



**CYNGOR CYMUNED YR YSTOG  
CHURCHSTOKE COMMUNITY COUNCIL**

2 Rowes Terrace, Plough Bank, Montgomery, Powys. SY15 6QD

E J Humphreys MA Oxf, CertHE Community Governance, FSLCC  
Clerc i'r Cyngor | Clerk to the Council

**NOTICE, SUMMONS & AGENDA – COUNCIL ORDINARY BUSINESS MEETING**

**A REMOTE MEETING OF THE COMMUNITY COUNCIL**

will be held on Wednesday 28<sup>th</sup> July 2021, 7.50pm,  
or upon the rising of the preceding Green Grants Committee if later.

All members of the Council are summoned to attend.

To join Zoom meeting online:

<https://us06web.zoom.us/j/85457524849>

Meeting ID: 854 5752 4849

Passcode: 976824

To join Zoom meeting by phone:

0203 901 7895 The United Kingdom

0208 080 6591 The United Kingdom

0208 080 6592 The United Kingdom

0330 088 5830 The United Kingdom

0131 460 1196 The United Kingdom

0203 481 5237 The United Kingdom

0203 481 5240 The United Kingdom

Meeting ID: 854 5752 4849

Passcode: 976824

Please note, meetings may be recorded only with the prior written consent of the Council.

In accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1, extended by Local Government Act 1972 Section 100, the meeting is open to the public to attend as observers except where excluded (during the whole or part of the proceedings) by resolution of the Community Council by reason of the confidential nature of the nature of the business to be transacted.

*E J Humphreys*

22<sup>nd</sup> July 2021

E J Humphreys MA Oxf, CertHE Community Governance, FSLCC  
Clerc i'r Cyngor | Clerk to the Council

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**AGENDA**

**1.0 Welcome, Attendance, Remote Meeting Etiquette and Apologies for Absence:** to record attendance, to recap on the remote meeting etiquette, to receive and resolve if desired to approve absence(s) (paper 1).

**2.0 Declarations of Members' Interests and Dispensations:** to receive declarations of interest from Members in accordance with Part III of the Local Government Act 2000, which established the Local Government Code of Conduct for Members, and to note

Members' dispensations. Members are asked to submit any declaration forms to the Clerk (papers 2a-b).

**3.0 Public Participation:** to receive members of the public who wish to address the council in respect of any item of business included in the agenda. Any member of the public wishing to speak must notify the Clerk by email to [clerk@churchstoke.org](mailto:clerk@churchstoke.org) or telephone 01686-668790 or in person, no later than 15 minutes prior to the start of the meeting. Members of the public addressing the council are asked to respect matters of confidentiality and privacy.

#### 4.0 Electoral Matters

- 4.1 Election of Vice-Chairman: to receive nominations and to elect a Vice-Chairman. Nominations will be taken from the floor.
- 4.2 Hyssington Ward: further to the Declaration of Vacancy dated 4<sup>th</sup> Jul'21, to receive information from the elections office whether an election has been called and on the next steps to fill the vacancy.

#### 5.0 Minutes of Previous Meetings

- 5.1 To approve & sign the minutes as a correct record of the remote Ordinary Business Meeting 30<sup>th</sup> June 2021 (paper 5.1).
- 5.2 To report, for information purposes only, matters arising from the minutes of the remote Ordinary Business Meeting 30<sup>th</sup> June 2021.

#### 6.0 Planning & Building Control

6.1 Planning & Building Control General Correspondence:

- 6.1.1 Planning Aid Wales: to receive details of training opportunities and to resolve if desired on attendance (papers 6.1.1)
- 6.1.2 Planning Aid Wales: to receive information regarding Planning Aid Wales report 'The Value of Engagement in Planning in Wales' (papers 6.1.2a-b).
- 6.1.3 Other Correspondence: to receive and circulate for information such other planning and building control general correspondence as will be brought to the attention of the council by the Clerk.

6.2 Powys CC Planning Determinations: to report from Powys CC notifying the community council of planning decisions, if any, in the community council area (paper 6.2).

