



**CYNGOR CYMUNED YR YSTOG
CHURCHSTOKE COMMUNITY COUNCIL**

2 Rows Terrace, Plough Bank, Montgomery, Powys. SY15 6QD

E J Humphreys MA Oxf, FdA Community Governance, FSLCC
Clerc i'r Cyngor | Clerk to the Council

NOTICE, SUMMONS & AGENDA – COUNCIL MEETING

A MEETING OF THE COMMUNITY COUNCIL

will be held on Thursday 23rd January 2025 at 7.30pm
at Churchstoke Community Hall and online or by telephone.

All members of the Council are summoned to attend.

To join online

<https://us06web.zoom.us/j/81958987008>

Meeting ID: 819 5898 7008

To join by telephone

0208 080 6591 United Kingdom

0208 080 6592 United Kingdom

0330 088 5830 United Kingdom

0131 460 1196 United Kingdom

0203 481 5237 United Kingdom

0203 481 5240 United Kingdom

0203 901 7895 United Kingdom

Meeting ID: 819 5898 7008

Please note, meetings may be recorded only with the prior written consent of the Council.

In accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1, extended by Local Government Act 1972 Section 100, the meeting is open to the public to attend as observers except where excluded (during the whole or part of the proceedings) by resolution of the Community Council by reason of the confidential nature of the nature of the business to be transacted.

Members of the public are informed that the limited space for public attendance in the meeting room is normally made available to the public on a first come basis.

All persons attending at the community hall are asked to observe current Coronavirus (Covid-19) measures¹. The meeting lounge has limited space for social distancing, so attendees may prefer to join the meeting remotely.

E J Humphreys

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17th January 2025

¹ Coronavirus (Covid-19) guidance can be found at: <https://gov.wales/coronavirus>

AGENDA

- 1.0 Welcome, Attendance, Apologies for Absence & Remote Meeting Etiquette:** to record attendance, to receive and resolve if desired to approve absence(s), and to remind attendees to show civility and respect to all, throughout the meeting in line with the obligations of the Code of Conduct.
- 2.0 Declarations of Members' Interests and Dispensations:** to receive declarations of interest from Members in accordance with Part III of the Local Government Act 2000, which established the Local Government Code of Conduct for Members, and to note Members' dispensations. Members are asked to submit any declaration forms to the Clerk (papers 2a-b).
- 3.0 Public Participation:** to receive members of the public who wish to address the council in respect of any item of business included in the agenda. Any member of the public wishing to speak is asked to notify the Clerk by email to clerk@churchstoke.org or telephone 01686-668790 or in person, no later than 15 minutes prior to the start of the meeting. Members of the public addressing the council are asked to respect matters of confidentiality and privacy.
- 4.0 Electoral and Governance Matters:** Co-Option to Vacancies Hyssington Ward: to receive expression(s) of interest, if any, and to resolve to co-opt to vacancies.
- 5.0 Minutes of Previous Meetings**
- 5.1 To approve & sign the minutes as a correct record of the Ordinary Business Meeting 19th December 2024 (paper 5.1).
- 5.2 To report, for information purposes only, matters arising from the minutes of the Ordinary Business Meeting 19th December 2024.
- 6.0 County Councillor & County Council Report:** to welcome the local county councillor and to receive updates and exchange information on county council matters insofar as they affect the Churchstoke community.

7.0 Planning & Building Control

- 7.1 Planning & Building Control Correspondence
- 7.1.1 Planning Aid Wales: to receive, if any, the latest planning news and training opportunities (inc. paper 7.1.1).
- 7.1.2 To receive and circulate for information such other planning and building control correspondence as will be brought to the attention of the council by the Clerk.
- 7.2 Planning Policy Consultation by UK Government: Reforms to the Compulsory Purchase Process and Compensation Rules: to receive the consultation closing 13th Feb '25, to resolve whether to respond and if so to delegate the response to the Clerk after reference to a working party elected here (papers 7.2a-b).
- 7.3 Powys CC Planning Decisions: to report notifications from Powys CC of planning decisions in the community council area, if any. (paper 7.3).
- 7.4 Planning Inspectorate Appeals: Notices of Appeals: to receive & resolve responses to Notices of Planning Appeals including but not limited to those listed below. Later Notices may be considered at the meeting at the discretion of the Chair:

Ref.	Developer	Site	Description
None at date of issue of agenda.			

- 7.5 Pre-application Consultations by Developers: to receive & resolve responses to pre-application consultations including but not limited to those listed below. Later applications may be considered at the meeting at the discretion of the Chair:

Ref.	Developer	Site	Description
None at date of issue of agenda.			

7.6 Planning Applications Consultations

7.6.1 To receive, for information, representations regarding planning application consultations (if any).

7.6.2 To receive & resolve responses to consultations (full application(s) detail(s) at <http://pa.powys.gov.uk/online-applications/?lang=EN>) including but not limited to those listed below. Later applications may be considered at the discretion of the Chair.

