



**CYNGOR CYMUNED YR YSTOG
CHURCHSTOKE COMMUNITY COUNCIL**

2 Rows Terrace, Plough Bank, Montgomery, Powys. SY15 6QD

E J Humphreys MA Oxf, FdA Community Governance, FSLCC
Clerc i'r Cyngor | Clerk to the Council

NOTICE, SUMMONS & AGENDA – COUNCIL MEETING

A MEETING OF THE COMMUNITY COUNCIL

will be held on Thursday 19th December 2024 at 7.30pm
at Churchstoke Community Hall and online or by telephone.

All members of the Council are summoned to attend.

To join online

<https://us06web.zoom.us/j/87204643367>

Meeting ID: 872 0464 3367

To join by telephone

0208 080 6592 United Kingdom

0330 088 5830 United Kingdom

0131 460 1196 United Kingdom

0203 481 5237 United Kingdom

0203 481 5240 United Kingdom

0203 901 7895 United Kingdom

0208 080 6591 United Kingdom

Meeting ID: 872 0464 3367

Please note, meetings may be recorded only with the prior written consent of the Council.

In accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1, extended by Local Government Act 1972 Section 100, the meeting is open to the public to attend as observers except where excluded (during the whole or part of the proceedings) by resolution of the Community Council by reason of the confidential nature of the nature of the business to be transacted.

Members of the public are informed that the limited space for public attendance in the meeting room is normally made available to the public on a first come basis.

All persons attending at the community hall are asked to observe current Coronavirus (Covid-19) measures¹. The meeting lounge has limited space for social distancing, so attendees may prefer to join the meeting remotely.

E J Humphreys

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13th December 2024

¹ Coronavirus (Covid-19) guidance can be found at: <https://gov.wales/coronavirus>

AGENDA

- 1.0 Welcome, Attendance, Apologies for Absence & Remote Meeting Etiquette:** to record attendance, to receive and resolve if desired to approve absence(s), and to remind attendees to show civility and respect to all, throughout the meeting in line with the obligations of the Code of Conduct.
- 2.0 Declarations of Members' Interests and Dispensations:** to receive declarations of interest from Members in accordance with Part III of the Local Government Act 2000, which established the Local Government Code of Conduct for Members, and to note Members' dispensations. Members are asked to submit any declaration forms to the Clerk (papers 2a-b).
- 3.0 Public Participation:** to receive members of the public who wish to address the council in respect of any item of business included in the agenda. Any member of the public wishing to speak is asked to notify the Clerk by email to clerk@churchstoke.org or telephone 01686-668790 or in person, no later than 15 minutes prior to the start of the meeting. Members of the public addressing the council are asked to respect matters of confidentiality and privacy.
- 4.0 Electoral and Governance Matters:** Co-Option to Vacancies Hyssington Ward: to receive expression(s) of interest, if any, and to resolve to co-opt to vacancies.
- 5.0 Minutes of Previous Meetings**
- 5.1 To approve & sign the minutes as a correct record of the Ordinary Business Meeting 28th November 2024 (paper 5.1).
- 5.2 To report, for information purposes only, matters arising from the minutes of the Ordinary Business Meeting 28th November 2024.
- 6.0 Vale of Montgomery Rural Cluster (VMRC):** to recap the invitation (Oct'24) to join the cluster and further information received (Nov'24) and to welcome Mr Phil Bettley, deputy chair of the VMRC, to describe and discuss the work and cost of membership of the cluster, and to resolve whether CCC will take membership.
- 7.0 County Councillor & County Council Report:** to welcome the local county councillor and to receive updates and exchange information on county council matters insofar as they affect the Churchstoke community (paper 7).
- 8.0 Planning & Building Control**
- 8.1 Planning & Building Control Correspondence
- 8.1.1 Planning Aid Wales: to receive, if any, the latest planning news and training opportunities (inc. papers 8.1.1a-b).
- 8.1.2 To receive and circulate for information such other planning and building control correspondence as will be brought to the attention of the council by the Clerk.
- 8.2 Powys CC Planning Decisions: to report notifications from Powys CC of planning decisions in the community council area (if any).
- 8.3 Planning Inspectorate Appeals: Notices of Appeals: to receive & resolve responses to Notices of Planning Appeals including but not limited to those listed below. Later Notices may be considered at the meeting at the discretion of the Chair:

Ref.	Developer	Site	Description
None at date of issue of agenda.			

- 8.4 Pre-application Consultations by Developers: to receive & resolve responses to pre-application consultations including but not limited to those listed below. Later applications may be considered at the meeting at the discretion of the Chair:

Ref.	Developer	Site	Description
None at date of issue of agenda.			

8.5 Planning Applications Consultations

8.5.1 To receive, for information, representations regarding planning application consultations (if any).

8.5.2 To receive & resolve responses to consultations (full application(s) detail(s) at <http://pa.powys.gov.uk/online-applications/?lang=EN>) including but not limited to those listed below. Later applications may be considered at the discretion of the Chair.