6.3 Planning Inspectorate Appeals: Notices of Appeals: to receive & resolve responses to Notices of Planning Appeals including but not limited to those listed below. Later Notices may be considered at the discretion of the Chair:

Ref.	Developer	Site	Description
None at date of issue of agenda.			

6.4 Pre-application Consultations by Developers: to receive & resolve responses to pre-application consultations including but not limited to those listed below. Later applications may be considered at the discretion of the Chair:

Ref.	Developer	Site	Description
None at date of issue of agenda.			

6.5 Planning Applications:

- 6.5.2 To receive, for information, representations regarding planning applications, if any)
- 6.5.3 To receive & resolve responses to consultations (full application(s) detail(s) at <http://pa.powys.gov.uk/online-applications/?lang=EN>) including but not limited to those listed below. Later applications may be considered at the discretion of the Chair:

Ref.	Applicant	Site	Description
21/1144/FUL	Mr N Evans, Lake Farm, Churchstoke	Lake Farm, Churchstoke	Replacement of existing farmhouse (retrospective)
21/1186/HH	Mr Florin Iovu, The Horse and Jockey Inn, Churchstoke	The Horse and Jockey Inn, Churchstoke	Conversion of existing attached garage space into living space, internal alterations and fenestration alterations, and the erection of detached double garage
21/1215/FUL	Mr Bhante Bodhidhamma, Satipanya, Hyssington	Satipanya, Hyssington	Proposed erection of a single storey timber framed accommodation block for centre manager and visiting teacher(s)
21/1273/HH	Mr Grigg, Hen Felin, Churchstoke	Hen Felin, Churchstoke	Erection of raised platform, erection of outbuilding on top on raised platform, extension of residential curtilage

6.6 Applications for Works to Trees Subject to Tree Preservation Order or in a Conservation Area: to receive & resolve responses to consultations including but not limited to those listed below. Later applications may be considered at the discretion of the Chair:

Ref.	Applicant	Site	Description
None at date of issue of agenda.			

6.7 Planning Enforcement:

6.7.2 From other bodies to CCC: to report for information, planning enforcement matters, if any, within the community as will be brought to the attention of the council by the Clerk.

6.7.3 From CCC to other bodies: to resolve reports of planning enforcement matters within the community.

## 7.0 Reports from Representatives to Outside Bodies

7.1 Friends of the Green and Horsewell (FOTGAH): Village Green at Hyssington: to report, and resolve if desired, from CCC's representative to FOTGAH (Cllr R K McLintock).

7.2 Churchstoke Recreation Associations (CRA): to receive a verbal update report, and resolve if desired, from CCC's representative to the CRA (Cllr C P Smith).

7.3 Churchstoke CP School Governing Body: to receive further information if any, and resolve if desired, from CCC's representative to the School Governing Body (Cllr D N Yapp).

## 8.0 Complaint to the Council

8.1 To receive for information notification from the Public Services Ombudsman for Wales (PSOB) of a Code of Conduct complaint against a councillor and that the PSOW requires that details of the complaint must be treated in confidence at this stage (redacted paper 8.1).

8.2 To note a Code of Conduct complaint from a member of the public against a councillor and the Clerk's reply. Members are advised that details are treated in confidence at this stage as the Ombudsman has allegations under investigation (redacted paper 8.2a-b.)

8.3 In the context of 8.1 and 8.2, to remind councillors again of the Code of Conduct, of the obligation for training in Standing Orders, and of such training being available from One Voice Wales.

## 9.0 Consultations

9.1 Powys Teaching Health Board: Draft Pharmaceutical Needs Assessment: to receive and resolve the recommendations the working party for a Council response (papers 9.1a-d, paper 9.1e to follow).

9.2 Welsh Government: Consultation on the Community Council Clerk Qualifications Regulations to receive the consultation closing 24<sup>th</sup> Sep, on Clerk Qualifications as a criterion to enable a community/ town council to exercise the general power of competence, to resolve whether to respond, and if so to elect a working party to bring forward recommendations to the August meeting (papers 9.2a-c).

