



**CYNGOR CYMUNED YR YSTOG  
CHURCHSTOKE COMMUNITY COUNCIL**

2 Rowes Terrace, Plough Bank, Montgomery, Powys. SY15 6QD

Clerc i'r Cyngor | Clerk to the Council: E J Humphreys MA Oxf, CiLCA, MILCM

**NOTICE AND SUMMONS TO MEETING**

All Community Councillors are summoned to attend the  
**FULL COUNCIL ORDINARY BUSINESS MEETING**  
on Tuesday 19<sup>th</sup> December 2017, at 7.30pm, at Churchstoke Community Hall.

In accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1, extended by Local Government Act 1972 Section 100, the meeting is open to the public to attend as observers except where excluded (during the whole or part of the proceedings) by resolution of the Community Council by reason of the confidential nature of the nature of the business to be transacted.

*E J Humphreys*

13<sup>th</sup> December 2017

E J Humphreys MA Oxf, CiLCA, MILCM  
Clerc i'r Cyngor | Clerk to the Council

**AGENDA**

**1.0 Attendance, Apologies for Absence, Dispensations, and Declarations of Members' Interests:** to record attendance, to receive and resolve if desired on apologies for absence, and to receive declarations of interest from Members in accordance with Part III of the Local Government Act 2000, which established the Local Government Code of Conduct for Members, and note dispensations (papers 1a-b).

**2.0 Public Participation:** to receive members of the public who wish to address the council in respect of any item of business included in the agenda. Any member of the public wishing to speak must notify the Clerk to the Council no later than 15 minutes prior to the start of the meeting.

**3.0 Minutes of Meetings:** to approve & sign the minutes the minutes of Full Council Ordinary Business Meeting 28<sup>th</sup> Nov'17 at Hyssington Village Hall as a correct record (paper 3).

**4.0 Matters Arising from Minutes for Information:** to report matters arising for information from the minutes of Full Council Ordinary Business Meeting 28<sup>th</sup> November at Hyssington Village Hall.

**5.0 Electoral Matters:**

5.1 Hyssington Ward: further to the elections 4<sup>th</sup> May 2017, and the Declaration of Intent to Co-Opt dated 8<sup>th</sup> May'17 to receive nominations and to co-opt to fill the 2 remaining vacancies on the council for Hyssington Ward.

5.2 Churchstoke Ward: further to Co-Option 26<sup>th</sup> Sep'17, to resolve to extend the delaying of acceptance of office by Mr G Jameson until the January 2018 meeting.

**6.0 Planning Matters:**

- 6.1 Consultation: Law Commission: Planning Law in Wales: to receive and consider the consultation (closing 1<sup>st</sup> Mar'18) and to resolve a response if desired, or to resolve to defer until Jan/Feb'18 (<https://www.lawcom.gov.uk/project/planning-law-in-wales/> and papers 6.1a-f previously circulated 9<sup>th</sup> Dec).
- 6.2 Planning Specific Correspondence: to receive, for information, other planning specific correspondence, if any (inc paper 6.2).
- 6.3 Powys CC Planning Determinations: to report from Powys CC notifying the community council of planning decisions in the community council area.
- 6.4 Planning Applications: to receive & resolve responses to consultations; full application(s) detail(s) at <http://www.powys.gov.uk/en/planning-building-control/search-view-and-comment-on-planning-applications/> including but not limited to those listed below. Later applications will be considered at the discretion of the Chair.

Ref.	Applicant	Site	Description
P/2017/1385	J Meddins & Co, Lynwood, Churchstoke	Lynwood, Churchstoke	Construction of an agricultural livestock building

- 6.5 Planning Enforcement: to report information from Powys CC planning office and on planning enforcement matters within the community.

**7.0 One Voice Wales/ Society of Local Council Clerks, Guidance Notes:** to receive other reports of AGM/ conference/ area meetings/ guidance notes/ training/ correspondence:

- 7.1 OVW: Welsh Government Review of Community & Town Councils: to report from the Community & Town Council Review consultation event 4<sup>th</sup> Dec'17 (paper 7.1) (Cllr C P Smith).
- 7.2 OVW: Lord Chamberlain's Office (closing 19<sup>th</sup> Jan'18): to receive, and resolve if desired, an invitation to enter the ballot for attendance of the current Chairman at Buckingham Palace Garden Parties May-June 2018 and to authorise attendance as a duty of office (paper 7.2).
- 7.3 Other correspondence: to receive and circulate other correspondence received from/via OVW.

**8.0 Cae Camlad Playground and New Play Area:** to receive progress highlight report from the project team (Cllr D L Powell).

#### 9.0 Recreation:

- 9.1 Churchstoke Bowling Club:** to receive a request from the club to enclose a corner of the recreation field within the club area with consequential amendment of lease map. (paper 9).
- 9.2 Dog Waste Bin:** to consider, and resolve if desired, a request to for an extra dog waste bin near bus shelter or telephone exchange (Cllr D N Yapp).

