



**CYNGOR CYMUNED YR YSTOG
CHURCHSTOKE COMMUNITY COUNCIL**

2 Rows Terrace, Plough Bank, Montgomery, Powys. SY15 6QD

E J Humphreys MA Oxf, BA(Hons) Community Governance, FSLCC
Clerc i'r Cyngor | Clerk to the Council

NOTICE, SUMMONS & AGENDA – COUNCIL MEETING

A MEETING OF THE COMMUNITY COUNCIL

will be held on Thursday 27th March 2025 at 7.30pm
at Hyssington Village Hall and online or by telephone.

All members of the Council are summoned to attend.

To join online

<https://us06web.zoom.us/j/83882614468>

Meeting ID: 838 8261 4468

To join by telephone

0208 080 6592 United Kingdom

0330 088 5830 United Kingdom

0131 460 1196 United Kingdom

0203 481 5237 United Kingdom

0203 481 5240 United Kingdom

0203 901 7895 United Kingdom

0208 080 6591 United Kingdom

Meeting ID: 838 8261 4468

Please note, meetings may be recorded only with the prior written consent of the Council.

In accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1, extended by Local Government Act 1972 Section 100, the meeting is open to the public to attend as observers except where excluded (during the whole or part of the proceedings) by resolution of the Community Council by reason of the confidential nature of the nature of the business to be transacted.

Members of the public are informed that the limited space for public attendance in the meeting room is normally made available to the public on a first come basis.

All persons attending at the community hall are asked to observe current Coronavirus (Covid-19) measures¹. The meeting lounge has limited space for social distancing, so attendees may prefer to join the meeting remotely.

E J Humphreys

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21st March 2025

¹ Coronavirus (Covid-19) guidance can be found at: <https://gov.wales/coronavirus>

AGENDA

- 1.0 Welcome, Attendance, Apologies for Absence & Remote Meeting Etiquette:** to record attendance, to receive and resolve if desired to approve absence(s), and to remind attendees to show civility and respect to all, throughout the meeting in line with the obligations of the Code of Conduct.
- 2.0 Declarations of Members' Interests and Dispensations:** to receive declarations of interest from Members in accordance with Part III of the Local Government Act 2000, which established the Local Government Code of Conduct for Members, and to note Members' dispensations. Members are asked to submit any declaration forms to the Clerk (papers 2a-b).
- 3.0 Public Participation:** to receive members of the public who wish to address the council in respect of any item of business included in the agenda. Any member of the public wishing to speak is asked to notify the Clerk by email to clerk@churchstoke.org or telephone 01686-668790 or in person, no later than 15 minutes prior to the start of the meeting. Members of the public addressing the council are asked to respect matters of confidentiality and privacy.
- 4.0 Electoral and Governance Matters:** Co-Option to Vacancies Hyssington Ward: to receive expression(s) of interest, if any, and to resolve to co-opt to vacancies.
- 5.0 Minutes of Previous Meetings**
- 5.1 To approve & sign the minutes as a correct record of the Ordinary Business Meeting 27th February 2025 (paper 5.1).
- 5.2 To report, for information purposes only, matters arising from the minutes of the Ordinary Business Meeting 27th February 2025.
- 6.0 County Councillor & County Council Report:** to welcome the local county councillor and to receive updates and exchange information on county council matters insofar as they affect the Churchstoke community (paper 6).
- 7.0 Planning & Building Control**
- 7.1 Planning & Building Control Correspondence
- 7.1.1 Planning Aid Wales: to receive, if any, the latest planning news and training opportunities (inc. paper 7.1.1a).
- 7.1.2 To receive and circulate for information such other planning and building control correspondence as will be brought to the attention of the council by the Clerk.
- 7.2 Planning Policy Consultations: Powys CC Local Development Plan (LDP) Open Spaces
- 7.2.1 Review of the Open Space Assessment: to receive the information and consultation closing 28th March, and to resolve confirmation or amendments to open spaces assessment profile (papers 7.2.1a-d).
- 7.2.2 Record-keeping on Green Infrastructure: to receive information and consultation closing 17th April, and to resolve proposals for additional sites of green infrastructure for mapping (papers 7.2.1a & e).
- 7.3 Powys CC Planning Decisions: to report notifications from Powys CC of planning decisions in the community council area, if any. (paper 7.3a).
- 7.4 Planning Inspectorate Appeals: Notices of Appeals: to receive & resolve responses to Notices of Planning Appeals including but not limited to those listed below. Later Notices may be considered at the meeting at the discretion of the Chair:

Ref.	Developer	Site	Description
None at date of issue of agenda.			

- 7.5 Pre-application Consultations by Developers: to receive & resolve responses to pre-application consultations including but not limited to those listed below. Later

applications may be considered at the meeting at the discretion of the Chair:

Ref.	Developer	Site	Description
None at date of issue of agenda.			

7.6 Planning Applications Consultations

7.6.1 To receive, for information, representations regarding planning application consultations (if any).

7.6.2 To receive & resolve responses to consultations (full application(s) detail(s) at <http://pa.powys.gov.uk/online-applications/?lang=EN>) including but not limited to those listed below. Later applications may be considered at the discretion of the Chair.

Ref.	Applicant	Site	Description
25/0306/FUL	D & S Gethin, The Gaer, Forden	Land Adjacent To Broadway Hall, Snead, Montgomery, SY15 6EB	Creation of slurry lagoon and all associated works

7.7 Applications for Works to Trees Subject to Tree Preservation Order or in a Conservation Area: to receive & resolve responses to consultations including but not limited to those listed below. Later applications may be considered at the meeting at the discretion of the Chair:

Ref.	Applicant	Site	Description
None at date of issue of agenda.			

