



**CYNGOR CYMUNED YR YSTOG  
CHURCHSTOKE COMMUNITY COUNCIL**

2 Rowes Terrace, Plough Bank, Montgomery, Powys. SY15 6QD

E J Humphreys MA Oxf, CertHE Community Governance, FSLCC  
Clerc i'r Cyngor | Clerk to the Council

**NOTICE, SUMMONS & AGENDA – COUNCIL ORDINARY BUSINESS MEETING**

**A REMOTE MEETING OF THE COMMUNITY COUNCIL**

will be held on Wednesday 25<sup>th</sup> August 2021, 7.30pm.  
the meeting in August being planning, finance and urgent items only.

All members of the Council are summoned to attend.

To join Zoom meeting online:

<https://us06web.zoom.us/j/83299197874>

Meeting ID: 832 9919 7874

Passcode: 740371

To join Zoom meeting by telephone:

0203 901 7895 The United Kingdom

0208 080 6591 The United Kingdom

0208 080 6592 The United Kingdom

0330 088 5830 The United Kingdom

0131 460 1196 The United Kingdom

0203 481 5237 The United Kingdom

0203 481 5240 The United Kingdom

Meeting ID: 832 9919 7874

Passcode: 740371

Please note, meetings may be recorded only with the prior written consent of the Council.

In accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1, extended by Local Government Act 1972 Section 100, the meeting is open to the public to attend as observers except where excluded (during the whole or part of the proceedings) by resolution of the Community Council by reason of the confidential nature of the nature of the business to be transacted.

19<sup>th</sup> August 2021

E J Humphreys MA Oxf, CertHE Community Governance, FSLCC  
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**AGENDA**

**1.0 Welcome, Attendance, Remote Meeting Etiquette and Apologies for Absence:** to record attendance, to recap on the remote meeting etiquette, and to receive and resolve if desired to approve absence(s) (paper 1).

**2.0 Declarations of Members' Interests and Dispensations:** to receive declarations of interest from Members in accordance with Part III of the Local Government Act 2000, which established the Local Government Code of Conduct for Members, and to note

Members' dispensations. Members are asked to submit any declaration forms to the Clerk (papers 2a-b).

**3.0 Public Participation:** to receive members of the public who wish to address the council in respect of any item of business included in the agenda. Any member of the public wishing to speak must notify the Clerk by email to [clerk@churchstoke.org](mailto:clerk@churchstoke.org) or telephone 01686-668790 or in person, no later than 15 minutes prior to the start of the meeting. Members of the public addressing the council are asked to respect matters of confidentiality and privacy.

#### 4.0 Minutes of Previous Meetings

- 4.1 To approve & sign the minutes as a correct record of the remote Ordinary Business Meeting 28<sup>th</sup> July 2021 (paper 4.1).
- 4.2 To report, for information purposes only, matters arising from the minutes of the remote Ordinary Business Meeting 28<sup>th</sup> July 2021.
- 4.3 To approve & sign the minutes as a correct record of the remote Green Grants Committee Meeting 28<sup>th</sup> July 2021, the committee comprising all councillors (paper 4.3).
- 4.4 To report, for information purposes only, matters arising from the minutes of the remote Green Grants Committee Meeting 28<sup>th</sup> July 2021.

#### 5.0 Planning & Building Control

5.1 Planning & Building Control General Correspondence:

- 5.1.1 Planning Aid Wales: to receive details of training opportunities and to resolve if desired on attendance (paper 5.1.1)
- 5.1.2 Other Correspondence: to receive and circulate for information such other planning and building control general correspondence as will be brought to the attention of the council by the Clerk (inc. paper 5.1.2).

5.2 Powys CC Planning Determinations: to report from Powys CC notifying the community council of planning decisions, if any, in the community council area (paper 5.2).

5.3 Planning Inspectorate Appeals: Notices of Appeals: to receive & resolve responses to Notices of Planning Appeals including but not limited to those listed below. Later Notices may be considered at the discretion of the Chair:

Ref.	Developer	Site	Description
None at date of issue of agenda.			

5.4 Pre-application Consultations by Developers: to receive & resolve responses to pre-application consultations including but not limited to those listed below. Later applications may be considered at the discretion of the Chair:

Ref.	Developer	Site	Description
None at date of issue of agenda.			

5.5 Planning Applications:

- 5.5.2 To receive, for information, representations regarding planning applications, if any)
- 5.5.3 To receive & resolve responses to consultations (full application(s) detail(s) at <http://pa.powys.gov.uk/online-applications/?lang=EN>) including but not limited to those listed below. Later applications may be considered at the discretion of the Chair:

Ref.	Applicant	Site	Description
21/0901/FUL	J Meddins & Son, Lynwood, Churchstoke	Lynwood, Churchstoke	Erection of agricultural building and all associated works

5.6 Applications for Works to Trees Subject to Tree Preservation Order or in a Conservation Area: to receive & resolve responses to consultations including but not limited to those listed below. Later applications may be considered at the discretion of the Chair:

Ref.	Applicant	Site	Description
None at date of issue of agenda.			

5.7 Planning Enforcement:

5.7.1 From other bodies to CCC: to report for information, planning enforcement matters, if any, within the community as will be brought to the attention of the council by the Clerk.

