



**CYNGOR CYMUNED YR YSTOG
CHURCHSTOKE COMMUNITY COUNCIL**

2 Rowes Terrace, Plough Bank, Montgomery, Powys. SY15 6QD

E J Humphreys MA Oxf, FdA Community Governance, FSLCC
Clerc i'r Cyngor | Clerk to the Council

NOTICE, SUMMONS & AGENDA – COUNCIL ORDINARY BUSINESS MEETING

A MEETING OF THE COMMUNITY COUNCIL

will be held on Thursday 26th October 2023, 7.30pm
at Churchstoke Community Hall and online or by telephone.

All members of the Council are summoned to attend.

To join online

<https://us06web.zoom.us/j/87278324753>

Meeting ID: 872 7832 4753

Passcode: 229537

To join by telephone

0203 901 7895 United Kingdom

0208 080 6591 United Kingdom

0208 080 6592 United Kingdom

0330 088 5830 United Kingdom

0131 460 1196 United Kingdom

0203 481 5237 United Kingdom

0203 481 5240 United Kingdom

Meeting ID: 872 7832 4753

Passcode: 229537

Please note, meetings may be recorded only with the prior written consent of the Council.

In accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1, extended by Local Government Act 1972 Section 100, the meeting is open to the public to attend as observers except where excluded (during the whole or part of the proceedings) by resolution of the Community Council by reason of the confidential nature of the nature of the business to be transacted.

Members of the public are informed that the limited space for public attendance in the meeting room is normally made available to the public on a first come basis.

All persons attending at the community hall are asked to observe current Coronavirus (Covid-19) measures¹. The meeting lounge has limited space for social distancing, so attendees may prefer to join the meeting remotely.

E J Humphreys

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20th October 2023

¹ Coronavirus (Covid-19) guidance can be found at: <https://gov.wales/coronavirus>

AGENDA

- 1.0 Welcome, Attendance, Apologies for Absence and Remote Meeting Etiquette:** to record attendance, to receive and resolve if desired on apologies for absence, and to remind attendees to show civility and respect to all, throughout the meeting in line with the obligations of the Code of Conduct.
- 2.0 Declarations of Members' Interests and Dispensations:** to receive declarations of interest from Members in accordance with Part III of the Local Government Act 2000, which established the Local Government Code of Conduct for Members, and to note Members' dispensations. Members are asked to submit any declaration forms to the Clerk (papers 2a-b).
- 3.0 Public Participation:** to receive members of the public who wish to address the council in respect of any item of business included in the agenda. Any member of the public wishing to speak must notify the Clerk by email to clerk@churchstoke.org or telephone 01686-668790 or in person, no later than 15 minutes prior to the start of the meeting. Members of the public addressing the council are asked to respect matters of confidentiality and privacy.
- 4.0 Electoral Matters:** Co-Option to Vacancies Hyssington Ward: to receive expression(s) of interest, if any, and to resolve to co-opt to vacancies.
- 5.0 Minutes of Previous Meetings**
- 5.1 To approve & sign the minutes as a correct record of the Ordinary Business Meeting 28th September 2023 (paper 5.1).
- 5.2 To report, for information purposes only, matters arising from the minutes of the Ordinary Business Meeting 28th September 2023.
- 6.0 County Councillor & County Council Report:** to welcome the local county councillor and to receive updates and exchange information on county council matters.
- 7.0 Planning & Building Control**
- 7.1 Planning & Building Control Correspondence
- 7.1.1 Planning Aid Wales: to receive latest planning news and training opportunities (paper 7.1).
- 7.1.2 Other Correspondence: to receive and circulate for information such other planning and building control correspondence as will be brought to the attention of the council by the Clerk.
- 7.2 Powys CC Planning Decisions: to report from Powys CC notifying the community council of planning decisions, if any, in the community council area (paper 7.2).
- 7.3 Planning Inspectorate Appeals: Notices of Appeals: to receive & resolve responses to Notices of Planning Appeals including but not limited to those listed below. Later Notices may be considered at the discretion of the Chair:
- | Ref. | Developer | Site | Description |
|----------------------------------|-----------|------|-------------|
| None at date of issue of agenda. | | | |
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- 7.4 Pre-application Consultations by Developers: to receive & resolve responses to pre-application consultations including but not limited to those listed below. Later applications may be considered at the discretion of the Chair:
- | Ref. | Developer | Site | Description |
|----------------------------------|-----------|------|-------------|
| None at date of issue of agenda. | | | |
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- 7.5 Planning Applications Consultations
- 7.5.1 To receive, for information, representations regarding planning application consultations (if any)

