



**CYNGOR CYMUNED YR YSTOG
CHURCHSTOKE COMMUNITY COUNCIL**

2 Rows Terrace, Plough Bank, Montgomery, Powys. SY15 6QD

E J Humphreys MA Oxf, BA(Hons) Community Governance, FSLCC
Clerc i'r Cyngor | Clerk to the Council

NOTICE, SUMMONS & AGENDA – COUNCIL MEETING

A MEETING OF THE COMMUNITY COUNCIL

will be held on Thursday 26th February 2026 at 7.30pm
at Churchstoke Community Hall and online and by telephone.

All members of the Council are summoned to attend.

To join online

<https://us06web.zoom.us/j/84649034289>

Meeting ID: 846 4903 4289

To join by telephone

One tap mobile

+443300885830,,84649034289# United Kingdom

+441314601196,,84649034289# United Kingdom

Please note, meetings may be recorded only with the prior written consent of the Council.

In accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1, extended by Local Government Act 1972 Section 100, the meeting is open to the public to attend as observers except where excluded (during the whole or part of the proceedings) by resolution of the Community Council by reason of the confidential nature of the nature of the business to be transacted.

Members of the public are informed that the limited space for public attendance in the meeting room is normally made available to the public on a first come basis.

All persons attending at the community/village hall are asked to observe current Coronavirus (Covid-19) measures¹. The meeting lounge has limited space for social distancing, so attendees may prefer to join the meeting remotely.

E J Humphreys

20th Feb 2026

E J Humphreys MA Oxf, BA(Hons) Community Governance, FSLCC
Clerc i'r Cyngor | Clerk to the Council

¹ Coronavirus (Covid-19) guidance can be found at: <https://gov.wales/coronavirus>

AGENDA

- 1.0 Welcome, Attendance, Apologies for Absence & Remote Meeting Etiquette:** to record attendance, to receive and resolve if desired to approve absence(s), and to remind attendees to show civility and respect to all, throughout the meeting in line with the obligations of the Code of Conduct.
- 2.0 Declarations of Members' Interests and Dispensations:** to receive declarations of interest from Members in accordance with Part III of the Local Government Act 2000, which established the Local Government Code of Conduct for Members, and to note Members' dispensations. Members are asked to submit any declaration forms to the Clerk (papers 2a-b).
- 3.0 Public Participation:** to receive members of the public who wish to address the council in respect of any item of business included in the agenda. Any member of the public wishing to speak is asked to notify the Clerk by email to clerk@churchstoke.org or telephone 01686-668790 or in person, no later than 15 minutes prior to the start of the meeting. Members of the public addressing the council are asked to respect matters of confidentiality and privacy.
- 4.0 Electoral and Governance Matters**
- 4.1 Co-Option to Vacancies in Hyssington Ward: to receive applications, if any, and to resolve to co-opt to the two vacancies.
- 4.2 Code of Conduct: to report the training video recommended and organised by the Powys Standards Community Sub-Committee is now available for the council at <https://powyscc.sharepoint.com/:v:/s/services/cld/ops/SS/IQCxqYTx5DjTrDsNnvQPgBTAbIwRhwtA5SPj9-8qceqls?e=ksNUxa>.
- 5.0 Minutes of Previous Meetings**
- 5.1 To approve & sign the minutes as a correct record of the Ordinary Business Meeting 29th January 2026 (paper 5.1).
- 5.2 To report, for information purposes only, matters arising from the minutes of the Ordinary Business Meeting 29th January 2026.
- 6.0 County Councillor & County Council Report:** to welcome the local county councillor and to receive updates and exchange information on county council matters insofar as they affect the Churchstoke community as follows (paper 6).
- 7.0 Planning & Building Control**
- 7.1 Planning & Building Control Correspondence
- 7.1.1 Planning Aid Wales: to receive the latest planning news and training opportunities (papers 7.1.1a-b).
- 7.1.2 To receive and circulate for information such other planning and building control correspondence as will be brought to the attention of the council by the Clerk.
- 7.2 Powys CC Planning Decisions: to report notifications from Powys CC of planning decisions in the community council area, if any (inc. paper 7.2a-b).
- 7.3 Planning Inspectorate Appeals: Notices of Appeals: to receive & resolve responses to Notices of Planning Appeals including but not limited to those listed below. Later Notices may be considered at the meeting at the discretion of the Chair.

