



**CYNGOR CYMUNED YR YSTOG  
CHURCHSTOKE COMMUNITY COUNCIL**

2 Rowes Terrace, Plough Bank, Montgomery, Powys. SY15 6QD

E J Humphreys MA Oxf, CertHE Community Governance, FSLCC  
Clerc i'r Cyngor | Clerk to the Council

**NOTICE, SUMMONS & AGENDA – COUNCIL ORDINARY BUSINESS MEETING**

**A REMOTE MEETING OF THE COMMUNITY COUNCIL**

will be held on Tuesday 18<sup>th</sup> January 2022, 7.30pm.

All members of the Council are summoned to attend.

For reasons of Coronavirus (Covid-19) Alert Level 2 <sup>1</sup> the meeting will be remote only.

To join online

<https://us06web.zoom.us/j/87588704345>

Meeting ID: 875 8870 4345

Passcode: 219299

To join Zoom meeting by telephone

0208 080 6592 United Kingdom

0330 088 5830 United Kingdom

0131 460 1196 United Kingdom

0203 481 5237 United Kingdom

0203 481 5240 United Kingdom

0203 901 7895 United Kingdom

0208 080 6591 United Kingdom

Meeting ID: 875 8870 4345

Passcode: 219299

Please note, meetings may be recorded only with the prior written consent of the Council.

In accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1, extended by Local Government Act 1972 Section 100, the meeting is open to the public to attend as observers except where excluded (during the whole or part of the proceedings) by resolution of the Community Council by reason of the confidential nature of the nature of the business to be transacted.

*E J Humphreys*

12<sup>th</sup> January 2022

E J Humphreys MA Oxf, CertHE Community Governance, FSLCC  
Clerc i'r Cyngor | Clerk to the Council

<sup>1</sup> Covid Alert Level 2 measures can be found at <https://gov.wales/alert-level-2-summary>

## AGENDA

**1.0 Welcome, Attendance, Remote Meeting Etiquette and Apologies for Absence:** to record attendance, to recap on the remote meeting etiquette, and to receive and resolve if desired to approve absence(s) (paper 1).

**2.0 Declarations of Members' Interests and Dispensations:** to receive declarations of interest from Members in accordance with Part III of the Local Government Act 2000, which established the Local Government Code of Conduct for Members, and to note Members' dispensations. Members are asked to submit any declaration forms to the Clerk (papers 2a-b).

**3.0 Public Participation:** to receive members of the public who wish to address the council in respect of any item of business included in the agenda. Any member of the public wishing to speak must notify the Clerk by email to [clerk@churchstoke.org](mailto:clerk@churchstoke.org) or telephone 01686-668790 or in person, no later than 15 minutes prior to the start of the meeting. Members of the public addressing the council are asked to respect matters of confidentiality and privacy.

**4.0 Electoral Matters:** Hyssington Ward: further to the Declaration of Vacancy dated 4<sup>th</sup> Jul'21 and Notice of Intent to Co-Opt 8<sup>th</sup> Aug'21, to receive expressions of interest and to co-opt to the vacancy in the office of community councillor for Hyssington Ward.

### 5.0 Minutes of Previous Meetings

5.1 To approve & sign the minutes as a correct record of the hybrid Ordinary Business Meeting 21<sup>st</sup> December 2021 (paper 5.1).

5.2 To report, for information purposes only, matters arising from the minutes of the hybrid Ordinary Business Meeting 21<sup>st</sup> December 2021.

### 6.0 Planning & Building Control

6.1 Planning & Building Control Correspondence:

6.1.1 Consultation Powys CC: Replacement Local Development Plan (RLDP) Draft Delivery Agreement: to receive and resolve the consultation closing 1<sup>st</sup> Feb'22 (papers 6.1.1a-c)

6.1.2 Planning Aid Wales: to receive details of training opportunities, if any, and to resolve if desired on attendance (inc. paper 6.1.2a)

6.1.3 Other Correspondence: to receive and circulate for information such other planning and building control general correspondence as will be brought to the attention of the council by the Clerk.

