Churchstoke Recreation Association (x1)
- c) Hyssington Village Hall Committee (x1)
- d) One Voice Wales Montgomeryshire Area Committee (x1)
- e) Friends of the Green at Hyssington (x1).

9.2 To receive nominations and to resolve the election of representatives to outside bodies above. Nominations will be taken from the floor

10.0 Finance

- 10.1 Bank Mandate Authorised Signatories: to resolve the mandate and authorised signatories on the council's bank accounts.
 - 10.2 Insurance: to receive and resolve the Clerk's recommendation for insurance cover and three-year arrangement from 1st Jun'21 (paper 10.2 to follow).
- 11.0 Corporate Governance**
- 11.1 Standing Orders: to resolve to confirm and retain (with revisions if appropriate) the council's Standing Orders (paper 11.1).
 - 11.2 Financial Regulations: to resolve to confirm and retain (with revisions if appropriate) the council's Financial Regulations (paper 11.2).
 - 11.3 Risk Assessment: to resolve to adopt the corporate Risk Assessment for 2021-22 (paper 11.3).
 - 11.4 Scheme of Delegation: to resolve the council's Scheme of Delegation to Committees and to the Proper Officer of the Council (paper 11.4).
- 12.0 Dates and Arrangements for of Meetings:** to resolve the frequency and dates of Council and Committee meetings for 2021-22, and to require the Clerk to prepare a briefing on legal requirements for meetings in the light of such further guidance as may be issued by Welsh Government concerning the Local Government & Elections (Wales) Act 2021 (paper 12).

End of agenda