



**CYNGOR CYMUNED YR YSTOG  
CHURCHSTOKE COMMUNITY COUNCIL**

2 Rowes Terrace, Plough Bank, Montgomery, Powys. SY15 6QD

Clerc i'r Cyngor | Clerk to the Council: E J Humphreys MA Oxf, CiLCA, FSLCC

**NOTICE AND SUMMONS TO MEETING**

All Community Councillors are summoned to attend the  
**FULL COUNCIL ORDINARY BUSINESS MEETING**  
on Tuesday 26<sup>th</sup> February 2019, 7.30pm, at Churchstoke Community Hall

In accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1, extended by Local Government Act 1972 Section 100, the meeting is open to the public to attend as observers except where excluded (during the whole or part of the proceedings) by resolution of the Community Council by reason of the confidential nature of the nature of the business to be transacted.

*E J Humphreys*

E J Humphreys MA Oxf, CiLCA, FSLCC  
Clerc i'r Cyngor | Clerk to the Council

20<sup>th</sup> February 2019

**AGENDA**

**1.0 Attendance, Apologies for Absence, Dispensations, and Declarations of Members' Interests:**

to record attendance, to receive and resolve if desired on apologies for absence, to receive declarations of interest from Members in accordance with Part III of the Local Government Act 2000, which established the Local Government Code of Conduct for Members, and to note Members' dispensations (papers 1a-b).

**2.0 Public Participation:** to receive members of the public who wish to address the council in respect of any item of business included in the agenda. Any member of the public wishing to speak must notify the Clerk to the Council no later than 15 minutes prior to the start of the meeting.

**3.0 Minutes of Previous Meetings**

3.1 To approve & sign the minutes the minutes as a correct record of Full Council Ordinary Business Meeting 22<sup>nd</sup> January 2019 at Churchstoke Community Hall (paper 3.1).

3.2 Matters Arising from Minutes for Information: to report matters arising for information from the minutes of Full Council Ordinary Business Meeting 22<sup>nd</sup> January 2019 at Churchstoke Community Hall.

**4.0 Governance: Electoral Matters Hyssington Ward:** further to the elections 4<sup>th</sup> May 2017 and the Declaration of Intent to Co-Opt dated 8<sup>th</sup> May'17, to receive nominations and to co-opt to fill the 1 remaining vacancy on the council for Hyssington Ward.

**5.0 Planning**

5.1 Planning Specific Correspondence: to receive, for information, planning specific correspondence (if any).

5.1.1 Powys CC Cabinet Member for Economy & Planning: to receive for information the reply regarding 'Publishing 3rd Party Correspondence' (paper 5.1.1).

5.1.2 Planning Aid Wales: to receive, and resolve if desired, news, events & training (inc papers 5.1.2a-c).

5.2 Powys CC Planning Determinations: to report from Powys CC notifying the community council of planning decisions in the community council area (if any).

5.3 Planning Inspectorate Appeals: Notice(s) of Appeal: to receive & resolve responses to Notices of Planning Appeal including but not limited to those listed below. Later Notices will be considered at the discretion of the Chair:

Ref.	Appellant	Site	Description
None at date of issue of agenda.			

5.4 Pre-application Consultations by Developers: to receive & resolve responses to pre-application consultations by developers including but not limited to those listed below. Later applications will be considered at the discretion of the Chair:

Ref.	Developer	Site	Description
None at date of issue of agenda.			