- 7.5.2 To receive & resolve responses to consultations (full application(s) detail(s) at <http://pa.powys.gov.uk/online-applications/?lang=EN>) including but not limited to those listed below. Later applications may be considered at the discretion of the Chair:

Ref.	Applicant	Site	Description
None at date of issue of agenda.			

- 7.6 Applications for Works to Trees Subject to Tree Preservation Order or in a Conservation Area: to receive & resolve responses to consultations including but not limited to those listed below. Later applications may be considered at the discretion of the Chair:

Ref.	Applicant	Site	Description
None at date of issue of agenda.			

7.7 Planning Enforcement

- 7.7.1 From other bodies to CCC: to report for information, planning enforcement matters within the community as will be brought to the attention of the council by the Clerk.
- 7.7.2 From CCC to other bodies: to resolve reports of planning enforcement matters within the community.

- 8.0 Cemetery:** to receive information and resolve if desired regarding cemetery compost area and bin (Cllr B L Smith).

9.0 Reports from Outside Bodies:

- 9.1 Hyssington Village Hall: to receive a request from the Village Hall Committee for CCC's support on behalf of the community and as a user of the hall for idea of installing solar panels as "a good thing for the future sustainability of the hall and reducing the environmental impact" and its application for funding to the Community Facilities Programme (paper 9.1a-b) (Cllr R K McLintock).
- 9.2 Other Bodies: to receive reports for information, if any, from other representatives to outside bodies.

10.0 Consultations

- 10.1 Independent Remuneration Panel for Wales: Draft Annual Report February 2024: to receive the consultation on the Panel's draft determinations for remuneration 2024-25, closing 8th Dec'23, to resolve whether to respond and, if so, to elect a working party to bring forward recommendations to the November meeting. Members are referred especially to determinations 6, 7, 8 which relate to Community & Town Councils (papers 10.1a-c).
- 10.2 Senedd Cymru Finance Committee: Call for Information Welsh Government Draft Budget 2024-25: to receive the call for information (received via One Voice Wales), closing 30th Nov'23, to resolve whether to respond and, if so, to elect a working group to bring recommendations to the November meeting (papers 10.2 a-b).
- 10.3 Chief Ambulance Services Commissioner: Emergency Medical Retrieval & Transfer Service Review Phase 2: further to Council resolution 26th Sep'23 regarding Air Ambulance, to receive the Commissioners' phase 2 report and consultation, closing 5th Nov'23, to resolve whether to respond and, if so, to delegate the response to Town Clerk after reference to a working group here elected (papers 10.3 a-c)
- 10.4 Welsh Government: Awareness, Engagement and Representation on Community & Town Councils: Call For Evidence: to receive the call for evidence (received via One Voice Wales) from individual councillors and clerks, closing 27th Nov'23, and to resolve to encourage individual responses from councillors and the Clerk (papers 10.4 a-c).