Ref.	Developer	Site	Description
None at date of issue of agenda.			

- 7.4 Pre-application Consultations by Developers: to receive & resolve responses to pre-application consultations including but not limited to those listed below. Later applications may be considered at the meeting at the discretion of the Chair.

Ref.	Developer	Site	Description
None at date of issue of agenda.			

7.5 Planning Applications Consultations

7.5.1 To receive, for information, representations regarding planning application consultations (if any).

7.5.2 To receive & resolve responses to consultations (full application(s) detail(s) at <http://pa.powys.gov.uk/online-applications/?lang=EN>) including but not limited to those listed below. Later applications may be considered at the discretion of the Chair.

Ref.	Applicant	Site	Description
26/0063/FUL	Mr A Putson, c/o Gwynfor Humphreys & Co, Ty Fedw, Abermule, Montgomery	Land 388 Metres South Southwest of Llanerch Farm, Hyssington	Siting of 2No holiday cabins, installation of sewerage treatment plant & upgrade of access
26/0095/VAR	Ms Lynne Smith, Barnfields, Old Churchstoke	Barnfields, Old Churchstoke	Application to discharge S106 agreement attached to permission M/2002/0099 (occupancy)
26/0178/FUL	Mr Hughes, Brynkin Workshop, Green, Lane, Churchstoke,	Brynkin Workshop, Green, Lane, Churchstoke,	Change of use from existing outbuilding into a cattery and associated works

7.6 Applications for Works to Trees Subject to Tree Preservation Order or in a Conservation Area: to receive & resolve responses to consultations including but not limited to those listed below. Later applications may be considered at the meeting at the discretion of the Chair.

Ref.	Applicant	Site	Description
None at date of issue of agenda.			

7.7 Planning Enforcement

7.7.1 From other bodies to CCC: to report for information, planning enforcement matters within the community as will be brought to the attention of the council by the Clerk.

7.7.2 From CCC to other bodies: to resolve reports of planning enforcement matters within the community.

8.0 Recreation

8.1 Recreation Field: Entrance Gate: to report and resolve remedial work if desired (Cllr C P Smith).

8.2 Recreation Field: to receive and resolve a request for exclusive use of the field on dates as yet unspecified (paper 8.2).

8.3 Recreation Field: to receive and resolve a request for exclusive use of the field and car park on 22nd Aug'26 (paper 8.3).

9.0 Cemetery

9.1 Entrance Gate: to report and resolve remedial work if desired (Cllr C P Smith).

9.2 Notice Board: to report and resolve remedial work if desired (Cllr C P Smith).

10.0 Representatives to Outside Bodies

10.1 One Voice Wales (OVW) Society of Local Council Clerks (SLCC)

10.1.1 OVW: Montgomeryshire Area Committee 2nd Feb'26: to receive minutes of the remote meeting of the committee for information (Cllr M J Jones) (paper 10.1.1).

10.1.2 To receive and circulate for information such other items of OVW/ SLCC correspondence as will be brought to the attention of the council

by the Clerk.

- 10.2 Vale of Montgomery Rural Cluster (VMRC)
- 10.2.1 To note Cllr J Jones has stood down as co-representative and to elect to the vacancy.
- 10.2.2 To consider and resolve if desired on engagement in, and preparation for, the VMRC community Nature Day events in June (Cllr M A Whittall) (paper 10.2.2).
- 10.3 To receive reports for information, if any, from representatives to other outside bodies.

