



**CYNGOR CYMUNED YR YSTOG
CHURCHSTOKE COMMUNITY COUNCIL**

2 Rowes Terrace, Plough Bank, Montgomery, Powys. SY15 6QD

E J Humphreys MA Oxf, CertHE Community Governance, FSLCC
Clerc i'r Cyngor | Clerk to the Council

NOTICE, SUMMONS & AGENDA – COUNCIL ORDINARY BUSINESS MEETING

A MEETING OF THE COMMUNITY COUNCIL

will be held on Thursday 25th August 2022, 7.30pm
at Churchstoke Community Hall and online or by telephone
the meeting in August being planning, finance and urgent items only.

All members of the Council are summoned to attend.

To join online

<https://us06web.zoom.us/j/84718551764>

Meeting ID: 847 1855 1764

Passcode: 432278

To join by telephone

0131 460 1196 United Kingdom

0203 481 5237 United Kingdom

0203 481 5240 United Kingdom

0203 901 7895 United Kingdom

0208 080 6591 United Kingdom

0208 080 6592 United Kingdom

0330 088 5830 United Kingdom

Meeting ID: 847 1855 1764

Passcode: 432278

Please note, meetings may be recorded only with the prior written consent of the Council.

In accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1, extended by Local Government Act 1972 Section 100, the meeting is open to the public to attend as observers except where excluded (during the whole or part of the proceedings) by resolution of the Community Council by reason of the confidential nature of the nature of the business to be transacted.

Members of the public are informed that the limited space for public attendance in the meeting room is normally made available to the public on a first come basis.

All persons attending at the community hall are asked to observe current Coronavirus (Covid-19) measures¹. The meeting lounge has limited space for social distancing, so attendees may prefer to join the meeting remotely.

E J Humphreys

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19th August 2022

¹ Coronavirus (Covid-19) guidance can be found at: <https://gov.wales/coronavirus>

AGENDA

- 1.0 Welcome, Attendance, Apologies for Absence and Remote Meeting Etiquette:** to record attendance, to receive and resolve if desired on apologies for absence, and to remind attendees to show civility and respect to all, throughout the meeting in line with the Code of Conduct.
- 2.0 Declarations of Members' Interests and Dispensations:** to receive declarations of interest from Members in accordance with Part III of the Local Government Act 2000, which established the Local Government Code of Conduct for Members, and to note Members' dispensations. Members are asked to submit any declaration forms to the Clerk (papers 2a-b).
- 3.0 Public Participation:** to receive members of the public who wish to address the council in respect of any item of business included in the agenda. Any member of the public wishing to speak must notify the Clerk by email to clerk@churchstoke.org or telephone 01686-668790 or in person, no later than 15 minutes prior to the start of the meeting. Members of the public addressing the council are asked to respect matters of confidentiality and privacy.
- 4.0 Minutes of Previous Meetings**
- 4.1 To approve & sign the minutes as a correct record of the Green Grants Committee Meeting 28th July 2022, the committee comprising all councillors (paper 4.1).
- 4.2 To report, for information purposes only, matters arising from the minutes of the Green Grants Committee Meeting 28th July 2022.
- 4.3 To approve & sign the minutes as a correct record of the Ordinary Business Meeting 28th July 2022 (paper 4.3).
- 4.4 To report, for information purposes only, matters arising from the minutes of the Ordinary Business Meeting 28th July 2022.

5.0 Planning & Building Control

- 5.1 Planning & Building Control Correspondence:
- 5.1.1 Planning Aid Wales: Latest training from Planning Aid Wales (paper 5.1.1)
- 5.1.2 Other Correspondence: to receive and circulate for information such other planning and building control general correspondence as will be brought to the attention of the council by the Clerk.
- 5.2 Powys CC Planning Determinations: to report from Powys CC notifying the community council of planning decisions, if any, in the community council area (paper 5.2).
- 5.3 Planning Inspectorate Appeals: Notices of Appeals: to receive & resolve responses to Notices of Planning Appeals including but not limited to those listed below. Later Notices may be considered at the discretion of the Chair:

Ref.	Developer	Site	Description
None at date of issue of agenda.			

- 5.4 Pre-application Consultations by Developers: to receive & resolve responses to pre-application consultations including but not limited to those listed below. Later applications may be considered at the discretion of the Chair:

Ref.	Developer	Site	Description
None at date of issue of agenda.			

