

26th



**CYNGOR CYMUNED YR YSTOG
CHURCHSTOKE COMMUNITY COUNCIL**

2 Rows Terrace, Plough Bank, Montgomery, Powys. SY15 6QD

E J Humphreys MA Oxf, FdA Community Governance, FSLCC
Clerc i'r Cyngor | Clerk to the Council

NOTICE, SUMMONS & AGENDA – COUNCIL MEETING

A MEETING OF THE COMMUNITY COUNCIL

will be held on Thursday 26th September 2024 at 7.30pm
at Hyssington Village Hall and online or by telephone.

All members of the Council are summoned to attend.

To join online

<https://us06web.zoom.us/j/81436453500>

Meeting ID: 814 3645 3500

To join by telephone

0208 080 6591 United Kingdom

0208 080 6592 United Kingdom

0330 088 5830 United Kingdom

0131 460 1196 United Kingdom

0203 481 5237 United Kingdom

0203 481 5240 United Kingdom

0203 901 7895 United Kingdom

Meeting ID: 814 3645 3500

Please note, meetings may be recorded only with the prior written consent of the Council.

In accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1, extended by Local Government Act 1972 Section 100, the meeting is open to the public to attend as observers except where excluded (during the whole or part of the proceedings) by resolution of the Community Council by reason of the confidential nature of the nature of the business to be transacted.

Members of the public are informed that the limited space for public attendance in the meeting room is normally made available to the public on a first come basis.

All persons attending at the community hall are asked to observe current Coronavirus (Covid-19) measures¹. The meeting lounge has limited space for social distancing, so attendees may prefer to join the meeting remotely.

E J Humphreys

E J Humphreys MA Oxf, FdA Community Governance, FSLCC
Clerc i'r Cyngor | Clerk to the Council

20th September 2024

¹ Coronavirus (Covid-19) guidance can be found at: <https://gov.wales/coronavirus>

AGENDA

- 1.0 Welcome, Attendance, Apologies for Absence & Remote Meeting Etiquette:** to record attendance, to receive and resolve if desired to approve absence(s), and to remind attendees to show civility and respect to all, throughout the meeting in line with the obligations of the Code of Conduct.
- 2.0 Declarations of Members' Interests and Dispensations:** to receive declarations of interest from Members in accordance with Part III of the Local Government Act 2000, which established the Local Government Code of Conduct for Members, and to note Members' dispensations. Members are asked to submit any declaration forms to the Clerk (papers 2a-b).
- 3.0 Public Participation:** to receive members of the public who wish to address the council in respect of any item of business included in the agenda. Any member of the public wishing to speak is asked to notify the Clerk by email to clerk@churchstoke.org or telephone 01686-668790 or in person, no later than 15 minutes prior to the start of the meeting. Members of the public addressing the council are asked to respect matters of confidentiality and privacy.
- 4.0 Electoral and Governance Matters**
- 4.1 Co-Option to Vacancies Hyssington Ward: to receive expression(s) of interest, if any, and to resolve to co-opt to vacancies.
- 4.2 Co-Option to Vacancy Churchstoke Ward: to receive expression(s) of interest, if any, and to resolve to co-opt to the vacancy.
- 4.3 Governance: to elect to vacant positions of special responsibility as follows,
- a) Budget preparation panel (1)
 - b) Internal audit and financial scrutiny (1)
 - c) Posting of information & notices to community notice board at Snead (1).
- 5.0 Minutes of Previous Meetings**
- 5.1 To approve & sign the minutes as a correct record of the Community Grants Committee Meeting 29th August 2024, the committee being comprised of all members of the council (paper 5.1).
- 5.2 To report, for information purposes only, matters arising from the minutes of the Community Grants Committee Meeting 29th August 2024.
- 5.3 To approve & sign the minutes as a correct record of the Ordinary Business Meeting 29th August 2024 (paper 5.3).
- 5.4 To report, for information purposes only, matters arising from the minutes of the Ordinary Business Meeting 29th August 2024.
- 6.0 Community Grants 2024: to receive and resolve an application held over from the August community grants committee meeting**
- 6.1 Scheme: To note the Terms of Reference of the Scheme and the purpose, scope, criteria, and formula therein (sections 4-6) prior to reviewing the applications (paper 6.1).
- 6.2 Application: to review the application & to resolve allocation of grant according to the Scheme (paper 6.2).
- 7.0 County Councillor & County Council Report:** to welcome the local county councillor and to receive updates and exchange information on county council matters (paper 7).
- 8.0 Planning & Building Control**
- 8.1 Planning & Building Control Correspondence
- 8.1.1 Planning Aid Wales: to receive, if any, the latest planning news and training opportunities (inc. papers 8.1a-b).

