



**CYNGOR CYMUNED YR YSTOG  
CHURCHSTOKE COMMUNITY COUNCIL**

2 Rowes Terrace, Plough Bank, Montgomery, Powys. SY15 6QD

Clerc i'r Cyngor | Clerk to the Council: E J Humphreys MA Oxf, CiLCA, FSLCC

**NOTICE, SUMMONS & AGENDA – ANNUAL MEETING**

**THE REMOTE ANNUAL MEETING OF THE COMMUNITY COUNCIL**

will be held on Wednesday 26<sup>th</sup> August 2020 at 7.30pm  
to be followed by the monthly ordinary business meeting.

All members of the Council are summoned to attend.

To join online

<https://zoom.us/j/93507146305>

Meeting ID: 935 0714 6305

Passcode: 01588

To join by phone

0203 481 5237 United Kingdom

0203 481 5240 United Kingdom

0203 901 7895 United Kingdom

0208 080 6591 United Kingdom

0208 080 6592 United Kingdom

0330 088 5830 United Kingdom

0131 460 1196 United Kingdom

Meeting ID: 935 0714 6305

Passcode: 01588

In accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1, extended by Local Government Act 1972 Section 100, the meeting is open to the public to attend as observers except where excluded (during the whole or part of the proceedings) by resolution of the Community Council by reason of the confidential nature of the nature of the business to be transacted.

*E J Humphreys*

E J Humphreys MA Oxf, CiLCA, FSLCC

Clerc i'r Cyngor | Clerk to the Council

20<sup>th</sup> August 2020

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**AGENDA**

**1.0 Welcome, Attendance, Remote Meeting Etiquette:** to record attendance, and to note the remote meeting etiquette (paper 1).

**2.0 Declarations of Members' Interests and Dispensations:** to receive declarations of interest from Members in accordance with Part III of the Local Government Act 2000, which established the Local Government Code of Conduct for Members, and to note Members' dispensations. Members are asked to submit any declaration forms to the Clerk (papers 2a-b).

**3.0 Elections to Offices of Chairman & Vice-Chairman for the Municipal Year 2020-21**

- 3.1 Chairman: to receive nominations, to resolve the election of Chairman, and the new Chairman to sign the Declaration of Acceptance of Office and take the Chair).
- 3.2 Vice-Chairman: receive nominations and to resolve the election of the Vice-Chairman.

**4.0 Apologies for Absence:** to receive, and resolve if desired, to approve absence(s).

**5.0 Public Participation:** to receive members of the public who wish to address the council in respect of any item of business included in the agenda. Any member of the public wishing to speak must notify the Clerk no later than 15 minutes prior to the start of the meeting.

**6.0 Chairman's Reports & Announcements:**

- 6.1 Retiring Chairman: to receive the retiring Chairman's report.
- 6.2 Incoming Chairman: to receive the incoming Chairman's address.

**7.0 Committees and Pools**

- 7.1 Committees: to resolve to retain the following Committees (& Terms of Reference) and Pools.
- a) Green Grants Committee (paper 7.1a)
  - b) Planning Committee (paper 7.1b)
  - c) Disciplinary & Grievance Pool (from which a panel of 3 will be drawn if required)
  - d) Appeals Pool (from which a panel of 3 will be drawn if required).

7.2 Election to Committees: to receive nominations and to resolve the election to Committees and Pools above.

**8.0 Special Responsibilities**

- 8.1 Positions of Special Responsibility: to resolve to retain/ establish the following Positions of Special Responsibility
- a) Allotments & Recreation (x3)
  - b) Budget Preparation Panel (x3)
  - c) Cemetery (x1)
  - d) Democratic Governance & Organisation (x3)
  - e) Information & Website (x1)
  - f) Internal Audit & Financial Scrutiny (x1)
  - g) Personnel & Staffing (x1)
  - h) Police Consultation & Liaison (x1)
  - i) Posting of Information & Notices to Community Notice Boards (x6).

8.2 Election to Positions of Special Responsibility: to receive nominations and to resolve the election to Positions of Special Responsibility above.

**9.0 Outside Bodies**

- 9.1 Outside Bodies: to resolve to retain/ establish the following representation to outside bodies:
- a) Churchstoke CP School Governors (x1)
  - b) Churchstoke Recreation Association (x1)
  - c) Hyssington Village Hall Committee (x1)
  - d) One Voice Wales Montgomeryshire Area Committee (x1)
  - e) Friends of the Green at Hyssington (x1).

9.2 Election to Outside Bodies: to receive nominations and to resolve the election to outside bodies above.

**10.0 Finance**

- 10.1 Bank Mandate Authorised Signatories: to resolve the mandate and authorised signatories on the council's bank accounts.
- 10.2 Insurance: to resolve the levels of insurance cover for 2019-20 (paper 10.2a-b).
  
- 11.0 Corporate Governance**
- 11.1 Standing Orders: to resolve to confirm and retain (with revisions if appropriate) the council's Standing Orders (paper 11.1).
- 11.2 Financial Regulations: to resolve to confirm and retain (with revisions if appropriate) the council's Financial Regulations (paper 11.2).
- 11.3 Risk Assessment: to resolve to adopt the corporate Risk Assessment for 2020-21 (paper 11.3 to follow).
- 11.4 Scheme of Delegation: to resolve the council's Scheme of Delegation to Committees and to the Proper Officer of the Council (paper 11.4).
  
- 12.0 Dates of Meetings:** to note the frequency and dates already agreed for Council and Committee meetings for 2020-21 (paper 12).

End of agenda