



**CYNGOR CYMUNED YR YSTOG
CHURCHSTOKE COMMUNITY COUNCIL**

2 Rowes Terrace, Plough Bank, Montgomery, Powys. SY15 6QD

E J Humphreys MA Oxf, FdA Community Governance, FSLCC
Clerc i'r Cyngor | Clerk to the Council

NOTICE, SUMMONS & AGENDA – COUNCIL ORDINARY BUSINESS MEETING

A MEETING OF THE COMMUNITY COUNCIL

will be held on Thursday 18th January 2024, 7.30pm
at Churchstoke Community Hall and online or by telephone.

All members of the Council are summoned to attend.

To join online

<https://us06web.zoom.us/j/88976669220>

Meeting ID: 889 7666 9220

Passcode: 602180

To join by telephone

0203 481 5240 United Kingdom

0203 901 7895 United Kingdom

0208 080 6591 United Kingdom

0208 080 6592 United Kingdom

0330 088 5830 United Kingdom

0131 460 1196 United Kingdom

0203 481 5237 United Kingdom

Meeting ID: 889 7666 9220

Passcode: 602180

Please note, meetings may be recorded only with the prior written consent of the Council.

In accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1, extended by Local Government Act 1972 Section 100, the meeting is open to the public to attend as observers except where excluded (during the whole or part of the proceedings) by resolution of the Community Council by reason of the confidential nature of the nature of the business to be transacted.

Members of the public are informed that the limited space for public attendance in the meeting room is normally made available to the public on a first come basis.

All persons attending at the community hall are asked to observe current Coronavirus (Covid-19) measures¹. The meeting lounge has limited space for social distancing, so attendees may prefer to join the meeting remotely.

E J Humphreys

E J Humphreys MA Oxf, FdA Community Governance, FSLCC
Clerc i'r Cyngor | Clerk to the Council

12th January 2024

¹ Coronavirus (Covid-19) guidance can be found at: <https://gov.wales/coronavirus>

AGENDA

- 1.0 Welcome, Attendance, Apologies for Absence and Remote Meeting Etiquette:** to record attendance, to receive and resolve if desired on apologies for absence, and to remind attendees to show civility and respect to all, throughout the meeting in line with the obligations of the Code of Conduct.
- 2.0 Declarations of Members' Interests and Dispensations:** to receive declarations of interest from Members in accordance with Part III of the Local Government Act 2000, which established the Local Government Code of Conduct for Members, and to note Members' dispensations. Members are asked to submit any declaration forms to the Clerk (papers 2a-b).
- 3.0 Public Participation:** to receive members of the public who wish to address the council in respect of any item of business included in the agenda. Any member of the public wishing to speak must notify the Clerk by email to clerk@churchstoke.org or telephone 01686-668790 or in person, no later than 15 minutes prior to the start of the meeting. Members of the public addressing the council are asked to respect matters of confidentiality and privacy.
- 4.0 Electoral Matters:** Co-Option to Vacancies Hyssington Ward: to receive expression(s) of interest, if any, and to resolve to co-opt to vacancies.
- 5.0 Minutes of Previous Meetings**
- 5.1 To approve & sign the minutes as a correct record of the Ordinary Business Meeting 21st December 2023 (paper 5.1).
- 5.2 To report, for information purposes only, matters arising from the minutes of the Ordinary Business Meeting 21st December 2023.
- 6.0 County Councillor & County Council Report:** to welcome the local county councillor and to receive updates and exchange information on county council matters (paper 6?).
- 7.0 Planning & Building Control**
- 7.1 Planning & Building Control Correspondence
- 7.1.1 Powys CC: Application 23/1372/FUL at Land Adjacent to Hollydene, Hall Bank: to receive information that the application was considered at County Planning, Taxi Licensing and Rights of Way Committee on 11th Jan 2024 (paper 7.1.1).
- 7.1.2 Planning Aid Wales: to receive, if any, the latest planning news and training opportunities (paper 7.1.2).
- 7.1.3 Other Correspondence: to receive and circulate for information such other planning and building control correspondence as will be brought to the attention of the council by the Clerk.
- 7.2 Powys CC Planning Policy Consultation: Replacement Local Development Plan (LDP) Key Issues, Objectives and Vision: to receive the consultation closing 28th Jan'24 extended by request to 6th Feb'24, to resolve whether to respond and if so to delegate the response to the Clerk after reference to a working group elected here (papers 7.3a-c).
- 7.3 Powys CC Planning Decisions: to report from Powys CC notifying the community council of planning decisions, if any, in the community council area.
- 7.4 Planning Inspectorate Appeals: Notices of Appeals: to receive & resolve responses to Notices of Planning Appeals including but not limited to those listed below. Later Notices may be considered at the discretion of the Chair:

Ref.	Developer	Site	Description
None at date of issue of agenda.			

- 7.5 Pre-application Consultations by Developers: to receive & resolve responses to pre-

application consultations including but not limited to those listed below. Later applications may be considered at the discretion of the Chair:

Ref.	Developer	Site	Description
None at date of issue of agenda.			

7.6 Planning Applications Consultations

7.6.1 To receive, for information, representations regarding planning application consultations (if any).

7.6.2 To receive & resolve responses to consultations (full application(s) detail(s) at <http://pa.powys.gov.uk/online-applications/?lang=EN>) including but not limited to those listed below. Later applications may be considered at the discretion of the Chair:

Ref.	Applicant	Site	Description
23/1795/REM	Nicola Downes, Powys CC, County Hall, Llandrindod Wells	Development At Land Adjoining Fir House, Churchstoke	Section 73 application to remove condition 16 of planning permission 19/1798/REM (residential development of up to 45 dwellings) to allow for amended plans
23/1839/FUL	Mr Aidan Jones, The Broads, Churchstoke	The Broads, Churchstoke	Extension of existing agricultural building for vehicle workshop

7.7 Applications for Works to Trees Subject to Tree Preservation Order or in a Conservation Area: to receive & resolve responses to consultations including but not limited to those listed below. Later applications may be considered at the discretion of the Chair:

Ref.	Applicant	Site	Description
None at date of issue of agenda.			

7.8 Planning Enforcement

7.8.1 From other bodies to CCC: to report for information, planning enforcement matters within the community as will be brought to the attention of the council by the Clerk.

7.8.2 From CCC to other bodies: to resolve reports of planning enforcement matters within the community.

8.0 Defibrillator: to receive, and resolve if desired, a verbal report on the costs/benefits of participation in the Clun AED group (Cllr C P Smith).

9.0 Reports from Outside Bodies: to receive reports for information, if any, from representatives to outside bodies.

10.0 Finance and Assets

10.1 Finance Specific Correspondence: to circulate for information such financial correspondence, if any, as will be brought to the attention of the council by the Clerk.

10.2 Financial Year 2024-25: Budget Preparation: to receive, and resolve if desired, on the 3rd and final draft budget (paper 10.2a-c to follow).

10.3 Items Received Since Last Meeting: to report for information.

10.4 Items for Payment: to resolve to approve items for payment as follows:

Chq	Payee	Description	£ex vat	£vat	£total
1595	Gloversure Ltd	Email Support 18 th Dec'23	12.00	2.40	14.40
1596	Powys CC	Rec'n field bin Oct-Nov'23	30.88	0.00	30.88
1597	Society of Local Council Clerks	Professional membership subs 2024 pro-rata	72.80	0.00	72.80

1598	SLCC Enterprises Ltd	Practitioners' Conference 2024 net of bursary	260.00	31.00	291.00
1599	E J Humphreys	Comm Gov L5 qual'n: 50% year 2 study field trip pro-rata with other council	35.74	0.00	35.74
1600	E J Humphreys	Comm Gov L6 qual'n: 50% year 1 course fees pro-rata with other council	205.51	0.00	205.51
Total to authorise for payment			616.93	33.40	650.33
To report items previously authorised or payment					
1601	E J Humphreys	Clerk net salary Jan'24	As employment contract		

10.5 Financial Balances: Consolidated Bank Balances: to report for information the consolidated balances to date, after transfers, receipts & payments.