6.2 Powys CC Planning Determinations: to report from Powys CC notifying the community council of planning decisions, if any, in the community council area (paper 6.2).

6.3 Planning Inspectorate Appeals: Notices of Appeals: to receive & resolve responses to Notices of Planning Appeals including but not limited to those listed below. Later Notices may be considered at the discretion of the Chair:

Ref.	Developer	Site	Description
None at date of issue of agenda.			

6.4 Pre-application Consultations by Developers: to receive & resolve responses to pre-application consultations including but not limited to those listed below. Later applications may be considered at the discretion of the Chair:

Ref.	Developer	Site	Description
None at date of issue of agenda.			

6.5 Planning Applications:

6.5.1 To receive, for information, representations regarding planning applications, if any)

6.5.2 To receive & resolve responses to consultations (full application(s) detail(s) at <http://pa.powys.gov.uk/online-applications/?lang=EN>) including but not limited to those listed below. Later applications may be considered at the discretion of the Chair:

Ref.	Applicant	Site	Description
21/2081/FUL	Mr & Mrs Mary & Vanessa Richardson, Cwm Farm, Churchstoke	Cwm Farm, Churchstoke	Conversion of upper floor of farm building to a domestic annexe

6.6 Applications for Works to Trees Subject to Tree Preservation Order or in a Conservation Area: to receive & resolve responses to consultations including but not limited to those listed below. Later applications may be considered at the discretion of the Chair:

Ref.	Applicant	Site	Description
21/2217/TRE	Dr Simon Currin, Pinfold, Hyssington, Hyssington	Pinfold, Hyssington, Hyssington	Felling of 1 ash tree and 1 spruce tree together with pruning of 2 ash trees

6.7 Planning Enforcement:

6.7.1 From other bodies to CCC: to report for information, planning enforcement matters within the community as will be brought to the attention of the council by the Clerk.

6.7.2 From CCC to other bodies: to resolve reports of planning enforcement matters within the community.

## 7.0 Recreation

7.1 Grounds Maintenance & Grass Cutting: to receive and resolve a draft specification for tender for Grounds Maintenance & Grass Cutting 2022-23 and 2023-24 (paper 7.1).

7.2 Powys CC Notice of an application for the registration of land as a Town or Village Green at Hyssington: to receive and resolve the notice of application and period for objections closing 28<sup>th</sup> Jan'22 (papers 7.2a-c).

7.3 Her Majesty The Queen's Platinum Jubilee: to receive information and to resolve whether/ how to support the community celebrate the Queen's Platinum jubilee (papers 7.3a-c).

## 8.0 Reports from Representatives to Outside Bodies

8.1 Friends of the Green and Horsewell (FOTGAH): Village Green at Hyssington: to report, and to resolve if desired, from CCC's representative to FOTGAH (Cllr R K McLintock).

## 9.0 Consultations

9.1 Natural Resources Wales: Montgomery Waters Ltd: to increase the abstraction of water from underground strata at grid references SO 28783 93546 and SO 28874 93621 from 680.53 cubic metres a day and 204,160 cubic metres a year, to 734.77 cubic metres a day and 218,232 cubic metres a year (ref PAN-015604): receive and resolve the recommendations of the working group (paper 9.1a-f, paper 9.1g to follow).

9.2 Welsh Government: The Local Government and Elections (Wales) Act 2021 Draft Statutory Guidance for Community and Town Councils: to receive the consultation closing 17<sup>th</sup> Mar'22, to resolve whether to respond, and if so to elect a working group to bring recommendations to the February meeting (papers 9.2a-d).

**10.0 Council Management and Administration:** to resolve to approve the Clerk's recommendation to purchase:

a) For the management of the cemetery: Certificates of Exclusive Right of Burial (cost £110, available budget £110)

b) For the administration of the council: Local Council Administration 12<sup>th</sup> ed. (cost £119, available budget £119).

