



**CYNGOR CYMUNED YR YSTOG
CHURCHSTOKE COMMUNITY COUNCIL**

2 Rowes Terrace, Plough Bank, Montgomery, Powys. SY15 6QD

Clerc i'r Cyngor | Clerk to the Council: E J Humphreys MA Oxf, CiLCA, PSLCC

NOTICE AND SUMMONS TO ANNUAL MEETING

All Community Councillors are summoned to attend the

ANNUAL MEETING OF THE COUNCIL

on Wednesday 30th May 2018, 7.30 p.m., at Churchstoke Community Hall

to be followed by the monthly ordinary business meeting.

In accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1, extended by Local Government Act 1972 Section 100, the meeting is open to the public to attend as observers except where excluded (during the whole or part of the proceedings) by resolution of the Community Council by reason of the confidential nature of the nature of the business to be transacted.

E J Humphreys

23rd May 2018

E J Humphreys MA Oxf, CiLCA, PSLCC
Clerc i'r Cyngor | Clerk to the Council

AGENDA

1.0 Attendance, Declarations of Members' Interests and Dispensations: to record attendance and to receive declarations of interest from Members in accordance with Part III of the Local Government Act 2000, which established the Local Government Code of Conduct for Members, and to note Members' dispensations (papers 1a-b).

2.0 Elections to Offices of Chairman & Vice-Chairman for the Municipal Year 2018-19.

- 2.1 Chairman: to receive nominations, to resolve the election of Chairman, and the new Chairman to sign the Declaration of Acceptance of Office and take the Chair.
- 2.2 Vice-Chairman: to receive nominations and to resolve the election of the Vice-Chairman.

3.0 Apologies for Absence: to receive, and resolve if desired, apologies for absence.

4.0 Public Participation: to receive members of the public who wish to address the council in respect of any item of business included in the agenda. Any member of the public wishing to speak must notify the Clerk to the Council no later than 15 minutes prior to the start of the meeting.

5.0 Chairman's Reports & Announcements

- 5.1 Retiring Chairman: to receive the retiring Chairman's report.
- 5.2 Incoming Chairman: to receive the incoming Chairman's address.

6.0 Electoral Matters Co-Option: Hyssington Ward: following the elections 4th May 2017, to receive nominations and to co-opt to fill the 2 remaining vacancies on the council for Hyssington Ward.

7.0 Committees

- 7.1 Committees: to resolve to retain the following Standing Committees:

- a) Planning Committee
- b) Green Grants Committee
- c) Disciplinary and Grievance Pool (x6 from which 3 will comprise a Panel)
- d) Appeals Panel (x3).

7.2 Election to Committees: to receive nominations and to resolve the election to Committees, Pool and Panel above.

8.0 Special Responsibilities

8.1 Positions of Special Responsibility: to resolve to retain/ establish the following Positions of Special Responsibility:

- a) Allotments & Recreation (x3)
- b) Budget Preparation Panel (x3)
- c) Cemetery (x1)
- d) Democratic Governance & Organisation (x3)
- e) Information & Web-Site (x1)
- f) Internal Audit & Financial Scrutiny (x1)
- g) Personnel & Staffing (x1)
- h) Police Consultation & Liaison (x1)
- i) Posting of Information & Notices to Community Notice Boards (x7).

8.2 Election to Positions of Special Responsibility: to receive nominations and to resolve the election to Positions of Special Responsibility above.

9.0 Scheme of Delegation: to resolve the Scheme of Delegation to Committees and to the Proper Officer of the Council (paper 9 to follow).

10.0 Outside Bodies

10.1 Outside Bodies: to resolve to retain/ establish the following representation to outside bodies

- a) Churchstoke CP School Governors (x1)
- b) Churchstoke Recreation Association (x1)
- c) Hyssington Village Hall Committee (x1)
- d) One Voice Wales Montgomeryshire Area Committee (x1)
- e) Stiperstones & Corndon Hill Country Landscape Partnership Scheme (x1).

10.2 Election to Outside Bodies: to receive nominations and to resolve the election to outside bodies above.

11.0 Finance:

11.1 Independent Remuneration Panel for Wales (IRPW): Allowances & Expenses 2018-19: further to the IRPW Annual Report 2018-19 Determinations, and adoption by Council 27th Mar'18, to resolve Determination 52, the level of Civic (Chair's) Allowance (paper 11.1)

11.2 Bank Mandate Authorised Signatories: to resolve the mandate and authorised signatories on the council's bank accounts

11.3 Insurance: to resolve the levels of insurance cover for 2017-18 (paper 11.3a-b).

12.0 Corporate Governance:

12.1 Standing Orders: to resolve to confirm and retain (with revisions if appropriate) the Standing Orders (paper 12.1)

12.2 Financial Regulations: to resolve to confirm and retain (with revisions if appropriate) the Financial Regulations (paper 12.2)

12.3 Risk Assessment: to resolve to adopt the Risk Assessment for 2017-18 (paper 12.3).

13.0 Dates of Meetings: to resolve the frequency and dates of Council and Committee meetings for 2018-19 (paper 13).

End of agenda