



**CYNGOR CYMUNED YR YSTOG  
CHURCHSTOKE COMMUNITY COUNCIL**

2 Rows Terrace, Plough Bank, Montgomery, Powys. SY15 6QD

E J Humphreys MA Oxf, FdA Community Governance, FSLCC  
Clerc i'r Cyngor | Clerk to the Council

**NOTICE, SUMMONS & AGENDA – COUNCIL ORDINARY BUSINESS MEETING**

**A MEETING OF THE COMMUNITY COUNCIL**

will be held on Thursday 25<sup>th</sup> May 2023, 7.50pm or upon the rising of the preceding Annual Meeting whichever is the later at Churchstoke Community Hall and online or by telephone.

All members of the Council are summoned to attend.

To join online

<https://us06web.zoom.us/j/84701734419>

Meeting ID: 847 0173 4419

Passcode: 382229

To join by telephone

0330 088 5830 United Kingdom

0131 460 1196 United Kingdom

0203 481 5237 United Kingdom

0203 481 5240 United Kingdom

0203 901 7895 United Kingdom

0208 080 6591 United Kingdom

0208 080 6592 United Kingdom

Meeting ID: 847 0173 4419

Passcode: 382229

Please note, meetings may be recorded only with the prior written consent of the Council.

In accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1, extended by Local Government Act 1972 Section 100, the meeting is open to the public to attend as observers except where excluded (during the whole or part of the proceedings) by resolution of the Community Council by reason of the confidential nature of the nature of the business to be transacted.

Members of the public are informed that the limited space for public attendance in the meeting room is normally made available to the public on a first come basis.

All persons attending at the community hall are asked to observe current Coronavirus (Covid-19) measures<sup>1</sup>. The meeting lounge has limited space for social distancing, so attendees may prefer to join the meeting remotely.

*E J Humphreys*

E J Humphreys MA Oxf, FdA Community Governance, FSLCC  
Clerc i'r Cyngor | Clerk to the Council

19<sup>th</sup> May 2023

<sup>1</sup> Coronavirus (Covid-19) guidance can be found at: <https://gov.wales/coronavirus>

## AGENDA

- 1.0 Welcome, Attendance, Apologies for Absence and Remote Meeting Etiquette:** to record attendance, to receive and resolve if desired on apologies for absence, and to remind attendees to show civility and respect to all, throughout the meeting in line with the obligations of the Code of Conduct.
- 2.0 Declarations of Members' Interests and Dispensations:** to receive declarations of interest from Members in accordance with Part III of the Local Government Act 2000, which established the Local Government Code of Conduct for Members, and to note Members' dispensations. Members are asked to submit any declaration forms to the Clerk (papers 2a-b).
- 3.0 Public Participation:** to receive members of the public who wish to address the council in respect of any item of business included in the agenda. Any member of the public wishing to speak must notify the Clerk by email to [clerk@churchstoke.org](mailto:clerk@churchstoke.org) or telephone 01686-668790 or in person, no later than 15 minutes prior to the start of the meeting. Members of the public addressing the council are asked to respect matters of confidentiality and privacy.
- 4.0 Electoral Matters:** Co-Option to Vacancies Hyssington Ward: to receive expression(s) of interest, if any, and to resolve to co-opt to vacancies.
- 5.0 Minutes of Previous Meetings**
- 5.1 To approve & sign the minutes as a correct record of the Ordinary Business Meeting 27<sup>th</sup> April 2023 (paper 5.1).
- 5.2 To report, for information purposes only, matters arising from the minutes of the Ordinary Business Meeting 27<sup>th</sup> April 2023.
- 6.0 County Councillor & County Council Report:** to receive updates for information on County Council matters from the county councillor who is unable to attend (paper 6).
- 7.0 Planning & Building Control**
- 7.1 Planning & Building Control Correspondence
- 7.1.1 Powys CC: Developments of National Significance (DNDS): to receive information and guidance (paper 7.1.1).
- 7.1.2 Planning Aid Wales: to receive latest planning news and training opportunities (paper 7.1.2a-b).
- 7.1.3 Other Correspondence: to receive and circulate for information such other planning and building control correspondence as will be brought to the attention of the council by the Clerk.
- 7.2 Powys CC Planning Determinations: to report from Powys CC notifying the community council of planning decisions, if any, in the community council area (paper 7.2).
- 7.3 Planning Inspectorate Appeals: Notices of Appeals: to receive & resolve responses to Notices of Planning Appeals including but not limited to those listed below. Later Notices may be considered at the discretion of the Chair:

Ref.	Developer	Site	Description
None at date of issue of agenda.			

- 7.4 Pre-application Consultations by Developers: to receive & resolve responses to pre-application consultations including but not limited to those listed below. Later applications may be considered at the discretion of the Chair:

Ref.	Developer	Site	Description
None at date of issue of agenda.			

- 7.5 Planning Applications Consultations

- 7.5.1 To receive, for information, representations regarding planning application consultations (if any)
- 7.5.2 To receive & resolve responses to consultations (full application(s) detail(s) at <http://pa.powys.gov.uk/online-applications/?lang=EN>) including but not limited to those listed below. Later applications may be considered at the discretion of the Chair:

Ref.	Applicant	Site	Description
23/0361/FUL	Mr Aidan Jones, The Broads, Churchstoke	The Broads, Churchstoke	Extension to an existing agricultural building and the demolition of existing agricultural buildings

- 7.6 Applications for Works to Trees Subject to Tree Preservation Order or in a Conservation Area: to receive & resolve responses to consultations including but not limited to those listed below. Later applications may be considered at the discretion of the Chair:

Ref.	Applicant	Site	Description
None at date of issue of agenda.			

