



**CYNGOR CYMUNED YR YSTOG
CHURCHSTOKE COMMUNITY COUNCIL**

2 Rowes Terrace, Plough Bank, Montgomery, Powys. SY15 6QD

E J Humphreys MA Oxf, FdA Community Governance, FSLCC
Clerc i'r Cyngor | Clerk to the Council

NOTICE, SUMMONS & AGENDA – COUNCIL MEETING

THE ORDINARY BUSINESS MEETING OF THE COMMUNITY COUNCIL

will be held on Thursday 27th June 2024, 7.30pm
at Hyssington Village Hall and online or by telephone.

All members of the Council are summoned to attend.

To join online

<https://us06web.zoom.us/j/86425065604>

Meeting ID: 864 2506 5604

Passcode: 639303

To join by telephone

0208 080 6591 United Kingdom

0208 080 6592 United Kingdom

0330 088 5830 United Kingdom

0131 460 1196 United Kingdom

0203 481 5237 United Kingdom

0203 481 5240 United Kingdom

0203 901 7895 United Kingdom

Meeting ID: 864 2506 5604

Passcode: 639303

Please note, meetings may be recorded only with the prior written consent of the Council.

In accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1, extended by Local Government Act 1972 Section 100, the meeting is open to the public to attend as observers except where excluded (during the whole or part of the proceedings) by resolution of the Community Council by reason of the confidential nature of the nature of the business to be transacted.

Members of the public are informed that the limited space for public attendance in the meeting room is normally made available to the public on a first come basis.

All persons attending at the community hall are asked to observe current Coronavirus (Covid-19) measures¹. The meeting lounge has limited space for social distancing, so attendees may prefer to join the meeting remotely.

E J Humphreys

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21st June 2024

¹ Coronavirus (Covid-19) guidance can be found at: <https://gov.wales/coronavirus>

AGENDA

- 1.0 Welcome, Attendance, Apologies for Absence & Remote Meeting Etiquette:** to record attendance, to receive and resolve if desired to approve absence(s), and to remind attendees to show civility and respect to all, throughout the meeting in line with the obligations of the Code of Conduct.
- 2.0 Declarations of Members' Interests and Dispensations:** to receive declarations of interest from Members in accordance with Part III of the Local Government Act 2000, which established the Local Government Code of Conduct for Members, and to note Members' dispensations. Members are asked to submit any declaration forms to the Clerk (papers 2a-b).
- 3.0 Public Participation:** to receive members of the public who wish to address the council in respect of any item of business included in the agenda. Any member of the public wishing to speak must notify the Clerk by email to clerk@churchstoke.org or telephone 01686-668790 or in person, no later than 15 minutes prior to the start of the meeting. Members of the public addressing the council are asked to respect matters of confidentiality and privacy.
- 4.0 Electoral Matters:** Co-Option to Vacancies Hyssington Ward: to receive expression(s) of interest, if any, and to resolve to co-opt to vacancies.
- 5.0 Minutes of Previous Meetings**
- 5.1 To approve & sign the minutes as a correct record of the Special Ordinary Business Meeting 30th May 2024 (paper 5.1).
- 5.2 To report, for information purposes only, matters arising from the minutes of the Special Ordinary Business Meeting 30th May 2024.
- 6.0 County Councillor & County Council Report:** to welcome the local county councillor and to receive updates and exchange information on county council matters (paper 7).
- 7.0 Planning & Building Control**
- 7.1 Planning & Building Control Correspondence
- 7.1.1 Planning Aid Wales: to receive, if any, the latest planning news and training opportunities (inc. paper 7.1.1a-b).
- 7.1.2 Other Correspondence: to receive and circulate for information such other planning and building control correspondence as will be brought to the attention of the council by the Clerk.
- 7.2 Powys CC Planning Decisions: to report from Powys CC notifying the community council of planning decisions, if any, in the community council area.
- 7.3 Planning Inspectorate Appeals: Notices of Appeals: to receive & resolve responses to Notices of Planning Appeals including but not limited to those listed below. Later Notices may be considered at the discretion of the Chair:
- | Ref. | Developer | Site | Description |
|----------------------------------|-----------|------|-------------|
| None at date of issue of agenda. | | | |
- 7.4 Pre-application Consultations by Developers: to receive & resolve responses to pre-application consultations including but not limited to those listed below. Later applications may be considered at the discretion of the Chair:
- | Ref. | Developer | Site | Description |
|------|-----------|------|-------------|
| | | | |
- 7.5 Planning Applications Consultations
- 7.5.1 To receive, for information, representations regarding planning application consultations (if any).

7.5.2 To receive & resolve responses to consultations (full application(s) detail(s) at <http://pa.powys.gov.uk/online-applications/?lang=EN>) including but not limited to those listed below. Later applications may be considered at the discretion of the Chair.

Ref.	Applicant	Site	Description
24/0773/TEL	MBNL Mobile Broadband Network Limited, Thames Tower, Station Road, Reading	Land To East Of Montgomery Waters Ltd And Churchstoke Shopping Centre, Churchstoke	Part 24 of Schedule 2 of the GPDO 1995 notification for installation of a new 20m high Valmont climbable monopole on a concrete base with 6No. proposed antennas at 18.9m and 4No. 600m dishes at 14.65m with associated equipment. Works at ground level include the installation of 2 cabinets and ancillary apparatus. The proposed telecom mast replaces a nearby site
24/0826/HH	Miss Megan Lawley, Roundton House, Old Churchstoke	Roundton House, Old Churchstoke	Erection of new carport adjacent to existing property

7.6 Applications for Works to Trees Subject to Tree Preservation Order or in a Conservation Area: to receive & resolve responses to consultations including but not limited to those listed below. Later applications may be considered at the discretion of the Chair:

Ref.	Applicant	Site	Description
None at date of issue of agenda.			

