



**CYNGOR CYMUNED YR YSTOG
CHURCHSTOKE COMMUNITY COUNCIL**

2 Rowes Terrace, Plough Bank, Montgomery, Powys. SY15 6QD

E J Humphreys MA Oxf, FdA Community Governance, FSLCC
Clerc i'r Cyngor | Clerk to the Council

NOTICE, SUMMONS & AGENDA – COUNCIL ORDINARY BUSINESS MEETING

A MEETING OF THE COMMUNITY COUNCIL

will be held on Thursday 27th July 2023, 7.30pm
at Churchstoke Community Hall and online or by telephone.

All members of the Council are summoned to attend.

To join online

<https://us06web.zoom.us/j/82338514391>

Meeting ID: 823 3851 4391

Passcode: 965836

To join by telephone

0131 460 1196 United Kingdom

0203 481 5237 United Kingdom

0203 481 5240 United Kingdom

0203 901 7895 United Kingdom

0208 080 6591 United Kingdom

0208 080 6592 United Kingdom

0330 088 5830 United Kingdom

Meeting ID: 823 3851 4391

Passcode: 965836

Please note, meetings may be recorded only with the prior written consent of the Council.

In accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1, extended by Local Government Act 1972 Section 100, the meeting is open to the public to attend as observers except where excluded (during the whole or part of the proceedings) by resolution of the Community Council by reason of the confidential nature of the nature of the business to be transacted.

Members of the public are informed that the limited space for public attendance in the meeting room is normally made available to the public on a first come basis.

All persons attending at the community hall are asked to observe current Coronavirus (Covid-19) measures¹. The meeting lounge has limited space for social distancing, so attendees may prefer to join the meeting remotely.

E J Humphreys

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21st July 2023

¹ Coronavirus (Covid-19) guidance can be found at: <https://gov.wales/coronavirus>

AGENDA

- 1.0 Welcome, Attendance, Apologies for Absence and Remote Meeting Etiquette:** to record attendance, to receive and resolve if desired on apologies for absence, and to remind attendees to show civility and respect to all, throughout the meeting in line with the obligations of the Code of Conduct.
- 2.0 Declarations of Members' Interests and Dispensations:** to receive declarations of interest from Members in accordance with Part III of the Local Government Act 2000, which established the Local Government Code of Conduct for Members, and to note Members' dispensations. Members are asked to submit any declaration forms to the Clerk (papers 2a-b).
- 3.0 Public Participation:** to receive members of the public who wish to address the council in respect of any item of business included in the agenda. Any member of the public wishing to speak must notify the Clerk by email to clerk@churchstoke.org or telephone 01686-668790 or in person, no later than 15 minutes prior to the start of the meeting. Members of the public addressing the council are asked to respect matters of confidentiality and privacy.
- 4.0 Electoral Matters:** Co-Option to Vacancies Hyssington Ward: to receive expression(s) of interest, if any, and to resolve to co-opt to vacancies.
- 5.0 Minutes of Previous Meetings**
- 5.1 To approve & sign the minutes as a correct record of the Ordinary Business Meeting 29th June 2023 (paper 5.1).
- 5.2 To report, for information purposes only, matters arising from the minutes of the Ordinary Business Meeting 29th June 2023.
- 6.0 County Councillor & County Council Report:** to welcome the local county councillor and to receive updates and exchange information on county council matters (paper 6).
- 7.0 Planning & Building Control**
- 7.1 Planning & Building Control Correspondence
- 7.1.1 Planning Aid Wales: to receive latest planning news and training opportunities (papers 7.1.1a-b).
- 7.1.2 Other Correspondence: to receive and circulate for information such other planning and building control correspondence as will be brought to the attention of the council by the Clerk (inc paper 7.1.2a).
- 7.2 Powys CC Planning Determinations: to report from Powys CC notifying the community council of planning decisions, if any, in the community council area.
- 7.3 Planning Inspectorate Appeals: Notices of Appeals: to receive & resolve responses to Notices of Planning Appeals including but not limited to those listed below. Later Notices may be considered at the discretion of the Chair:
- | Ref. | Developer | Site | Description |
|----------------------------------|-----------|------|-------------|
| None at date of issue of agenda. | | | |
- 7.4 Pre-application Consultations by Developers: to receive & resolve responses to pre-application consultations including but not limited to those listed below. Later applications may be considered at the discretion of the Chair:
- | Ref. | Developer | Site | Description |
|----------------------------------|-----------|------|-------------|
| None at date of issue of agenda. | | | |
- 7.5 Planning Applications Consultations
- 7.5.1 To receive, for information, representations regarding planning application consultations (if any)

- 7.5.2 To receive & resolve responses to consultations (full application(s) detail(s) at <http://pa.powys.gov.uk/online-applications/?lang=EN>) including but not limited to those listed below. Later applications may be considered at the discretion of the Chair:

Ref.	Applicant	Site	Description
23/0704/HH (amended)	Mr & Mrs M & K Maddox, Swallow Barn, Hurdley, Churchstoke	Swallow Barn, Hurdley, Churchstoke	Erection of a detached garage

- 7.6 Applications for Works to Trees Subject to Tree Preservation Order or in a Conservation Area: to receive & resolve responses to consultations including but not limited to those listed below. Later applications may be considered at the discretion of the Chair:

Ref.	Applicant	Site	Description
23/0969/TRE (papers 7.6.1a-c)	Mrs Shirley Cooper, Gorsty House, Hyssington	Gorsty House, Hyssington	Application to fell an oak tree within a conservation area

7.7 Planning Enforcement

- 7.7.1 From other bodies to CCC: to report for information, planning enforcement matters within the community as will be brought to the attention of the council by the Clerk.
- 7.7.2 From CCC to other bodies: to resolve reports of planning enforcement matters within the community.

