



**CYNGOR CYMUNED YR YSTOG  
CHURCHSTOKE COMMUNITY COUNCIL**

2 Rowes Terrace, Plough Bank, Montgomery, Powys. SY15 6QD

E J Humphreys MA Oxf, FdA Community Governance, FSLCC  
Clerc i'r Cyngor | Clerk to the Council

**NOTICE, SUMMONS & AGENDA – COUNCIL MEETING**

**THE ORDINARY BUSINESS MEETING OF THE COMMUNITY COUNCIL**

will be held on Thursday 25<sup>th</sup> July 2024, 7.30pm  
at Churchstoke Community Hall and online or by telephone.

All members of the Council are summoned to attend.

To join online

<https://us06web.zoom.us/j/83628707052>

Meeting ID: 836 2870 7052

To join by telephone

0208 080 6592 United Kingdom

0330 088 5830 United Kingdom

0131 460 1196 United Kingdom

0203 481 5237 United Kingdom

0203 481 5240 United Kingdom

0203 901 7895 United Kingdom

0208 080 6591 United Kingdom

Meeting ID: 836 2870 7052

Please note, meetings may be recorded only with the prior written consent of the Council.

In accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1, extended by Local Government Act 1972 Section 100, the meeting is open to the public to attend as observers except where excluded (during the whole or part of the proceedings) by resolution of the Community Council by reason of the confidential nature of the nature of the business to be transacted.

Members of the public are informed that the limited space for public attendance in the meeting room is normally made available to the public on a first come basis.

All persons attending at the community hall are asked to observe current Coronavirus (Covid-19) measures<sup>1</sup>. The meeting lounge has limited space for social distancing, so attendees may prefer to join the meeting remotely.

*E J Humphreys*

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19<sup>th</sup> July 2024

<sup>1</sup> Coronavirus (Covid-19) guidance can be found at: <https://gov.wales/coronavirus>

## AGENDA

- 1.0 Welcome, Attendance, Apologies for Absence & Remote Meeting Etiquette:** to record attendance, to receive and resolve if desired to approve absence(s), and to remind attendees to show civility and respect to all, throughout the meeting in line with the obligations of the Code of Conduct.
- 2.0 Declarations of Members' Interests and Dispensations:** to receive declarations of interest from Members in accordance with Part III of the Local Government Act 2000, which established the Local Government Code of Conduct for Members, and to note Members' dispensations. Members are asked to submit any declaration forms to the Clerk (papers 2a-b).
- 3.0 Public Participation:** to receive members of the public who wish to address the council in respect of any item of business included in the agenda. Any member of the public wishing to speak must notify the Clerk by email to [clerk@churchstoke.org](mailto:clerk@churchstoke.org) or telephone 01686-668790 or in person, no later than 15 minutes prior to the start of the meeting. Members of the public addressing the council are asked to respect matters of confidentiality and privacy.
- 4.0 Electoral Matters:** Co-Option to Vacancies Hyssington Ward: to receive expression(s) of interest, if any, and to resolve to co-opt to vacancies.
- 5.0 Minutes of Previous Meetings**
- 5.1 To approve & sign the minutes as a correct record of the Ordinary Business Meeting 27<sup>th</sup> June 2024 (paper 5.1).
- 5.2 To report, for information purposes only, matters arising from the minutes of the Ordinary Business Meeting 27<sup>th</sup> June 2024.
- 6.0 County Councillor & County Council Report:** to welcome the local county councillor and to receive updates and exchange information on county council matters (paper 6).

### 7.0 Planning & Building Control

- 7.1 Planning & Building Control Correspondence
- 7.1.1 Planning Aid Wales: to receive, if any, the latest planning news and training opportunities (inc. paper 7.1.1a-c).
- 7.1.2 Other Correspondence: to receive and circulate for information such other planning and building control correspondence as will be brought to the attention of the council by the Clerk.
- 7.2 Powys CC Planning Policy: Replacement Local Development Plan (LDP): to receive information from the planning authority the Replacement LDP Preferred Strategy consultation (with an opportunity to submit comments on the Candidate Sites Register) 19<sup>th</sup> Aug to 7<sup>th</sup> Oct'24, and to note CCC may consider a response at its meeting 26<sup>th</sup> September (papers 7.2a-b).
- 7.3 Powys CC Planning Decisions: to report notifications from Powys CC of planning decisions in the community council area including but not limited to those listed below. Later decisions will be reported at the meeting by the Clerk.

Ref.	Site	Powys CC Decision
None at date of issue of agenda.		

- 7.4 Planning Inspectorate Appeals: Notices of Appeals: to receive & resolve responses to Notices of Planning Appeals including but not limited to those listed below. Later Notices may be considered at the meeting at the discretion of the Chair:

Ref.	Developer	Site	Description
None at date of issue of agenda.			

7.5 Pre-application Consultations by Developers: to receive & resolve responses to pre-application consultations including but not limited to those listed below. Later applications may be considered at the meeting at the discretion of the Chair:

Ref.	Developer	Site	Description
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None at date of issue of agenda.

#### 7.6 Planning Applications Consultations

7.6.1 To receive, for information, representations regarding planning application consultations (if any).

7.6.2 To receive & resolve responses to consultations (full application(s) detail(s) at <http://pa.powys.gov.uk/online-applications/?lang=EN>) including but not limited to those listed below. Later applications may be considered at the discretion of the Chair.

