



**CYNGOR CYMUNED YR YSTOG
CHURCHSTOKE COMMUNITY COUNCIL**

2 Rowes Terrace, Plough Bank, Montgomery, Powys. SY15 6QD

E J Humphreys MA Oxf, Cert HE (Com Gov), FSLCC
Clerc i'r Cyngor | Clerk to the Council

NOTICE, SUMMONS & AGENDA – ORDINARY BUSINESS MEETING

A REMOTE MEETING OF THE COMMUNITY COUNCIL

will be held on Tuesday 22nd December 2020, 7.30pm.

All members of the Council are summoned to attend.

To join online, use 'url' at
<https://zoom.us/j/91000585285>
Meeting ID: 910 0058 5285
Passcode: 461165

To join by phone, dial in at
0330 088 5830 United Kingdom
0131 460 1196 United Kingdom
0203 481 5237 United Kingdom
0203 481 5240 United Kingdom
0203 901 7895 United Kingdom
0208 080 6591 United Kingdom
0208 080 6592 United Kingdom
Meeting ID: 910 0058 5285
Passcode: 461165

In accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1, extended by Local Government Act 1972 Section 100, the meeting is open to the public to attend as observers except where excluded (during the whole or part of the proceedings) by resolution of the Community Council by reason of the confidential nature of the nature of the business to be transacted.

E J Humphreys

E J Humphreys MA Oxf, Cert HE (Com Gov), FSLCC
Clerc i'r Cyngor | Clerk to the Council

16th December 2020

AGENDA

1.0 Welcome, Attendance, Remote Meeting Etiquette and Apologies for Absence: to record attendance, to recap on the remote meeting etiquette, to receive and resolve if desired to approve absence(s) (paper 1).

2.0 Declarations of Members' Interests and Dispensations: to receive declarations of interest from Members in accordance with Part III of the Local Government Act 2000, which established the Local Government Code of Conduct for Members, and to note Members' dispensations. Members are asked to submit any declaration forms to the Clerk (papers 2a-b).

3.0 Public Participation: to receive members of the public who wish to address the council in respect of any item of business included in the agenda. Any member of the public wishing to speak must notify the Clerk no later than 15 minutes prior to the start of the meeting.

4.0 Minutes of Previous Meetings

4.1 To approve & sign the minutes as a correct record of the remote Ordinary Business Meeting 24th November 2020 (paper 4.1).

4.2 To report, for information purposes only, matters arising from the minutes of the remote Ordinary Business Meeting 24th November 2020.

5.0 Planning & Building Control

5.1 Planning & Building Control Specific Correspondence: to receive and circulate for information such correspondence, if any, as will be brought to the attention of the council by the Clerk.

5.2 Powys CC Planning Determinations: to report from Powys CC notifying the community council of planning decisions in the community council area (inc paper 5.2).

5.3 Planning Inspectorate Appeals: Notice(s) of Appeal: to receive & resolve responses to Notices of Planning Appeal including but not limited to those listed below. Later Notices may be considered at the discretion of the Chair:

Ref.	Developer	Site	Description
None at date of issue of agenda.			

5.4 Pre-application Consultations by Developers: to receive & resolve responses to pre-application consultations including but not limited to those listed below. Later applications may be considered at the discretion of the Chair:

Ref.	Developer	Site	Description
None at date of issue of agenda.			

5.5 Planning Applications: to receive & resolve responses to consultations (full application(s) detail(s) at <http://pa.powys.gov.uk/online-applications/?lang=EN>) including but not limited to those listed below. Later applications may be considered at the discretion of the Chair:

Ref.	Applicant	Site	Description
20/1707/FUL	Mr & Mrs Cherry, Upper Snead Farmhouse, Snead	Outbuilding at Upper Snead, Snead	Conversion and alteration of an outbuilding to provide a holiday let
20/1710/FUL	Mr G D Corfield, The Brynkin, Green Lane, Churchstoke	The Brynkin, Green Lane, Churchstoke	Creation of a new vehicular access and associated works
20/1901/FUL	Mr & Mrs Richards, The Granary, The Drewin Farm, Churchstoke	The Drewin Farm, Churchstoke	Siting of 4 holiday pods, installation of sewage treatment plant, hard standing areas, alterations to existing access and all other associated works

20/1966/FUL	Mr & Mrs Spencer, Corndon Malt House, Old Churchstoke	Corndon Malt House, Old Churchstoke	Conversion of barn A to create annexe accommodation to existing dwelling and conversion of barn B to create holiday accommodation, installation of sewage treatment plant and all associated works
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5.6 Applications for Works to Trees Subject to Tree Preservation Order or in a Conservation Area: to receive & resolve responses to consultations including but not limited to those listed below. Later applications may be considered at the discretion of the Chair:

Ref.	Applicant	Site	Description
None at date of issue of agenda.			

5.7 Planning Enforcement:

- 5.7.1 From other bodies to CCC: to report for information, planning enforcement matters within the community (papers 5.7.1a-b)
- 5.7.2 From CCC to other bodies: to resolve reports of planning enforcement matters within the community.