5.7.2 From CCC to other bodies: to resolve reports of planning enforcement matters within the community.

## 6.0 Finance and Assets

6.1 Finance Specific Correspondence: to receive and circulate for information such financial correspondence as will be brought to the attention of the council by the Clerk.

6.2 Items Received Since Last Meeting: to report for information.

6.3 Items for Payment: to resolve to approve items for payment as follows:

Chq	Payee	Description	£ex vat	£vat	£total
1381	Delfin Investments Ltd	Refund allotment rent paid to CCC in error (plot 5)	30.00	0.00	30.00
1382	Andrew Evans Landscapes Ltd	Grounds Maintenance Jul'21 inv. 1895 (4/7)	919.71	183.94	1,103.65
1383	Churchstoke Bowling Club	Green Grant 2021	250.00	0.00	250.00
1384	Friends of the Green & Horsewell	Green Grant 2021	250.00	0.00	250.00
1385	Hyssington Village Institute	Green Grant 2021	250.00	0.00	250.00
1386	Gloversure Ltd	Email changes inv. 19771	11.97	2.39	14.36
1387	E J Humphreys	Community Governance Level 5, Yr 1, Instal 1 & 2	195.70	0.00	195.70
1388	AL & RA Powell	Fencing entrance to recreation field adj. school	2,100.00	420.00	2,520.00
1389	One Voice Wales	Training Cllr J Boundy	30.00	0.00	30.00
1390	Powys CC	Rec'n field trade refuse collection Q1 2021-22	41.23	0.00	41.23
1391	E J Humphreys	Zoom Pro Aug'21	11.99	2.40	14.39
Total for authorisation this meeting			4,090.60	608.73	4,699.33

To report items previously authorised

1392	E J Humphreys	Clerk net salary Aug'21	As employment contract		
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6.4 Financial Balances: Consolidated Bank Balances: to report for information the consolidated balances to date, after transfers, receipts & payments.

## 7.0 Urgent Matters Which Require Attention Before the September Meeting

7.1 Electoral Matters: Hyssington Ward: further to the Declaration of Vacancy dated 4<sup>th</sup> Jul'21, to receive information from the elections office that no election has been called by electors and the council is now required to co-opt, and that notice of co-option has been published.

7.2 Complaint to the Council: to receive for information the Public Services Ombudsman for Wales decision on a Code of Conduct complaint (ref 202102560) against a councillor (redacted paper 7.2a-b).

7.3 Consultations:

- 7.3.1 Welsh Government: Eligible Community Councils (General Power of Competence) (Qualifications of Clerks) (Wales) Regulations 2021: to receive the Clerk's recommendations on the consultation, closing 24<sup>th</sup> Sep'21, on the clerk qualification criterion to enable a community/ town council to exercise the general power of competence, and to resolve a response (papers 7.3.1a-c, paper 7.3.1d to follow).
- 7.3.2 Independent Remuneration Panel for Wales (IRPW): to receive the consultation closing 27<sup>th</sup> Aug'21 on its Review of the Remuneration Framework for Community and Town Councils and, if desired, to resolve a response (papers 7.3.2a-c).
- 7.4 Highways:
  - 7.4.1 To receive advance notification and diversion map for temporary road closure: C2056 Hyssington, 15-16<sup>th</sup> Sep'21 (papers 7.4.1a-b)
  - 7.4.2 To resolve to report if desired, urgent highways/ rights of way maintenance matters, which require attention before the September meeting.
- 7.5 Correspondence
  - 7.5.1 One Voce Wales: Innovative Practice Conference: to receive information regarding the remote conference 23rdSep'21 and to resolve, if desired, on attendance (papers 7.5.1.a-b)
  - 7.5.2 One Voice Wales/ Society of Local Council Clerks for Circulation: to receive and circulate for information such items of OVW/ SLCC correspondence as will be brought to the attention of the council by the Clerk.
  - 7.5.3 General Correspondence for Circulation: to receive and circulate for information such items of general correspondence as will be brought be brought to the attention of the council by the Clerk.

## **8.0 Chairman's Announcements, Items for Future Agenda & Date of Next Meeting**

- 8.1 Chairman's announcements: to receive for information announcements from Chairman, Members, and the Clerk.
- 8.2 Items for future agenda: to bring forward for information items for consideration for future agenda.
- 8.3 Date of next meeting for information: Ordinary Business Meeting 28<sup>th</sup> Sep'21, 7.30pm.

## **9.0 Confidential Session**

- 9.1 Resolution to Exclude the Public and Press: Under the Public Bodies (Admission to Meetings) Act 1960 (2) to resolve members of the public and press be requested to leave the meeting by reason of the [specified] confidential nature of the business about to be transacted.
- 9.2 Recreation: Allotments [confidential reason commercial quotations]: to receive and resolve on quotation for clearing and retarding growth of vacant plots (confidential paper 9.2 to follow if received from contractor).
- 9.3 Confidential Correspondence [confidential reason: data protection of individuals]: to receive, and resolve if desired, such other business or correspondence of a confidential nature as will be brought to the attention of the council by the Clerk.

End of agenda