



**CYNGOR CYMUNED YR YSTOG
CHURCHSTOKE COMMUNITY COUNCIL**

2 Rows Terrace, Plough Bank, Montgomery, Powys. SY15 6QD

E J Humphreys MA Oxf, CertHE Community Governance, FSLCC
Clerc i'r Cyngor | Clerk to the Council

NOTICE, SUMMONS & AGENDA – COUNCIL ORDINARY BUSINESS MEETING

A MEETING OF THE COMMUNITY COUNCIL

will be held on Tuesday 22nd February 2022, 7.30pm.
at Churchstoke Community Hall and Online.

All members of the Council are summoned to attend.

All Members attending at the community hall are asked to observe current Covid Alert Level 0 safety requirements/ measures¹ (mandatory wearing of facemask for indoor public spaces unless exempt and the local risk assessment measures).

For reasons of Coronavirus (Covid-19) safety, all access by the public & press is restricted to remote online.

To join online

<https://us06web.zoom.us/j/84854765585>

Meeting ID: 848 5476 5585

Passcode: 715899

To join Zoom meeting by telephone

0208 080 6592 United Kingdom

0330 088 5830 United Kingdom

0131 460 1196 United Kingdom

0203 481 5237 United Kingdom

0203 481 5240 United Kingdom

0203 901 7895 United Kingdom

0208 080 6591 United Kingdom

Meeting ID: 848 5476 5585

Passcode: 715899

Please note, meetings may be recorded only with the prior written consent of the Council.

In accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1, extended by Local Government Act 1972 Section 100, the meeting is open to the public to attend as observers except where excluded (during the whole or part of the proceedings) by resolution of the Community Council by reason of the confidential nature of the nature of the business to be transacted.

E J Humphreys

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16th February 2022

¹ Covid Alert Level 0 Measures can be found at: <https://gov.wales/alert-level-0>

AGENDA

1.0 Welcome, Attendance, Remote Meeting Etiquette and Apologies for Absence: to record attendance, to recap on the remote meeting etiquette, and to receive and resolve if desired to approve absence(s) (paper 1).

2.0 Declarations of Members' Interests and Dispensations: to receive declarations of interest from Members in accordance with Part III of the Local Government Act 2000, which established the Local Government Code of Conduct for Members, and to note Members' dispensations. Members are asked to submit any declaration forms to the Clerk (papers 2a-b).

3.0 Public Participation: to receive members of the public who wish to address the council in respect of any item of business included in the agenda. Any member of the public wishing to speak must notify the Clerk by email to clerk@churchstoke.org or telephone 01686-668790 or in person, no later than 15 minutes prior to the start of the meeting. Members of the public addressing the council are asked to respect matters of confidentiality and privacy.

4.0 Electoral Matters:

4.1 Hyssington Ward: further to the Declaration of Vacancy dated 4th Jul'21 and Notice of Intent to Co-Opt 8th Aug'21, to receive expressions of interest and to co-opt to the vacancy in the office of community councillor for Hyssington Ward.

4.2 Elections May 2022: to brief Council verbally for information, on the elections timetable and process as relayed by the elections office at Clerks' briefing 17th Feb'22.

5.0 Minutes of Previous Meetings

5.1 To approve & sign the minutes as a correct record of the remote Ordinary Business Meeting 18th January 2021 (paper 5.1).

5.2 To report, for information purposes only, matters arising from the minutes of the remote Ordinary Business Meeting 18th January 2021.

6.0 Planning & Building Control

6.1 Planning & Building Control Correspondence:

6.1.1 Powys CC: to receive for information, an update for Community & Town Councils in Powys on the Riverine Special Areas for Conservation & Phosphorous/ Phosphate position and actions (paper 6.1.1)

6.1.2 Planning Aid Wales: to receive details of training opportunities, if any, and to resolve if desired on attendance (inc. papers 6.1.2a-c)

6.1.3 Other Correspondence: to receive and circulate for information such other planning and building control general correspondence as will be brought to the attention of the council by the Clerk.

6.2 Powys CC Planning Determinations: to report from Powys CC notifying the community council of planning decisions, if any, in the community council area (paper 6.2a-b).

6.3 Planning Inspectorate Appeals: Notices of Appeals: to receive & resolve responses to Notices of Planning Appeals including but not limited to those listed below. Later Notices may be considered at the discretion of the Chair:

Ref.	Developer	Site	Description
None at date of issue of agenda.			

6.4 Pre-application Consultations by Developers: to receive & resolve responses to pre-application consultations including but not limited to those listed below. Later applications may be considered at the discretion of the Chair:

Ref.	Developer	Site	Description
None at date of issue of agenda.			