**10.0 Future Meeting Arrangements:** to receive a further report and recommendations of the Clerk regarding future hybrid-meeting arrangements and clarification from Welsh Government, and to resolve to delegate the Clerk to seek quotations and equipment accordingly with funding from reserves (paper 10 to follow).

### 11.0 Finance and Assets

11.1 Finance Specific Correspondence: to receive and circulate for information such financial correspondence as will be brought to the attention of the council by the Clerk.

11.2 Green Grants Scheme: in view of the declining funds derived from the re-cycling proceeds on which the Scheme depends, to instruct the Clerk to brief Council on an alternative Community Grant Scheme at the September meeting.

11.3 Items Received Since Last Meeting: to report for information.

11.4 Items for Payment: to resolve to approve items for payment as follows:

Chq	Payee	Description	£ex vat	£vat	£total
1376	Andrew Evans Landscapes Ltd	Grounds Maintenance Jun'21 inv. 1876 (3/7)	919.71	183.94	1,103.65
1377	E J Humphreys	Admin expenses Q1 Apr-Jun'21	221.61	14.01	235.62
1378	E J Humphreys	Zoom Pro Jul'21	11.99	2.40	14.39
Total for authorisation this meeting			1,153.31	200.35	1,353.66
To report replacement cheque necessary					
1379	Andrew Evans Landscapes Ltd	Replacement cheque for payment inv. 1818 (1/7) stopped cheque 1361	919.72	183.94	1,103.66
To report items previously authorised					
1380	E J Humphreys	Clerk net salary Jul'21	As employment contract		

11.5 Financial Balances: Consolidated Bank Balances: to report for information the consolidated balances to date, after transfers, receipts & payments.

### 12.0 Highways & Rights of Way

12.1 Highways & Rights of Way Specific Correspondence: to receive for information such items of highways/ rights of way correspondence as will be brought to the attention of the council by the Clerk.

12.2 Reports from CCC to Powys CC/ Shropshire Council: to report and resolve if desired, highways/ rights of way maintenance matters, if any.

**13.0 County Councillor & County Council Report:** to receive a report, for information, from the county councillor & to discuss general Powys CC/ Shropshire Council matters.

### 14.0 Correspondence

14.1 One Voice Wales/ Society of Local Council Clerks for Circulation: to receive and circulate for information such other items of OVW/ SLCC correspondence as will be brought to the attention of the council by the Clerk.

- 14.2 General Correspondence for Circulation: to receive and circulate for information such items of general correspondence as will be brought to the attention of the council by the Clerk.
- 15.0 Chairman's Announcements, Items for Future Agenda & Date of Next Meeting**
- 15.1 Chairman's announcements: to receive for information announcements from Chairman, Members, and the Clerk.
- 15.2 Items for future agenda: to bring forward for information items for consideration for future agenda.
- 15.3 Date of next meeting for information: Ordinary Business Meeting 25<sup>th</sup> Aug'21, 7.30pm (the meeting in August being planning, finance and urgent matters only).
- 16.0 Confidential Session**
- 16.1 Resolution to Exclude the Public and Press: Under the Public Bodies (Admission to Meetings) Act 1960 (2) to resolve members of the public and press be requested to leave the meeting by reason of the [specified] confidential nature of the business about to be transacted.
- 16.2 Recreation: Allotments [confidential reason commercial quotations]: to receive and resolve on quotation for clearing and retarding growth of vacant plots (confidential paper 16.2 to follow if received from contractor).
- 16.3 Recreation: Notice Boards [confidential reason commercial quotations]: to receive a verbal recommendation from the Clerk that notice boards at Mellington, Snead and White Grit need repairs and to resolve on quotation for repair to budget value and remaining cost to be paid from reserves (confidential paper 16.3).
- 16.4 Recreation: Mole Control Contract for Recreation Field and Cemetery [confidential reason: commercial quotations]: to receive the Clerk's verbal recommendation that Council commissions a contract for mole control at the recreation field and cemetery as budgeted.
- 16.5 Confidential Correspondence [confidential reason: data protection of individuals]: to receive, and resolve if desired, such other business or correspondence of a confidential nature as will be brought to the attention of the council by the Clerk.

End of agenda