



**CYNGOR CYMUNED YR YSTOG
CHURCHSTOKE COMMUNITY COUNCIL**

2 Rowes Terrace, Plough Bank, Montgomery, Powys. SY15 6QD

E J Humphreys MA Oxf, CertHE Community Governance, FSLCC
Clerc i'r Cyngor | Clerk to the Council

NOTICE, SUMMONS & AGENDA – COUNCIL ORDINARY BUSINESS MEETING

A REMOTE MEETING OF THE COMMUNITY COUNCIL

will be held on Tuesday 28th September 2021, 7.30pm.

All members of the Council are summoned to attend.

To join Zoom meeting online

<https://us06web.zoom.us/j/81335843116>

Meeting ID: 813 3584 3116

Passcode: 520955

To join Zoom meeting by telephone

0208 080 6591 United Kingdom

0208 080 6592 United Kingdom

0330 088 5830 United Kingdom

0131 460 1196 United Kingdom

0203 481 5237 United Kingdom

0203 481 5240 United Kingdom

0203 901 7895 United Kingdom

Meeting ID: 813 3584 3116

Passcode: 520955

Please note, meetings may be recorded only with the prior written consent of the Council.

In accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1, extended by Local Government Act 1972 Section 100, the meeting is open to the public to attend as observers except where excluded (during the whole or part of the proceedings) by resolution of the Community Council by reason of the confidential nature of the nature of the business to be transacted.

E J Humphreys

22nd September 2021

E J Humphreys MA Oxf, CertHE Community Governance, FSLCC
Clerc i'r Cyngor | Clerk to the Council

AGENDA

1.0 Welcome, Attendance, Remote Meeting Etiquette and Apologies for Absence: to record attendance, to recap on the remote meeting etiquette, and to receive and resolve if desired to approve absence(s) (paper 1).

2.0 Declarations of Members' Interests and Dispensations: to receive declarations of interest from Members in accordance with Part III of the Local Government Act 2000, which established the Local Government Code of Conduct for Members, and to note Members' dispensations. Members are asked to submit any declaration forms to the Clerk (papers 2a-b).

3.0 Public Participation: to receive members of the public who wish to address the council in respect of any item of business included in the agenda. Any member of the public wishing to speak must notify the Clerk by email to clerk@churchstoke.org or telephone 01686-668790 or in person, no later than 15 minutes prior to the start of the meeting. Members of the public addressing the council are asked to respect matters of confidentiality and privacy.

4.0 Green Grants 2021: to present the Green Grants 2021.

5.0 Electoral Matters

5.1 Hyssington Ward: further to the Declaration of Vacancy dated 4th Jul'21 and Notice of Intent to Co-Opt 8th Aug'21, to receive expressions of interest and to co-opt to the vacancy in the office of community councillor for Hyssington Ward.

5.2 Churchstoke Ward: further to the Declaration of Vacancy dated 31st Aug'21, to receive information from the elections office that no election has been called and on the next steps to co-opt to fill the vacancy in the office of community councillor for Churchstoke ward.

6.0 Minutes of Previous Meetings

6.1 To approve & sign the minutes as a correct record of the remote Ordinary Business Meeting 25th August 2021 (paper 6.1).

6.2 To report, for information purposes only, matters arising from the minutes of the remote Ordinary Business Meeting 25th August 2021.

7.0 Planning & Building Control

7.1 Planning & Building Control General Correspondence:

7.1.1 Planning Aid Wales: to receive details of training opportunities and to resolve if desired on attendance (paper 7.1.1)

7.1.2 Other Correspondence: to receive and circulate for information such other planning and building control general correspondence as will be brought to the attention of the council by the Clerk.

7.2 Powys CC Planning Determinations: to report from Powys CC notifying the community council of planning decisions, if any, in the community council area (paper 7.2).

7.3 Planning Inspectorate Appeals: Notices of Appeals: to receive & resolve responses to Notices of Planning Appeals including but not limited to those listed below. Later Notices may be considered at the discretion of the Chair:

Ref.	Developer	Site	Description
None at date of issue of agenda.			

7.4 Pre-application Consultations by Developers: to receive & resolve responses to pre-application consultations including but not limited to those listed below. Later applications may be considered at the discretion of the Chair:

Ref.	Developer	Site	Description
None at date of issue of agenda.			

7.5 Planning Applications:

7.5.1 To receive, for information, representations regarding planning applications, if any)

7.5.2 To receive & resolve responses to consultations (full application(s) detail(s) at <http://pa.powys.gov.uk/online-applications/?lang=EN>) including but not limited to those listed below. Later applications may be considered at the discretion of the Chair:

Ref.	Applicant	Site	Description
21/1530/FUL	M D Squires, Pleasant View, Pentre, Churchstoke	Pleasant View, Pentre, Churchstoke	Retrospective application for dog kennels and dog grooming parlour and improvements to existing access
21/1645/HH	Mrs Emma Pearson, Greenacres, Old Churchstoke	The Hollies, Old Churchstoke	Demolition of existing dwelling side extension and replacement with new two storey extension; and demolition of existing garage and replacement with new detached garage and storage space

7.6 Applications for Works to Trees Subject to Tree Preservation Order or in a Conservation Area: to receive & resolve responses to consultations including but not limited to those listed below. Later applications may be considered at the discretion of the Chair:

Ref.	Applicant	Site	Description
None at date of issue of agenda.			

7.7 Planning Enforcement:

- 7.7.1 From other bodies to CCC: to report for information, planning enforcement matters within the community as will be brought to the attention of the council by the Clerk, including the following:
- a) Powys CC: Planning Enforcement OPDE/21/0216 at Moonlight Barns (paper 7.7.1a).
- 7.7.2 From CCC to other bodies: to resolve reports of planning enforcement matters within the community.

