



**CYNGOR CYMUNED YR YSTOG  
CHURCHSTOKE COMMUNITY COUNCIL**

2 Rowes Terrace, Plough Bank, Montgomery, Powys. SY15 6QD

E J Humphreys MA Oxf, FdA Community Governance, FSLCC  
Clerc i'r Cyngor | Clerk to the Council

**NOTICE, SUMMONS & AGENDA – COUNCIL ORDINARY BUSINESS MEETING**

**A MEETING OF THE COMMUNITY COUNCIL**

will be held on Thursday 22<sup>nd</sup> December 2022, 7.30pm  
at Churchstoke Community Hall and online or by telephone.

All members of the Council are summoned to attend.

To join online

<https://us06web.zoom.us/j/81382492336>

Meeting ID: 813 8249 2336

Passcode: 438188

To join by telephone

0203 481 5240 United Kingdom

0203 901 7895 United Kingdom

0208 080 6591 United Kingdom

0208 080 6592 United Kingdom

0330 088 5830 United Kingdom

0131 460 1196 United Kingdom

0203 481 5237 United Kingdom

Meeting ID: 813 8249 2336

Passcode: 438188

Please note, meetings may be recorded only with the prior written consent of the Council.

In accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1, extended by Local Government Act 1972 Section 100, the meeting is open to the public to attend as observers except where excluded (during the whole or part of the proceedings) by resolution of the Community Council by reason of the confidential nature of the nature of the business to be transacted.

Members of the public are informed that the limited space for public attendance in the meeting room is normally made available to the public on a first come basis.

All persons attending at the community hall are asked to observe current Coronavirus (Covid-19) measures<sup>1</sup>. The meeting lounge has limited space for social distancing, so attendees may prefer to join the meeting remotely.

*E J Humphreys*

E J Humphreys MA Oxf, FdA Community Governance, FSLCC  
Clerc i'r Cyngor | Clerk to the Council

16<sup>th</sup> December 2022

<sup>1</sup> Coronavirus (Covid-19) guidance can be found at: <https://gov.wales/coronavirus>

## AGENDA

- 1.0 Welcome, Attendance, Apologies for Absence and Remote Meeting Etiquette:** to record attendance, to receive and resolve if desired on apologies for absence, and to remind attendees to show civility and respect to all, throughout the meeting in line with the Code of Conduct.
- 2.0 Declarations of Members' Interests and Dispensations:**
- 2.1 General Dispensations: to receive from the monitoring officer notice of general dispensations granted by the Standards Community Sub-Committee on 5<sup>th</sup> Dec'22 (paper 2.1).
- 2.2 to receive declarations of interest from Members in accordance with Part III of the Local Government Act 2000, which established the Local Government Code of Conduct for Members, and to note Members' dispensations. Members are asked to submit any declaration forms to the Clerk (papers 2.2a-b).
- 3.0 Public Participation:** to receive members of the public who wish to address the council in respect of any item of business included in the agenda. Any member of the public wishing to speak must notify the Clerk by email to [clerk@churchstoke.org](mailto:clerk@churchstoke.org) or telephone 01686-668790 or in person, no later than 15 minutes prior to the start of the meeting. Members of the public addressing the council are asked to respect matters of confidentiality and privacy.
- 4.0 Electoral Matters:** Co-Option to vacancies: Hyssington ward: to receive expression(s) of interest, if any, and to resolve to co-opt to vacancies.
- 5.0 Minutes of Previous Meetings**
- 5.1 To approve & sign the minutes as a correct record of the Ordinary Business Meeting 17<sup>th</sup> November 2022 (paper 5.1).
- 5.2 To approve & sign the minutes as a correct record of the Planning Committee Meeting 8<sup>th</sup> December 2022; the Planning Committee being comprised of all councillors (paper 5.2).
- 5.3 To report, for information purposes only, matters arising from the minutes of the Ordinary Business Meeting 17<sup>th</sup> November 2022.
- 5.4 To report, for information purposes only, matters arising from the minutes of the Planning Committee Meeting 8<sup>th</sup> December 2022.
- 6.0 County Councillor & County Council Report:** to welcome the county councillor and to receive verbal updates for information on County Council matters (papers 6a-b).
- 7.0 Planning & Building Control**
- 7.1 Planning & Building Control Correspondence:
- 7.1.1 Planning Aid Wales: Latest training from Planning Aid Wales: to receive details and to resolve, if desired, on attendance as an approved duty (paper 7.1.1).
- 7.1.2 Other Correspondence: to receive and circulate for information such other planning and building control general correspondence as will be brought to the attention of the council by the Clerk.
- 7.2 Powys CC Street Naming and Numbering: Land adj Hollydene, Hall Bank: to receive and resolve a response to the consultation on naming the development (paper 7.2).
- 7.3 Powys CC Planning Determinations: to report from Powys CC notifying the community council of planning decisions, if any, in the community council area (paper 7.3).
- 7.4 Planning Inspectorate Appeals: Notices of Appeals: to receive & resolve responses to Notices of Planning Appeals including but not limited to those listed below. Later Notices may be considered at the discretion of the Chair:

Ref.	Developer	Site	Description
None at date of issue of agenda.			

