



**CYNGOR CYMUNED YR YSTOG
CHURCHSTOKE COMMUNITY COUNCIL**

2 Rowes Terrace, Plough Bank, Montgomery, Powys. SY15 6QD

Clerc i'r Cyngor | Clerk to the Council: E J Humphreys MA Oxf, CiLCA, FSLCC

NOTICE AND SUMMONS TO MEETING

All Community Councillors are summoned to attend the
FULL COUNCIL ORDINARY BUSINESS MEETING
on Wednesday 26th June 2019, 7.30pm, at Hyssington Village Hall

In accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1, extended by Local Government Act 1972 Section 100, the meeting is open to the public to attend as observers except where excluded (during the whole or part of the proceedings) by resolution of the Community Council by reason of the confidential nature of the nature of the business to be transacted.

E J Humphreys

20th June 2019

E J Humphreys MA Oxf, CiLCA, FSLCC
Clerc i'r Cyngor | Clerk to the Council

AGENDA

1.0 Attendance, Apologies for Absence, Dispensations, and Declarations of Members' Interests:

to record attendance, to receive and resolve if desired on apologies for absence, to receive declarations of interest from Members in accordance with Part III of the Local Government Act 2000, which established the Local Government Code of Conduct for Members, and to note Members' dispensations (papers 1a-b).

2.0 Public Participation: to receive members of the public who wish to address the council in respect of any item of business included in the agenda. Any member of the public wishing to speak must notify the Clerk to the Council no later than 15 minutes prior to the start of the meeting.

3.0 Minutes of Previous Meetings

3.1 To approve & sign the minutes as a correct record of the Council Annual Meeting 22nd May 2019 at Churchstoke Community Hall (paper 3.1)

3.2 To approve & sign the minutes as a correct record of the Council Ordinary Business Meeting 22nd May 2019 at Churchstoke Community Hall (paper 3.2).

3.3 Matters Arising from Minutes for Information: to report matters arising for information from the minutes of the Council Annual Meeting 22nd May 2019 at Churchstoke Community Hall.

3.4 Matters Arising from Minutes for Information: to report matters arising for information from the minutes of Full Council Ordinary Business Meeting 22nd May 2019 at Churchstoke Community Hall.

4.0 Governance

4.1 Electoral Matters Hyssington Ward: further to the elections 4th May 2017 and the Declaration of Intent to Co-Opt dated 8th May'17, to receive nominations and to co-opt to fill the 1 remaining vacancy on the council for Hyssington Ward.

5.0 Planning

5.1 Planning Specific Correspondence:

- 5.1.1 A Member of the Public: to receive correspondence objecting to application 19/0519/FUL for Change of Use at Corndon Manor Change (paper 5.1.1).
- 5.1.2 Planning Aid Wales: news & training opportunities: to receive for information and to resolve, if desired attendance at the training (paper 5.1.2a)
- 5.1.3 Other Planning Specific Correspondence: to receive and circulate for information other planning specific correspondence as will be brought to the attention of the council by the Clerk.

5.2 Powys CC Planning Determinations: to report from Powys CC notifying the community council of planning decisions in the community council area (papers 5.2a-b).

5.3 Planning Inspectorate Appeals: Notice(s) of Appeal: to receive & resolve responses to Notices of Planning Appeal including but not limited to those listed below. Later Notices will be considered at the discretion of the Chair:

Ref.	Appellant	Site	Description
None at date of issue of agenda.			

5.4 Pre-application Consultations by Developers: to receive & resolve responses to pre-application consultations by developers including but not limited to those listed below. Later applications will be considered at the discretion of the Chair:

Ref.	Developer	Site	Description
None at date of issue of agenda.			

5.5 Planning Applications: to receive & resolve responses to consultations; full application(s) detail(s) at <http://pa.powys.gov.uk/online-applications/?lang=EN> including but not limited to those listed below. Later applications will be considered at the discretion of the Chair:

Ref.	Applicant	Site	Description
19/0695/HH	Mr Mark Richardson, Cwm Farm, Churchstoke	Larkin Cottage, Churchstoke	Erection of a garage
19/0735/HH	Mr Florin Iovu, 1 Hill View, Chirbury Rd, Churchstoke	1 Hill View, Chirbury Rd, Churchstoke	Loft conversion including insertion of 3 front facing rooflights
19/0771/REM	Jason Price, Abbey Construction Ltd, Buttercup House, Churchstoke	Land Adj. Buttercup House, Churchstoke	Section 73 application to vary condition no.2 attached to outline approval P/2015/0340 to extend the time limit for the submission of reserved matters for a period of one year (development of up to 40 dwellings)
19/0803/RES	Mr Jason Price, Abbey Construction Ltd, Buttercup House, Churchstoke	Buttercup House, Churchstoke	All reserved matters application in connection with proposed 40 dwelling houses approved under outline permission P/2015/0340
19/0935/FUL	Mr J Meddins & Co, Lynwood, Churchstoke	Lynwood, Churchstoke	Erection of an extension to a silage clamp and all associated works
19/0993/OUT	Mr Colin Brown, 12 Silverbirch Drive, Gresford, Wrexham	Land Adjacent to Hollydene, Hall Bank, Churchstoke	Erection of 4 dwellings with garages (all matters reserved)

5.6 Applications for Works to Trees Subject to Tree Preservation Order or in a Conservation Area – to receive & resolve responses to consultations including but not limited to those listed below. Later applications will be considered at the discretion of the Chair:

Ref.	Applicant	Site	Description
19/0863/TPO	Mr Liam O'Brian, TreeActive, Church Moor, Church Stretton	Fir Court, Fir Court Avenue, Churchstoke	Proposed crown reduction to a tree subject to a TPO

5.7 Planning Enforcement:

- 5.7.1 From Powys CC to CCC: to report for information, planning enforcement matters within the community (if any).
- 5.7.2 From CCC to Powys CC: to report planning enforcement matters within the community.