- 8.1.2 Other Correspondence: to receive and circulate for information such other planning and building control correspondence as will be brought to the attention of the council by the Clerk.
- 8.2 Powys CC Planning Policy: Replacement Local Development Plan (LDP) 2022-2037
- 8.2.1 Preferred Strategy and Candidate Sites: to recap the consultation, closing 7th Oct'24, and to receive and resolve the recommendations of the working party on a CCC response (papers 8.2.1a-f to follow after the meeting of the working party on 21st Sep).
- 8.2.2 Settlement Profiles and Community Aspirations: to recap the consultation, closing 7th Oct'24, and to receive and resolve the recommendations of the working party on a CCC response (papers 8.2.2a-d to follow after the meeting of the working party on 21st Sep).
- 8.3 Powys CC Planning Decisions: to report notifications from Powys CC of planning decisions in the community council area (paper 8.3)
- 8.4 Planning Inspectorate Appeals: Notices of Appeals: to receive & resolve responses to Notices of Planning Appeals including but not limited to those listed below. Later Notices may be considered at the meeting at the discretion of the Chair:

Ref.	Developer	Site	Description
None at date of issue of agenda.			

- 8.5 Pre-application Consultations by Developers: to receive & resolve responses to pre-application consultations including but not limited to those listed below. Later applications may be considered at the meeting at the discretion of the Chair:

Ref.	Developer	Site	Description
None at date of issue of agenda.			

8.6 Planning Applications Consultations

- 8.6.1 To receive, for information, representations regarding planning application consultations (if any).
- 8.6.2 To receive & resolve responses to consultations (full application(s) detail(s) at <http://pa.powys.gov.uk/online-applications/?lang=EN>) including but not limited to those listed below. Later applications may be considered at the discretion of the Chair.

Ref.	Applicant	Site	Description
24/1133/FUL	D & S Gethin, The Gaer, Forden	Land Adjacent to Broadway Hall, Snead	Erection of Slurry Lagoon and all associated works

- 8.7 Applications for Works to Trees Subject to Tree Preservation Order or in a Conservation Area: to receive & resolve responses to consultations including but not limited to those listed below. Later applications may be considered at the meeting at the discretion of the Chair:

Ref.	Applicant	Site	Description
24/1243/TRE (papers 8.7a-c)	Mr Thomas Smallman, 41 Cae Coed, Churchstoke	Raven Hill Cottage, Churchstoke	Spruce tree located in rear garden within a conservation area

8.8 Planning Enforcement

- 8.8.1 From other bodies to CCC: to report for information, planning enforcement matters within the community as will be brought to the attention of the council by the Clerk.
- 8.8.2 From CCC to other bodies: to resolve reports of planning enforcement matters within the community.

9.0 Cemetery

- 9.1 Arboriculture survey and report: to receive the report and to resolve on recommendations therein (papers 9.1a-b).
- 9.2 Maintenance: to report from the Clerk that the main gate is in need of significant repair or replacement and to authorise the Clerk to advise the budget panel to build in funding in the 2025-26 budget.

10.0 External Consultations & Engagements

- 10.1 Powys CC: Single Transferable Vote: to receive the consultation closing 30th Sep'24, to resolve whether to respond, and if so to resolve to delegate a response to the Clerk after reference to a working party here elected (papers 10.1a-c).
- 10.2 Powys CC: Local Bus Services: to receive the survey closing 30th Sep'24, to resolve whether to respond, and if so to resolve a response (papers 10.2a-b).
- 10.3 Senedd Cymru: Stakeholder Event Role, Governance and Accountability of the Community & Town Council Sector: to receive information, and to note individual attendance 23rd Oct'24 and to a preparatory OVW event 1st Oct'24 (paper 10.3a-b).