7.5 Pre-application Consultations by Developers: to receive & resolve responses to pre-application consultations including but not limited to those listed below. Later applications may be considered at the discretion of the Chair:

Ref.	Developer	Site	Description
None at date of issue of agenda.			

7.6 Planning Applications:

7.6.1 To receive, for information, representations regarding planning applications, if any)

7.6.2 To receive & resolve responses to consultations (full application(s) detail(s) at <http://pa.powys.gov.uk/online-applications/?lang=EN>) including but not limited to those listed below. Later applications may be considered at the discretion of the Chair:

Ref.	Applicant	Site	Description
22/1702/FUL	Mr Bell, Daisy Bank Touring Caravan Park, Snead	Daisy Bank Touring Caravan Park, Snead	Erection of ground mounted solar PV panels and associated works
22/1829/FUL	Hook, PD Hook, c/o PCA Architects, 9 High St., Eynsham, Witney	Graigfryn, The Snead	Demolition of existing dwelling and erection of a replacement dwelling, to include installation of a sewage treatment plant and all associated works
22/1956/REM	Powys CC, County Hall, Llandrindod Wells	Development at land adjoining Fir House, Churchstoke	Section 73 application to vary condition 2 of planning permission 19/1798/REM (residential development of up to 45 dwellings) to allow an extension of time to submit a reserved matters application
22/1981/REM	Mr Brian Hull, Bryncoed Homes Ltd., Norwood Ind Estate, Killamarsh, Sheffield	Phase 3 and 4, Maes Chwarae, Churchstoke	Section 73 application to vary condition 2 of planning permission M/1999/0540 in respect of approved plans
22/2021/FUL	Hafren Dyfrdwy Water Limited, 2 St Johns Street, Coventry	Land at Sewage Disposal Works, Churchstoke	Change of use of land to operational site for new site extension to accommodate the installation of sewage treatment tanks, a dosing kiosk, associated infrastructure, fencing and landscaping; and the installation of No.2 additional kiosks within the existing operational site and a modified access to the A490
22/2138/VAR	Mr & Mrs M Anthony, The Gables, Weston Road, Minsterley	The Gables, Weston Road, Minsterley	Application to discharge the S106 agreement attached to permission M18263

7.7 Applications for Works to Trees Subject to Tree Preservation Order or in a Conservation Area: to receive & resolve responses to consultations including but not limited to those listed below. Later applications may be considered at the discretion of the Chair:

Ref.	Applicant	Site	Description
None at date of issue of agenda.			

**7.8 Planning Enforcement:**

- 7.8.1 From other bodies to CCC: to report for information, planning enforcement matters within the community as will be brought to the attention of the council by the Clerk.
- 7.8.2 From CCC to other bodies: to resolve reports of planning enforcement matters within the community.

**8.0 Recreation:**

- 8.1 North Walk Village Green: to receive information from the Biodiversity Officer, Powys CC, regarding Local Places for Nature grant opportunities at North Walk, to receive Clerk's verbal report of follow up site visit 22<sup>nd</sup> Dec'22 and to resolve a response (paper 8.1).
- 8.2 To receive an update report regarding the damage to the Churchstoke Notice Board.

**9.0 Reports from Outside Bodies:** to receive reports from representatives to outside bodies.

- 9.1 Churchstoke Recreation Association (CRA): to receive a report on CRA activities (Cllr C P Smith).

**10.0 Consultations**

- 10.1 Natural Resources Wales: Notice of Decision: to receive notice of decision for application numbers PAN-003335 & PAN-015604 by Montgomery Waters Limited, licence WA/054/0001/0117 (paper 10.1).
- 10.2 Police and Crime Commissioner: Police funding 2022-23: to receive and resolve a response, if desired, to the police precept level options (paper 10.2).