## 7.7 Planning Enforcement

- 7.7.1 From other bodies to CCC: to report for information, planning enforcement matters within the community as will be brought to the attention of the council by the Clerk.
- 7.7.2 From CCC to other bodies: to resolve reports of planning enforcement matters within the community.

## 8.0 Recreation

- 8.1 Recreation Field: to consider and resolve whether to undertake recreation field aeration treatment 2023-24 and to seek quotations.
- 8.2 Playground: to receive, and resolve if desired, an invitation from Powys CC to join the independent annual inspection of children's play areas organised by its Outdoor Recreation Service at £60 plus vat per site (paper 8.2).

## 9.0 Reports from Outside Bodies

- 9.1 Churchstoke Recreation Association (CRA): to receive details and resolve if desired on use of the field for a community fun day on 17<sup>th</sup> Jun'23 (paper 9.1).
- 9.2 Other outside bodies: to receive reports for information, if any, from representatives to other outside bodies.

## 10.0 Finance and Assets

### 10.1 Finance Specific Correspondence:

- 10.1.1 Audit Wales: Financial Year 2022-23 Audit Notice: to receive information regarding audit of 2022-23 accounts (papers 10.1.1a-d).
- 10.1.2 To circulate for information such other financial correspondence, if any, as will be brought to the attention of the council by the Clerk.

### 10.2 Items Received Since Last Meeting: to report for information.

### 10.3 Items for Payment: to resolve to approve items for payment as follows:

Chq	Payee	Description	£ex vat	£vat	£total
1550	Wales Air Ambulance	Donation 2023-24	80.00	0.00	80.00
1551	Jamie Jones	Verti-drain recreation field 2022-23	250.00	0.00	250.00
1552	Groundforce Landscape Ltd	Grounds Maintenance Contract – April 2023	816.14	163.23	979.37
1553	Ch'stoke Rec. Asoc	Room hire Feb & Apr'23	44.80	0.00	44.80
1554	BHIB Ltd	Insurance 2023-24	301.78	0.00	301.78
Total for authorisation this meeting			1,492.72	163.23	1,655.95

## To report items previously authorised

1555	E J Humphreys	Clerk net salary May'23	As employment contract
------	---------------	-------------------------	------------------------

- 10.4 Financial Balances: Consolidated Bank Balances: to report for information the consolidated balances to date, after transfers, receipts & payments.
- 11.0 Highways**
- 11.1 Highways & Rights of Way Specific Correspondence: to receive for information such items of highways/ rights of way correspondence as will be brought to the attention of the council by the Clerk.
- 11.1.1 Powys CC: Emergency Closure C2146 Coed Lane 3-5 May'23: to receive information (papers 11.1.1a-b previously circulated)
- 11.1.2 Powys CC: Emergency Closure C2005 Hall Bank 16-18 May'23: to receive information (papers 11.1.2a-b previously circulated).
- 11.2 Reports from CCC to Powys CC/ Shropshire Council: to report and resolve if desired, highways/ rights of way maintenance matters, if any.
- 13.0 Correspondence**
- 13.1 One Voice Wales (OVW) Society of Local Council Clerks (SLCC)
- 13.1.1 OVW: to receive details of the Innovative Practice Conference 5<sup>th</sup> Jul'23 at Llanelwydd and to resolve attendance as approved duty (paper 13.1.1).
- 13.1.2 OVW: Motions to OVW Annual General Meeting: to receive an invitation for Council to submit up to two motions to the OVW AGM in Sep'23, and to invite motions from Members for selection at the June meeting (paper 13.1.2).
- 13.1.3 OVW: Training May'23: to receive details and to resolve on attendance, if desired, as an approved duty (paper 13.1.3).
- 13.1.4 Welsh Government: Twinning Survey: to receive the survey closing 16<sup>th</sup> June, to resolve whether to respond and if so to delegate the response to the Clerk after reference to a working party elected here. (paper 13.1.4).
- 13.1.5 To receive and circulate for information such other items of OVW/ SLCC correspondence as will be brought to the attention of the council by the Clerk.
- 13.2 General Correspondence: to receive and circulate for information such items of general correspondence as will be brought to the attention of the council by the Clerk.
- 14.0 Chairman's Announcements, Items for Future Agenda & Date of Next Meeting**
- 14.1 Chairman's announcements: to receive for information announcements from Chairman, Members, and the Clerk.
- 14.2 Items for future agenda: to bring forward for information, items for consideration by the Clerk for future agendas.
- 14.3 Date of next meetings: Ordinary Business Meeting Jun'23 date to be resolved at the preceding Annual Meeting
- 15.0 Confidential Session**
- 15.1 Resolution to Exclude the Public and Press: Under the Public Bodies (Admission to Meetings) Act 1960 (2) to resolve members of the public and press be requested to leave the meeting by reason of the [specified] confidential nature of the business about to be transacted.
- 15.2 Confidential Correspondence [confidential reason: data protection of individuals]: to receive, and resolve if desired, such other business or correspondence of a confidential nature as will be brought to the attention of the council by the Clerk.

End of agenda