



**CYNGOR CYMUNED YR YSTOG
CHURCHSTOKE COMMUNITY COUNCIL**

2 Rows Terrace, Plough Bank, Montgomery, Powys. SY15 6QD

E J Humphreys MA Oxf, BA(Hons) Community Governance, FSLCC
Clerc i'r Cyngor | Clerk to the Council

NOTICE, SUMMONS & AGENDA – COUNCIL MEETING

A MEETING OF THE COMMUNITY COUNCIL

will be held on Thursday 22nd January 2026 at 7.30pm
at Churchstoke Community Hall and online and by telephone.

**Due to unforeseen circumstances
this meeting is postponed to 29th Jan'26**

All members of the Council are summoned to attend.

To join online

<https://us06web.zoom.us/j/83355453910>

To join by telephone

One tap mobile

+443300885830,,83355453910# United Kingdom

+441314601196,,83355453910# United Kingdom

Please note, meetings may be recorded only with the prior written consent of the Council.

In accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1, extended by Local Government Act 1972 Section 100, the meeting is open to the public to attend as observers except where excluded (during the whole or part of the proceedings) by resolution of the Community Council by reason of the confidential nature of the nature of the business to be transacted.

Members of the public are informed that the limited space for public attendance in the meeting room is normally made available to the public on a first come basis.

All persons attending at the community/village hall are asked to observe current Coronavirus (Covid-19) measures¹. The meeting lounge has limited space for social distancing, so attendees may prefer to join the meeting remotely.

E J Humphreys

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16th Jan 2026

¹ Coronavirus (Covid-19) guidance can be found at: <https://gov.wales/coronavirus>

AGENDA

- 1.0 Welcome, Attendance, Apologies for Absence & Remote Meeting Etiquette:** to record attendance, to receive and resolve if desired to approve absence(s), and to remind attendees to show civility and respect to all, throughout the meeting in line with the obligations of the Code of Conduct.
- 2.0 Declarations of Members' Interests and Dispensations:** to receive declarations of interest from Members in accordance with Part III of the Local Government Act 2000, which established the Local Government Code of Conduct for Members, and to note Members' dispensations. Members are asked to submit any declaration forms to the Clerk (papers 2a-b).
- 3.0 Public Participation:** to receive members of the public who wish to address the council in respect of any item of business included in the agenda. Any member of the public wishing to speak is asked to notify the Clerk by email to clerk@churchstoke.org or telephone 01686-668790 or in person, no later than 15 minutes prior to the start of the meeting. Members of the public addressing the council are asked to respect matters of confidentiality and privacy.
- 4.0 Electoral and Governance Matters**
- 4.1 Vacancy Hyssington Ward: to receive information from the office of the returning officer that no election has been called and the community council shall co-opt a person to fill the vacancy as soon as is practicable.
- 4.2 Co-Option to Vacancy in Hyssington Ward: to receive applications, if any, and to resolve to co-opt to the vacancy.
- 5.0 Minutes of Previous Meetings**
- 5.1 To approve & sign the minutes as a correct record of the Ordinary Business Meeting 18th December 2025 (paper 5.1).
- 5.2 To report, for information purposes only, matters arising from the minutes of the Ordinary Business Meeting 18th December 2025.
- 6.0 County Councillor & County Council Report:** to welcome the local county councillor and to receive updates and exchange information on county council matters insofar as they affect the Churchstoke community as follows (paper 6).
- 7.0 Planning & Building Control**
- 7.1 Planning & Building Control Correspondence
- 7.1.1 Powys CC: 25/1549/FUL (Erection of Slurry Lagoon and all associated works – part retrospective.): to receive notice that the application was considered at the County Planning, Taxi Licensing and Rights of Way committee on 15th Jan'26 starting at 10am at County Hall or remotely on Zoom (paper 7.1.1).
- 7.1.2 Planning Aid Wales: Joint event One Voice Wales and Planning Aid Wales: to receive, details of the event 19th Mar'26, 10.30am to 1.30pm, to be considered at item 10.1.2 and to consider the matter at item 12.1.2 (paper 12.1.2).
- 7.1.3 Planning Aid Wales: to receive the latest planning news and training opportunities.
- 7.1.4 To receive and circulate for information such other planning and building control correspondence as will be brought to the attention of the council by the Clerk.
- 7.2 Powys CC Planning Decisions: to report notifications from Powys CC of planning decisions in the community council area, if any (inc. paper 7.2).
- 7.3 Planning Inspectorate Appeals: Notices of Appeals: to receive & resolve responses to Notices of Planning Appeals including but not limited to those listed below. Later Notices may be considered at the meeting at the discretion of the Chair.

