



**CYNGOR CYMUNED YR YSTOG  
CHURCHSTOKE COMMUNITY COUNCIL**

2 Rows Terrace, Plough Bank, Montgomery, Powys. SY15 6QD

E J Humphreys MA Oxf, FdA Community Governance, FSLCC  
Clerc i'r Cyngor | Clerk to the Council

**NOTICE, SUMMONS & AGENDA – COUNCIL ORDINARY BUSINESS MEETING**

**A MEETING OF THE COMMUNITY COUNCIL**

will be held on Thursday 28<sup>th</sup> September 2023, 7.30pm  
at Hyssington Village Hall and online or by telephone.

All members of the Council are summoned to attend.

To join online

<https://us06web.zoom.us/j/84396879023>

Meeting ID: 843 9687 9023

Passcode: 999850

To join by telephone

0208 080 6592 United Kingdom

0330 088 5830 United Kingdom

0131 460 1196 United Kingdom

0203 481 5237 United Kingdom

0203 481 5240 United Kingdom

0203 901 7895 United Kingdom

0208 080 6591 United Kingdom

Meeting ID: 843 9687 9023

Passcode: 999850

Please note, meetings may be recorded only with the prior written consent of the Council.

In accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1, extended by Local Government Act 1972 Section 100, the meeting is open to the public to attend as observers except where excluded (during the whole or part of the proceedings) by resolution of the Community Council by reason of the confidential nature of the nature of the business to be transacted.

Members of the public are informed that the limited space for public attendance in the meeting room is normally made available to the public on a first come basis.

All persons attending at the community hall are asked to observe current Coronavirus (Covid-19) measures<sup>1</sup>. The meeting lounge has limited space for social distancing, so attendees may prefer to join the meeting remotely.

*E J Humphreys*

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22<sup>nd</sup> September 2023

<sup>1</sup> Coronavirus (Covid-19) guidance can be found at: <https://gov.wales/coronavirus>

## AGENDA

- 1.0 Welcome, Attendance, Apologies for Absence and Remote Meeting Etiquette:** to record attendance, to receive and resolve if desired on apologies for absence, and to remind attendees to show civility and respect to all, throughout the meeting in line with the obligations of the Code of Conduct.
- 2.0 Declarations of Members' Interests and Dispensations:** to receive declarations of interest from Members in accordance with Part III of the Local Government Act 2000, which established the Local Government Code of Conduct for Members, and to note Members' dispensations. Members are asked to submit any declaration forms to the Clerk (papers 2a-b).
- 3.0 Public Participation:** to receive members of the public who wish to address the council in respect of any item of business included in the agenda. Any member of the public wishing to speak must notify the Clerk by email to [clerk@churchstoke.org](mailto:clerk@churchstoke.org) or telephone 01686-668790 or in person, no later than 15 minutes prior to the start of the meeting. Members of the public addressing the council are asked to respect matters of confidentiality and privacy.
- 4.0 Electoral Matters:** Co-Option to Vacancies Hyssington Ward: to receive expression(s) of interest, if any, and to resolve to co-opt to vacancies.
- 5.0 Minutes of Previous Meetings**
- 5.1 To approve & sign the minutes as a correct record of the Community Grants Committee Meeting 31<sup>st</sup> August 2023 (paper 5.1).
- 5.2 To approve & sign the minutes as a correct record of the Ordinary Business Meeting 31<sup>st</sup> August 2023 (paper 5.2).
- 5.3 To report, for information purposes only, matters arising from the minutes of the Community Grants Committee Meeting 31<sup>st</sup> August 2023
- 5.4 To report, for information purposes only, matters arising from the minutes of the Ordinary Business Meeting 31<sup>st</sup> August 2023.
- 6.0 County Councillor & County Council Report:** to welcome the local county councillor and to receive updates and exchange information on county council matters (paper 6).
- 7.0 Planning & Building Control**
- 7.1 Planning & Building Control Correspondence
- 7.1.1 Planning Aid Wales: to receive latest planning news and training opportunities (paper 7.1.1).
- 7.1.2 Other Correspondence: to receive and circulate for information such other planning and building control correspondence as will be brought to the attention of the council by the Clerk.
- 7.2 Powys CC Planning Decisions: to report from Powys CC notifying the community council of planning decisions, if any, in the community council area (papers 7.2a-b).
- 7.3 Planning Inspectorate Appeals: Notices of Appeals: to receive & resolve responses to Notices of Planning Appeals including but not limited to those listed below. Later Notices may be considered at the discretion of the Chair:
- | Ref.                             | Developer | Site | Description |
|----------------------------------|-----------|------|-------------|
| None at date of issue of agenda. |           |      |             |
- 7.4 Pre-application Consultations by Developers: to receive & resolve responses to pre-application consultations including but not limited to those listed below. Later applications may be considered at the discretion of the Chair:

Ref.	Developer	Site	Description
None at date of issue of agenda.			

## 7.5 Planning Applications Consultations

7.5.1 To receive, for information, representations regarding planning application consultations (if any)

7.5.2 To receive & resolve responses to consultations (full application(s) detail(s) at <http://pa.powys.gov.uk/online-applications/?lang=EN>) including but not limited to those listed below. Later applications may be considered at the discretion of the Chair:

Ref.	Applicant	Site	Description
23/1175/RES	J Meddins & Co, Lynwood, Churchstoke	Lynwood, Churchstoke	Reserved matters application in respect of outline planning permission 20/2079/OUT for erection of a rural enterprise dwelling, garage and all associated works
23/1372/FUL	Mr Arwyn Davies, SWG Construction Design & Renovate Ltd., Eagle House, 25 Severn St., Welshpool	Land adjacent to Hollydene, Hall Bank, Churchstoke	Change of use of agricultural land to domestic curtilage adjacent to allocated housing site (19/0993/OUT)
23/1394/HH	Mr & Mrs Williams, Aston View, Montgomery	Aston View, Montgomery	Erection of a two storey extension

7.6 Applications for Works to Trees Subject to Tree Preservation Order or in a Conservation Area: to receive & resolve responses to consultations including but not limited to those listed below. Later applications may be considered at the discretion of the Chair:

Ref.	Applicant	Site	Description
None at date of issue of agenda.			