Ref.	Applicant	Site	Description
24/0907/FUL	Mr Hywel Rogers, Bachelldre Hall, Churchstoke	Barn Near Bachelldre Hall, Churchstoke	Conversion of barn to dwelling, new access and all associated works

7.7 Applications for Works to Trees Subject to Tree Preservation Order or in a Conservation Area: to receive & resolve responses to consultations including but not limited to those listed below. Later applications may be considered at the meeting at the discretion of the Chair:

Ref.	Applicant	Site	Description
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None at date of issue of agenda.

#### 7.8 Planning Enforcement

7.8.1 From other bodies to CCC: to report for information, planning enforcement matters within the community as will be brought to the attention of the council by the Clerk.

7.8.2 From CCC to other bodies: to resolve reports of planning enforcement matters within the community.

**8.0 Reports from Outside Bodies:** to receive reports for information, if any, from representatives to outside bodies.

8.1 Churchstoke Recreation Association (CRA): Funding Bid to the Welsh Government's Community Facilities Programme: to receive notice of a presentation evening 7<sup>th</sup> Aug'24 and a call for priorities for the hall (Cllr C P Smith) (paper 8.1).

#### 9.0 External Consultations and Engagements

9.1 Welsh Government: Draft priorities for Culture 2024-2030: to receive the consultation closing 4<sup>th</sup> Sep'24, and to resolve whether to respond and, if so, to elect a working group to bring forward a recommended response to the August meeting 9.1a-c).

#### 10.0 Finance and Assets

10.1 Finance Specific Correspondence: to circulate for information such financial correspondence, if any, as will be brought to the attention of the council by the Clerk.

10.2 Items Received Since Last Meeting: to report for information.

10.3 Items for Payment: to resolve to approve items for payment as follows:

Chq	Payee	Description	£ex vat	£vat	£total
1636	Lee Stephens	Internal audit 2023-24 accs.	115.00	0.00	115.00
1637	DT Ground Maintenance	Grounds maintenance Jun'24	1,445.00	289.00	1,734.00
1638	Bullseye Pest Control	Mole control recreation field & cemetery 2023-24 final half yearly payment	100.00	20.00	120.00

1639	E J Humphreys	Admin exp Q1 Apr-Jun'24 & new allotment lock	207.78	18.78	226.56
1640	John Jones	Materials for fitting new playground bins	62.50	0.00	62.50
1641	Powys CC	Cem'y Bins Q1 2024-24	84.60	0.00	84.60
1642	Powys CC	Rec'n field bin Q1 2024-25	59.10	0.00	59.10
1643	One Voice Wales	Membership subs 2024-25	232.00	0.00	323.00
Total to authorise for payment			2,305.98	327.78	2,724.76
To report items previously authorised or payment					
1644	E J Humphreys	Clerk net salary Jul'24	As employment contract		

10.4 Financial Balances: Consolidated Bank Balances: to report for information the consolidated balances to date, after transfers, receipts & payments.

### 11.0 Highways and Rights of Way

11.1 Highways: to receive for information notifications & diversion maps for works already actioned.

11.1.1 Powys CC: Emerg Closure U2697 Churchstoke 8 Jul'24 (papers 11.1.1a-b).

11.2 Highways: to receive for information notifications & diversion maps for works to be undertaken,

11.2.1 Powys CC: New Sched Temp Closure B4385 Pentre 23 Sep'24 (paper 11.2.1a-b).

11.3 Highways: such other items of highways correspondence, if any, as will be brought be brought to the attention of the council by the Clerk.

11.4 Rights of Way: to receive for information such items of rights of way correspondence, if any, as will be brought be brought to the attention of the council by the Clerk.

11.5 Reports from CCC to Powys CC/ Shropshire Council: to report and resolve if desired, highways/ rights of way maintenance matters, if any.

### 12.0 Correspondence

12.1 One Voice Wales (OVW) Society of Local Council Clerks (SLCC)

12.1.1 OVW: Montgomery Area Committee: to receive agenda and to report from the meeting on Monday 15<sup>th</sup> Jul'24, 7.00pm, at Welshpool Town Hall (papers 12.1.1a-b).

12.1.2 OVW: Training Schedule Jul-Sep'24: to receive the schedule of training (papers 12.1.2a-b).

12.1.3 To receive and circulate for information such other items of OVW/ SLCC correspondence as will be brought be brought to the attention of the council by the Clerk.

12.2 General Correspondence

12.2.1 Powys CC: to receive information on the allocation of a senior leadership team link officer for Churchstoke community locality (paper 12.2.1).

12.2.2 To receive and circulate for information such other items of general correspondence as will be brought be brought to the attention of the council by the Clerk.

### 13.0 Chairman's Announcements, Items for Future Agenda & Date of Next Meeting

13.1 Chairman's announcements: to receive for information announcements from Chairman, Members, and the Clerk.

13.2 Items for future agenda: to bring forward for information, items for consideration by the Clerk for future agendas.

13.3 Date of next meeting: 29<sup>th</sup> August at 7.30pm at Churchstoke & online, the meeting in August being planning, finance and urgent items only.

### 14.0 Confidential Session

14.1 Resolution to Exclude the Public and Press: Under the Public Bodies (Admission to

Meetings) Act 1960 (2) to resolve members of the public and press be requested to leave the meeting by reason of the [specified] confidential nature of the business about to be transacted.

- 14.2 Confidential Correspondence [confidential reason: data protection of individuals]: to receive, and resolve if desired, such other business or correspondence of a confidential nature as will be brought to the attention of the council by the Clerk.

End of agenda