6.0 Recreation

- 6.1 Village Green at Hyssington: to report, and resolve if desired, from the Friends of the Green and Horsewell (FOTGAH) (Cllr R K McLintock).
- 6.2 Churchstoke Recreation Association (CRA): to receive a report from CCC's representative to the CRA (Cllr C P Smith).

7.0 Finance and Assets

7.1 Finance Specific Correspondence:

- 7.1.1 Welsh Government: to receive for information the Appropriate Sum for Local Government Act S137 expenditure limit for 2021-22 (paper 7.1.1).
- 7.1.2 Wales Audit: to receive for information the Audit Cycle 2020-21 Onwards for Community and Town Councils in Wales (papers 7.1.2a-b).
- 7.1.3 Other Finance Correspondence: to receive and circulate for information such correspondence, if any, as will be brought to the attention of the council by the Clerk.

7.2 Financial Year 2019-20: to resolve to receive external audit report and opinion, for conclusion of audit (paper 7.2).

7.3 Financial Year 2020-21: Appeal for Financial Assistance: to receive and resolve a request for assistance from Churchstoke CP School for the purchase of an external case for its defibrillator (paper 7.3).

7.4 Financial Year 2021-22: Budget Preparation: to receive, and resolve if desired, on the budget panel 2nd draft budget (papers 7.4a-c).

7.5 Items Received Since Last Meeting: to report.

7.6 Items for Payment: to resolve to approve items for payment as follows:

Chq	Payee	Description	£ex vat	£vat	£total
1317	G17	Laptop computer & setup	755.00	0.00	755.00
1318	E J Humphreys	Admin. exp. Oct-Dec'20	195.58	15.59	211.17
1319	Wood Matters Ltd	Tree works Dec'20	435.00	87.00	522.00
1320	E J Humphreys	Zoom Pro Dec'20	11.99	2.40	14.39
1321	HM Revenue & Customs	PAYE Oct-Dec'20	60.40	0.00	60.40
Total for authorisation this meeting			1,457.97	104.99	1,562.96

To report items previously authorised

1322	E J Humphreys	Clerk net salary Dec'20	As employment contract		
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7.7 Financial Balances: Consolidated Bank Balances: to report consolidated balances to date after sweep, receipts & payments.

8.0 Highways & Rights of Way

- 8.1 From Powys CC/ Shropshire Council to CCC: to report for information general maintenance matters:
- 8.1.1 Road Closure C2056 at Hyssington: to receive advance notice of intended closure 8am-6pm, 15th to 17th Mar'21 (papers 8.1.1a-b)
 - 8.1.2 Other reports: to receive and circulate for information other highways /rights of way correspondence as will be brought to the attention of the council by the Clerk (inc papers 8.1.2a-b).
- 8.2 From CCC to Powys CC/ Shropshire Council: to report and resolve if desired, general maintenance matters, if any.

9.0 County Councillor & County Council Report: to receive a report, for information, from the county councillor & to discuss general Powys CC/ Shropshire Council matters.

10.0 Correspondence

- 10.1 One Voice Wales/ Society of Local Council Clerks
- 10.1.1 OVW Training: to receive details of online and free training 2020-21 and amended schedule of training sessions for Dec'20 and to resolve, if desired, on attendance (paper 10.1.1a-b previously circulated).
 - 10.1.2 SLCC Practitioners Conference 2021: to receive details and to endorse attendance by The Clerk at the online conference 23rd, 24th, 25th Feb'20 by way of continuous professional development and keeping up to date with sector issues & good practice, and to reclaim of 50% funding from the Welsh Government training bursary scheme (papers 10.1.2a-b).
 - 10.1.3 For Circulation: to receive and circulate for information other OVW/ SLCC items of correspondence, brought to the attention of the council by the Clerk.
- 10.2 Llandrindod Wells Town Council: to receive and resolve reply if desired, correspondence asking for support for regarding NHS Dental Provision in Powys (papers 10.2a-b).
- 10.3 Other General Correspondence: to receive and circulate for information other general correspondence as will be brought to the attention of the council by the Clerk.

11.0 Chairman's Announcements, Items for Future Agenda & Date of Next Meeting

- 11.1 Chairman's announcements: to receive for information announcements from Chairman and Members.
- 11.2 Items for future agenda: to bring forward for information items for consideration for future agenda.
- 11.3 Date of next meeting for information: Tue 19th Jan'21, 7.30pm, to be held remotely.

12.0 Confidential Session

- 12.1 Resolution to Exclude the Public and Press: Under the Public Bodies (Admission to Meetings) Act 1960 (2) to resolve that members of the public and press be requested to leave the meeting by reason of the [specified] confidential nature of the business about to be transacted.
- 12.2 Recreation Field Entrance Way [confidential reason: commercial quotations]: to receive and resolve quotations for the fencing works (paper 12.2a and confidential paper 12.2b).
- 12.3 Terms and Conditions of Employment [confidential reason: employment matters]: to report attainment by the Clerk of the sector qualification 'Certificate of Higher Education in Community Governance' and to resolve scale increment according to model contract (confidential paper 12.3)

- 12.4 Confidential Correspondence [confidential reason: data protection of individuals]: to receive, and resolve if desired, such other business or correspondence of a confidential nature as will be brought to the attention of the council by the Clerk.

End of agenda