



**CYNGOR CYMUNED YR YSTOG
CHURCHSTOKE COMMUNITY COUNCIL**

2 Rows Terrace, Plough Bank, Montgomery, Powys. SY15 6QD

E J Humphreys MA Oxf, FdA Community Governance, FSLCC
Clerc i'r Cyngor | Clerk to the Council

NOTICE, SUMMONS & AGENDA – COUNCIL ORDINARY BUSINESS MEETING

A MEETING OF THE COMMUNITY COUNCIL

will be held on Thursday 23rd February 2023, 7.30pm
at Churchstoke Community Hall and online or by telephone.

All members of the Council are summoned to attend.

To join online

<https://us06web.zoom.us/j/89252269884>

Meeting ID: 892 5226 9884

Passcode: 268453

To join by telephone

0330 088 5830 United Kingdom

0131 460 1196 United Kingdom

0203 481 5237 United Kingdom

0203 481 5240 United Kingdom

0203 901 7895 United Kingdom

0208 080 6591 United Kingdom

0208 080 6592 United Kingdom

Meeting ID: 892 5226 9884

Passcode: 268453

Please note, meetings may be recorded only with the prior written consent of the Council.

In accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1, extended by Local Government Act 1972 Section 100, the meeting is open to the public to attend as observers except where excluded (during the whole or part of the proceedings) by resolution of the Community Council by reason of the confidential nature of the nature of the business to be transacted.

Members of the public are informed that the limited space for public attendance in the meeting room is normally made available to the public on a first come basis.

All persons attending at the community hall are asked to observe current Coronavirus (Covid-19) measures¹. The meeting lounge has limited space for social distancing, so attendees may prefer to join the meeting remotely.

E J Humphreys

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17th February 2023

¹ Coronavirus (Covid-19) guidance can be found at: <https://gov.wales/coronavirus>

AGENDA

- 1.0 Welcome, Attendance, Apologies for Absence and Remote Meeting Etiquette:** to record attendance, to receive and resolve if desired on apologies for absence, and to remind attendees to show civility and respect to all, throughout the meeting in line with the obligations of the Code of Conduct.
- 2.0 Declarations of Members' Interests and Dispensations:** to receive declarations of interest from Members in accordance with Part III of the Local Government Act 2000, which established the Local Government Code of Conduct for Members, and to note Members' dispensations. Members are asked to submit any declaration forms to the Clerk (papers 2a-b).
- 3.0 Public Participation:** to receive members of the public who wish to address the council in respect of any item of business included in the agenda. Any member of the public wishing to speak must notify the Clerk by email to clerk@churchstoke.org or telephone 01686-668790 or in person, no later than 15 minutes prior to the start of the meeting. Members of the public addressing the council are asked to respect matters of confidentiality and privacy.
- 4.0 Electoral Matters:** Co-Option to vacancies: Hyssington ward: to receive expression(s) of interest, if any, and to resolve to co-opt to vacancies.
- 5.0 Minutes of Previous Meetings**
- 5.1 To approve & sign the minutes as a correct record of the Ordinary Business Meeting 19th January 2023 (paper 5.1).
- 5.2 To report, for information purposes only, matters arising from the minutes of the Ordinary Business Meeting 19th January 2023.
- 6.0 County Councillor & County Council Report:** to receive updates for information on County Council matters from the county councillor who is unable to attend (paper 6).
- 7.0 Planning & Building Control**
- 7.1 Planning & Building Control Correspondence
- 7.1.1 Planning Aid Wales/ One Voice Wales: The Value of Planning and how it positively impacts our Welsh Communities: to receive information and invitation to attend an online joint event 23rd Mar'23, and to resolve, if desired, on attendance (paper 7.1.1).
- 7.1.2 Planning Aid Wales: to receive and resolve attendance at the latest training opportunities (papers 7.1.2a-b).
- 7.1.3 Welsh Government: Consultation TAN15 Development, flooding and coastal erosion – further amendments: to receive the consultation closing 17th Apr'23, to resolve whether to respond and if so to resolve to elect a working party to recommend a response to the March meeting (papers 7.1.3).
- 7.1.4 Other Correspondence: to receive and circulate for information such other planning and building control general correspondence as will be brought to the attention of the council by the Clerk.
- 7.2 Powys CC Planning Determinations: to report from Powys CC notifying the community council of planning decisions, if any, in the community council area (papers 7.2a-b).
- 7.3 Planning Inspectorate Appeals: Notices of Appeals: to receive & resolve responses to Notices of Planning Appeals including but not limited to those listed below. Later Notices may be considered at the discretion of the Chair:

Ref.	Developer	Site	Description
None at date of issue of agenda.			