Ref.	Developer	Site	Description
None at date of issue of agenda.			

- 7.4 Pre-application Consultations by Developers: to receive & resolve responses to pre-application consultations including but not limited to those listed below. Later applications may be considered at the meeting at the discretion of the Chair.

Ref.	Developer	Site	Description
None at date of issue of agenda.			

7.5 Planning Applications Consultations

- 7.5.1 To receive, for information, representations regarding planning application consultations (if any).
- 7.5.2 To receive & resolve responses to consultations (full application(s) detail(s) at <http://pa.powys.gov.uk/online-applications/?lang=EN>) including but not limited to those listed below. Later applications may be considered at the discretion of the Chair.

Ref.	Applicant	Site	Description
25/1631/HH	Steve Jones, 1A Bateman Road, Croxley Green, Rickmansworth	Corndon, Minsterley, Shrewsbury, SY5 0JL	Extension and alterations to an existing dwelling (demolition of shed and conservatory)

- 7.6 Applications for Works to Trees Subject to Tree Preservation Order or in a Conservation Area: to receive & resolve responses to consultations including but not limited to those listed below. Later applications may be considered at the meeting at the discretion of the Chair.

Ref.	Applicant	Site	Description
None at date of issue of agenda.			

7.7 Planning Enforcement

- 7.7.1 From other bodies to CCC: to report for information, planning enforcement matters within the community as will be brought to the attention of the council by the Clerk.
- 7.7.2 From CCC to other bodies: to resolve reports of planning enforcement matters within the community.

8.0 Recreation

- 8.1 Recreation Field: to note the Clerks action to seek removal of a fallen tree branch as a matter of urgency.

9.0 Representatives to Outside Bodies

- 9.1 Vale of Montgomery Rural Cluster (VMRL): to report from the meeting 14th Jan'26 (Cllr M Whittall) (paper 9.1).
- 9.2 To receive reports for information, if any, from representatives to other outside bodies.

10.0 Finance and Assets

- 10.1 Finance Specific Correspondence
- 10.1.1 Welsh Government: Appropriate Sum under Section 137(4)(a) of the Local Government Act 1972: to receive notification the appropriate sum for community & town councils for 2026-27 is £11.60 per elector (paper 10.1.1).
- 10.1.2 To circulate for information such other financial correspondence, if any, as will be brought to the attention of the council by the Clerk.
- 10.2 Financial Year 2026-27: Budget Preparation: to receive a 3rd draft budget and to resolve the budget and precept for 2026-27 (paper 10.2).
- 10.3 Items Received Since Last Meeting: to report for information.
- 10.4 Items for Payment: to resolve to approve items for payment as follows:

Chq	Payee	Description	£ex vat	£vat	£total
1755	Powys CC	Cemetery bin Dec'25	30.30	0.00	30.30
1756	Powys CC	Rec field bin Dec'25	30.30	0.00	30.30
1757	Society of Local Council Clerks	Clerk prof. membership 2026 (pro-rata 14%)	83.30	0.00	83.30
1758	E J Humphreys	Admin exp Q1 Apr-Jun'25	237.07	15.71	252.78
Total to authorise for payment			380.97	15.71	396.68
To report items previously authorised for payment					
1759	E J Humphreys	Clerk net salary Jan'26	As employment contract		

10.5 Financial Balances: Consolidated Bank Balances: to report for information the consolidated balances to date, after transfers, receipts & payments.