## 7.7 Planning Enforcement

7.7.1 From other bodies to CCC: to report for information, planning enforcement matters within the community as will be brought to the attention of the council by the Clerk.

7.7.2 From CCC to other bodies: to resolve reports of planning enforcement matters within the community.

## 8.0 Recreation

8.1 Belle Vue Bench: to receive correspondence from a member of the public, information regarding ownership and recent repair, and to resolve if desired on a replacement from public funds (paper 8.1).

**9.0 Reports from Outside Bodies:** to receive reports for information, if any, from representatives to outside bodies.

9.1 Churchstoke Recreation Association: to receive reports for information (Cllr C P Smith).

9.2 Other Outside Bodies: to receive reports for information, if any

## 10.0 Consultations

10.1 Boundary Commission for Wales: 2023 Review of Parliamentary Constituencies Process: to receive the consultation closing 30<sup>th</sup> Sep'23, to resolve whether to respond, and if so to delegate the response to the Town Clerk after reference to a working party here elected (papers 10.1a-b).

## 11.0 Finance and Assets

- 11.1 Finance Consultation: Audit Wales: Consultation on Fee Scales 2024-25: to receive the consultation closing 10<sup>th</sup> Oct'23, to resolve whether to response and, if so, to delegate the response to the Clerk after reference to a working party here elected (papers 11.1a-b).
- 11.2 Finance Specific Correspondence: to circulate for information such financial correspondence, if any, as will be brought to the attention of the council by the Clerk.
- 11.3 Items Received Since Last Meeting: to report for information.
- 11.4 Items for Payment: to resolve to approve items for payment as follows:

Chq	Payee	Description	£ex vat	£vat	£total
1570	Groundforce Landscape Ltd	Grounds Maintenance Contract – Aug 2023	816.14	163.23	979.37
1571	SpArC	Community Grant 2023	250.00	0.00	250.00
1572	Gloversure Ltd	Website & email domain & hosting	255.00	51.00	306.00
1573	ES Solutions Ltd	Replacement Notice Biard	3,048.55	609.71	3,658.26
1574	John Jones	Tree and compost work at cemetery	600.00	0.00	600.00
1575	Hyssington Village Institute	Room hire Jun & Sep'23	60.00	0.00	60.00
1576	HM Revenue & Customs	PAYE Q2 Jul-Sep'23	73.20	0.00	73.20
			5,102.89	823.94	5,926.83

To report items previously authorised

1577	E J Humphreys	Clerk net salary Sep'23	As employment contract		
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- 11.5 Financial Balances: Consolidated Bank Balances: to report for information the consolidated balances to date, after transfers, receipts & payments.
- 12.0 Highways**
- 12.1 Highways & Rights of Way Specific Correspondence: to receive for information such items of highways/ rights of way correspondence as will be brought to the attention of the council by the Clerk.
- 12.1.1 Powys CC: to receive advance information and diversion map regarding temporary closure C2146 Coed Lane 2<sup>nd</sup> Nov'23 (paper 12.1.1a-b).
- 12.2 Reports from CCC to Powys CC/ Shropshire Council: to report and resolve if desired, highways/ rights of way maintenance matters, if any.

## **14.0 Correspondence**

- 14.1 One Voice Wales (OVW) Society of Local Council Clerks (SLCC)
- 14.1.1 OVW: Training Sep'23: to receive details and to resolve on attendance, if desired, as an approved duty (papers 14.1.1a-b).
- 14.1.2 OVW: Conference and AGM 30<sup>th</sup> Sep'23: to receive details and to resolve on attendance as an approved duty (papers 14.1.2a-c.)
- 14.1.3 OVW SLCC: Joint Event 8<sup>th</sup> Nov'23: to receive details and to resolve on attendance as an approved duty (papers 14.1.3a-b).
- 14.1.4 To receive and circulate for information such other items of OVW/ SLCC correspondence as will be brought to the attention of the council by the Clerk.
- 14.2 General Correspondence: to receive and circulate for information such items of general correspondence as will be brought to the attention of the council by the Clerk.

## **15.0 Chairman's Announcements, Items for Future Agenda & Date of Next Meeting**

- 15.1 Chairman's announcements: to receive for information announcements from Chairman, Members, and the Clerk.

- 15.2 Items for future agenda: to bring forward for information, items for consideration by the Clerk for future agendas.
- 15.3 Date of next meetings: Ordinary Business Meeting 26<sup>th</sup> Oct'23 at Churchstoke.

**16.0 Confidential Session**

- 16.1 Resolution to Exclude the Public and Press: Under the Public Bodies (Admission to Meetings) Act 1960 (2) to resolve members of the public and press be requested to leave the meeting by reason of the [specified] confidential nature of the business about to be transacted.
- 16.2 Confidential Correspondence [confidential reason: data protection of individuals]: to receive, and resolve if desired, such other business or correspondence of a confidential nature as will be brought to the attention of the council by the Clerk.

End of agenda