5.5 Planning Applications: to receive & resolve responses to consultations; full application(s) detail(s) at <http://pa.powys.gov.uk/online-applications/?lang=EN> including but not limited to those listed below. Later applications will be considered at the discretion of the Chair:

Ref.	Applicant	Site	Description
19/0061/HH	Mr A Oakley, 16 Castle Green, Bishops Castle	Melin Y Wern, Churchstoke	Erection of extensions and alterations to dwelling
19/0029/FUL	Mr A Wallace, Tree Tops, Churchstoke	Tree Tops, Churchstoke	Alterations to dwelling involving roof extension to form additional second storey bedroom
19/0150/HH	Mr & Mrs Frank Pritchard, Bridge Cottage, Pentre, Churchstoke	Bridge Cottage, Pentre, Churchstoke	Erection of an extension
19/0191/AGR	Mr & Mrs Bebb, The Bungalow, White Grit	Land adj Stapeley Cottage, Weston Road, White Grit	Application for prior notification for erection of an agricultural building

5.6 Applications for Works to Trees Subject to Tree Preservation Order or in a Conservation Area – to receive & resolve responses to consultations including but not limited to those listed below. Later applications will be considered at the discretion of the Chair:

Ref.	Applicant	Site	Description
None at date of issue of agenda.			

5.7 Planning Enforcement:

5.7.1 From Powys CC to CCC: to report for information, planning enforcement matters within the community (if any).

5.7.2 From CCC to Powys CC: to report planning enforcement matters within the community.

**6.0 One Voice Wales/ Society of Local Council Clerks:** to receive correspondence/ guidance notes/ training information/ and reports of AGM/ conference/ area meetings.

6.1 OVW: Membership 2019-20: to receive information & to resolve the recommendation of the Clerk to renew membership of One Voice Wales for 2019-20 (papers 6.1a-d).

6.2 National Assembly for Wales Climate Change Environment Rural Affairs Cttee: Inquiry into Allotments Provision in Wales: to receive & resolve if desired a response to the consultation closing 1<sup>st</sup> Mar'19 (papers 6.2a-c).

6.3 National Assembly for Wales: Voting at 16: to receive for information notice that the Assembly Commission is proposing a new law to empower 16- & 17-year olds to vote at Assembly elections (paper 6.3).

6.4 Other OVW/SLCC Correspondence: to receive and circulate for information other correspondence received from/via OVW/SLCC as will be brought to the attention of the council by the Clerk.

**7.0 Recreation:**

- 7.1 Recreation Field Aeration: to receive, and resolve if desired, quotation(s) for recreation field aeration treatment 2019-20 (paper 7.1).
- 7.2 Playground Inspection: to receive, and resolve if desired, an invitation from Powys CC to join the independent annual inspection of children's play areas organised by its Outdoor Recreation Service at £60 plus vat per site.
- 7.3 WW1 Commemorative Benches: to consider and resolve on preferred locations for the new benches at Churchstoke and at Hyssington.

**8.0 Village Green at Hyssington:** to report, and resolve if desired, from the Friends of the Green at Hyssington (FOTGAH) on the preparation of draft arrangements with CCC (Cllr R K McLintock).

**9.0 Civic Protocol: The Passing of a Senior Person of State:** to consider, and resolve, if desired, the recommendation of the Clerk to set out the protocol to be followed upon the passing of a senior person of state (paper 9).

**10.0 Consultation: Powys CC: Powys Local Toilet Strategy:** to receive the strategy consultation closing 22<sup>nd</sup> April, and to resolve, if desired to delegate a task group to bring forward to the Council a recommended response in March (papers 10a-d and at <https://en.powys.gov.uk/article/6748/Powys-Public-Toilet-Strategy-Consultation---January-2019>).

**11.0 Community Policing:** to consider, and resolve if desired, matters to raise with PCSO 8157 Amiee Bartlett who will be a guest at the March meeting.

**12.0 Finance:**

12.1 Finance Specific Correspondence: to receive finance specific correspondence for information (if any).

12.1.1 Wales Audit Office: Reports: to receive for information, the WAO reports and presentation on 'Financial Management and Governance – Town and Community Councils 2017-18' (papers 12.1.1a-c) and the report 'Internal Audit Arrangements at Town and Community Councils in Wales' (papers 12.1.1-d).

12.1.2 Wales Audit Office (via One Voice Wales): Fee Scheme 2019-20: to receive for information, the WAO Fee Scheme 2019-20 (papers 12.1.2a-b).