8.0 Reports from Representatives to Outside Bodies

- 8.1 Friends of the Green and Horsewell (FOTGAH): Village Green at Hyssington: to report, and resolve if desired, from CCC's representative to FOTGAH (Cllr R K McLintock).
- 8.2 Churchstoke Recreation Associations (CRA): to receive a verbal update report, and resolve if desired, from CCC's representative to the CRA (Cllr C P Smith).
- 8.3 Churchstoke CP School Governing Body: to receive further information if any, and resolve if desired, from CCC's representative to the School Governing Body (Cllr D N Yapp).

9.0 Recreation

- 9.1 Recreation Field and Playground: Dog Fouling: to receive a verbal report from Cllr D N Yapp and to resolve, if desired, on appropriate action to deal with dog fouling (Cllr D N Yapp).
- 9.2 Recreation Field & Playground: Trees & Hedge boundary with Fir Court Drive: to receive a verbal report from Cllr J N Wakelam and the Clerk and to resolve, if desired, on appropriate action to deal with overhanging trees and hedgerow (Cllr J N Wakelam & the Clerk).

10.0 Consultations

- 10.1 Boundary Commission for Wales: 2023 Parliamentary Review Initial Proposals: to receive the consultation on parliamentary constituency boundaries, closing 3rd Nov'21, and to resolve whether to respond, and if so to elect a working party to bring forward recommendations to the October meeting (papers 10.1a-g).

11.0 Finance and Assets

- 11.1 Finance Specific Correspondence: to receive and circulate for information such financial correspondence, if any, as will be brought to the attention of the council by the Clerk.
- 11.2 Financial Year 2020-21: to resolve to receive external audit report and opinion, if available, for conclusion of audit (paper 11.2 to follow if received from external auditor).
- 11.3 Green Grants Scheme: in view of the declining funds derived from the re-cycling proceeds on which the Scheme depends, to receive and resolve the Clerk's report and recommendations on the future of the Scheme and consequently the Adopt-a-Site arrangements at the recycling site (paper 11.3 to follow).
- 11.4 Items Received Since Last Meeting: to report for information.
- 11.5 Items for Payment: to resolve to approve items for payment as follows:

Chq	Payee	Description	£ex vat	£vat	£total
1393	Gloversure Ltd	Email support inv 19975	4.75	0.95	5.70
1394	Andrew Evans Landscapes Ltd	Grounds maint Aug'21 inv 1919 (5/7)	919.71	183.94	1,103.65
1395	S Hockley	Repairs to notice boards inv 57	405.00	0.00	405.00
1396	Gloversure Ltd	Hosting website & email inv 20064	179.00	35.80	214.80
1397	E J Humphreys	Zoom Pro Sep'21	11.99	2.40	14.39
1398	HM Revenue & Customs	PAYE Q2 Jul-Sep'21	60.00	0.00	60.000
Total for authorisation this meeting			1,580.45	223.09	1,803.54
To report items previously authorised					
1399	E J Humphreys	Clerk net salary Sep'21	As employment contract		

- 11.6 Financial Balances: Consolidated Bank Balances: to report for information the consolidated balances to date, after transfers, receipts & payments.
- 12.0 Highways & Rights of Way**
- 12.1 Highways & Rights of Way Specific Correspondence: to receive for information such items of highways/ rights of way correspondence as will be brought to the attention of the council by the Clerk.
- 12.2 Reports from CCC to Powys CC/ Shropshire Council: to report and resolve if desired, highways/ rights of way maintenance matters, if any.
- 13.0 **County Councillor & County Council Report:** to receive a report, for information, from the county councillor & to discuss general Powys CC/ Shropshire Council matters.
- 14.0 Correspondence**
- 14.1 One Voce Wales: Training October 2021: to receive the October schedule and to resolve if desired on attendance as approved duty (paper 14.1).
- 14.2 One Voice Wales/ Society of Local Council Clerks for Circulation: to receive and circulate for information such other items of OVW/ SLCC correspondence as will be brought to the attention of the council by the Clerk.
- 14.3 General Correspondence for Circulation: to receive and circulate for information such items of general correspondence as will be brought to the attention of the council by the Clerk.
- 15.0 Chairman's Announcements, Items for Future Agenda & Date of Next Meeting**
- 15.1 Chairman's announcements: to receive for information announcements from Chairman, Members, and the Clerk.
- 15.2 Items for future agenda: to bring forward for information items for consideration for future agenda.

15.3 Date of next meeting for information: Ordinary Business Meeting Tue 26th Oct'21, 7.30pm.

16.0 Confidential Session

- 16.1 Resolution to Exclude the Public and Press: Under the Public Bodies (Admission to Meetings) Act 1960 (2) to resolve members of the public and press be requested to leave the meeting by reason of the [specified] confidential nature of the business about to be transacted.
- 16.2 Recreation: Allotments [confidential reason commercial quotations]: to receive and resolve on second quotation for clearing and retarding growth of vacant plots (confidential paper 16.2 to follow if received).
- 16.3 Reports from Representatives to Outside Bodies: Churchstoke Recreation Association (CRA) [confidential reason personnel matters]: to receive a verbal update report, and resolve if desired, from CCC's representative to the CRA (Cllr C P Smith).
- 16.4 Confidential Correspondence [confidential reason: data protection of individuals]: to receive, and resolve if desired, such other business or correspondence of a confidential nature as will be brought to the attention of the council by the Clerk.

End of agenda