



**CYNGOR CYMUNED YR YSTOG  
CHURCHSTOKE COMMUNITY COUNCIL**

2 Rowes Terrace, Plough Bank, Montgomery, Powys. SY15 6QD

Clerc i'r Cyngor | Clerk to the Council: E J Humphreys MA Oxf, CiLCA, PSLCC

**NOTICE AND SUMMONS TO MEETING**

All Community Councillors are summoned to attend the  
**FULL COUNCIL ORDINARY BUSINESS MEETING**  
on Tuesday 24<sup>th</sup> April 2018 at 7.30pm, at Hyssington Village Hall.

In accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1, extended by Local Government Act 1972 Section 100, the meeting is open to the public to attend as observers except where excluded (during the whole or part of the proceedings) by resolution of the Community Council by reason of the confidential nature of the nature of the business to be transacted.

*E J Humphreys*

18<sup>th</sup> April 2018

E J Humphreys MA Oxf, CiLCA, PSLCC  
Clerc i'r Cyngor | Clerk to the Council

**AGENDA**

**1.0 Attendance, Apologies for Absence, Dispensations, and Declarations of Members' Interests:**

to record attendance, to receive and resolve if desired on apologies for absence, to receive declarations of interest from Members in accordance with Part III of the Local Government Act 2000, which established the Local Government Code of Conduct for Members, and to note Members' dispensations (papers 1a-b).

**2.0 Public Participation:** to receive members of the public who wish to address the council in respect of any item of business included in the agenda. Any member of the public wishing to speak must notify the Clerk to the Council no later than 15 minutes prior to the start of the meeting.

**3.0 Minutes of Meetings:** to approve & sign the minutes the minutes of Full Council Ordinary Business Meeting 27<sup>th</sup> Mar'18 at Churchstoke Community Hall as a correct record (paper 3).

**4.0 Matters Arising from Minutes for Information:** to report matters arising for information from the minutes of Full Council Ordinary Business Meeting 27<sup>th</sup> Mar'18 at Churchstoke Community Hall.

**5.0 Electoral Matters:** Hyssington Ward: further to the elections 4<sup>th</sup> May 2017 and the Declaration of Intent to Co-Opt dated 8<sup>th</sup> May'17, to receive nominations and to co-opt to fill the 2 remaining vacancies on the council for Hyssington Ward.

**6.0 Planning Matters**

6.1 Planning Specific Correspondence: to receive for information planning specific correspondence:

- 6.1.1 Orchard Close Development in Churchstoke: to receive for information copy correspondence from a member of the public to the planning authority (paper 6.1.1).
- 6.1.2 Other Planning specific correspondence (if any): to receive (papers 6.1.2a-b).

6.2 Powys CC Planning Determinations: to report from Powys CC notifying the community council of planning decisions in the community council area if any.

6.3 Planning Inspectorate Appeals – to receive & resolve responses to Notices of Planning Appeal including but not limited to those listed below. Later Notices will be considered at the discretion of the Chair

Ref.	Appellant	Site	Description
None at days of issue of agenda			

6.4 Pre-application Consultations by Developers: to receive & resolve responses to pre-application consultations by developers including but not limited to those listed below. Later applications will be considered at the discretion of the Chair

Ref.	Developer	Site	Description
None at days of issue of agenda			

6.5 Planning Applications: to receive & resolve responses to consultations; full application(s) detail(s) at <http://www.powys.gov.uk/en/planning-building-control/search-view-and-comment-on-planning-applications/> including but not limited to those listed below. Later applications will be considered at the discretion of the Chair.

Ref.	Applicant	Site	Description
P/2018/0350	Mr W Towlson, Shirley Lodge, Mellington, Churchstoke	Shirley Lodge, Mellington, Churchstoke	Formation of a new access to the property from a public highway
P/2018/0358	Mr & Mrs Pryce, 4 Bridgend Cottages, Churchstoke	4 Bridgend Cottages, Churchstoke	Demolition of porch and construction of a single storey entrance conservatory

6.6 Applications for Works to Trees Subject to Tree Preservation Order or in a Conservation Area – to receive & resolve responses to consultations including but not limited to those listed below. Later applications will be considered at the discretion of the Chair.

Ref.	Applicant	Site	Description
None at days of issue of agenda			

6.7 Planning Enforcement:

- 6.7.1 From Powys CC to CCC: to report for information, planning enforcement matters within the community (papers 6.7.1a-b).
- 6.7.2 From CCC to Powys CC: to report for information, planning enforcement matters within the community.

**7.0 One Voice Wales/ Society of Local Council Clerks, Guidance Notes:** to receive reports of AGM/ conference/ area meetings/ guidance notes/ training/ correspondence.

7.1 OVW: Welsh Government: Review of Community & Town Councils: to receive the OVW composite response on behalf of the community & town council sector (paper 7.1).

7.2 Other correspondence: to receive and circulate other correspondence received from/via OVW/SLCC.

## 8.0 Recreation

8.1 Cae Camlad Playground and New Play Area: to receive progress highlight report from the project team (Cllr D L Powell).

