



**CYNGOR CYMUNED YR YSTOG
CHURCHSTOKE COMMUNITY COUNCIL**

2 Rowes Terrace, Plough Bank, Montgomery, Powys. SY15 6QD

E J Humphreys MA Oxf, CertHE Community Governance, FSLCC
Clerc i'r Cyngor | Clerk to the Council

NOTICE, SUMMONS & AGENDA – COUNCIL ORDINARY BUSINESS MEETING

A MEETING OF THE COMMUNITY COUNCIL

will be held on Thursday 17th November 2022, 7.30pm
at Churchstoke Community Hall and online or by telephone.

All members of the Council are summoned to attend.

To join online

<https://us06web.zoom.us/j/82661652904>

Meeting ID: 826 6165 2904

Passcode: 836676

To join by telephone

0203 481 5240 United Kingdom

0203 901 7895 United Kingdom

0208 080 6591 United Kingdom

0208 080 6592 United Kingdom

0330 088 5830 United Kingdom

0131 460 1196 United Kingdom

0203 481 5237 United Kingdom

Meeting ID: 826 6165 2904

Passcode: 836676

Please note, meetings may be recorded only with the prior written consent of the Council.

In accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1, extended by Local Government Act 1972 Section 100, the meeting is open to the public to attend as observers except where excluded (during the whole or part of the proceedings) by resolution of the Community Council by reason of the confidential nature of the nature of the business to be transacted.

Members of the public are informed that the limited space for public attendance in the meeting room is normally made available to the public on a first come basis.

All persons attending at the community hall are asked to observe current Coronavirus (Covid-19) measures¹. The meeting lounge has limited space for social distancing, so attendees may prefer to join the meeting remotely.

E J Humphreys

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11th November 2022

¹ Coronavirus (Covid-19) guidance can be found at: <https://gov.wales/coronavirus>

AGENDA

- 1.0 Welcome, Attendance, Apologies for Absence and Remote Meeting Etiquette:** to record attendance, to receive and resolve if desired on apologies for absence, and to remind attendees to show civility and respect to all, throughout the meeting in line with the Code of Conduct.
- 2.0 Declarations of Members' Interests and Dispensations:** to receive declarations of interest from Members in accordance with Part III of the Local Government Act 2000, which established the Local Government Code of Conduct for Members, and to note Members' dispensations. Members are asked to submit any declaration forms to the Clerk (papers 2a-b).
- 3.0 Public Participation:** to receive members of the public who wish to address the council in respect of any item of business included in the agenda. Any member of the public wishing to speak must notify the Clerk by email to clerk@churchstoke.org or telephone 01686-668790 or in person, no later than 15 minutes prior to the start of the meeting. Members of the public addressing the council are asked to respect matters of confidentiality and privacy.
- 4.0 Electoral Matters:** Co-Option to vacancies: Hyssington ward: to receive expression(s) of interest, if any, and to resolve to co-opt to vacancies.
- 5.0 Minutes of Previous Meetings**
- 5.1 To approve & sign the minutes as a correct record of the Ordinary Business Meeting 27th October 2022 (paper 5.1).
- 5.2 To report, for information purposes only, matters arising from the minutes of the Ordinary Business Meeting 27th October 2022.
- 6.0 County Councillor & County Council Report:** to welcome the county councillor and to receive verbal updates for information on County Council matters (paper 6).
- 7.0 Planning & Building Control**
- 7.1 Planning & Building Control Correspondence:
- 7.1.1 Powys CC: Powys Local Development Plan (LDP): to receive notification that the Powys Local Planning Authority (LPA) has opened the 'Call for Candidate Sites' closing 13th Dec'22, to resolve whether to respond and if so to convene a meeting of the planning committee to do so (papers 7.1.1a-b).
- 7.1.2 Planning Aid Wales: Latest training from Planning Aid Wales: to receive details and to resolve, if desired, on attendance as an approved duty (paper 7.1.2).
- 7.1.3 Other Correspondence: to receive and circulate for information such other planning and building control general correspondence as will be brought to the attention of the council by the Clerk.
- 7.2 Powys CC Planning Determinations: to report from Powys CC notifying the community council of planning decisions, if any, in the community council area (paper 7.2).
- 7.3 Planning Inspectorate Appeals: Notices of Appeals: to receive & resolve responses to Notices of Planning Appeals including but not limited to those listed below. Later Notices may be considered at the discretion of the Chair:

Ref.	Developer	Site	Description
None at date of issue of agenda.			

- 7.4 Pre-application Consultations by Developers: to receive & resolve responses to pre-application consultations including but not limited to those listed below. Later applications may be considered at the discretion of the Chair:

Ref.	Developer	Site	Description
None at date of issue of agenda.			

7.5 Planning Applications:

- 7.5.1 To receive, for information, representations regarding planning applications, if any)
- 7.5.2 To receive & resolve responses to consultations (full application(s) detail(s) at <http://pa.powys.gov.uk/online-applications/?lang=EN>) including but not limited to those listed below. Later applications may be considered at the discretion of the Chair:

Ref.	Applicant	Site	Description
None at date of issue of agenda.			

7.6 Applications for Works to Trees Subject to Tree Preservation Order or in a Conservation Area: to receive & resolve responses to consultations including but not limited to those listed below. Later applications may be considered at the discretion of the Chair:

Ref.	Applicant	Site	Description
22/1787/TPO	Mr Roy Delves, Lyndon, Castle Road, Churchstoke	Lyndon, Castle Road, Churchstoke	Works to an oak tree subject of a Tree Preservation Order

7.7 Planning Enforcement:

- 7.7.1 From other bodies to CCC: to report for information, planning enforcement matters within the community as will be brought to the attention of the council by the Clerk.
- 7.7.2 From CCC to other bodies: to resolve reports of planning enforcement matters within the community.