7.8 Planning Enforcement

7.8.1 From other bodies to CCC: to report for information, planning enforcement matters within the community as will be brought to the attention of the council by the Clerk.

7.8.2 From CCC to other bodies: to resolve reports of planning enforcement matters within the community.

8.0 Recreation

8.1 Recreation Field Entrance Road: to discuss and resolve on the matter of surface repairs or resurfacing at the entrance road to the recreation field.

8.2 Bus Shelter: further to an enquiry by Powys Cty Cllr D Bebb, to discuss and resolve on the matter of provision of a bus shelter near the Co-Op providing the property owner gives consent.

9.0 Reports, if any, from Representatives to Outside Bodies for Information.

10.0 Finance and Assets

10.1 Finance Specific Correspondence

10.1.1 Independent Remuneration Panel for Wales Annual Report 2025-26: to note mandatory payments, and to resolve optional payments according to determinations 7 and 8 for the financial year 2025-26 (papers 10.1.1a-b)

10.1.2 To circulate for information such other financial correspondence, if any, as will be brought to the attention of the council by the Clerk.

10.2 Items Received Since Last Meeting: to report for information.

10.3 Items for Payment: to resolve to approve items for payment as follows:

Chq	Payee	Description	£ex vat	£vat	£total
1685	Ch'stoke Rec Assoc	Comm'ty hall grant 2024-25	3,883.34	0.00	3,883.34
1686	Hyss'ton Vill Inst	Village hall grant 2024-25	1,397.77	0.00	1,397.77
1687	E J Humphreys	Re-imburse Zoom Pro sub 25 Feb 20 to 24 Feb 2026	129.90	25.98	155.88
1688	Gloversure Ltd	Website CMS renewal	105.00	21.00	126.00

1689	E J Humphreys	Re-imbure Microsoft Office	87.49	17.50	104.99
1690	HM Rev & Customs	PAYE & Employer's NI Q4	131.81	0.00	131.51
Total to authorise for payment			5,735.31	64.48	5,799.49
To report IRPW determinations to be paid to Members					
1691	R K McLintock	Allowance 1 Oct to 31 Mar	103.72	0.00	103.72
To report items previously authorised or payment					
1692	E J Humphreys	Clerk net salary Mar'25	As employment contract		

10.4 Financial Balances: Consolidated Bank Balances: to report for information the consolidated balances to date, after transfers, receipts & payments.

11.0 Highways & Rights of Way

11.1 Highways Consultation: Powys CC 20mph Review: to receive the consultation closing 31st March and to resolve a response (paper 11.1)

11.2 Highways: to receive for information notifications & diversion maps for works, if any, already actioned.

11.3 Highways: to receive for information notifications & diversion maps for works, if any, to be actioned.

11.3.1 Powys CC: Temp Closure C2054 Ch'toke 23-25 Apr'25 (papers 11.3.1a-b)

11.4 Highways: such other items of highways correspondence, if any, as will be brought be brought to the attention of the council by the Clerk.

11.5 Rights of Way: to receive for information such items of rights of way correspondence, if any, as will be brought be brought to the attention of the council by the Clerk.

11.6 Reports from CCC to Powys CC/ Shropshire Council: to report and resolve if desired, highways/ rights of way maintenance matters, if any.

12.0 Correspondence, Feedback, and Invitations

12.1 One Voice Wales (OVW) Society of Local Council Clerks (SLCC)

12.1.1 OVW: Training Schedule to 30th Jun'25: to receive the schedule of training opportunities (papers 12.1.1a-b).

12.1.2 OVW: Training Webinar Section 6 Report: to receive details of briefing opportunities (papers 12.1.2a-b)

12.1.3 OVW: National Awards Conference 2025: to receive information and to resolve on attendance on 30th April, 09.30-16:00, as an approved duty (papers 12.1.3a-b).

12.1.4 OVW: Practice Development Notes & Digital Guidance: to receive for information (papers 12.1.4a-f)

a) Practice Development Note: (10) Organising a successful event 2025

b) Practice Development Note: (11) Asset Register 2025

c) Practice Development Note: (12) Meetings administration 2025

d) Digital Guidance: Data Projection

e) Digital Guidance: Management of Council Information Technology

f) Digital Guidance: Using QR Codes in Community and Town Councils in Wales

12.1.5 OVW: One Voice Wales Annual General Meeting: to report on postponement of the AGM online Tue 11th Mar'25, from 4:00pm to 6:00pm due to lack of attendance (Cllr M J Jones) (paper 12.1.5).

12.1.6 OVW: Membership 2025-26: to receive and, on the recommendation of the Town Clerk, to resolve an invitation to renew membership for 2025-26 (papers 12.1.6 a-b).

12.1.7 To receive and circulate for information such other items of OVW/ SLCC correspondence as will be brought be brought to the attention of the council by the Clerk.

12.2 General Correspondence:

12.2.1 To receive and circulate for information such items of general correspondence as will be brought be brought to the attention of the council

by the Clerk.

13.0 Chairman's Announcements, Items for Future Agenda & Date of Next Meeting

- 13.1 Chairman's announcements: to receive for information announcements from Chairman, Members, and the Clerk.
- 13.2 Items for future agenda: to bring forward for information, items for consideration by the Clerk for future agendas.
- 13.3 Date of next meeting: April 2025, 7.30pm, at Churchstoke & online.

14.0 Confidential Session

- 14.1 Resolution to Exclude the Public and Press: Under the Public Bodies (Admission to Meetings) Act 1960 (2) to resolve members of the public and press be requested to leave the meeting by reason of the [specified] confidential nature of the business about to be transacted.
- 14.2 Confidential Correspondence [confidential reason: data protection of individuals]: to receive, and resolve if desired, such other business or correspondence of a confidential nature as will be brought to the attention of the council by the Clerk.

End of agenda