8.2 Recreation Field: to receive and resolve a request from the Churchstoke FC (CFC) to carry out mole-ploughing of the recreation field at the club's expense to improve drainage (paper to follow from CFC).

**9.0 Cemetery: Child Burial Fees:** to receive information regarding the Welsh Government's arrangements via a memorandum of understanding (MOU) for local authorities to abolish burial fees for children, and to delegate the Clerk to respond to the survey and to agree to abide by the Terms of the MOU (paper 9a-b).

**10.0 General Data Protection Regulations (GDPR):** to receive the recommendations of the Clerk regarding the new requirements of the GDPR.

**11.0 Consultation: Welsh Government: Community & Town Council Review** (<http://gov.wales/topics/localgovernment/communitytowncouncils/review-of-community-town-council-sector/?lang=en> closing 6<sup>th</sup> April): to receive and adopt the CCC response delegated to, and submitted, by the Clerk (paper ?? to follow).

## 12.0 Financial Reports

12.1 Finance Specific Correspondence: to receive finance specific correspondence:

12.1.1 Financial Year 2017-18: to report for information the date and timetable of Audit.

12.1.2 Wales Audit Office: to receive, for information, correspondence on 'The Importance of External Audit' (paper 12.1.3).

12.1.3 Other Financial Correspondence: to receive for information (if any).

12.2 Financial Year 2018-19: Annual Investment Strategy – to receive & resolve to adopt the strategy (paper 12.2).

12.3 Financial Year 2018-19: Appeals for Financial Assistance: to resolve on appeals/donations for (paper 12.3).

12.4 Items Received Since Last Meeting: to report.

12.5 Items for Payment: to resolve to approve items for payment as follows:

Chq	Payee	Description	£ex vat	£vat	£total
1112	Greenfingers Landscape Ltd	Grounds maintenance instal #12 Mar'18 32779	337.50	67.50	405.00
1113	E J Humphreys	Admin expenses Jan-Mar 2017-18 Q4	283.85	17.60	301.45
1114	Churchstoke Recreation Assoc	Community Hall support grant 2017-18	2,404.31	0.00	2,404.31
1115	Hyssington Village Institute	Village Hall support grant 2017-18	865.43	0.00	865.43
1116	Powys CC	Rec'n field aeration 2017-18	418.80	83.76	502.56
1117	B L Smith	Allowance Oct'17-Mar'18	15.00	0.00	15.00
1118	C P Smith	Allowance Oct'17-Mar'18	15.00	0.00	15.00
1119	R K McLintock	Allowance Oct'17-Mar'18	15.00	0.00	15.00
1120	Powys CC	Playground inspect'n 2018	60.00	12.00	72.00
1121	One Voice Wales	Membership fees 2018-19	222.00	0.00	222.00
1122	E J Humphreys	Clerk net salary Apr'18	574.41	0.00	574.41
n/a	Powys CC	Cemetery rates 2018-19	0.00	0.00	0.00
Total for payment at this meeting			5,211.30	180.86	5,392.16

12.6 Financial Balances:

12.6.1 PWLB: to report, for information, the statement of CCC's borrowing to 31<sup>st</sup> Mar'18 (paper 12.6.1).

12.6.2 Consolidated Bank Balances: to report to date after sweep, receipts & payments.

## 13.0 Highways and Rights of Way Reports:

- 13.1 From Powys CC/ Shropshire Council to CCC: to report for information, general maintenance.
- 13.2 From CCC to Powys CC/ Shropshire Council: to report and resolve if desired, general maintenance.
  
- 14.0 County Council Matters:** to receive for information, & to discuss general Powys CC/ Shropshire Council matters.
  
- 15.0 Correspondence:** to receive items of correspondence which may be brought to the attention of the council by the Clerk.
  - 15.1.1 Powys Teaching Health Board: Update on the NHS Future Fit Programme (paper 15.1.1a-b)
  - 15.1.2 Other correspondence: to receive and circulate other correspondence for information.
  
- 16.0 Chairman's Announcements, Items for Future Agenda & Date of Next Meeting:**
  - 16.1 Chairman's Announcements: to receive announcements from Chairman and Members for information.
  - 16.2 Items for Future Agenda: to bring forward items for consideration for future agenda.
  - 16.3 Next meeting:
    - a) Annual Meeting 30<sup>th</sup> May 2018, 7.30pm, at Churchstoke
    - b) Full Council Ordinary Business Meeting 30<sup>th</sup> May 2018, to commence upon the rising of the Annual Meeting, at Churchstoke.
  
- 17.0 Confidential Session Exclusion of Public and Press**
  - 17.1 Resolution to Exclude the Public and Press.  
Under the Public Bodies (Admission to Meetings) Act 1960 (2) to resolve that members of the public and press be requested to leave the meeting by reason of the [specified] confidential nature of the business about to be transacted.
  - 17.2 Confidential Correspondence [confidential reason: data protection of individuals]: to receive, and resolve if desired, such other business or correspondence of a confidential nature as will be brought to the attention of the council by the Clerk.

End of agenda