6.0 One Voice Wales/ Society of Local Council Clerks, Guidance Notes: to receive reports of AGM/ conference/ area meetings/ guidance notes/ training/ correspondence.

- 6.1 OVW: Innovative Practice Conference 10 Jul'19: to receive details and resolve if desired on attendance at the conference (paper 6.1a-b).
- 6.2 OVW: Basic On-Line Learning Modules: to receive details (paper 6.2).
- 6.3 Office of the Future Generations Commissioner: Our Future Wales event: to receive details and resolve if desired on attendance at the events (paper 6.3).
- 6.4 Woodland Trust: to receive details, and resolve if desired, a nomination for Wales Tree of the Year to receive a grant of £1,000, nominations closing noon on 19 July (paper 6.4).
- 6.5 Other OVW/SLCC Correspondence: to receive and circulate for information other correspondence received from/via OVW/SLCC as will be brought to the attention of the council by the Clerk.

7.0 Village Green at Hyssington: to report, and resolve if desired, from the Friends of the Green and Horsewell (FOTGAH) on its works to the Green and preparation of draft arrangements with CCC for registration (Cllr R K McLintock).

8.0 Consultations

- 8.1 Shropshire Council: Bishops Castle Neighbourhood Plan: to receive consultation (closing 5th Jul'19) and resolve a response if desired, on application by Bishop's Castle Town Council to designate the area comprising the civil parish of Bishops Castle as a 'neighbourhood area'. (papers 8.1a-c and at <https://www.shropshire.gov.uk/get-involved/bishops-castle-neighbourhood-plan-application-to-designate-a-neighbourhood-plan-area/>).
- 8.2 SpArC, Bishop's Castle: Priorities for SpArC: to receive consultation (closing 30th Jun'19) and resolve a response if desired, on priorities for future development (papers 8.2a-b).

9.0 Finance

9.1 Finance Specific Correspondence:

- 9.1.1 Wales Audit Office: to receive to receive details of a training webinar on Internal Audit Arrangements at Community & Town Councils, and to resolve if desired on attendance by councillors (paper 9.1.1).
- 9.1.2 Other Finance Specific Correspondence: to receive other finance specific correspondence for information as will be brought to the attention of the council by the Clerk.

9.2 Financial Year 2018-19:

- 9.2.1 To report publication and dispatch to the Independent Remuneration Panel for Wales of Payments to Members for 2018-19 (paper 9.2.1).
- 9.2.2 To receive and approve the Financial Accounts 2018-19 and to receive and resolve the Internal Audit report (papers 9.2.2a-d).

9.2.3 To approve the Annual Return of Accounting Statement, Governance Statement and Internal Audit Report for dispatch to the external auditor (paper 9.2.3).

9.3 Items Received Since Last Meeting: to report.

9.4 Items for Payment:

To resolve to approve items for payment as follows:

Chq	Payee	Description	£ex vat	£vat	£total
1212	HM Revenue & Customs	PAYE Q1 Apr-Jun	58.60	0.00	58.60
1213	E J Humphreys	Training Cert HE	92.73	0.00	92.73
1214	Lee Stephens	Internal audit 2018-19 accs.	115.50	0.00	115.50
Payments already authorised by direct debit					
DD	Public Works Loans Board	Playground loan 504503 instalment #7 ref 38305	1,525.19	0.0.0	1,525.19
Sub-total for payment this meeting			1,792.02	0.00	1,792.02
1215	E J Humphreys	Clerk net salary Jun'19	As employment contract		

9.5 Financial Balances: Consolidated Bank Balances: to report consolidated balances to date after sweep, receipts & payments.

10.0 Highways & Rights of Way

- 10.1 From Powys CC/ Shropshire Council to CCC: to report for information general maintenance matters, if any.
- 10.2 From CCC to Powys CC/ Shropshire Council: to report and resolve if desired, general maintenance matters, if any.

11.0 County Councillor & County Council Report: to receive a report, for information, from the county councillor & to discuss general Powys CC/ Shropshire Council matters.

12.0 Correspondence

- 12.1 Other General Correspondence: to receive and circulate for information other general correspondence as will be brought to the attention of the council by the Clerk.

13.0 Chairman's Announcements, Items for Future Agenda & Date of Next Meeting

- 13.1 Chairman's announcements for information: to receive announcements from Chairman and Members.
- 13.2 Items for future agenda for information: to bring forward items for consideration for future agenda.
- 13.3 Date of next meeting for information: Ordinary Business Meeting 24th Jul'19, 7.30pm, at Churchstoke.

14.0 Confidential Session

- 14.1 Resolution to Exclude the Public and Press.
Under the Public Bodies (Admission to Meetings) Act 1960 (2) to resolve that members of the public and press be requested to leave the meeting by reason of the [specified] confidential nature of the business about to be transacted.
- 14.2 Confidential Staffing Matter [confidential reason: employment matters]: to report over-deduction of tax for June 2018 and to pay the refund due (confidential papers 14.2a-b).
- 14.3 Confidential Correspondence [confidential reason: data protection of individuals]: to receive, and resolve if desired, such other business or correspondence of a confidential nature as will be brought to the attention of the council by the Clerk.

End of agenda