**11.0 Finance and Assets**

- 11.1 Finance Specific Correspondence: to receive and circulate for information such financial correspondence, if any, as will be brought to the attention of the council by the Clerk.
- 11.2 Financial Year 2022-23: Budget Preparation: to receive, and resolve if desired, on the budget panel's 2<sup>nd</sup> draft budget (paper 11.2a, papers 11.2b-c to follow).
- 11.3 Items Received Since Last Meeting: to report for information.
- 11.4 Items for Payment: to resolve to approve items for payment as follows:

Chq	Payee	Description	£ex vat	£vat	£total
1421	Powys CC	Recreation field trade refuse bin Jul-Sep'21	35.34	0.00	35.34
1422	Society of Local Council Clerks	Professional membership subs 2022 pro-rata	63.13	0.00	63.13
1423	Churchstoke Rec'n Association	Room hire 30 <sup>th</sup> Nov'21	33.60	0.00	33.60
1424	Churchstoke Rec'n Association	Room hire 21 <sup>st</sup> Dec'21	22.40	0.00	22.40
1425	E J Humphreys	Admin exp 2021-22 Q3	169.97	12.82	182.80
1426	Society of Local Council Clerks	Practitioners' Conference 15 - 17 Feb'22	37.50	7.50	45.00
1427	S Morray Landscaping Ltd	Recreation field cut back trees and hedges	800.00	160.00	960.00
1428	E J Humphreys	Zoom Pro Jan'22	11.99	2.40	14.39
Total for authorisation this meeting			1,173.93	182.72	1,356.66
To report items previously authorised					
1429	E J Humphreys	Clerk net salary Jan'22	As employment contract		

- 11.5 Financial Balances: Consolidated Bank Balances: to report for information the consolidated balances to date, after transfers, receipts & payments.

**12.0 Highways & Rights of Way**

- 12.1 Highways & Rights of Way Specific Correspondence: to receive for information such items of highways/ rights of way correspondence as will be brought to the attention of the council by the Clerk:
- 12.2 Reports from CCC to Powys CC/ Shropshire Council: to report and resolve if desired, highways/ rights of way maintenance matters, if any.

- 13.0 County Councillor & County Council Report:** to receive a report, for information, from the county councillor & to discuss general Powys CC/ Shropshire Council matters.

**14.0 Correspondence**

- 14.1 One Voice Wales/ Society of Local Council Clerks
- 14.1.1 Training Jan, Feb, Mar'22: to receive the training schedule and to resolve if desired on attendance as approved duty (papers 14.1.1a-b)
- 14.1.2 For Circulation: to receive and circulate for information such other items of OVW/ SLCC correspondence as will be brought to the attention of the council by the Clerk.
- 14.2 General Correspondence
- 14.2.1 Llandrindod Wells Town Council: to receive information, and resolve if desired, regarding support for the Early Days Motion 691 put forward by Dr Julian Lewis MP (Conduct of councillors towards town and parish council clerks) (papers 14.2.1a-b).

14.2.2 For Circulation: to receive and circulate for information such other items of general correspondence as will be brought be brought to the attention of the council by the Clerk.

**15.0 Chairman's Announcements, Items for Future Agenda & Date of Next Meeting**

- 15.1 Chairman's announcements: to receive for information announcements from Chairman, Members, and the Clerk.
- 15.2 Items for future agenda: to bring forward for information items for consideration for future agenda.
- 15.3 Date of next meeting: Ordinary Business Meeting Tue 22<sup>nd</sup> Feb'22, 7.30pm.

**16.0 Confidential Session**

- 16.1 Resolution to Exclude the Public and Press: Under the Public Bodies (Admission to Meetings) Act 1960 (2) to resolve members of the public and press be requested to leave the meeting by reason of the [specified] confidential nature of the business about to be transacted.
- 16.2 Confidential Correspondence [confidential reason: data protection of individuals]: to receive, and resolve if desired, such other business or correspondence of a confidential nature as will be brought to the attention of the council by the Clerk.

End of agenda