



**CYNGOR CYMUNED YR YSTOG  
CHURCHSTOKE COMMUNITY COUNCIL**

2 Rowes Terrace, Plough Bank, Montgomery, Powys. SY15 6QD

E J Humphreys MA Oxf, FdA Community Governance, FSLCC  
Clerc i'r Cyngor | Clerk to the Council

**NOTICE, SUMMONS & AGENDA – COUNCIL ORDINARY BUSINESS MEETING**

**A MEETING OF THE COMMUNITY COUNCIL**

will be held on Thursday 19<sup>th</sup> January 2023, 7.30pm  
at Churchstoke Community Hall and online or by telephone.

All members of the Council are summoned to attend.

To join online

<https://us06web.zoom.us/j/87232970156>

Meeting ID: 872 3297 0156

Passcode: 043012

To join by telephone

0208 080 6591 United Kingdom

0208 080 6592 United Kingdom

0330 088 5830 United Kingdom

0131 460 1196 United Kingdom

0203 481 5237 United Kingdom

0203 481 5240 United Kingdom

0203 901 7895 United Kingdom

Meeting ID: 872 3297 0156

Passcode: 043012

Please note, meetings may be recorded only with the prior written consent of the Council.

In accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1, extended by Local Government Act 1972 Section 100, the meeting is open to the public to attend as observers except where excluded (during the whole or part of the proceedings) by resolution of the Community Council by reason of the confidential nature of the nature of the business to be transacted.

Members of the public are informed that the limited space for public attendance in the meeting room is normally made available to the public on a first come basis.

All persons attending at the community hall are asked to observe current Coronavirus (Covid-19) measures<sup>1</sup>. The meeting lounge has limited space for social distancing, so attendees may prefer to join the meeting remotely.

*E J Humphreys*

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13<sup>th</sup> January 2023

<sup>1</sup> Coronavirus (Covid-19) guidance can be found at: <https://gov.wales/coronavirus>

## AGENDA

- 1.0 Welcome, Attendance, Apologies for Absence and Remote Meeting Etiquette:** to record attendance, to receive and resolve if desired on apologies for absence, and to remind attendees to show civility and respect to all, throughout the meeting in line with the Code of Conduct.
- 2.0 Declarations of Members' Interests and Dispensations:** to receive declarations of interest from Members in accordance with Part III of the Local Government Act 2000, which established the Local Government Code of Conduct for Members, and to note Members' dispensations. Members are asked to submit any declaration forms to the Clerk (papers 2a-b).
- 3.0 Public Participation:** to receive members of the public who wish to address the council in respect of any item of business included in the agenda. Any member of the public wishing to speak must notify the Clerk by email to [clerk@churchstoke.org](mailto:clerk@churchstoke.org) or telephone 01686-668790 or in person, no later than 15 minutes prior to the start of the meeting. Members of the public addressing the council are asked to respect matters of confidentiality and privacy.
- 4.0 Electoral Matters:** Co-Option to vacancies: Hyssington ward: to receive expression(s) of interest, if any, and to resolve to co-opt to vacancies.
- 5.0 Minutes of Previous Meetings**
- 5.1 To approve & sign the minutes as a correct record of the Ordinary Business Meeting 22<sup>nd</sup> December 2022 (paper 5.1).
- 5.2 To report, for information purposes only, matters arising from the minutes of the Ordinary Business Meeting 22<sup>nd</sup> December 2022.
- 6.0 County Councillor & County Council Report:** to welcome the county councillor and to receive verbal updates for information on County Council matters (paper 6).
- 7.0 Planning & Building Control**
- 7.1 Planning & Building Control Correspondence:
- 7.1.1 Planning Aid Wales: to receive and resolve attendance at the latest training opportunities (paper 7.1.1)
- 7.1.2 Member of the Public: to receive for information (paper 7.1.2).
- 7.1.3 Other Correspondence: to receive and circulate for information such other planning and building control general correspondence as will be brought to the attention of the council by the Clerk
- 7.2 Powys CC Planning Determinations: to report from Powys CC notifying the community council of planning decisions, if any, in the community council area (paper 7.2).
- 7.3 Planning Inspectorate Appeals: Notices of Appeals: to receive & resolve responses to Notices of Planning Appeals including but not limited to those listed below. Later Notices may be considered at the discretion of the Chair:

Ref.	Developer	Site	Description
None at date of issue of agenda.			

- 7.4 Pre-application Consultations by Developers: to receive & resolve responses to pre-application consultations including but not limited to those listed below. Later applications may be considered at the discretion of the Chair:

Ref.	Developer	Site	Description
None at date of issue of agenda.			

- 7.5 Planning Applications:

- 7.5.1 To receive, for information, representations regarding planning applications, if any)
- 7.5.2 To receive & resolve responses to consultations (full application(s) detail(s) at <http://pa.powys.gov.uk/online-applications/?lang=EN>) including but not limited to those listed below. Later applications may be considered at the discretion of the Chair:

Ref.	Applicant	Site	Description
22/2091/HH	Mr Steven Ferris, Green Lane Cottage, Green Lane, Churchstoke	Green Lane Cottage, Green Lane, Churchstoke	Proposed alterations to existing vehicular entrance and demolition of existing garage with lean-to
22/2169/REM	Mr N Wilkins, Ael-Y-Bryn, Hyssington	Ael-Y-Bryn, Hyssington	Section 73 application to vary condition 1 of reserved matters approval 20/2071/RES (outline P/2016/0891) to extend time period for commencement of development

- 7.6 Applications for Works to Trees Subject to Tree Preservation Order or in a Conservation Area: to receive & resolve responses to consultations including but not limited to those listed below. Later applications may be considered at the discretion of the Chair:

Ref.	Applicant	Site	Description
None at date of issue of agenda.			