11.0 Finance and Assets

- 11.1 Financial Year 2022-23: to resolve to receive and consider the external auditor's report and opinion for conclusion of audit (papers 11.1a-b).
- 11.2 Finance Specific Correspondence: to circulate for information such other financial correspondence, if any, as will be brought to the attention of the council by the Clerk.
- 11.3 Items Received Since Last Meeting: to report for information.
- 11.4 Items for Payment: to resolve to approve items for payment as follows:

Chq	Payee	Description	£ex vat	£vat	£total
1578	Groundforce Landscape Ltd	Grounds Maintenance Contract – Sep 2023	816.14	163.23	979.37
1579	Glasdon UK Ltd	Playground bins x2	365.18	73.04	438.22
1580	Powys CC	Playground Inspection 2023	60.00	12.00	72.00
1581	Royal British Legion	Poppy appeal donat'n 2023	70.00	0.00	70.00
			1,311.32	248.27	1,559.59

To report gross IRPW determinations to be paid to Members less tax & national insurance

1582	R K McLintock	Allowance 1 st Apr-30 th Sep	75.00	0.00	75.00
1583	M A Whittall	Allowance 1 st Apr-30 th Sep	104.00	0.00	104.00
1584	D N Yapp	Allowance 1 st Apr-30 th Sep	104.00	0.00	104.00
1585	B L Smith	Allowance 1 st Apr-30 th Sep	104.00	0.00	104.00
1586	C P Smith	Allowance 1 st Apr-30 th Sep	104.00	0.00	104.00
1587	D Bebb	Allowance 1 st Apr-30 th Sep	104.00	0.00	104.00
1588	B L Smith	Chair allow. 1 st Apr-24 th May	22.13	0.00	22.13

To report items previously authorised

1589	E J Humphreys	Clerk net salary Oct'23	As employment contract		
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- 11.5 Financial Balances: Consolidated Bank Balances: to report for information the consolidated balances to date, after transfers, receipts & payments.
- 12.0 Highways and Rights of Way**
- 12.1 Consultation: Shropshire Council: Proposed diversion of a section of Offa's Dyke Path National Trail: to receive and resolve a response to the consultation (papers 12.1a-d)
- 12.2 Highways & Rights of Way Specific Correspondence: to receive for information such items of highways/ rights of way correspondence as will be brought to the attention of the council by the Clerk.
- 12.2.1 Powys CC: to receive advance information and diversion map regarding temporary closure: B4385 Pentre 27 Nov – 1 Dec'23 (paper 12.2.1a-b).
- 12.2.2 Powys CC: to receive a status update on works to North Walk trees (paper 12.2.2).
- 12.3 Reports from CCC to Powys CC/ Shropshire Council: to report and resolve if desired, highways/ rights of way maintenance matters, if any.

13.0 Correspondence

- 13.1 One Voice Wales (OVW) Society of Local Council Clerks (SLCC)
- 13.1.1 OVW: Training Oct Nov Dec'23: to receive details and to resolve on attendance, if desired, as an approved duty (papers 13.1.1a-b).
- 13.1.2 OVW: Montgomeryshire Area Committee: to receive papers for the meeting 23rd Oct'23 (papers 13.1.2a-d).
- 13.1.3 To receive and circulate for information such other items of OVW/ SLCC correspondence as will be brought to the attention of the council by the Clerk.
- 13.2 General Correspondence: to receive and circulate for information such items of general correspondence as will be brought to the attention of the council by the Clerk.

14.0 Chairman's Announcements, Items for Future Agenda & Date of Next Meeting

- 14.1 Chairman's announcements: to receive for information announcements from Chairman, Members, and the Clerk.
- 14.2 Items for future agenda: to bring forward for information, items for consideration by the Clerk for future agendas.
- 14.3 Date of next meetings: Ordinary Business Meeting 30th Nov'23 at Churchstoke.

15.0 Confidential Session

- 15.1 Resolution to Exclude the Public and Press: Under the Public Bodies (Admission to Meetings) Act 1960 (2) to resolve members of the public and press be requested to leave the meeting by reason of the [specified] confidential nature of the business about to be transacted.
- 15.2 Confidential Correspondence [confidential reason: data protection of individuals]: to receive, and resolve if desired, such other business or correspondence of a confidential nature as will be brought to the attention of the council by the Clerk.

End of agenda