- 5.5 Planning Applications:
- 5.5.1 To receive, for information, representations regarding planning applications, if any)
- 5.5.2 To receive & resolve responses to consultations (full application(s) detail(s) at <http://pa.powys.gov.uk/online-applications/?lang=EN>) including but not limited to

those listed below. Later applications may be considered at the discretion of the Chair:

Ref.	Applicant	Site	Description
22/0566/FUL	Mr Frazer Moss, Moss Contracting, Todleth View, Churchstoke	Todleth View, Churchstoke	Erection of an agricultural building for machinery (retrospective)
22/0772/FUL	Mr Aidan Jones, The Broads, Churchstoke	The Broads, Churchstoke	Erection of hay store

5.6 Applications for Works to Trees Subject to Tree Preservation Order or in a Conservation Area: to receive & resolve responses to consultations including but not limited to those listed below. Later applications may be considered at the discretion of the Chair:

Ref.	Applicant	Site	Description
None at date of issue of agenda.			

5.7 Planning Enforcement:

- 5.7.1 From other bodies to CCC: to report for information, planning enforcement matters within the community as will be brought to the attention of the council by the Clerk.
- 5.7.2 From CCC to other bodies: to resolve reports of planning enforcement matters within the community.

6.0 Finance and Assets

6.1 Finance Specific Correspondence:

- 6.1.1 Consultation: Audit Wales: Fee Scales 2023-24: to receive the consultation closing 16th Sep'22, and to resolve whether to respond and if so to delegate the response to the Town Clerk after reference to a working group elected here (papers 6.1.1a-b).
- 6.1.2 Other Finance Specific Correspondence: to circulate for information such financial correspondence, if any, as will be brought to the attention of the council by the Clerk.

6.2 Items Received Since Last Meeting: to report for information.

6.3 Items for Payment: to resolve to approve items for payment as follows:

Chq	Payee	Description	£ex vat	£vat	£total
1483	Groundforce Landscape Ltd	Grounds Maintenance Contract – July 2022	816.14	163.23	979.37
1484	Powys County Council	Rec field trade refuse bin 1 st Apr-30 th Jun'22	36.42	0.00	36.42
1485	E J Humphreys	Admin exp Q1 Apr-Jun'22	268.12	14.14	282.26
1486	E J Humphreys	Zoom Pro Aug'22	11.99	2.40	13.39
Total for authorisation this meeting			1,132.67	179.77	1,311.44
To report items previously authorised					
1487	E J Humphreys	Clerk net salary Aug'22	As employment contract		

6.4 Financial Balances: Consolidated Bank Balances: to report for information the consolidated balances to date, after transfers, receipts & payments.

7.0 Urgent Matters Which Require Attention Before the September Meeting

- 7.1 Electoral Matters: Co-Option to vacancies: to receive expression(s) of interest and to resolve to co-opt to vacancies Churchstoke ward and/or Hyssington ward.
- 7.2 Recreation: to report damage by person's unknown to CCC property, the Churchstoke notice board, the matter awaits advice of police and insurers, and to authorise the Clerk to proceed with claim and quotations for repair or replacement (papers 7.2a-b).
- 7.3 Highways

- 7.3.1 Highways & Rights of Way Specific Correspondence: to receive for information such items of highways/ rights of way correspondence as will be brought be brought to the attention of the council by the Clerk
 - a) Powys CC: to receive notice of emergency road closure U2708 Old Churchstoke 1st – 3rd Aug 2022 (papers 7.3.1a 1-2 previously circulated)
 - b) Powys CC: to receive notice of temporary closure C2055 Hall Bank 24th – 25th Oct'22 (papers 7.3.1b 1-2).
- 7.3.2 Reports from CCC to Powys CC/ Shropshire Council: to report and resolve if desired, highways/ rights of way maintenance matters, if any.
- 7.4 Correspondence
 - 7.4.1 Powys CC: to receive information from the Commons Registration Authority that new village green has been registered Hyssington (papers 7.4.1a-c)
 - 7.4.2 One Voice Wales (OVW) Correspondence: to receive and circulate for information such items of OVW correspondence as will be brought be brought to the attention of the council by the Clerk.
 - 7.4.3 General Correspondence: to receive and circulate for information such items of general correspondence as will be brought be brought to the attention of the council by the Clerk.

8.0 Chairman's Announcements, Items for Future Agenda & Date of Next Meeting

- 8.1 Chairman's announcements: to receive for information announcements from Chairman, Members, and the Clerk:
- 8.2 Items for future agenda: to bring forward for information, items for consideration by the Clerk for future agendas.
- 8.3 Date of next meetings: Ordinary Business Meeting 29th Sep'22, 7.30pm, at Churchstoke Community Hall and Online.

9.0 Confidential Session

- 9.1 Resolution to Exclude the Public and Press: Under the Public Bodies (Admission to Meetings) Act 1960 (2) to resolve members of the public and press be requested to leave the meeting by reason of the [specified] confidential nature of the business about to be transacted.
- 9.2 Confidential Correspondence [confidential reason: data protection of individuals]: to receive, and resolve if desired, such other business or correspondence of a confidential nature as will be brought to the attention of the council by the Clerk.

End of agenda