



**CYNGOR CYMUNED YR YSTOG
CHURCHSTOKE COMMUNITY COUNCIL**

2 Rowes Terrace, Plough Bank, Montgomery, Powys. SY15 6QD

E J Humphreys MA Oxf, CertHE Community Governance, FSLCC
Clerc i'r Cyngor | Clerk to the Council

NOTICE, SUMMONS & AGENDA – COUNCIL ORDINARY BUSINESS MEETING

A MEETING OF THE COMMUNITY COUNCIL

will be held on Thursday 27th October 2022, 7.30pm
at Churchstoke Community Hall and online or by telephone.

All members of the Council are summoned to attend.

To join online

<https://us06web.zoom.us/j/81511829636>

Meeting ID: 815 1182 9636

Passcode: 020908

To join by telephone

0203 481 5237 United Kingdom

0203 481 5240 United Kingdom

0203 901 7895 United Kingdom

0208 080 6591 United Kingdom

0208 080 6592 United Kingdom

0330 088 5830 United Kingdom

0131 460 1196 United Kingdom

Meeting ID: 815 1182 9636

Passcode: 020908

Please note, meetings may be recorded only with the prior written consent of the Council.

In accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1, extended by Local Government Act 1972 Section 100, the meeting is open to the public to attend as observers except where excluded (during the whole or part of the proceedings) by resolution of the Community Council by reason of the confidential nature of the nature of the business to be transacted.

Members of the public are informed that the limited space for public attendance in the meeting room is normally made available to the public on a first come basis.

All persons attending at the community hall are asked to observe current Coronavirus (Covid-19) measures¹. The meeting lounge has limited space for social distancing, so attendees may prefer to join the meeting remotely.

E J Humphreys

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21st October 2022

¹ Coronavirus (Covid-19) guidance can be found at: <https://gov.wales/coronavirus>

AGENDA

- 1.0 Welcome, Attendance, Apologies for Absence and Remote Meeting Etiquette:** to record attendance, to receive and resolve if desired on apologies for absence, and to remind attendees to show civility and respect to all, throughout the meeting in line with the Code of Conduct.
- 2.0 Declarations of Members' Interests and Dispensations:** to receive declarations of interest from Members in accordance with Part III of the Local Government Act 2000, which established the Local Government Code of Conduct for Members, and to note Members' dispensations. Members are asked to submit any declaration forms to the Clerk (papers 2a-b).
- 3.0 Public Participation:** to receive members of the public who wish to address the council in respect of any item of business included in the agenda. Any member of the public wishing to speak must notify the Clerk by email to clerk@churchstoke.org or telephone 01686-668790 or in person, no later than 15 minutes prior to the start of the meeting. Members of the public addressing the council are asked to respect matters of confidentiality and privacy.
- 4.0 Electoral Matters:** Co-Option to vacancies:
- 4.1 Churchstoke ward: to receive an expression(s) of interest and to resolve to co-opt to the vacancy.
- 4.2 Hyssington ward: to receive expression(s) of interest, if any, and to resolve to co-opt to vacancies.
- 5.0 Minutes of Previous Meetings**
- 5.1 To approve & sign the minutes as a correct record of the Ordinary Business Meeting 29th September 2022 (paper 5.1).
- 5.2 To report, for information purposes only, matters arising from the minutes of the Ordinary Business Meeting 29th September 2022.
- 6.0 County Councillor & County Council Report:** to welcome the county councillor and to receive verbal updates for information on County Council matters (paper 6).
- 7.0 Planning & Building Control**
- 7.1 Planning & Building Control Correspondence:
- 7.1.1 Powys CC: Portfolio Holder Connected Powys: to receive and update on the planning service (paper 7.1.1)
- 7.1.2 Planning Aid Wales: Latest training from Planning Aid Wales: to receive details and to resolve, if desired, on attendance as an approved duty (paper 7.1.2).
- 7.1.3 Other Correspondence: to receive and circulate for information such other planning and building control general correspondence as will be brought to the attention of the council by the Clerk.
- 7.2 Powys CC Planning Determinations: to report from Powys CC notifying the community council of planning decisions, if any, in the community council area (paper 7.2a-b).
- 7.3 Planning Inspectorate Appeals: Notices of Appeals: to receive & resolve responses to Notices of Planning Appeals including but not limited to those listed below. Later Notices may be considered at the discretion of the Chair:

Ref.	Developer	Site	Description
None at date of issue of agenda.			

- 7.4 Pre-application Consultations by Developers: to receive & resolve responses to pre-application consultations including but not limited to those listed below. Later applications may be considered at the discretion of the Chair:

Ref.	Developer	Site	Description
FP 126444	Fisher German LLP on behalf of Hafren Dyfrdwy Water Ltf, C/O Planning Department, The Estates Office, Norman Court, Ivanhoe Business Park, Ashby de la Zouch	Church Stoke Sewage Treatment Works (STW), A490, Church Stoke	Provide a site extension, upgrade the access to the site and install 2no. kiosks on the existing operational site

7.5 Planning Applications:

7.5.1 To receive, for information, representations regarding planning applications, if any)

7.5.2 To receive & resolve responses to consultations (full application(s) detail(s) at <http://pa.powys.gov.uk/online-applications/?lang=EN>) including but not limited to those listed below. Later applications may be considered at the discretion of the Chair:

Ref.	Applicant	Site	Description
22/1552/FUL	Mr Mike Baldwin, 60 Newtons Lane Cossall Nottingham	Field Opposite The Hollies, Old Churchstoke	Replacement of barn and cow house with a holiday let log cabin, construction of a small car parking area and installation of a new septic tank

7.6 Applications for Works to Trees Subject to Tree Preservation Order or in a Conservation Area: to receive & resolve responses to consultations including but not limited to those listed below. Later applications may be considered at the discretion of the Chair:

Ref.	Applicant	Site	Description
None at date of issue of agenda.			