7.7 Planning Enforcement

- 7.7.1 From other bodies to CCC: to report for information, planning enforcement matters within the community as will be brought to the attention of the council by the Clerk.
- 7.7.2 From CCC to other bodies: to resolve reports of planning enforcement matters within the community.

8.0 Recreation

- 8.1 Recreation Field: to receive and resolve a request from the Churchstoke Recreation Association for use of an area outside the community hall for gazebos for stall at a monthly Saturday market (paper 8.1).
- 8.2 Recreation Field: to consider and resolve delegated powers for the Clerk to grant hire and terms for use of the recreation field. The Clerk advises that such delegation could be achieved by amendment of the scheme of delegation (existing scheme of delegation paper 8.2).

9.0 Reports from Outside Bodies: to receive reports for information, if any, from representatives to outside bodies.

10.0 External Consultations and Engagements

- 10.1 Powys County Council Local bus network 2025 retendering: to receive & resolve a response to the consultation closing 30th June regarding bus routes (paper 10.1).

11.0 Finance and Assets

- 11.1 Finance Specific Correspondence: to circulate for information such financial correspondence, if any, as will be brought to the attention of the council by the Clerk.
- 11.2 Financial Year 2023-24

11.2.1 Internal Audit and Accounts 2023-24: to receive the Internal Audit report and to receive and approve the Financial Accounts 2023-24 (papers 11.2.1 to follow).

11.2.2 Annual Return of Accounting Statement & Statement of Assurance 2023-24: to approve the Annual Return for dispatch to the external auditor (paper 11.2.2 to follow).

11.3 Items Received Since Last Meeting: to report for information.

11.4 Items for Payment: to resolve to approve items for payment as follows:

Chq	Payee	Description	£ex vat	£vat	£total
1630	HM Revenue & Customs	Employer NI 2023-24	50.87	0.00	50.87
1631	Ch'stoke Rec Assoc	Playground bins Oct'21 – Mar'24	292.50	0.00	292.50
1632	Ch'stoke Rec Assoc	Room hire Feb, Apr, May'24	72.00	0.00	72.00
1633	Jamie Jones	Rec field verti-draining x2	440.00	0.00	440.00
1634	HM Revenue & Customs	PAYE Q1 Apr-Jun'24	167.80	0.00	1678.80
Total to authorise for payment			1,023.17	0.00	2,534.17

To report items previously authorised or payment

DD	Public Works Loans Board	Playground loan 504503 instalment #17	1,525.19	0.00	1,525.19
1635	E J Humphreys	Clerk net salary Jun'24	As employment contract		

11.5 Financial Balances: Consolidated Bank Balances: to report for information the consolidated balances to date, after transfers, receipts & payments.

12.0 Highways and Rights of Way

12.1 Highways: to receive for information notifications & diversion maps for works already actioned. None at time of issue of agenda. Later items will be reported at the meeting.

12.2 Highways: to receive for information notifications & diversion maps for works to be undertaken,

12.2.1 Powys CC: Temporary Road Closure: B4385 Pentre, 12th Sep'24 (papers 12.2.1a-b)

12.3 Highways: such other items of highways correspondence, if any, as will be brought be brought to the attention of the council by the Clerk.

12.4 Rights of Way:

12.4.1 Powys CC: Public Path Diversion Order 2023 on part of Public Footpath 103(A) on the Offa's Dyke, Drewin Farm: to receive notice of confirmation of the Order for information (papers 12.4.1a-b).

12.4.2 To receive for information such other items of rights of way correspondence, if any, as will be brought be brought to the attention of the council by the Clerk.

12.5 Reports from CCC to Powys CC/ Shropshire Council: to report and resolve if desired, highways/ rights of way maintenance matters, if any.

13.0 Correspondence

13.1 One Voice Wales (OVW) Society of Local Council Clerks (SLCC)

13.1.1 Motions to OVW Annual General Meeting: to receive motions from Members for selection to go forward to the OVW AGM in September (Members are asked to circulate such motions in advance via the Clerk).

13.1.2 OVW: to report the receipt of various Practice Development Notes and Guidance for information:

a) Multi-location meetings practice development note 5

13.1.3 To receive and circulate for information such other items of OVW/ SLCC correspondence as will be brought be brought to the attention of the council

- by the Clerk.
- 13.2 General Correspondence
- 13.2.1 To receive and circulate for information such other items of general correspondence as will be brought be brought to the attention of the council by the Clerk.
- 14.0 Chairman's Announcements, Items for Future Agenda & Date of Next Meeting**
- 14.1 Chairman's announcements: to receive for information announcements from Chairman, Members, and the Clerk.
- 14.2 Items for future agenda: to bring forward for information, items for consideration by the Clerk for future agendas.
- 14.3 Date of next meeting: 25th July at 7.30pm at Churchstoke & online.
- 15.0 Confidential Session**
- 15.1 Resolution to Exclude the Public and Press: Under the Public Bodies (Admission to Meetings) Act 1960 (2) to resolve members of the public and press be requested to leave the meeting by reason of the [specified] confidential nature of the business about to be transacted.
- 15.2 Cemetery: Trees [confidential reason: commercial quotes]: to receive and resolve quotations for an Arboriculture Survey at the cemetery (paper 15.2a and confidential paper 15.2b).
- 15.3 Recreation: Field Aeration [confidential reason: commercial quotes]: to receive and resolve quotations for aeration treatment of the recreation field playing area (confidential paper 15.3).
- 15.4 Confidential Correspondence [confidential reason: data protection of individuals]: to receive, and resolve if desired, such other business or correspondence of a confidential nature as will be brought to the attention of the council by the Clerk.

End of agenda