Ref.	Applicant	Site	Description
24/1771/HH	Mr Lloyd Jones, 1 Moonlight Barn, Snead	1 Moonlight Barn, Snead	Erection of two storey extension together with extension to domestic curtilage (including demolition of agricultural building)
24/1815/HH	Mr & Mrs Stuart & Laura Atkins, 5 View Terrace, Churchstoke	5 View Terrace, Churchstoke	Erection of extension
25/0057/VAR	Katie Higgs, Tan Y Bryn, Churchstoke	Tan Y Bryn, Churchstoke	Discharge of Section 106 agreement attached to planning permission P/2016/0615

7.7 Applications for Works to Trees Subject to Tree Preservation Order or in a Conservation Area: to receive & resolve responses to consultations including but not limited to those listed below. Later applications may be considered at the meeting at the discretion of the Chair:

Ref.	Applicant	Site	Description
None at date of issue of agenda.			

7.8 Planning Enforcement

7.8.1 From other bodies to CCC: to report for information, planning enforcement matters within the community as will be brought to the attention of the council by the Clerk.

7.8.2 From CCC to other bodies: to resolve reports of planning enforcement matters within the community.

8.0 Reports, if any, from Representatives to Outside Bodies for Information.

9.0 External Consultations & Engagements

9.1 Powys CC: Local Bus Network: to receive the consultation closing 13th Feb'25, to resolve whether to respond, and if so to delegate the response to the Clerk after reference to a working party here elected (paper 9.1).

9.2 Powys CC: Sustainable Resources Strategy: to receive the consultation closing 4th Apr'25, to resolve whether to respond, and if so to elect a working party to bring forward recommendations for response to the March meeting (papers 9.2a-c).

10.0 Finance and Assets

10.1 Finance Specific Correspondence: to circulate for information such financial correspondence, if any, as will be brought to the attention of the council by the Clerk.

10.2 Financial Year 2025-26: Budget Preparation: to receive, and resolve if desired, on the 3rd and final draft budget (paper 10.2a-b).

10.3 Items Received Since Last Meeting: to report for information.

10.4 Items for Payment: to resolve to approve items for payment as follows:

Chq	Payee	Description	£ex vat	£vat	£total
1675	Society of Local Council Clerks	Practitioners conference	400.00	54.00	454.00

1676	Churchstoke Rec Assoc	Room hire Oct, Nov, Dec	72.00	0.00	72.00
1677	Powys CC	Cemetery bins Oct-Dec'24	63.35	0.00	63.35
1678	Powys CC	Rec field bins Oct-Dec'24	59.10	0.00	59.10
1679	E J Humphreys	Admin Exp 2024-25 Q3	160.97	12.90	173.87
Total to authorise for payment			755.42	66.90	822.32
To report items previously authorised or payment					
1680	E J Humphreys	Clerk net salary Jan'25	As employment contract		

- 10.5 Financial Balances: Consolidated Bank Balances: to report for information the consolidated balances to date, after transfers, receipts & payments.
- 11.0 Vale of Montgomery Rural Cluster (VMRC):** to recap the invitation to join the cluster (Oct'24), further information received (Nov'24) description and cost of membership from deputy chair of the VMRC (Dec'24), and to resolve whether CCC will take membership.
- 12.0 Highways & Rights of Way**
- 12.1 Highways: to receive for information notifications & diversion maps for works, if any, already actioned.
- 12.2 Highways: to receive for information notifications & diversion maps for works, if any, to be actioned.
- 12.3 Highways: such other items of highways correspondence, if any, as will be brought be brought to the attention of the council by the Clerk.
- 12.4 Rights of Way: to receive for information such items of rights of way correspondence, if any, as will be brought be brought to the attention of the council by the Clerk.
- 12.5 Reports from CCC to Powys CC/ Shropshire Council: to report and resolve if desired, highways/ rights of way maintenance matters, if any.
- 13.0 Correspondence, Feedback, and Invitations**
- 13.1 One Voice Wales (OVW) Society of Local Council Clerks (SLCC)
- 13.1.1 OVW: Training Schedule to 31st Mar'25: to receive the schedule of training (papers 13.1a-c).
- 13.1.2 OVW: Area Committee Survey: to receive the survey closing 28th Feb'25, to resolve whether to respond, and if so to require CCC's representative to OVW Montgomeryshire Committee and the Clerk to being forward a recommended response to the February meeting (papers 13.1.2a-b).
- 13.1.3 OVW: Practice note and Guidance: to receive
- a) Unjumbling the Jargon: January 2025 (paper 13.1.3a).
- 13.1.4 To receive and circulate for information such other items of OVW/ SLCC correspondence as will be brought be brought to the attention of the council by the Clerk.
- 13.2 General Correspondence:
- 13.2.1 To receive and circulate for information such items of general correspondence as will be brought be brought to the attention of the council by the Clerk.
- 14.0 Chairman's Announcements, Items for Future Agenda & Date of Next Meeting**
- 14.1 Chairman's announcements: to receive for information announcements from Chairman, Members, and the Clerk.
- 14.2 Items for future agenda: to bring forward for information, items for consideration by the Clerk for future agendas.
- 14.3 Date of next meeting: 27th February 2025, 7.30pm, at Churchstoke & online.
- 15.0 Confidential Session**
- 15.1 Resolution to Exclude the Public and Press: Under the Public Bodies (Admission to

Meetings) Act 1960 (2) to resolve members of the public and press be requested to leave the meeting by reason of the [specified] confidential nature of the business about to be transacted.

- 15.2 Confidential Correspondence [confidential reason: data protection of individuals]: to receive, and resolve if desired, such other business or correspondence of a confidential nature as will be brought to the attention of the council by the Clerk.

End of agenda