#### 7.7 Planning Enforcement:

- 7.7.1 From other bodies to CCC: to report for information, planning enforcement matters within the community as will be brought to the attention of the council by the Clerk.
- 7.7.2 From CCC to other bodies: to resolve reports of planning enforcement matters within the community.

#### 8.0 Recreation:

- 8.1 Playground: to receive and resolve on the planning inspection report 2022 (paper 8.1).
- 8.2 North Walk Village Green: to recap information from the Biodiversity Officer, Powys CC, regarding Local Places for Nature grant opportunities at North Walk, to receive Clerk's verbal report of follow up site visit by the Biodiversity Officer 22<sup>nd</sup> Dec'22 (paper 8.2).
- 8.3 To receive an update report regarding the damage to the Churchstoke Notice Board.

#### 9.0 Reports from Outside Bodies

- 9.1 Churchstoke Recreation Association (CRA): to receive a report, if any, on developments at CRA (Cllr C P Smith).
- 9.2 Other outside bodies: to receive reports for information, if any, from representatives to other outside bodies.

#### 10.0 Consultations

- 10.1 Welsh Government: Public Commemoration in Wales Guidance for Public Bodies: to receive the consultation closing 21<sup>st</sup> Feb'23, to resolve whether to respond and if so to resolve to delegate the response to the Town Clerk after reference to a working party here elected (papers 10.1a-c).

#### 11.0 Finance and Assets

- 11.1 Finance Specific Correspondence: to circulate for information such financial correspondence, if any, as will be brought to the attention of the council by the Clerk.

- 11.2 Financial Year 2021-22: to resolve to receive external audit report and opinion, if available, for conclusion of audit (paper 11.2 to follow if received from external auditor).
- 11.3 Financial Year 2023-24: Budget Preparation: to receive, and resolve if desired, on the budget panel's 2<sup>nd</sup> draft budget (paper 11.3a-c to follow).
- 11.4 Items Received Since Last Meeting: to report for information.
- 11.5 Items for Payment: to resolve to approve items for payment as follows:

Chq	Payee	Description	£ex vat	£vat	£total
1518	SLCC Enterprises Ltd	Practitioners' Conference 2023 net of bursary	230.00	25.00	255.00
1519	Society of Local Council Clerks	Professional membership subs 2023 pro-rata	72.15	0.00	72.15
Total for authorisation this meeting			302.15	25.00	327.15

To report items previously authorised					
1520	E J Humphreys	Clerk net salary Jan'23	As employment contract		

- 11.6 Financial Balances: Consolidated Bank Balances: to report for information the consolidated balances to date, after transfers, receipts & payments.

## 12.0 Highways

- 12.1 Highways & Rights of Way Specific Correspondence:
- 12.1.1 Powys CC: Temp Closure: C2055 Old Churchstoke 23<sup>rd</sup> – 24<sup>th</sup> Jan'23: to receive information and diversion map for information (papers 12.1.1a-b)
- 12.1.2 Powys CC: Temp Closure: U2410 Old Churchstoke 24<sup>th</sup> – 25<sup>th</sup> Jan'23 to receive information and diversion map for information (papers 12.1.2a-b)
- 12.1.3 To receive for information such other items of highways/ rights of way correspondence as will be brought be brought to the attention of the council by the Clerk.
- 12.2 Reports from CCC to Powys CC/ Shropshire Council: to report and resolve if desired, highways/ rights of way maintenance matters, if any.

## 13.0 Correspondence

- 13.1 One Voice Wales (OVW)/ Society of Local Council Clerks (SLCC)
- 13.1.1 One Voice Wales: Training Jan-Mar'23: to receive details and to resolve on attendance, if desired, as an approved duty (papers 13.1.1a-b).
- 13.1.2 One Voice Wales: Montgomeryshire Area Committee: to receive papers for next meeting for information (papers 13.1.2a-b).
- 13.1.3 To receive and circulate for information such other items of OVW/ SLCC correspondence as will be brought be brought to the attention of the council by the Clerk.
- 13.2 General Correspondence
- 13.2.1 Powys Community Health Council: to receive reply to CCC's representation calling for full public consultation and informed public debate consultation on potential closure of the Wales Air Ambulance (WAA) base at Welshpool (paper 13.2.1a-b).
- 13.2.2 To receive and circulate for information such items of general correspondence as will be brought be brought to the attention of the council by the Clerk.

## 14.0 Chairman's Announcements, Items for Future Agenda & Date of Next Meeting

- 14.1 Chairman's announcements: to receive for information announcements from Chairman, Members, and the Clerk.
- 14.2 Items for future agenda: to bring forward for information, items for consideration by the Clerk for future agendas.

14.3 Date of next meetings: Ordinary Business Meeting 23<sup>rd</sup> February 2023, 7.30pm, at Churchstoke Community Hall and Online.

**15.0 Confidential Session**

15.1 Resolution to Exclude the Public and Press: Under the Public Bodies (Admission to Meetings) Act 1960 (2) to resolve members of the public and press be requested to leave the meeting by reason of the [specified] confidential nature of the business about to be transacted.

15.2 Confidential Correspondence [confidential reason: data protection of individuals]: to receive, and resolve if desired, such other business or correspondence of a confidential nature as will be brought to the attention of the council by the Clerk.

End of agenda