7.4 Pre-application Consultations by Developers: to receive & resolve responses to pre-application consultations including but not limited to those listed below. Later applications may be considered at the discretion of the Chair:

Ref.	Developer	Site	Description
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None at date of issue of agenda.

7.5 Planning Applications

7.5.1 To receive, for information, representations regarding planning applications, if any)

7.5.2 To receive & resolve responses to consultations (full application(s) detail(s) at <http://pa.powys.gov.uk/online-applications/?lang=EN>) including but not limited to those listed below. Later applications may be considered at the discretion of the Chair:

Ref.	Applicant	Site	Description
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None at date of issue of agenda.

7.6 Applications for Works to Trees Subject to Tree Preservation Order or in a Conservation Area: to receive & resolve responses to consultations including but not limited to those listed below. Later applications may be considered at the discretion of the Chair:

Ref.	Applicant	Site	Description
23/0185/TRE	Mr Hans Tamegger, Padog Bach, Churchstoke	Padog Bach, Churchstoke	Coppicing of diseased part of tree (tree no 3)

7.7 Planning Enforcement

7.7.1 From other bodies to CCC: to report for information, planning enforcement matters within the community as will be brought to the attention of the council by the Clerk.

7.7.2 From CCC to other bodies: to resolve reports of planning enforcement matters within the community.

8.0 Recreation

8.1 Coronation of King Charles III: to discuss and resolve on CCC's contribution to the community commemorations/celebrations for His Majesty The King's Coronation.

8.2 Field Allotments at Old Churchstoke: to note that the tenancies on the four one-acre allotments at Old Churchstoke end on 31st Mar'23 and to resolve whether to exercise the landlord's option for continuation for 3 years on existing terms (paper 8.2).

8.3 To receive an update report regarding the damage to the Churchstoke Notice Board.

9.0 Reports from Outside Bodies

9.1 Churchstoke Recreation Association (CRA): to receive a report, if any, on developments at CRA (Cllr C P Smith).

9.2 Other outside bodies: to receive reports for information, if any, from representatives to other outside bodies.

10.0 Consultations

10.1 Powys Public Service Board: Well-being Plan: to receive the consultation closing 19th Apr'23, to resolve whether to respond and if so to resolve to elect a working party to recommend a response to the March meeting (papers 10.1a-c).

10.2 Powys Community Health Council: Setting priorities for Llais in 2023-24: to receive the consultation closing 28th Feb'23, to resolve whether to respond and if so to resolve to delegate the response to the Clerk after reference to a working party here elected (papers 10.2a-b).

10.3 Sam Rowlands MS: Outdoor Education (Wales) Bill: to receive the consultation closing 17th Mar'23, to resolve whether to respond and if so to resolve to delegate the

response to the Clerk after reference to a working party here elected (papers 10.3a-c).

11.0 Finance and Assets

11.1 Finance Specific Correspondence

11.1.1 Powys CC: Commercial Recycling: to receive costs for 2023-24 and to resolve if desired to fund budget shortfall from reserves (papers 11.1.1a-b).

11.1.2 To circulate for information such other financial correspondence, if any, as will be brought to the attention of the council by the Clerk.

11.2 Financial Year 2021-22: to resolve to receive external audit report and opinion, if available, for conclusion of audit (paper 11.2 to follow if received from external auditor).

11.3 Financial Year 2023-24: to resolve the Clerk's recommendation to take an annual discounted Zoom contract for remote meetings in the interests of savings to public funds.