11.0 Finance and Assets

- 11.1 Finance Specific Correspondence: to circulate for information such financial correspondence, if any, as will be brought to the attention of the council by the Clerk.
- 11.2 Items Received Since Last Meeting: to report for information.
- 11.3 Items for Payment: to resolve to approve items for payment as follows:

Chq	Payee	Description	£ex vat	£vat	£total
1760	E J Humphreys	Reimburse Norton computer anti-virus	83.32	16.67	99.99
1761	Powys CC	Cemetery bin Jan'25	20.20	0.00	20.20
1762	Powys CC	Rec field bin Jan'25	20.20	0.00	20.20
1763	E J Humphreys	Admin exp Q2 Jul-Sep'25	207.27	15.03	222.30
Total to authorise for payment			330.99	31.70	362.69
To report items previously authorised for payment					
1764	E J Humphreys	Clerk net salary Feb'26	As employment contract		

- 11.4 Financial Balances: Consolidated Bank Balances: to report for information the consolidated balances to date, after transfers, receipts & payments.

12.0 Highways, Rights of Way, and Watercourses

- 12.1 Highways: to receive for information notifications & diversion maps for works, if any, already actioned or to be actioned as follows,
- 12.1.1 Powys CC: Emerg Closure C2054 Churchstoke 21-22 Jan'26 (papers 12.1.1a-b)
- 12.1.2 Powys CC: Temp Closure C2055 Green Lane, Churchstoke 27 Mar'26 (papers 12.1.2a-b).
- 12.2 Highways: other items of highways correspondence, if any, as will be brought to the attention of the council by the Clerk.
- 12.3 Rights of Ways: to receive for information items of rights of ways correspondence, if any, as will be brought to the attention of the council by the Clerk.
- 12.4 Watercourses: to receive for information items of watercourses correspondence, if any, as will be brought to the attention of the council by the Clerk.
- 12.5 Reports from CCC to Powys CC/ Shropshire Council: to report and resolve if desired, highways/ rights of way/ watercourses maintenance matters, if any.

13.0 Correspondence, Feedback, and Invitations

- 13.1 Llandrindod Wells Town Council: Cross Border Health Care: to recap that CCC does not wish to join the coalition at this juncture and asked to be kept informed of progress/ developments, to receive notice of a remote meeting 16th Mar'26, at 6.30pm (paper 13.1)
- 13.2 To receive and circulate for information such other items of general correspondence as will be brought to the attention of the council by the Clerk.

14.0 Chairman's Announcements, Items for Future Agenda & Date of Next Meeting

- 14.1 Chairman's announcements: to receive for information announcements from Chairman, Members, and the Clerk.
- 14.2 Items for future agenda: to bring forward for information, items for consideration by

the Clerk for future agendas.

- 14.3 Date of next meeting 25th March'26, at 7.30pm, at Hyssington & online.

15.0 Confidential Session

- 15.1 Resolution to Exclude the Public and Press: Under the Public Bodies (Admission to Meetings) Act 1960 (2) to resolve members of the public and press be requested to leave the meeting by reason of the [specified] confidential nature of the business about to be transacted.
- 15.2 Field Allotments at Old Churchstoke: [confidential reason: preparation of a specification for tender]to note that the tenancies on the four one-acre allotments at Old Churchstoke end on 31st Mar'26 and to resolve and to authorise continuation of current practice, and the Clerk to issue invitations to tender on existing terms (confidential paper 15.2).
- 15.3 Grounds Maintenance: [confidential reason: preparation of a specification for tender]: to consider and, if desired, to resolve to the draft specification for public tenders. Council is reminded of its duty under the Environment (Wales) Act 2016 S6 "A public authority must seek to maintain and enhance biodiversity in the exercise of functions in relation to Wales, and in so doing promote the resilience of ecosystems, so far as consistent with the proper exercise of those functions". (confidential paper 15.3).
- 15.4 Confidential Correspondence [confidential reason: data protection of individuals]: to receive, and resolve if desired, such correspondence of a confidential nature as will be brought to the attention of the council by the Clerk.

End of agenda