



**CYNGOR CYMUNED YR YSTOG
CHURCHSTOKE COMMUNITY COUNCIL**

2 Rowes Terrace, Plough Bank, Montgomery, Powys. SY15 6QD

E J Humphreys MA Oxf, BA(Hons) Community Governance, FSLCC
Clerc i'r Cyngor | Clerk to the Council

NOTICE, SUMMONS & AGENDA – COUNCIL MEETING

A MEETING OF THE COMMUNITY COUNCIL

will be held on Thursday 27th February 2025 at 7.30pm
at Churchstoke Community Hall and online or by telephone.

All members of the Council are summoned to attend.

To join online

<https://us06web.zoom.us/j/84757639965>

Meeting ID: 847 5763 9965

To join by telephone

0203 481 5240 United Kingdom

0203 901 7895 United Kingdom

0208 080 6591 United Kingdom

0208 080 6592 United Kingdom

0330 088 5830 United Kingdom

0131 460 1196 United Kingdom

0203 481 5237 United Kingdom

Please note, meetings may be recorded only with the prior written consent of the Council.

In accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1, extended by Local Government Act 1972 Section 100, the meeting is open to the public to attend as observers except where excluded (during the whole or part of the proceedings) by resolution of the Community Council by reason of the confidential nature of the nature of the business to be transacted.

Members of the public are informed that the limited space for public attendance in the meeting room is normally made available to the public on a first come basis.

All persons attending at the community hall are asked to observe current Coronavirus (Covid-19) measures¹. The meeting lounge has limited space for social distancing, so attendees may prefer to join the meeting remotely.

E J Humphreys

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Clerc i'r Cyngor | Clerk to the Council

21st February 2025

¹ Coronavirus (Covid-19) guidance can be found at: <https://gov.wales/coronavirus>

AGENDA

- 1.0 Welcome, Attendance, Apologies for Absence & Remote Meeting Etiquette:** to record attendance, to receive and resolve if desired to approve absence(s), and to remind attendees to show civility and respect to all, throughout the meeting in line with the obligations of the Code of Conduct.
- 2.0 Declarations of Members' Interests and Dispensations:** to receive declarations of interest from Members in accordance with Part III of the Local Government Act 2000, which established the Local Government Code of Conduct for Members, and to note Members' dispensations. Members are asked to submit any declaration forms to the Clerk (papers 2a-b).
- 3.0 Public Participation:** to receive members of the public who wish to address the council in respect of any item of business included in the agenda. Any member of the public wishing to speak is asked to notify the Clerk by email to clerk@churchstoke.org or telephone 01686-668790 or in person, no later than 15 minutes prior to the start of the meeting. Members of the public addressing the council are asked to respect matters of confidentiality and privacy.
- 4.0 Electoral and Governance Matters:** Co-Option to Vacancies Hyssington Ward: to receive expression(s) of interest, if any, and to resolve to co-opt to vacancies.
- 5.0 Minutes of Previous Meetings**
- 5.1 To approve & sign the minutes as a correct record of the Ordinary Business Meeting 23rd January 2025 (paper 5.1).
- 5.2 To report, for information purposes only, matters arising from the minutes of the Ordinary Business Meeting 23rd January 2025.
- 6.0 County Councillor & County Council Report:** to welcome the local county councillor and to receive updates and exchange information on county council matters insofar as they affect the Churchstoke community (paper 6).

7.0 Planning & Building Control

- 7.1 Planning & Building Control Correspondence
- 7.1.1 Planning Aid Wales: to receive, if any, the latest planning news and training opportunities (inc. paper 7.1.1a-b).
- 7.1.2 To receive and circulate for information such other planning and building control correspondence as will be brought to the attention of the council by the Clerk.
- 7.2 Powys CC Planning Decisions: to report notifications from Powys CC of planning decisions in the community council area, if any. (paper 7.2).
- 7.3 Planning Inspectorate Appeals: Notices of Appeals: to receive & resolve responses to Notices of Planning Appeals including but not limited to those listed below. Later Notices may be considered at the meeting at the discretion of the Chair:

Ref.	Developer	Site	Description
CAS-03939-P6Y2K1 (paper 7.3a)	Mrs Robin Fox, The Dairy House, Cwm Linton, Churchstoke	The Dairy House, Cwm Linton, Churchstoke	Section 73 application to remove conditions 3, 4, 5, 6 and 7 of planning approval P/2012/1274 in relation to occupancy as holiday let

- 7.4 Pre-application Consultations by Developers: to receive & resolve responses to pre-application consultations including but not limited to those listed below. Later applications may be considered at the meeting at the discretion of the Chair:

Ref.	Developer	Site	Description
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None at date of issue of agenda.

7.5 Planning Applications Consultations

7.5.1 To receive, for information, representations regarding planning application consultations (if any).

7.5.2 To receive & resolve responses to consultations (full application(s) detail(s) at <http://pa.powys.gov.uk/online-applications/?lang=EN>) including but not limited to those listed below. Later applications may be considered at the discretion of the Chair.

Ref.	Applicant	Site	Description
25/0106/HH	Mrs Jones, Yr Hen Ysgol, Hyssington	Yr Hen Ysgol, Hyssington	Replacement single storey extension
25/0234/FUL	J Meddins & Co., Lynwood, Churchstoke	Lynwood, Churchstoke	Construction of slurry store

7.6 Applications for Works to Trees Subject to Tree Preservation Order or in a Conservation Area: to receive & resolve responses to consultations including but not limited to those listed below. Later applications may be considered at the meeting at the discretion of the Chair:

Ref.	Applicant	Site	Description
None at date of issue of agenda.			