Ref.	Applicant	Site	Description
24/1560/LBC	Mr Adrian Rushby, PD Hook (Breeders) Ltd, Cote, Bampton	Graigfryn, Snead	Repair/replacement of roof, demolition/replacement of porch, internal refurbishment and associated works
24/1561/HH	Mr Adrian Rushby, PD Hook (Breeders) Ltd, Cote, Bampton	Graigfryn, Snead	Repair/replacement of roof, demolition/replacement of porch, air source heat pump and associated works

8.6 Applications for Works to Trees Subject to Tree Preservation Order or in a Conservation Area: to receive & resolve responses to consultations including but not limited to those listed below. Later applications may be considered at the meeting at the discretion of the Chair:

Ref.	Applicant	Site	Description
None at date of issue of agenda.			

8.7 Planning Enforcement

8.7.1 From other bodies to CCC: to report for information, planning enforcement matters within the community as will be brought to the attention of the council by the Clerk (papers 8.7.1a-b).

8.7.2 From CCC to other bodies: to resolve reports of planning enforcement matters within the community.

9.0 Reports from Representatives to Outside Bodies for Information

9.1 Churchstoke Recreation Association (CRA): to receive information from the CRA (Cllr C P Smith) (paper 9.1).

10.0 External Consultations & Engagements

10.1 Sustainable Powys: to report verbally on attendance by the Chair and the Clerk at the engagement meeting Tues 3rd Dec'24 in Welshpool.

10.2 Powys CC Community & Town Councils quarterly liaison: to note cancellation of the quarterly liaison meeting Wed 11th Dec'24 in lieu of Sustainable Powys meetings.

11.0 Finance and Assets

11.1 Finance Specific Correspondence: to circulate for information such financial correspondence, if any, as will be brought to the attention of the council by the Clerk.

11.2 Financial Year 2025-26: Budget Preparation: to receive, and resolve if desired, on the 2nd draft budget (paper 11.2 to follow).

11.3 Items Received Since Last Meeting: to report for information.

11.4 Items for Payment: to resolve to approve items for payment as follows:

Chq	Payee	Description	£ex vat	£vat	£total
1670	Gloversure Ltd	Add new email account	11.20	2.24	13.44
1671	DT Ground Maint	November grass cutting	1,445.00	289.00	1,734.00
1672	One Voice Wales	New cllr Induction training	40.00	0.00	40.00

1673	HM Rev & Customs	PAYE & Employer's NI Q3	190.27	0.00	190.27
Total to authorise for payment			1,686.47	291.24	1,977.71
To report items previously authorised or payment					
DD	Public Works Loans Board	Playground loan 504503 instalment #18	1,525.19	0.00	1,525.19
1674	E J Humphreys	Clerk net salary Dec'24	As employment contract		

11.5 Financial Balances: Consolidated Bank Balances: to report for information the consolidated balances to date, after transfers, receipts & payments.

12.0 Highways & Rights of Way

- 12.1 Highways: to receive for information notifications & diversion maps for works, if any, already actioned,
 12.1.1 Powys CC: Emerg Closure Closure B4385 Pentre 2-4 Dec'24 (papers 12.1.1a-b)
- 12.2 Highways: to receive for information notifications & diversion maps for works, if any, to be actioned.
- 12.3 Highways: such other items of highways correspondence, if any, as will be brought be brought to the attention of the council by the Clerk.
- 12.4 Rights of Way: to receive for information such items of rights of way correspondence, if any, as will be brought be brought to the attention of the council by the Clerk.
- 12.5 Reports from CCC to Powys CC/ Shropshire Council: to report and resolve if desired, highways/ rights of way maintenance matters, if any.

13.0 Correspondence, Feedback, and Invitations

- 13.1 One Voice Wales (OVW) Society of Local Council Clerks (SLCC)
 13.1.1 OVW: National Awards 2025: to receive notice and information on the awards and to resolve entry, if desired (papers 13.1.1a-d).
 13.1.2 OVW: Practice note and Guidance: to receive (paper 13.1.2a)
 a) Digital Guidance Cloud Storage.
 13.1.3 SLCC: Practitioners Conference 2025: to receive details and to endorse attendance by The Clerk at the online conference Jan'25 by way of continuous professional development and keeping up to date with sector issues & good practice, and to reclaim part funding from the Welsh Government training bursary scheme (papers 13.1.3).
 13.1.4 To receive and circulate for information such other items of OVW/ SLCC correspondence as will be brought be brought to the attention of the council by the Clerk.
- 13.2 General Correspondence:
 13.2.1 To receive and circulate for information such items of general correspondence as will be brought be brought to the attention of the council by the Clerk.

14.0 Chairman's Announcements, Items for Future Agenda & Date of Next Meeting

- 14.1 Chairman's announcements: to receive for information announcements from Chairman, Members, and the Clerk.
- 14.2 Items for future agenda: to bring forward for information, items for consideration by the Clerk for future agendas.
- 14.3 Date of next meeting: 23rd January 2025, 7.30pm, at Churchstoke & online.

15.0 Confidential Session

- 15.1 Resolution to Exclude the Public and Press: Under the Public Bodies (Admission to Meetings) Act 1960 (2) to resolve members of the public and press be requested to leave the meeting by reason of the [specified] confidential nature of the business about to be transacted.
- 15.2 Confidential Correspondence [confidential reason: data protection of individuals]: to

receive, and resolve if desired, such other business or correspondence of a confidential nature as will be brought to the attention of the council by the Clerk.

End of agenda

The Chairman invites Members to remain after the meeting for seasonal refreshments.