8.0 Recreation

- 8.1 Playground: to consider and resolve alternative refuse bin arrangements and associated expenditure (paper 8.1 to follow).
- 8.2 Grounds Maintenance and Grasscutting: to report correspondence regarding roadside verges and to resolve if desired whether to discuss further with the county council biodiversity officer (paper 8.2a).

9.0 Cemetery

- 9.1 Refuse Collection: to consider and resolve alternative refuse collection arrangements and associated expenditure (paper 9.1 to follow).

- 10.0 Reports from Outside Bodies:** to receive reports for information, if any, from representatives to outside bodies.

11.0 Consultations

- 11.1 Powys CC Highways: 20mph Exceptions to the Restricted Roads (20 mph Speed Limit) (Wales) Order 2022: to receive the consultation, extended closing 28th July, and to resolve a response if desired. (papers 11.1a-e).
- 11.2 Powys CC: Powys Leisure Review: to receive the consultation closing 28th August, to resolve whether to respond and if so to resolve to delegate to the Town Clerk after reference to a working party here elected (papers 11.2a-b).
- 11.3 Llais: Have your say on how Llais can work with the people of Wales for better health and social care services: to receive the consultation closing 31st July, to resolve whether to respond and if so to resolve to delegate to the Clerk after reference to a working party here elected (papers 11.3a-d).

12.0 Finance and Assets

- 12.1 Finance Specific Correspondence: to circulate for information such financial correspondence, if any, as will be brought to the attention of the council by the Clerk.
- 12.2 Items Received Since Last Meeting: to report for information.
- 12.3 Items for Payment: to resolve to approve items for payment as follows:

Chq	Payee	Description	£ex vat	£vat	£total
1560	Groundforce Landscape Ltd	Grounds Maintenance Contract – Jun 2023	816.14	163.23	979.37
1561	Powys CC	Rec field bin Q1 Apr-Jun'23	46.32	0.00	46.32
1562	Bullseye Pest Control	Mole control recreation field & cemetery 2022-23 final half yearly payment	100.00	20.00	120.00
Total for authorisation this meeting			962.46	183.23	1,145.69
To report items previously authorised					
1563	E J Humphreys	Clerk net salary Jul'23	As employment contract		

- 12.4 Financial Balances: Consolidated Bank Balances: to report for information the consolidated balances to date, after transfers, receipts & payments.
- 13.0 Highways**
- 13.1 Highways & Rights of Way Specific Correspondence: to receive for information such items of highways/ rights of way correspondence as will be brought to the attention of the council by the Clerk.
- 13.2 Reports from CCC to Powys CC/ Shropshire Council: to report and resolve if desired, highways/ rights of way maintenance matters, if any.
- 14.0 Correspondence**
- 14.1 One Voice Wales (OVW) Society of Local Council Clerks (SLCC)
- 14.1.1 OVW: Training Jul-Aug'23: to receive details and to resolve on attendance, if desired, as an approved duty (papers 14.1.1a-b).
- 14.1.2 OVW: Montgomeryshire Area Committee: to receive for information draft minutes from the area committee meeting 6th Jul'23 (paper 14.1.2).
- 14.1.3 To receive and circulate for information such other items of OVW/ SLCC correspondence as will be brought to the attention of the council by the Clerk.
- 14.2 General Correspondence: to receive and circulate for information such items of general correspondence as will be brought to the attention of the council by the Clerk.
- 15.0 Chairman's Announcements, Items for Future Agenda & Date of Next Meeting**
- 15.1 Chairman's announcements: to receive for information announcements from Chairman, Members, and the Clerk.
- 15.2 Items for future agenda: to bring forward for information, items for consideration by the Clerk for future agendas.
- 15.3 Date of next meetings: Ordinary Business Meeting 30th Aug'23 at Churchstoke, the meeting in August being planning, finance and urgent matters only.
- 16.0 Confidential Session**
- 16.1 Resolution to Exclude the Public and Press: Under the Public Bodies (Admission to Meetings) Act 1960 (2) to resolve members of the public and press be requested to leave the meeting by reason of the [specified] confidential nature of the business about to be transacted.
- 16.2 Cemetery: Works to Trees [confidential reason: commercial quotations]: to receive and resolve quotations for works to trees in the SW corner of the cemetery and to resolve to either reallocate funds identified for central pathway trees or to fund from reserves (papers 16.2a-c).
- 16.3 Confidential Correspondence [confidential reason: data protection of individuals]: to receive, and resolve if desired, such other business or correspondence of a confidential nature as will be brought to the attention of the council by the Clerk.

End of agenda