7.7 Planning Enforcement:

7.7.1 From other bodies to CCC: to report for information, planning enforcement matters within the community as will be brought to the attention of the council by the Clerk.

7.7.2 From CCC to other bodies: to resolve reports of planning enforcement matters within the community.

8.0 Recreation: to receive a progress report regarding the damage to the Churchstoke Notice Board.

9.0 Reports from Outside Bodies: to receive reports from representatives to outside bodies and from other councillors.

9.1 Churchstoke Recreation Association (CRA): to receive information, and to resolve if desired on communications to the CRA regarding the management of the hall and hall bookings (Cllr C P Smith with Cllr D N Yapp).

9.2 Powys CC: to receive a verbal report from the Quarterly PCC & Town & Community Council Meeting (paper 9.2) (Clerk and/or Chairman).

10.0 Governance: Statutory Training Plan: to receive and resolve to approve the draft statutory training plan required by the Local Government and Elections (Wales) Act 2021 S67 (paper 10 to follow).

11.0 Remembrance 2022: To receive and resolve the Town Clerk's report and recommendations for arrangements and payments regarding Armistice Day and Remembrance Sunday 2022.

12.0 Consultations

- 12.1 Independent Remuneration Panel for Wales: Draft Annual Report February 2023: to receive the consultation on the Panel's draft determinations for remuneration 2023-24, closing 1st Dec'22, to resolve whether to respond and, if so, to elect a working party to bring forward recommendations to the November meeting. Members are referred especially to determination 4 which relates to Community and Town Councils (papers 12.1a-c)

13.0 Finance and Assets

- 13.1 Finance Specific Correspondence: to circulate for information such financial correspondence, if any, as will be brought to the attention of the council by the Clerk.
- 13.2 Items Received Since Last Meeting: to report for information.
- 13.3 Items for Payment: to resolve to approve items for payment as follows:

Chq	Payee	Description	£ex vat	£vat	£total
1496	Groundforce Landscape Ltd	Grounds Maintenance Contract – Sep 2022	816.14	163.23	979.37
1497	Churchstoke Bowling Club	Allotments water 9 th Sep'21 to 16 th Sep'22	64.03	0.00	64.03
1498	E J Humphreys	Zoom Pro Oct'22	11.99	2.40	14.39
1499	Royal British Legion	Poppy appeal donat'n 2022	70.00	0.00	70.00
Total for authorisation this meeting			962.16	165.63	1,127.79
To report gross IRPW determinations to be paid to Members less tax & national insurance					
1500	B L Smith	Allow'ce 9 th May-30 th Sep	59.59	0.00	59.59
1501	C P Smith	Allow'ce 9 th May-30 th Sep	59.59	0.00	59.59
1502	J Jones	Allow'ce 15 th Aug-30 th Sep	15.21	0.00	15.21
1503	M A Whittall	Allow'ce 9 th May-30 th Sep	59.59	0.00	59.59
1504	R K McLintock	Allow'ce 1 st Apr-30 th Sep	75.22	0.00	75.21
1505	B L Smith	Chair Allow 9 th May-30 Sep	39.73	0.00	39.73
To report items previously authorised					
1506	E J Humphreys	Clerk net salary Oct'22	As employment contract		

- 13.4 Financial Balances: Consolidated Bank Balances: to report for information the consolidated balances to date, after transfers, receipts & payments.

14.0 Highways

- 14.1 Highways & Rights of Way Specific Correspondence: to receive for information such items of highways/ rights of way correspondence as will be brought to the attention of the council by the Clerk:
- 14.1.1 Powys CC: Emergency Closure C2009 Hyssington 5-7th Oct'22: to receive retrospective notice of the closure (papers 14.1.1a-b)
- 14.1.2 Powys CC: to receive a response to CCC's Sep'22 highways report (papers 14.1.2a-b).
- 14.2 Reports from CCC to Powys CC/ Shropshire Council: to report and resolve if desired, highways/ rights of way maintenance matters, if any.

15.0 Correspondence

- 15.1 One Voice Wales (OVW)/ Society of Local Council Clerks (SLCC):
- 15.1.1 OVW: Training Oct-Dec'22: to receive details and to resolve on attendance, if desired, as an approved duty (papers 15.1.1a-b)
- 15.1.2 To receive and circulate for information such other items of OVW/ SLCC correspondence as will be brought to the attention of the council by the Clerk.

- 15.2 General Correspondence

- 15.2.1 To receive and circulate for information such items of general correspondence as will be brought to the attention of the council by the Clerk.

16.0 Chairman's Announcements, Items for Future Agenda & Date of Next Meeting

- 16.1 Chairman's announcements: to receive for information announcements from Chairman, Members, and the Clerk.
- 16.2 Items for future agenda: to bring forward for information, items for consideration by the Clerk for future agendas.
- 16.3 Date of next meetings: Ordinary Business Meeting 24th Nov'22, 7.30pm, at Churchstoke Community Hall and Online.

17.0 Confidential Session

- 17.1 Resolution to Exclude the Public and Press: Under the Public Bodies (Admission to Meetings) Act 1960 (2) to resolve members of the public and press be requested to leave the meeting by reason of the [specified] confidential nature of the business about to be transacted.
- 17.2 Confidential Correspondence [confidential reason: data protection of individuals]: to receive, and resolve if desired, such other business or correspondence of a confidential nature as will be brought to the attention of the council by the Clerk.

End of agenda