**11.0 Finance and Assets**

- 11.1 Finance Specific Correspondence:
- 11.1.1 Welsh Government: to receive for information the Appropriate Sum for Local Government Act S137 expenditure limit for 2023-24 (paper 11.1.1)
- 11.1.2 To circulate for information such other financial correspondence, if any, as will be brought to the attention of the council by the Clerk.
- 11.2 Financial Year 2021-22: to resolve to receive external audit report and opinion, if available, for conclusion of audit (paper 11.2 to follow if received from external auditor).
- 11.3 Financial Year 2022-23: to receive the half year reconciled accounts to 30<sup>th</sup> Sep'22 (paper 11.3).
- 11.4 Financial Year 2023-24: Budget Preparation: to receive, and resolve if desired, on the budget panel's 1<sup>st</sup> draft budget (paper 11.4a-c to follow).
- 11.5 Items Received Since Last Meeting: to report for information.
- 11.6 Items for Payment: to resolve to approve items for payment as follows:

Chq	Payee	Description	£ex vat	£vat	£total
1509	E J Humphreys	Zoom Pro Nov'22	11.99	2.40	14.39
1510	Ch'stoke Rec Assoc	Room hire May-Aug 2022	89.60	0.00	89.60
1511	Gloversure Ltd	New email account	8.53	1.71	10.24
1512	E J Humphreys	Re-imbure Christmas lights	34.82	6.96	41.78
1513	Powys CC	Elections May'22 costs	834.22	0.00	834.22
1514	HM Revenue & Customs	PAYE & Employer's NI for Q3 Sep-Dec'22	190.00	0.00	190.00
1515	E J Humphreys	Zoom Pro Dec'22	11.99	2.40	14.39
Total for authorisation this meeting			1,181.15	13.47	1,194.62

**To report items previously authorised**

DD	Public Works Loans Board	Playground loan 504503 instalment #14	1,525.19	0.00	1,525.19
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1516	E J Humphreys	Clerk net salary Dec'22	As employment contract
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- 11.7 Financial Balances: Consolidated Bank Balances: to report for information the consolidated balances to date, after transfers, receipts & payments.
- 12.0 Highways**
- 12.1 Highways & Rights of Way Specific Correspondence:
- 12.1.1 Powys CC: to receive and note retrospectively, urgent closure B4385 Pentre 28<sup>th</sup> Nov to 2<sup>nd</sup> Dec'22 (papers 12.1.1a-b)
- 12.1.2 To receive for information such other items of highways/ rights of way correspondence as will be brought be brought to the attention of the council by the Clerk.
- 12.2 Reports from CCC to Powys CC/ Shropshire Council: to report and resolve if desired, highways/ rights of way maintenance matters, if any.
- 13.0 Correspondence**
- 13.1 One Voice Wales (OVW)/ Society of Local Council Clerks (SLCC):
- 13.1.1 One Voice Wales: Training Jan-Mar'23: to receive details and to resolve on attendance, if desired, as an approved duty (papers 13.1.1a-b)
- 13.1.2 Society of Local Council Clerks: SLCC Practitioners Conference 2023: to receive details and to endorse attendance by The Clerk at the online conference Feb'23 by way of continuous professional development and keeping up to date with sector issues & good practice, and to reclaim of 50% funding from the Welsh Government training bursary scheme (papers 13.1.2a-b).
- 13.1.3 To receive and circulate for information such other items of OVW/ SLCC correspondence as will be brought be brought to the attention of the council by the Clerk.
- 13.2 General Correspondence
- 13.2.1 To receive and circulate for information such items of general correspondence as will be brought be brought to the attention of the council by the Clerk.
- 14.0 Chairman's Announcements, Items for Future Agenda & Date of Next Meeting**
- 14.1 Chairman's announcements: to receive for information announcements from Chairman, Members, and the Clerk.
- 14.2 Items for future agenda: to bring forward for information, items for consideration by the Clerk for future agendas.
- 14.3 Date of next meetings: Ordinary Business Meeting 19<sup>th</sup> January 2023, 7.30pm, at Churchstoke Community Hall and Online.
- 15.0 Confidential Session**
- 15.1 Resolution to Exclude the Public and Press: Under the Public Bodies (Admission to Meetings) Act 1960 (2) to resolve members of the public and press be requested to leave the meeting by reason of the [specified] confidential nature of the business about to be transacted.
- 15.2 Clerk's Terms and Conditions of Employment [confidential reason: employment matters]: to report attainment by the Clerk of the sector qualification 'Foundation Degree in Community Governance' and to resolve scale increment according to model contract (confidential paper 15.2).
- 15.3 Confidential Correspondence [confidential reason: data protection of individuals]: to receive, and resolve if desired, such other business or correspondence of a confidential nature as will be brought to the attention of the council by the Clerk.

End of agenda

**The Chairman invites Members to remain after the meeting for seasonal refreshments.**