8.0 Recreation: to receive a update report regarding the damage to the Churchstoke Notice Board.

9.0 Reports from Outside Bodies: to receive reports from representatives to outside bodies and from other councillors.

- 9.1 Churchstoke Recreation Association (CRA): to receive information, and to resolve if desired on council support for the CRA Christmas Fayre (Cllr C P Smith).

10.0 Cemetery: to report and resolve on maintenance matters (Cllr B L Smith)

11.0 Consultation: Welsh Government: Council Tax Consultations on draft Regulations to extend exceptions to second home premiums and on Guidance: to receive the consultation closing 22nd Dec'22, and to resolve whether to respond and if so delegate the response to the Clerk after reference to a working party elected at this meeting (papers 11a-c).

12.0 Finance and Assets

- 12.1 Finance Specific Correspondence: to circulate for information such financial correspondence, if any, as will be brought to the attention of the council by the Clerk.
- 12.2 Financial Year 2021-22: to resolve to receive external audit report and opinion, if available, for conclusion of audit (paper 12.2 to follow if received from external auditor).
- 12.3 Financial Year 2023-24: to receive, and resolve if desired, on appeals for potential financial assistance for incorporation into the draft budget 2023-24 (paper 12.3).
- 12.4 Financial Year 2023-24: Budget Preparation: to report the Budget Panel and Clerk are unable to meet in November, so the 1st draft will be presented in December.
- 12.5 Items Received Since Last Meeting: to report for information.
- 12.6 Items for Payment: to resolve to approve items for payment as follows:

Chq	Payee	Description	£ex vat	£vat	£total
1503	Groundforce Landscape Ltd	Grounds Maintenance Contract – Oct 2022	816.14	163.23	979.37
1504	Powys CC	Rec'n field bin empty Q2	42.49	0.00	42.49
1505	Stephen Hockly	Cemetery notice board repairs	55.00	0.00	55.00
1506	E J Humphreys	Training Comm Gov Lev-5 Year-2 Installent-2	111.40	0.00	111.40
1507	Powys CC	RoSpA playground inspection	60.00	12.00	72.00
Total for authorisation this meeting			1,085.03	175.23	1,260.26
To report items previously authorised					
DD	Information Commissioner's Office	Data protection registration fee 29 th Nov'22	35.00	0.00	35.00
1508	E J Humphreys	Clerk net salary Nov'22 and back pay due	As employment contract		

12.7 Financial Balances: Consolidated Bank Balances: to report for information the consolidated balances to date, after transfers, receipts & payments.

13.0 Highways

13.1 Highways & Rights of Way Specific Correspondence: to receive for information such items of highways/ rights of way correspondence as will be brought to the attention of the council by the Clerk.

13.2 Reports from CCC to Powys CC/ Shropshire Council: to report and resolve if desired, highways/ rights of way maintenance matters, if any.

14.0 Correspondence

14.1 One Voice Wales (OVW)/ Society of Local Council Clerks (SLCC):

14.1.1 OVW: Innovative Practice Conference, Thu 8th Dec'22: to receive details and to resolve, if desired, on remote attendance (papers 14.1.1a-b)

14.1.2 OVW: Training Oct-Dec'22: to receive details and to resolve on attendance, if desired, as an approved duty (papers 14.1.2a-b)

14.1.3 To receive and circulate for information such other items of OVW/ SLCC correspondence as will be brought to the attention of the council by the Clerk.

14.2 General Correspondence

14.2.1 Wales Air Ambulance:

a) to receive correspondence from NHS Wales regarding the Air Ambulance base at Welshpool (paper 14.2.1a-b)

b) to receive, and resolve a response if desired, to a request from a campaign to retain the Wales Air Ambulance base at Welshpool to lobby the Community Health Council to request a full public consultation on the matter before deciding whether to support the base closure; and to receive correspondence from NHS Wales (papers 14.2.1c-d).

14.2.2 To receive and circulate for information such items of general correspondence as will be brought to the attention of the council by the Clerk.

15.0 Chairman's Announcements, Items for Future Agenda & Date of Next Meeting

15.1 Chairman's announcements: to receive for information announcements from Chairman, Members, and the Clerk.

15.2 Items for future agenda: to bring forward for information, items for consideration by the Clerk for future agendas.

15.3 Date of next meetings: Ordinary Business Meeting 22nd Dec'22, 7.30pm, at Churchstoke Community Hall and Online.

16.0 Confidential Session

- 16.1 Resolution to Exclude the Public and Press: Under the Public Bodies (Admission to Meetings) Act 1960 (2) to resolve members of the public and press be requested to leave the meeting by reason of the [specified] confidential nature of the business about to be transacted.
- 16.2 Clerk's Salary and National Pay Settlement 2022-23 [confidential reason employment matters]: to receive details of the joint national pay settlement, and to resolve that Council accepts the NJC National Agreement 2022-23 and pays the Clerk's salary and back pay accordingly (papers 16.2a-c).
- 16.3 Confidential Correspondence [confidential reason: data protection of individuals]: to receive, and resolve if desired, such other business or correspondence of a confidential nature as will be brought to the attention of the council by the Clerk.

End of agenda