7.7 Planning Enforcement

7.7.1 From other bodies to CCC: to report for information, planning enforcement matters within the community as will be brought to the attention of the council by the Clerk

a) USE/24/0398: at Pottery Car Park, Churchstoke (paper 7.7.1a)

7.7.2 From CCC to other bodies: to resolve reports of planning enforcement matters within the community.

8.0 Reports, if any, from Representatives to Outside Bodies for Information.

9.0 External Consultations & Engagements

9.1 Powys CC: Sustainable Resources Strategy: to receive the consultation closing 4th Apr'25, to resolve whether to respond, and if so to elect a working party to bring forward recommendations for response to the March meeting (papers 9.1a-d).

9.2 Democracy and Boundary Commission Cymru: 2025 Electoral Review Programme: to receive the consultation closing 24th Mar'25, to resolve whether to respond, and if so to resolve to delegate the response to the clerk after reference to a working party here elected (papers 9.2a-b).

10.0 Vale of Montgomery Rural Cluster (VMRC): to recap the invitation to join the cluster (Oct'24), further information received (Nov'24) description and cost of membership from deputy chair of the VMRC (Dec'24), and to elect a councillor to attend as observer in April before resolving whether CCC will take membership.

11.0 Finance and Assets

11.1 Finance Specific Correspondence: to circulate for information such financial correspondence, if any, as will be brought to the attention of the council by the Clerk.

11.2 Items Received Since Last Meeting: to report for information.

11.3 Items for Payment: to resolve to approve items for payment as follows:

Chq	Payee	Description	£ex vat	£vat	£total
1682	E J Humphreys	Norton computer anti-virus renewal 1 st Mar'25	83.32	16.67	99.99
1683	Society of Local Council Clerks	Professional membership subscription 2025 (pro-rata)	79.10	0.00	79.10

		Total to authorise for payment	162.42	16.67	179.09
To report items previously authorised or payment					
1684	E J Humphreys	Clerk net salary Feb'25	As employment contract		

11.4 Financial Balances: Consolidated Bank Balances: to report for information the consolidated balances to date, after transfers, receipts & payments.

12.0 Highways & Rights of Way

12.1 Highways: to receive for information notifications & diversion maps for works, if any, already actioned.

12.2 Highways: to receive for information notifications & diversion maps for works, if any, to be actioned.

12.2.1 Powys CC: Temp Closure U2877 Churchstoke 2-4 Apr'25 (papers 12.2.1a-b).

12.3 Highways: such other items of highways correspondence, if any, as will be brought be brought to the attention of the council by the Clerk.

12.4 Rights of Way: to receive for information such items of rights of way correspondence, if any, as will be brought be brought to the attention of the council by the Clerk.

12.5 Reports from CCC to Powys CC/ Shropshire Council: to report and resolve if desired, highways/ rights of way maintenance matters, if any.

13.0 Correspondence, Feedback, and Invitations

13.1 One Voice Wales (OVW) Society of Local Council Clerks (SLCC)

13.1.1 OVW: Montgomeryshire Area Committee: to receive for information DRAFT Minutes of the Montgomery Area Committee, Mon 27th Jan'25 (paper 13.1.1).

13.1.2 OVW: Area Committee Survey: to receive the recommendations of CCC's representative to OVW Montgomeryshire Committee and the Clerk, and to resolve a response (papers 13.1.2a-b).

13.1.3 OVW: One Voice Wales Annual General Meeting: to receive notice of the AGM online Tue 11th Mar'25, from 4:00pm to 6:00pm, and to elect for attendance a CCC representative and substitute representative (paper 13.1.3).

13.1.4 OVW: Practice note and Guidance: to receive for information
a) Digital Guidance (papers 13.1.4a-h)

13.1.5 To receive and circulate for information such other items of OVW/ SLCC correspondence as will be brought be brought to the attention of the council by the Clerk.

13.2 General Correspondence:

13.2.1 To receive and circulate for information such items of general correspondence as will be brought be brought to the attention of the council by the Clerk.

14.0 Chairman's Announcements, Items for Future Agenda & Date of Next Meeting

14.1 Chairman's announcements: to receive for information announcements from Chairman, Members, and the Clerk.

14.2 Items for future agenda: to bring forward for information, items for consideration by the Clerk for future agendas.

14.3 Date of next meeting: 27th March 2025, 7.30pm, at Hyssington & online.

15.0 Confidential Session

15.1 Resolution to Exclude the Public and Press: Under the Public Bodies (Admission to Meetings) Act 1960 (2) to resolve members of the public and press be requested to leave the meeting by reason of the [specified] confidential nature of the business about to be transacted.

15.2 Clerk's Terms and Conditions of Employment [confidential reason: employment matters]: to report attainment by the Clerk of the sector qualification 'BA(Hons), First Class, in Community Governance' and to resolve scale increment according to

- model contract (confidential paper 15.2).
- 15.3 Confidential Correspondence [confidential reason: data protection of individuals]: to receive, and resolve if desired, such other business or correspondence of a confidential nature as will be brought to the attention of the council by the Clerk.

End of agenda