11.4 Items Received Since Last Meeting: to report for information.

11.5 Items for Payment: to resolve to approve items for payment as follows:

Chq	Payee	Description	£ex vat	£vat	£total
1521	E J Humphreys	Zoom Pro Feb'23	11.99	2.49	14.49
1522	Border Wildlife Management	Mole control rec field & cemetery 2022/23 no.1	100.00	0.00	100.00
1523	E J Humphreys	Reimburse Norton360 Premium computer protection	79.16	15.83	94.99
1524	Ch'stoke Rec Assoc	Room hire Oct'22-Jan'23	89.60	0.00	98.60
1525	Powys CC	Recreation field refuse bin Oct-Dec'22	36.42	0.00	36.42
1526	E J Humphreys	Reimburse admin exp Q2	164.58	13.34	177.92
1527	E J Humphreys	Com Gov L6 deposit pro-rata	26.81	0.00	26.81
1528	E J Humphreys	Reimburse cemetery refuse bags	111.17	0.00	111.17
Total for authorisation this meeting			619.73	31.66	660.40

To report items previously authorised

1529	E J Humphreys	Clerk net salary Feb'23	As employment contract		
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11.6 Financial Balances: Consolidated Bank Balances: to report for information the consolidated balances to date, after transfers, receipts & payments.

12.0 Highways

12.1 Highways & Rights of Way Specific Correspondence

12.1.1 Powys CC: Emergency closure C2146 Coed Lane 2nd to 6th Feb'23: to receive retrospective information on closure (papers 12.1.1a-b).

12.1.2 Powys CC: Emergency closure C2146 Coed Lane 14th to 16th Feb'23: to receive retrospective information on closure (papers 12.1.2a-b).

12.1.3 To receive for information such other items of highways/ rights of way correspondence as will be brought to the attention of the council by the Clerk.

12.2 Reports from CCC to Powys CC/ Shropshire Council: to report and resolve if desired, highways/ rights of way maintenance matters, if any.

13.0 Correspondence

13.1 One Voice Wales (OVW) Society of Local Council Clerks (SLCC)

13.1.1 OVW: Training Jan-Mar'23: to receive details and to resolve on attendance, if desired, as an approved duty (papers 13.1.1a-b).

13.1.2 OVW: Cyber Awareness Training for Councillors: to receive the Welsh Government presentation on free cyber training for councillors and to resolve to encourage councillor take up (paper 13.1.2).

- 13.1.3 OVW: Buckingham Palace Garden Parties 2023: to report, for information, the Clerk's delegated decision to nominate Cllr J N Wakelam into the draw for attendance (paper 13.1.3).
 - 13.1.4 Welsh Government: Request for Nominations for the Kings New Year 2024 Honours: to receive invitation (closing 31st March) to nominate for King's Honours, to resolve whether to respond and if so to resolve to elect a working party to recommend a response to the March meeting (papers 13.1.4a-c).
 - 13.1.5 OVW: Training Needs Survey: to receive the survey closing 31st Mar'23 and to resolve whether to respond and if so to elect a working party to recommend a response at the March meeting (paper 13.1.5a-b).
 - 13.1.6 To receive and circulate for information such other items of OVW/ SLCC correspondence as will be brought be brought to the attention of the council by the Clerk.
- 13.2 General Correspondence
- 13.2.1 Powys CC: Climate and Nature Action Forum: to receive information and invitation to attend a Climate and Nature Action Form 14th June, to resolve, if desired, on attendance and response to agenda survey closing 17th April (papers 13.2.1a-b).
 - 13.2.2 Powys CC: PCC & Town and Community Councils Liaison Meeting: to receive, for information, papers from the quarterly liaison meeting 19th Jan'23 (papers 13.2.2a-e).
 - 13.2.3 To receive and circulate for information such items of general correspondence as will be brought be brought to the attention of the council by the Clerk.
- 14.0 Chairman's Announcements, Items for Future Agenda & Date of Next Meeting**
- 14.1 Chairman's announcements: to receive for information announcements from Chairman, Members, and the Clerk.
 - 14.2 Items for future agenda: to bring forward for information, items for consideration by the Clerk for future agendas.
 - 14.3 Date of next meetings: Ordinary Business Meeting 30th March 2023, 7.30pm, at Hyssington Village Hall and Online.
- 15.0 Confidential Session**
- 15.1 Resolution to Exclude the Public and Press: Under the Public Bodies (Admission to Meetings) Act 1960 (2) to resolve members of the public and press be requested to leave the meeting by reason of the [specified] confidential nature of the business about to be transacted.
 - 15.2 Confidential Correspondence [confidential reason: data protection of individuals]: to receive, and resolve if desired, such other business or correspondence of a confidential nature as will be brought to the attention of the council by the Clerk.

End of agenda