12.1.3 Independent Remuneration for Wales: Annual Report 2019-20: to receive the report to be resolved at the March meeting (papers 12.1.3.a-c).

12.2 Items Received Since Last Meeting: to report.

12.3 Items for Payment:

To resolve to approve items for payment as follows:

Chq	Payee	Description	£ex vat	£vat	£total
1175	Greenfingers Landscape Ltd	Grounds maintenance Jan'19 (inv 37149)	337.50	67.50	405.00
1176	SLCC Enterprises Ltd	Practitioners Conference 2019	299.00	40.00	339.00
1177	Cllr G Frost	Travel expenses Introduction to Planning training 28 <sup>th</sup> Nov	32.40	0.00	32.40
1178	David Ogilvie Engineering	WW1 seats, plaques, delivery	1,563.00	312.60	1,875.60
1179	E J Humphreys	Computer anti-virus 1 <sup>st</sup> Feb'19	70.82	14.17	84.99
1180	E J Humphreys	Admin exp. Q3 Oct-Dec'18	224.09	16.62	240.71
1181	Gloversure Ltd	Website PHP website security upgrade V5.6 to V7.2 inv13975	117.50	23.50	141.00

1182	Cllr G Frost	Travel expenses Code of Conduct training 13 <sup>th</sup> Feb	40.05	0.00	40.05
Sub-total for payment this meeting			2,684.36	474.39	3,158.75
1183	E J Humphreys	Clerk net salary Feb'19	As per employment contract		

12.4 Financial Balances: to report consolidated balances to date after sweep, receipts & payments.

### 13.0 Highways & Rights of Way

13.1 From Powys CC/ Shropshire Council to CCC: to report for information general maintenance matters (inc paper 13.1a-b).

13.2 From CCC to Powys CC/ Shropshire Council: to report and resolve if desired, general maintenance matters.

14.0 **County Councillor & County Council Report:** to receive a report, for information, from the county councillor & to discuss general Powys CC/ Shropshire Council matters.

### 15.0 Correspondence

15.1 Powys CHC: to receive, and resolve if desired, an All Wales GP Out of Hours Survey 2019 closing 31<sup>st</sup> Mar'19 (paper 15.1a-b).

15.2 General Correspondence: to receive and circulate for information general correspondence as will be brought to the attention of the council by the Clerk.

### 16.0 Chairman's Announcements, Items for Future Agenda & Date of Next Meeting

16.1 Chairman's Announcements: to receive announcements from Chairman and Members for information.

16.2 Items for Future Agenda: to bring forward items for consideration for future agenda.

16.3 Next meeting: Full Council Ordinary Business Meeting Tues 26<sup>th</sup> Mar 2019, 7.30pm at Hyssington.

### 17.0 Confidential Session

17.1 Resolution to Exclude the Public and Press.

Under the Public Bodies (Admission to Meetings) Act 1960 (2) to resolve that members of the public and press be requested to leave the meeting by reason of the [specified] confidential nature of the business about to be transacted.

17.2 Recreation: Grounds Maintenance & Grass Cutting [confidential reason: Commercial Tenders]: to receive and resolve tenders for Grounds Maintenance & Grass Cutting 2019-20 & 2020-21 (confidential papers 17.2-T1 and T2).

17.3 Recreation: Old Churchstoke Field Allotments [confidential reason: Commercial Tenders]: to resolve, if desired, a statement of objectives and letting regarding income and/or multiple tenure, then to receive and resolve tenders for 2-year fixed term business tenancies from 1<sup>st</sup> April 2019 to 31<sup>st</sup> March 2021 for 4x 1-acre allotments plots at Old Churchstoke (confidential papers 17.3-T1 and T2).

17.4 Confidential Correspondence [confidential reason: data protection of individuals]: to receive, and resolve if desired, such other business or correspondence of a confidential nature as will be brought to the attention of the council by the Clerk.

End of agenda