**10.0 Consultation: Welsh Government: Community & Town Council Review:** further to the October meeting, to further consider, and to resolve a response if desired, to the consultation, or to resolve to defer until Jan/Feb'18 or until the One Voice Wales report is received (papers 10a-d).

**11.0 Consultation: Powys CC: School Infrastructure:** to receive and consider the consultation (closing 30<sup>th</sup> Jan'18) and to resolve a response if desired, or to resolve to defer until Jan'18 (<http://www.powys.gov.uk/en/corporate/find-out-about-consultations-in-powys/developing-the-powys-schools-infrastructure/> and papers 11a-c previously circulated 8<sup>th</sup> Dec).

**12.0 Consultation: Powys Public Service Board:** to receive and consider the consultation (closing 11<sup>th</sup> Feb'18) and to resolve a response if desired, or to resolve to defer until Jan'18 (<http://www.powys.gov.uk/en/community->

[development/sustainability-and-the-council/powys-well-being-plan/](#) and papers 12a-w previously circulated 8<sup>th</sup> Dec).

### 13.0 Financial Reports.

- 13.1 Finance Specific Correspondence: to receive finance specific correspondence (paper 13.1)
- 13.2 Financial Year 2018-19: to receive, and resolve if desired, on the budget panel's 2<sup>nd</sup> draft budget (paper 13.2a-c)
- 13.3 Items Received Since Last Meeting: to report.
- 13.4 Items for Payment: to resolve to approve items for payment as follows:

Chq	Payee	Description	£ex vat	£vat	£total
1086	Greenfingers Landscape Ltd	Grounds maintenance instalment #3	337.50	67.50	405.00
1087	E J Humphreys	Clerk net salary Dec'17	538.62	0.00	538.61
n/a	Powys CC	Election fees May'17 (deduct from precept instal #3)	699.05	0.00	699.05
<i>Subtotal items to authorise for payment at this meeting</i>			1,575.17	67.50	1,642.66
<i>Items previously authorised to be paid by direct debit</i>					
DD	Public Works Loans Board	Loan 504503 instal #4	1,525.19	0.00	1,528.19
<b>Total for payment at this meeting</b>			<b>3,103.35</b>	<b>67.50</b>	<b>3,170.85</b>

- 13.5 Consolidated Balances: to report to date after sweep, receipts & payments.

### 14.0 Highways and Rights of Way Reports.

- 14.1 From Powys CC/ Shropshire Council to CCC: to report general maintenance
- 14.1.1 Powys CC: C2146 Coed Lane to Rhiston: to receive formal notice of closure 15<sup>th</sup> Dec'17 (papers 14.1.1a-b previously circulated 12<sup>th</sup> Dec'18)
- 14.1.2 Powys CC: U2691 Dan's Lane: to receive formal notice of closure 18<sup>th</sup> to 20<sup>th</sup> Dec'17 (papers 14.1.2a-c previously circulated 12<sup>th</sup> Dec'18)
- 14.1.3 To receive other reports, if any.
- 14.2 From CCC to Powys CC/ Shropshire Council: to report general maintenance.

### 15.0 County Council Matters: to receive & discuss other general Powys CC/ Shropshire Council matters.

### 16.0 Correspondence: to receive, for information:

- 16.1 Items of general correspondence which may be brought to the attention of the council.

### 17.0 Chairman's Announcements, Items for Future Agenda & Date of Next Meeting

- 17.1 Chairman's Announcements: to receive announcements from Chairman and Members for information.
- 17.2 Items for Future Agenda: to bring forward items for consideration for future agenda.
- 17.3 Next meeting: Full Council Ordinary Business Meeting 29<sup>th</sup> Jan'18, 7.30pm, at Churchstoke.

### 18.0 Confidential Session Exclusion of Public and Press

- 18.1 Resolution to Exclude the Public and Press.  
Under the Public Bodies (Admission to Meetings) Act 1960 (2) to resolve that members of the public and press be requested to leave the meeting by reason of the confidential nature of the business about to be transacted.
- 18.2 Cae Camlad Playground: [confidential reason: commercial quotations]: to receive and to resolve on quotations (closing 18<sup>th</sup> Dec) for works to complete the removal 'making good' at the old playground.

- 18.3 Village Green at Hyssington [confidential reason: legal preparations and data protection of individuals]: to receive, and resolve if desired, an item of correspondence from a member of the public (confidential paper 18.3) and to endorse the Clerk's reply (to follow).
- 18.4 Confidential Correspondence [confidential reason: data protection of individuals]: to receive, and resolve if desired, such other business or correspondence of a confidential nature as will be brought before the council by the Clerk.

End of agenda

**The Chairman invites Members to remain after the meeting for seasonal refreshments.**