



**CYNGOR CYMUNED YR YSTOG  
CHURCHSTOKE COMMUNITY COUNCIL**

2 Rowes Terrace, Plough Bank, Montgomery, Powys. SY15 6QD

Clerc i'r Cyngor | Clerk to the Council: E J Humphreys MA Oxf, CiLCA, FSLCC

**NOTICE AND SUMMONS TO MEETING**

All Community Councillors are summoned to attend the  
**FULL COUNCIL ORDINARY BUSINESS MEETING**  
on Tuesday 18<sup>th</sup> December 2018, 7.30pm, at Churchstoke Community Hall

In accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1, extended by Local Government Act 1972 Section 100, the meeting is open to the public to attend as observers except where excluded (during the whole or part of the proceedings) by resolution of the Community Council by reason of the confidential nature of the nature of the business to be transacted.

*E J Humphreys*

12<sup>th</sup> December 2018

E J Humphreys MA Oxf, CiLCA, FSLCC  
Clerc i'r Cyngor | Clerk to the Council

**AGENDA**

**1.0 Attendance, Apologies for Absence, Dispensations, and Declarations of Members' Interests:**

to record attendance, to receive and resolve if desired on apologies for absence, to receive declarations of interest from Members in accordance with Part III of the Local Government Act 2000, which established the Local Government Code of Conduct for Members, and to note Members' dispensations (papers 1a-b).

**2.0 Public Participation:** to receive members of the public who wish to address the council in respect of any item of business included in the agenda. Any member of the public wishing to speak must notify the Clerk to the Council no later than 15 minutes prior to the start of the meeting.

**3.0 Minutes of Previous Meetings**

3.1 To approve & sign the minutes the minutes as a correct record of Full Council Ordinary Business Meeting 27<sup>th</sup> November 2018 at Churchstoke Community Hall (paper 3.1).

3.2 Matters Arising from Minutes for Information: to report matters arising for information from the minutes of Full Council Ordinary Business Meeting 27<sup>th</sup> November 2018 at Churchstoke Community Hall.

**4.0 Governance: Electoral Matters Hyssington Ward:** further to the elections 4<sup>th</sup> May 2017 and the Declaration of Intent to Co-Opt dated 8<sup>th</sup> May'17, to receive nominations and to co-opt to fill the 1 remaining vacancy on the council for Hyssington Ward.

**5.0 Planning**

5.1 Planning Specific Correspondence: to receive, for information, planning specific correspondence (inc paper 5.1)

5.2 Powys CC Planning Determinations: to report from Powys CC notifying the community council of planning decisions in the community council area (paper 5.2).

5.3 Planning Inspectorate Appeals: Notice(s) of Appeal: to receive & resolve responses to Notices of Planning Appeal including but not limited to those listed below. Later Notices will be considered at the discretion of the Chair:

Ref.	Appellant	Site	Description
None at date of issue of agenda.			

5.4 Pre-application Consultations by Developers: to receive & resolve responses to pre-application consultations by developers including but not limited to those listed below. Later applications will be considered at the discretion of the Chair:

Ref.	Developer	Site	Description
None at date of issue of agenda.			

5.5 Planning Applications: to receive & resolve responses to consultations; full application(s) detail(s) at <http://pa.powys.gov.uk/online-applications/?lang=EN> including but not limited to those listed below. Later applications will be considered at the discretion of the Chair:

Ref.	Applicant	Site	Description
None at date of issue of agenda.			

5.6 Applications for Works to Trees Subject to Tree Preservation Order or in a Conservation Area – to receive & resolve responses to consultations including but not limited to those listed below. Later applications will be considered at the discretion of the Chair:

Ref.	Applicant	Site	Description
None at date of issue of agenda.			

5.7 Planning Enforcement:

- 5.7.1 From Powys CC to CCC: to report for information, planning enforcement matters within the community (if any).
- 5.7.2 From CCC to Powys CC: to report planning enforcement matters within the community.

**6.0 One Voice Wales/ Society of Local Council Clerks, Guidance Notes:** to receive reports of AGM/ conference/ area meetings/ guidance notes/ training/ correspondence.

6.1 OVW: Training: to receive information regarding training opportunities and the councillor training schedule for Jan-Mar'19 (papers 6.1a-c).

6.2 Welsh Government: Use of Welsh Language Survey (closing 31<sup>st</sup> Jan'19): to receive and resolve a response to the survey, or to delegate the response to the Clerk with reference to nominated Members (papers 6.2a-b)

6.3 SLCC: Practitioners' Conference: to authorise attendance by the Clerk at the Practitioners' Conference, part funded by the training bursary, by way of training, continuous professional development, and keeping up to date with sector issues & good practice (paper 6.3a-b).

6.4 SLCC: National Salary Agreement 2019: to receive & note the National Joint Council for Local Government Services (NJC) scales for payment of Clerks 2019 (paper 6.4).