6.5 Planning Applications:

- 6.5.1 To receive, for information, representations regarding planning applications, if any)
- 6.5.2 To receive & resolve responses to consultations (full application(s) detail(s) at <http://pa.powys.gov.uk/online-applications/?lang=EN>) including but not limited to those listed below. Later applications may be considered at the discretion of the Chair:

Ref.	Applicant	Site	Description

6.6 Applications for Works to Trees Subject to Tree Preservation Order or in a Conservation Area: to receive & resolve responses to consultations including but not limited to those listed below. Later applications may be considered at the discretion of the Chair:

Ref.	Applicant	Site	Description
22/0146/TRE (Papers 6.6a-d)	Mr Philip Delves, Elmhurst, Churchstoke	Elmhurst, Churchstoke	Application for works to trees in a conservation area

6.7 Planning Enforcement:

- 6.7.1 From other bodies to CCC: to report for information, planning enforcement matters within the community as will be brought to the attention of the council by the Clerk.
- a) Powys CC: BOC/21/0002 – Rear of Courthouse Inn, Churchstoke: to receive information on case closure (paper 6.7.1a)
- 6.7.2 From CCC to other bodies: to resolve reports of planning enforcement matters within the community.

7.0 Recreation

- 7.1 Her Majesty The Queen's Platinum Jubilee: to receive information and to resolve whether/ how to support the community celebrate the Queen's Platinum Jubilee (papers 7.1c-d; papers 7.1a-b to follow).

8.0 Reports from Representatives to Outside Bodies

- 8.1 Friends of the Green and Horsewell (FOTGAH): Village Green at Hyssington: to report, and to resolve if desired, from CCC's representative to FOTGAH (Cllr R K McLintock).
- 8.2 Powys CC Liaison Meeting: to report from the Powys CC/ Community & Town Councils meeting 1st Feb'22 (papers 8.2a-b).

9.0 Finance and Assets

- 9.1 Finance Specific Correspondence: to receive and circulate for information such financial correspondence, if any, as will be brought to the attention of the council by the Clerk.
- 9.2 Items Received Since Last Meeting: to report for information.
- 9.3 Items for Payment: to resolve to approve items for payment as follows:

Chq	Payee	Description	£ex vat	£vat	£total
1432	E J Humphreys	Re-imburse for Certificates of Grant of Exclusive Right of Burial	110.00	22.00	132.00
1433	SLCC Enterprises Ltd	12 th Edn Local Council Administration	119.00	0.00	119.00
1434	E J Humphreys	Re-imburse for Norton anti-virus 26/01/2022	79.16	15.83	94.99
1435	Powys CC	Rec Field Trade refuse bin 01-10-2021 to 31-12-2021	41.23	0.00	41.23
1436	GloverSure Ltd	Deleting & creating email accounts	12.35	2.47	14.82

1437	E J Humphreys	Zoom Pro Feb'22	11.99	2.40	14.39
Total for authorisation this meeting			373.73	42.70	416.43
To report items previously authorised					
1438	E J Humphreys	Clerk net salary Feb'22	As employment contract		

9.4 Financial Balances: Consolidated Bank Balances: to report for information the consolidated balances to date, after transfers, receipts & payments.

10.0 Highways & Rights of Way

10.1 Highways & Rights of Way Specific Correspondence: to receive for information such items of highways/ rights of way correspondence as will be brought to the attention of the council by the Clerk:

10.1.1 Powys CC: Notice of emergency closure C2054 Mellington 31st Jan to 2nd Feb'22 (papers 10.1.1a-b)

10.2 Reports from CCC to Powys CC/ Shropshire Council: to report and resolve if desired, highways/ rights of way maintenance matters, if any.

11.0 **County Councillor & County Council Report:** to receive a report, for information, from the county councillor & to discuss general Powys CC/ Shropshire Council matters.

12.0 Correspondence

12.1 One Voice Wales/ Society of Local Council Clerks

12.1.1 Training Jan, Feb, Mar'22: to receive the training schedule and to resolve if desired on attendance as approved duty (papers 11.1.1)

12.1.2 For Circulation: to receive and circulate for information such other items of OVW/ SLCC correspondence as will be brought to the attention of the council by the Clerk.

12.2 General Correspondence

12.2.1 For Circulation: to receive and circulate for information such other items of general correspondence as will be brought to the attention of the council by the Clerk.

13.0 Chairman's Announcements, Items for Future Agenda & Date of Next Meeting

13.1 Chairman's announcements: to receive for information announcements from Chairman, Members, and the Clerk.

13.2 Items for future agenda: to bring forward for information items for consideration for future agenda.

13.3 Date of next meeting: Ordinary Business Meeting Tue 22nd Mar'22, 7.30pm.

14.0 Confidential Session

14.1 Resolution to Exclude the Public and Press: Under the Public Bodies (Admission to Meetings) Act 1960 (2) to resolve members of the public and press be requested to leave the meeting by reason of the [specified] confidential nature of the business about to be transacted.

14.2 Grounds Maintenance & Grass Cutting [confidential reason: commercial tenders]: to receive and resolve tenders for Grounds Maintenance & Grass Cutting 2022-23 and 2023-24 (paper 14.2a-b; confidential papers to follow after close of tenders submission date).

14.3 Confidential Correspondence [confidential reason: data protection of individuals]: to receive, and resolve if desired, such other business or correspondence of a confidential nature as will be brought to the attention of the council by the Clerk.

End of agenda