

**CYNGOR CYMUNED YR YSTOG  
CHURCHSTOKE COMMUNITY COUNCIL**

2 Rows Terrace, Plough Bank, Montgomery, Powys. SY15 6QD

**NOTICE OF MEETING**

All Community Councillors are summoned to attend the  
**FULL COUNCIL ORDINARY BUSINESS MEETING**  
on Tuesday 28<sup>th</sup> February 2017, 7.30 p.m., at Churchstoke Community Hall

In accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1, extended by Local Government Act 1972 Section 100, the meeting is open to the public to attend as observers except where excluded (during the whole or part of the proceedings) by resolution of the Community Council by reason of the confidential nature of the nature of the business to be transacted.

*E J Humphreys*

21<sup>st</sup> February 2017

E J Humphreys SILCM  
Clerc i'r Cyngor / Clerk to the Council

**AGENDA**

**1.0 Attendance, Apologies for Absence, Dispensations, and Declarations of Members'**

**Interests:** to record attendance and apologies for absence, receive declarations of interest from Members in accordance with Part III of the Local Government Act 2000, which established the Local Government Code of Conduct for Members, and note dispensations.

**2.0 Public Participation:** to receive members of the public who wish to address the council in respect of any item of business included in the agenda. Any member of the public wishing to speak must notify the Clerk to the Council no later than 15 minutes prior to the start of the meeting.

**3.0 Minutes of Meetings:** to approve and sign the minutes as a correct record the minutes of the Full Council Ordinary Business Meeting 31<sup>st</sup> January 2017 at Churchstoke Community Hall (paper 3).

**4.0 Matters Arising from Minutes for Information:** to report matters arising for information from the minutes of the Full Council Ordinary Business Meeting 31<sup>st</sup> January 2017 at Churchstoke Community Hall.

**5.0 Planning Matters:**

5.1 Planning Specific Correspondence:

5.1.1 Powys CC: Powys LDP – to receive, for information, the agenda for the pre-hearing meeting (paper 5.1.1a-c)

5.1.2 Other planning specific correspondence: to receive, for information, other planning specific correspondence, if any.

5.2 Powys CC Planning Determinations: to report from Powys CC notifying Community and Town Councils of Planning Decisions in their area (paper 5.2).

5.3 Planning Applications: to receive & resolve responses to consultations; full application(s) detail(s) at <http://www.powys.gov.uk/en/planning-building-control/search-view-and-comment-on-planning-applications/> including but not limited to those listed below. Later applications will be considered at the discretion of the Chair.

Ref.	Applicant	Site	Description
<i>Consultations on application(s) in Churchstoke community</i>			

P/2017/0107	Mr & Mrs Davies, Chapel Croft, Pentre	Chapel Croft, Pentre	Erection of a single storey rear extension
P/2017/0122	Mr & Mrs R & J Davies, 1 Chaseley Fields, Hall Bank Churchstoke	1 Chaseley Fields, Hall Bank Churchstoke	Erection of a two-storey front extension
P/2017/0111	Mr P Delves, Montgomeryshire Natural Spring Water Co, Crosslikely, Churchstoke	Montgomeryshire Natural Spring Water Co, Crosslikely, Churchstoke	Section 73 application to vary condition 2 of permission P/2015/0180 relating to the approved plans. (Members are recommended to refer to comparison of design.)
P/2017/0162	Mr & Mrs D & G Jones, Coed Farm, Coed Lane, Churchstoke	Coed Farm, Coed Lane, Churchstoke	Conversion of milking parlour to a dwelling and all associated works

5.4 Applications for Works to Trees Subject to Tree Preservation Order or in a Conservation Area – to receive & resolve responses to consultations including:

Ref.	Applicant	Site	Description
<i>Consultations on application(s) in Churchstoke community</i>			
TREE/2017/0007 (paper 5.4a-b)	Mr Alistair Grigg, Penstrowed Quarry, Penstrowed, Caersws	Plots to rear of The Court House Inn, Churchstoke	Proposed works to fell 4 no trees within a Conservation Area

5.5 Planning Enforcement: to report information from Powys CC planning office and on planning enforcement matters within the community (paper 5.5a-c).

**6.0 One Voice Wales/ Society of Local Council Clerks, Guidance Notes:** to receive other reports of AGM/ conference/ area meetings/ guidance notes/ training/ correspondence:

- 6.1 OVW: Membership Renewal: to receive and resolve invitation to renew membership for 2017-18 (paper 6.1)
- 6.2 SLCC: Membership Renewal: to receive and resolve invitation to renew membership for 2017 (paper 6.2)
- 6.3 OVW: Welsh Government White Paper 'Reforming Local Government: Resilient and Renewed': to receive the consultation (paper 6.3), see also agenda item 11
- 6.4 OVW: Welsh Audit Office Financial Management and Governance in Community Councils: to receive invitation to participate in a WAO free webinar to share examples of learning and good practice in Wales (paper 6.4)
- 6.5 OVW: Joint Annual Event: to receive information and authorise attendance by councillors and staff at the event (paper 6.5a-b)
- 6.6 Other Correspondence: to receive other correspondence from OVW/ SLCC, for information, as will be brought before the council by the Clerk.

