



**CYNGOR CYMUNED YR YSTOG
CHURCHSTOKE COMMUNITY COUNCIL**

2 Rows Terrace, Plough Bank, Montgomery, Powys. SY15 6QD

E J Humphreys MA Oxf, CertHE Community Governance, FSLCC
Clerc i'r Cyngor | Clerk to the Council

NOTICE, SUMMONS & AGENDA – COUNCIL ORDINARY BUSINESS MEETING

A MEETING OF THE COMMUNITY COUNCIL

will be held on Wednesday 18th May 2022, 7.30pm, or upon the rising of the preceding Annual Meeting if later, at Churchstoke Community Hall and Online.

All members of the Council are summoned to attend.

All Members attending at the community hall are asked to observe current Covid Alert Level 0 safety requirements/ measures¹ (from 18th Apr'22 it is no longer a legal requirement to wear a face covering in indoor public places other than health and social care settings although it is advised where physical distancing cannot be maintained. Maintaining a distance between people is also advised).

For reasons of Coronavirus (Covid-19) safety, all access by the public & press is restricted to remote online.

To join online

<https://us06web.zoom.us/j/86755179899>

Meeting ID: 867 5517 9899

Passcode: 964960

To join by telephone

0208 080 6591 United Kingdom

0208 080 6592 United Kingdom

0330 088 5830 United Kingdom

0131 460 1196 United Kingdom

0203 481 5237 United Kingdom

0203 481 5240 United Kingdom

0203 901 7895 United Kingdom

Meeting ID: 867 5517 9899

Passcode: 964960

Please note, meetings may be recorded only with the prior written consent of the Council.

In accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1, extended by Local Government Act 1972 Section 100, the meeting is open to the public to attend as observers except where excluded (during the whole or part of the proceedings) by resolution of the Community Council by reason of the confidential nature of the nature of the business to be transacted.

E J Humphreys

12th May 2022

E J Humphreys MA Oxf, CertHE Community Governance, FSLCC
Clerc i'r Cyngor | Clerk to the Council

¹ Covid Alert Level 0 Measures can be found at: <https://gov.wales/alert-level-0>

AGENDA

1.0 Welcome, Attendance, Apologies for Absence and Remote Meeting Etiquette: To record attendance, to receive apologies for absence, to resolve if desired to approve absence(s). and to recap on the remote meeting etiquette (paper 1).

2.0 Declarations of Members' Interests and Dispensations: to receive declarations of interest from Members in accordance with Part III of the Local Government Act 2000, which established the Local Government Code of Conduct for Members, and to note Members' dispensations. Members are asked to submit any declaration forms to the Clerk (papers 2a-b).

(All Members may wish to declare personal but non prejudicial interest in relation to Members' remunerations and expenses pursuant to paragraph 12(2)(b)(iv) of the Code of Conduct².)

3.0 Public Participation: to receive members of the public who wish to address the council in respect of any item of business included in the agenda. Any member of the public wishing to speak must notify the Clerk by email to clerk@churchstoke.org or telephone 01686-668790 or in person, no later than 15 minutes prior to the start of the meeting. Members of the public addressing the council are asked to respect matters of confidentiality and privacy.

4.0 Minutes of Previous Meetings

4.1 To approve & sign the minutes as a correct record of the Ordinary Business Meeting 26th April 2022 (paper 4.1).

4.2 To report, for information purposes only, matters arising from the minutes of the Ordinary Business Meeting 26th April 2022.

5.0 Electoral Matters: to consider the criteria for declaration of 'Eligibility to use General Power of Competence' and to resolve whether to proceed with co-option or to request a re-run the elections process (paper 5).

6.0 County Councillor & County Council Report: to welcome the county councillor and to receive verbal updates for information on County Council matters.

7.0 Planning & Building Control

7.1 Planning & Building Control Correspondence:

7.1.1 Planning Aid Wales: to receive details of training opportunities, if any, and to resolve if desired on attendance.

7.1.2 Other Correspondence: to receive and circulate for information such other planning and building control general correspondence as will be brought to the attention of the council by the Clerk.

7.2 Powys CC Planning Determinations: to report from Powys CC notifying the community council of planning decisions, if any, in the community council area.

7.3 Planning Inspectorate Appeals: Notices of Appeals: to receive & resolve responses to Notices of Planning Appeals including but not limited to those listed below. Later Notices may be considered at the discretion of the Chair:

Ref.	Developer	Site	Description
None at date of issue of agenda.			

² Members will not be regarded as having a prejudicial interest in any business where that business relates to the functions of the council in respect of an allowance or payment made in accordance with the provisions of Part 8 of the Local Government (Wales) Measure 2011.

7.4 Pre-application Consultations by Developers: to receive & resolve responses to pre-application consultations including but not limited to those listed below. Later applications may be considered at the discretion of the Chair:

Ref.	Developer	Site	Description
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None at date of issue of agenda.

7.5 Planning Applications:

7.5.1 To receive, for information, representations regarding planning applications, if any)

7.5.2 To receive & resolve responses to consultations (full application(s) detail(s) at <http://pa.powys.gov.uk/online-applications/?lang=EN>) including but not limited to those listed below. Later applications may be considered at the discretion of the Chair:

Ref.	Applicant	Site	Description
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None at date of issue of agenda.

7.6 Applications for Works to Trees Subject to Tree Preservation Order or in a Conservation Area: to receive & resolve responses to consultations including but not limited to those listed below. Later applications may be considered at the discretion of the Chair:

Ref.	Applicant	Site	Description
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None at date of issue of agenda.