11.0 Finance and Assets

- 11.1 Finance Specific Correspondence: to circulate for information such financial correspondence, if any, as will be brought to the attention of the council by the Clerk.
- 11.2 Items Received Since Last Meeting: to report for information.
- 11.3 Items for Payment: to resolve to approve items for payment as follows:

Chq	Payee	Description	£ex vat	£vat	£total
1651	Ch'stoke Bowling Club	Community Grant 2024	250.00	0.00	250.00
1652	Ch'stoke Little Explorers (Tea & Tots)	Community Grant 2024	250.00	0.00	250.00
1653	Gloversure Ltd	Web & email hosting inc SSL, domain, extra space	320.00	64.44	384.00
1654	Future Arbor Ltd	Cemetery tree survey, report & location plan	441.67	88.33	530.00
1655	D T Ground Maintenance	Ground maint Sep'24	1,445.00	289.00	1,734.00
1656	HM Revenue & Customs	PAYE Q2 Jun-Sep'24	92.40	0.00	92.40
Total to authorise for payment			2,799.07	441.77	3,240.40

To report items previously authorised or payment

1657	E J Humphreys	Clerk net salary Sep'24	As employment contract		
------	---------------	-------------------------	------------------------	--	--

- 11.4 Financial Balances: Consolidated Bank Balances: to report for information the consolidated balances to date, after transfers, receipts & payments.

12.0 Highways & Rights of Way

- 12.1 Highways: to receive for information notifications & diversion maps for works, if any, already actioned
- 12.1.1 Powys CC: Emergency Closure C2009 Hyssington 13-15 Aug'24 (papers 12.1.1a-b)
- 12.2 Highways: to receive for information notifications & diversion maps for works, if any, to be actioned
- 12.3 Highways: such other items of highways correspondence, if any, as will be brought to the attention of the council by the Clerk
- 12.4 Rights of Way: to receive for information such items of rights of way correspondence, if any, as will be brought to the attention of the council by the Clerk.
- 12.5 Reports from CCC to Powys CC/ Shropshire Council: to report and resolve if desired, highways/ rights of way maintenance matters, if any.

- 13.0 **Motions for Debate: to receive, debate and resolve the motion(s):** Cllr M A Whittall: Household Waste Recycling Centres Booking System From Early 2025 (paper 13).

14.0 Correspondence

- 14.1 One Voice Wales (OVW) Society of Local Council Clerks (SLCC)
 - 14.1.1 National Conference 16th Oct'24: to receive details and to resolve attendance as an approved duty (papers 14.1.1 a-b).
 - 14.1.2 Joint OVW SLCC Remote Event 09:40 to 16:35pm on 20th Nov'24: to receive information and to resolve on councillor attendance at the remote event as an approved duty (paper 14.1.2).
 - 14.1.3 To report the receipt of various Practice Development Notes and Guidance for information (papers 14.1.3a-d)
 - a) Practice Note 6 – Policies and Powers
 - b) Practice Note 7 – the 6-month rule
 - c) Practice Note 8 – Code of Conduct
 - d) Recruitment and Retention (amended)
 - 14.1.4 OVW: Training Schedule Sep-Dec'24: to receive the schedule of training (papers 14.1.4)
 - 14.1.5 To receive and circulate for information such other items of OVW/ SLCC correspondence as will be brought be brought to the attention of the council by the Clerk.
- 14.2 Powys Public Service Board: Climate Event: to receive information and to resolve on councillor attendance at the remote event as an approved duty (paper 14.2)
- 14.3 Powys CC: Quarterly Liaison Meetings: to receive information and to report back from attendance at the liaison meeting 4th Sep'24 (papers 14.3).
- 14.4 General Correspondence: To receive and circulate for information such other items of general correspondence as will be brought be brought to the attention of the council by the Clerk.

15.0 Chairman's Announcements, Items for Future Agenda & Date of Next Meeting

- 15.1 Chairman's announcements: to receive for information announcements from Chairman, Members, and the Clerk.
- 15.2 Items for future agenda: to bring forward for information, items for consideration by the Clerk for future agendas.
- 15.3 Date of next meeting: 31st October at 7.30pm at Churchstoke & online.

16.0 Confidential Session

- 16.1 Resolution to Exclude the Public and Press: Under the Public Bodies (Admission to Meetings) Act 1960 (2) to resolve members of the public and press be requested to leave the meeting by reason of the [specified] confidential nature of the business about to be transacted.
- 16.2 Confidential Correspondence [confidential reason: data protection of individuals]: to receive, and resolve if desired, such other business or correspondence of a confidential nature as will be brought to the attention of the council by the Clerk.

End of agenda