11.0 Highways, Rights of Way, and Waterways

- 11.1 Highways: to receive for information notifications & diversion maps for works, if any, already actioned or to be actioned as follows,
- 11.1.1 Powys CC: Emerg Closure C2054 Churchstoke 24th Dec'25 (papers 11.1.1a-b)
- 11.1.2 Powys CC: Temp Closure B4385 Churchstoke 16th to 20th Feb'26 (papers 11.1.2a-b)
- 11.1.3 Powys CC: Emerg Closure C2055 Hall Bank 8-12 Jan'26 (papers 11.1.3a-b)
- 11.2 Highways: such other items of highways correspondence, if any, as will be brought be brought to the attention of the council by the Clerk.
- 11.3 Rights of Ways: to receive for information such items of rights of ways correspondence, if any, as will be brought be brought to the attention of the council by the Clerk.
- 11.4 Watercourses: Natural Resources Wales: to receive for information such items of watercourses correspondence, if any, as will be brought be brought to the attention of the council by the Clerk.
- 11.5 Reports from CCC to Powys CC/ Shropshire Council: to report and resolve if desired, highways/ rights of way maintenance matters, if any.

12.0 Correspondence, Feedback, and Invitations

- 12.1 One Voice Wales (OVW) Society of Local Council Clerks (SLCC)
- 12.1.1 Chief Executive: to receive a New Year Message (paper 12.1.1).
- 12.1.2 Joint event One Voice Wales and Planning Aid Wales: to receive details of the remote event 19th Mar'26, 10:30 to 13:30, and to authorise attendance as an approved duty (paper 12.1.2).
- 12.1.3 Buckingham Palace Garden Parties: to receive invitation and details and to resolve on attendance details as an approved duty (paper 12.1.3).
- 12.1.4 Biodiversity Action Plan: Webinar Workshops: to receive details of assistance to write action plans outlining the actions councils will take to meet the Environment (Wales) Act 2016 Section 6 duty for the next years, sand to resolve attendance as an approved duty (papers 12.1.4a-b).
- 12.1.5 Practice Development Notes: to receive as follows
- a) (19) Copyright (paper 12.1.5a-1-2)
- b) (20) Webinar participation (paper 12.1.5b).
- 12.1.6 To receive and circulate for information such other items of OVW/ SLCC correspondence as will be brought be brought to the attention of the council by the Clerk.
- 12.2 General Correspondence
- 12.2.1 Llandrindod Wells Town Council: Cross Border Health Care: to receive an invitation to form a coalition and hold meetings to find a way forwards on the issue, with the first meeting to be held in early Spring 2026 (paper 12.2.1).
- 12.2.2 Powys Public Service Board (PSB): Resilient Powys Event: to receive details

of the event 7th Feb.'26, 10am to 4pm, at Knighton, and to resolve on attendance as an approved duty (paper 12.2.2).

- 12.2.3 To receive and circulate for information such other items of general correspondence as will be brought to the attention of the council by the Clerk.

13.0 Chairman's Announcements, Items for Future Agenda & Date of Next Meeting

- 13.1 Chairman's announcements: to receive for information announcements from Chairman, Members, and the Clerk.
- 13.2 Items for future agenda: to bring forward for information, items for consideration by the Clerk for future agendas.
- 13.3 Date of next meeting 26th Feb'26, at 7.30pm, at Churchstoke & online.

14.0 Confidential Session

- 14.1 Resolution to Exclude the Public and Press: Under the Public Bodies (Admission to Meetings) Act 1960 (2) to resolve members of the public and press be requested to leave the meeting by reason of the [specified] confidential nature of the business about to be transacted.
- 14.2 Confidential Correspondence [confidential reason: data protection of individuals]: to receive, and resolve if desired, such correspondence of a confidential nature as will be brought to the attention of the council by the Clerk.

End of agenda