7.7 Planning Enforcement:

7.7.1 From other bodies to CCC: to report for information, planning enforcement matters within the community as will be brought to the attention of the council by the Clerk.

7.7.2 From CCC to other bodies: to resolve reports of planning enforcement matters within the community.

8.0 Cemetery: to report from Member with Special Responsibility for Cemetery on condition of tree (papers 8a-c) (Cllr B L Smith).

9.0 Recreation

9.1 Recreation Field: to consider and resolve on maintenance of the entrance road to the recreation field.

9.2 Recreation Field: to consider and resolve whether to undertake recreation field aeration treatment 2022-23 and to seek quotations.

9.3 Playground: to receive, and resolve if desired, an invitation from Powys CC to join the independent annual inspection of children's play areas organised by its Outdoor Recreation Service at £60 plus vat per site (paper 9.3).

10.0 Reports from Representatives to Outside Bodies

10.1 Friends of the Green and Horsewell (FOTGAH): Village Green at Hyssington: to report, and to resolve if desired, from CCC's representative to FOTGAH (Cllr R K McLintock).

10.2 Churchstoke Recreation Association (CRA): to report from CRA meeting 12th Apr'22, including its preparations for the Jubilee (Cllr C Smith).

11.0 Finance and Assets

11.1 Finance Specific Correspondence: to receive and circulate for information such other financial correspondence, if any, as will be brought to the attention of the council by the Clerk.

11.2 Independent Remuneration Panel for Wales (IRPW): Annual Report for Payments to Members of Community & Town Councils 2022-23: to receive the report of the IRPW, to note determinations 44, 53 and to resolve determinations 43, 45-52 for the financial year 2022-23 from 9th May'22 (papers 11.2a-c).

11.3 Items Received Since Last Meeting: to report for information.

11.4 To report issue of replacement cheque by the Clerk to the Council:

Chq	Payee	Description	£total
1458	E J Humphreys	Clerk net salary Apr'22	As employment contract

11.5 Items for Payment: to resolve to approve items for payment as follows:

Chq	Payee	Description	£ex vat	£vat	£total
1460	Powys CC	Recreation field bin 1 st Jan to 31 st Mar'22	41.23	0.00	41.23
1461	Jamie Jones	Recreation field Verti-draining pitch area x2	400.00	0.00	400.00
1462	Groundforce Landscape Ltd	Grounds Maintenance Contract April 2022	816.14	163.23	979.37
1463	Gloversure Ltd	Website editor support	104.00	80.00	124.80
1464	Churchstoke Rec. Assoc	Room hire Feb, Mar, Apr'22	67.20	0.00	67.20
1465	BHIB Ltd	Insurance 2022-23	237.07	0.00	237.07
Total for authorisation this meeting			1,665.64	243.23	1,849.67

To report items previously authorised			
1466	E J Humphreys	Clerk net salary May'22	As employment contract

11.6 Financial Balances: Consolidated Bank Balances: to report for information the consolidated balances to date, after transfers, receipts & payments.

12.0 Highways & Rights of Way

12.1 Highways & Rights of Way Specific Correspondence:

12.1.1 A Member of the Public: Highways Safety at Pentre: to receive correspondence from a member of the public, and to resolve what action, if any, the Council may wish to take (paper 12.1.1)

12.1.2 To receive for information such other items of highways/ rights of way correspondence as will be brought to the attention of the council by the Clerk.

12.2 Reports from CCC to Powys CC/ Shropshire Council: to report and resolve if desired, highways/ rights of way maintenance matters, if any.

13.0 Correspondence

13.1 One Voice Wales/ Society of Local Council Clerks

13.1.1 OVW: Training May'22: to receive information regarding free training and the training schedule and to resolve if desired on attendance as approved duty (papers 13.1.1a-b).

13.1.2 For Circulation: to receive and circulate for information such other items of OVW/ SLCC correspondence as will be brought to the attention of the council by the Clerk.

13.2 General Correspondence

13.2.1 Powys CC: Community Sub-Committee of the Powys Standards Committee: to receive information and to resolve invitation to nominate for election, if desired, a Town or Community Councillor from Montgomeryshire to the sub-committee (papers 13.2.1a-c).

13.2.2 For Circulation: to receive and circulate for information such other items of general correspondence as will be brought to the attention of the council by the Clerk.

14.0 Chairman's Announcements, Items for Future Agenda & Date of Next Meeting

14.1 Chairman's announcements: to receive for information announcements from Chairman, Members, and the Clerk:

- a) From the Chairman and Members
 - b) From the Clerk: inc. Green Grants Applications: Members are reminded that the closing date for applications is 31st May'22 and the Green Grants Committee will be convened in June or July.
- 14.2 Items for future agenda: to bring forward for information, items for consideration by the Clerk for future agendas.
- 14.3 Date of next meetings: Ordinary Business Meeting Jun'22, date to be resolved at the preceding Annual Meeting.
- 15.0 Confidential Session**
- 15.1 Resolution to Exclude the Public and Press: Under the Public Bodies (Admission to Meetings) Act 1960 (2) to resolve members of the public and press be requested to leave the meeting by reason of the [specified] confidential nature of the business about to be transacted.
- 15.2 Confidential Correspondence [confidential reason: data protection of individuals]: to receive, and resolve if desired, such other business or correspondence of a confidential nature as will be brought to the attention of the council by the Clerk.

End of agenda