6.5 Other OVW/SLCC Correspondence: to receive and circulate for information other correspondence received from/via OVW/SLCC as will be brought to the attention of the council by the Clerk.

## 7.0 Recreation:

7.1 Notice Board at Cross Likey: following damage to the notice board at Cross Likey and in consideration of 6 other notice boards in the community to consider, and resolve if desired, whether the community council will to provide a replacement at Cross Likey.

7.2 Grounds Maintenance Contract 2019: to note the expiry of the current contract on 31<sup>st</sup> Mar'19 and to request the Members with Special Responsibility for Allotments and Recreating to bring forward a recommended new specification for approval and issue to tender in February.

7.3 Field Allotments at Old Churchstoke: to note that the tenancies on the four one-acre allotments at Old Churchstoke end on 31<sup>st</sup> Mar'19 and to authorise continuation of current practice and the Clerk to issue invitations to tender on existing terms (paper 7.3)

7.4 Village Green at Hyssington: to consider, and resolve if desired, a Memorandum of Agreement between CCC and the Friends of the Green at Hyssington for governance of the project for the Registration of the Village Green at Hyssington (paper 7.4).

## 8.0 Finance

8.1 Finance Specific Correspondence: to receive finance specific correspondence for information (if any).

8.2 Financial Year 2019-20: to receive, and resolve if desired, on the budget panel 2<sup>nd</sup> draft budget (paper 8.2a-c).

8.3 Items Received Since Last Meeting: to report.

8.4 Items for Payment:

To resolve to approve items for payment as follows:

Chq	Payee	Description	£ex vat	£vat	£total
1169	Greenfingers Landscape Ltd	Grounds maintenance Nov'18 (inv 36355)	337.50	67.50	405.00
1170	HM Revenue & Customs	PAYE Q3 Sep-Dec	0.20	0.00	0.20
Sub-total for payment this meeting			337.70	67.50	405.20
	E J Humphreys	Clerk net salary Dec'18	As employment contract		

*To report items previously authorised to be paid by direct debit:*

DD	Public Works Loans Board	Playground loan 504503 instalment #6	1,525.19	0.0.0	1,525.19
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8.5 Financial Balances: to report consolidated balances to date after sweep, receipts & payments.

## 9.0 Highways & Rights of Way

9.1 Welsh Local Government Association Survey of Unadopted roads in Wales: to consider, and resolve if desired, regarding Gorsty Lane, Hyssington (paper 9.1a-b) (Cllr G Frost).

9.2 From Powys CC/ Shropshire Council to CCC: to report for information general maintenance matters. (paper 9.2a-b).

9.3 From CCC to Powys CC/ Shropshire Council: to report, and resolve if desired, general maintenance matters.

**10.0 County Councillor & County Council Report:** to receive a report, for information, from the county councillor & to discuss general Powys CC/ Shropshire Council matters.

## 11.0 Correspondence

11.1 Abermule with Llandyssil Community Council: Bulk Recycling Development: to receive, and resolve if desired, correspondence from Abermule with Llandyssil Community Council requesting support of community councils against the proposed bulk recycling development at Abermule by calling on Powys CC to listen to the voice of Community Councils – reference Minutes 27<sup>th</sup> Nov'18 item 11.1 (paper 11.1a-b).

11.2 BTS Group on behalf of Western Power: Tree Pruning Churchstoke: to receive an enquiry and to endorse the Clerk's reply (paper 11.2a-b).

11.3 Welsh Government Cabinet Secretary for Local Government and Public Services: Written Statement: to receive a written statement to the National Assembly on the Future Role of the Community and Town Council Sector in Wales (paper 11.3).

11.4 General Correspondence: to receive and circulate for information other general correspondence as will be brought to the attention of the council by the Clerk.

**12.0 Chairman's Announcements, Items for Future Agenda & Date of Next Meeting**

- 12.1 Chairman's Announcements: to receive announcements from Chairman and Members for information.
- 12.2 Items for Future Agenda: to bring forward items for consideration for future agenda.
- 12.3 Next meeting: Full Council Ordinary Business Meeting Tues 22<sup>nd</sup> Jan 2019, 7.30pm at Churchstoke.

### **13.0 Confidential Session**

- 13.1 Resolution to Exclude the Public and Press.  
Under the Public Bodies (Admission to Meetings) Act 1960 (2) to resolve that members of the public and press be requested to leave the meeting by reason of the [specified] confidential nature of the business about to be transacted.
- 13.2 Confidential Correspondence [confidential reason: data protection of individuals]: to receive, and resolve if desired, such other business or correspondence of a confidential nature as will be brought to the attention of the council by the Clerk.

End of agenda

**The Chairman invites Members to remain after the meeting for seasonal refreshments.**