**7.0 Cae Camlad Playground and New Play Area:** to receive progress highlight report from the project team (Cllr D L Powell).

**8.0 Churchstoke CP School:** to receive nominations and to elect an additional community governor to represent the community council.

### 9.0 Churchstoke Recreation Field

- 9.1 Field Aeration: to receive, and resolve if desired, on a quotation for recreation field aeration treatment 2017-18 (paper 9.1).
- 9.2 Grounds Maintenance & Grass cutting: to receive, and resolve if desired, a draft re-specification for Grounds Maintenance & Grass cutting from Members with Special Responsibility for Allotments and Recreation for tender in Feb'17 (paper 9.2 to follow) (Cllr M J Jones, Cllr P C Rigg, Cllr D N Yapp).

**10.0 Consultation by Powys Teaching Local Health Board: Pharmacy in**

**Churchstoke:** to receive, and resolve response if desired, the PtLHB decision to refuse an application for a new pharmacy in Churchstoke by West Midlands Co-operative Chemists Ltd (papers 10a-d).

**11.0 Consultation by Welsh Government:** to receive the consultation, and resolve response if desired, a delegation of Member(s) to work with the Clerk to meet and formulate a recommendation to Council to resolve response at the March (papers 11a-c; Members are referred especially to Chapters 1 and 6).

**12.0 Financial Reports.**

12.1 Finance Specific Correspondence: to receive finance specific correspondence if any.

12.1.1 Wales Audit Office (WAO) report 'Financial Management and Governance in Community Councils 2015-16': to receive the report (paper 12.1.1a-b).

12.1.2 Powys CC: to receive and resolve if desired, on costs for payroll processing (paper 12.1.2).

12.1.3 Other Correspondence: to receive other financial specific correspondence, for information, as will be brought before the council by the Clerk.

12.2 Items Received Since Last Meeting: to report.

12.3 Items for Payment: to resolve to approve items for payment as follows:

Chq	Payee	Description	£ex vat	£vat	£total
To authorise items for payment at this meeting:					
1024	One Voice Wales	Membership subs'n 2017	211.00	0.00	211.00
1025	Society of Local Council Clerks	Membership subs'n 2017	45.36	0.00	45.36
1025	SLCC Enterprises Ltd	Practitioners' Conference	249.00	23.20	272.20
1027	E J Humphreys	Norton anti-virus sub'n for 4 <sup>th</sup> Mar'17	66.66	13.33	79.99
1028	E J Humphreys	MS-Office sub'n for 3 <sup>rd</sup> Mar'17	66.66	13.33	79.99
1029	Gloversure Ltd	New website framework	865.00	173.00	1,038.00
Total items to authorise for payment at this meeting			1,503.68	222.86	1,726.54
To report items previously authorised to be paid by direct debit or standing order:					
SO	E J Humphreys	Clerk salary Feb'17	552.86	0.00	552.86
Total previously authorised to be paid by dd/sord.			552.86	0.00	552.86
Grand total for payment at this meeting			2,056.54	222.86	2,279.4

12.4 Consolidated Balances: to report to date after sweep, receipts & payments.

**13.0 Highways and Rights of Way Reports.**

13.1 From Powys CC/ Shropshire Council to CCC: to report general maintenance.

13.2 From CCC to Powys CC/ Shropshire Council: to report general maintenance.

**14.0 County Council Matters:** to receive & discuss other general Powys CC/ Shropshire Council matters.

**15.0 Correspondence:** to receive items of general correspondence for information.

15.1 Powys CC: Well-being of Future Generations (Wales) Act 2015 Draft Powys Well-being Assessment 2017: to receive consultation on the final assessment (paper 15.1a-d).

15.2 To receive, for information, other items of general correspondence which may be brought to the attention of the council.

**16.0 Chairman's Announcements, Items for Future Agenda & Date of Next Meeting:**

Next meeting: Full Council Ordinary Business Meeting 28<sup>th</sup> March 2017, 7.30pm, at Churchstoke.

#### **17.0 CONFIDENTIAL SESSION EXCLUSION OF PUBLIC AND PRESS**

17.1 Resolution to Exclude the Public and Press.

Under the Public Bodies (Admission to Meetings) Act 1960 (2) to resolve that members of the public and press be requested to leave the meeting by reason of the confidential nature of the business about to be transacted.

17.2 Confidential Matters and Correspondence [confidential reason data protection of individuals]: to receive, and resolve if desired, such business or correspondence of a confidential nature as will be brought before the council by the Clerk.

End of agenda