11.0 Highways and Rights of Way

- 11.1 Rights of Way Specific Correspondence: to receive for information such items of rights of way correspondence as will be brought to the attention of the council by the Clerk
- 11.1.1 Powys CC: Footpath 39 at North Walk, Churchstoke: to receive the Notice of Extension for the temporary closure of Churchstoke (papers 11.1.1a-c).
- 11.1.2 Powys CC: Footpath 103(A) at The Drewin Farm, Churchstoke: to receive Notice of Making of a Public Path Diversion Order (papers 11.1.2a-c).
- 11.2 Highways & Rights of Way Specific Correspondence: to receive for information such items of highways correspondence as will be brought to the attention of the council by the Clerk.
- 11.2.1 Powys CC: to receive information and diversion map regarding the emergency closure U2697 Cwm Linton 3-31 Jan'24 (papers 11.2.1a-b)
- 11.2.2 Powys CC: to receive information and diversion map regarding the emergency closure C2193 Old Churchstoke 4-8 Jan'24 (papers 11.2.2a-b)
- 11.2.3 Powys CC: to receive advance information and diversion map regarding the temporary closure B4385 Churchstoke 13-16 Feb'24 (papers 11.2.3a-b)
- 11.3 Reports from CCC to Powys CC/ Shropshire Council: to report and resolve if desired, highways/ rights of way maintenance matters, if any.

12.0 Correspondence

- 12.1 One Voice Wales (OVW) Society of Local Council Clerks (SLCC)
- 12.1.1 OVW: Training Jan-Mar'24: to receive details and to resolve on attendance, if desired, as an approved duty (paper 12.1.1a-b).
- 12.1.2 OVW: Digital Training Free Events: to receive details and to resolve on attendance, if desired, as an approved duty (papers 12.1.2a-b).
- 12.1.3 OVW: Montgomeryshire Area Committee 15th Jan'24: to receive information and report from CCC's representative to the area committee (Cllr M J Jones) (papers 12.1.3a-b).
- 12.1.4 To receive and circulate for information such other items of OVW/ SLCC correspondence as will be brought to the attention of the council by the Clerk.
- 12.2 General Correspondence: to receive and circulate for information such items of general correspondence as will be brought to the attention of the council by the Clerk.

13.0 Chairman's Announcements, Items for Future Agenda & Date of Next Meeting

- 13.1 Chairman's announcements: to receive for information announcements from Chairman, Members, and the Clerk.
- 13.2 Items for future agenda: to bring forward for information, items for consideration by the Clerk for future agendas.

13.3 Date of next meetings: Ordinary Business Meeting 29th Feb'24 at Churchstoke and online.

14.0 Confidential Session

14.1 Resolution to Exclude the Public and Press: Under the Public Bodies (Admission to Meetings) Act 1960 (2) to resolve members of the public and press be requested to leave the meeting by reason of the [specified] confidential nature of the business about to be transacted.

14.2 Recreation: Grounds Maintenance & Grass-cutting: [confidential reason: preparation of a specification for commercial tender]: to consider and, if desired, to resolve amendments to the draft specification for public tenders in regard to certain verges inc. Belle Vue, village greens adj.The Courthouse and at Hyssington, and A489 Layby Churchstoke. Council is reminded of its duty under the Environment (Wales) Act 2016 S6 "A public authority must seek to maintain and enhance biodiversity in the exercise of functions in relation to Wales, and in so doing promote the resilience of ecosystems, so far as consistent with the proper exercise of those functions". (confidential paper 14.2).

14.3 Confidential Correspondence [confidential reason: data protection of individuals]: to receive, and resolve if desired, such other business or correspondence of a confidential nature as will be brought to the attention of the council by the Clerk.

End of agenda