



**CYNGOR CYMUNED YR YSTOG
CHURCHSTOKE COMMUNITY COUNCIL**

2 Rowes Terrace, Plough Bank, Montgomery, Powys. SY15 6QD

E J Humphreys MA Oxf, FdA Community Governance, FSLCC
Clerc i'r Cyngor | Clerk to the Council

NOTICE, SUMMONS & AGENDA – COUNCIL MEETING

A MEETING OF THE COMMUNITY COUNCIL

will be held on Thursday 28th November 2024 at 7.30pm
at Churchstoke Community Hall and online or by telephone.

All members of the Council are summoned to attend.

To join online

<https://us06web.zoom.us/j/83982469593>

Meeting ID: 839 8246 9593

To join by telephone

0330 088 5830 United Kingdom

0131 460 1196 United Kingdom

0203 481 5237 United Kingdom

0203 481 5240 United Kingdom

0203 901 7895 United Kingdom

0208 080 6591 United Kingdom

0208 080 6592 United Kingdom

Meeting ID: 839 8246 9593

Please note, meetings may be recorded only with the prior written consent of the Council.

In accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1, extended by Local Government Act 1972 Section 100, the meeting is open to the public to attend as observers except where excluded (during the whole or part of the proceedings) by resolution of the Community Council by reason of the confidential nature of the nature of the business to be transacted.

Members of the public are informed that the limited space for public attendance in the meeting room is normally made available to the public on a first come basis.

All persons attending at the community hall are asked to observe current Coronavirus (Covid-19) measures¹. The meeting lounge has limited space for social distancing, so attendees may prefer to join the meeting remotely.

E J Humphreys

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23rd November 2024

¹ Coronavirus (Covid-19) guidance can be found at: <https://gov.wales/coronavirus>

AGENDA

- 1.0 Welcome, Attendance, Apologies for Absence & Remote Meeting Etiquette:** to record attendance, to receive and resolve if desired to approve absence(s), and to remind attendees to show civility and respect to all, throughout the meeting in line with the obligations of the Code of Conduct.
- 2.0 Declarations of Members' Interests and Dispensations:** to receive declarations of interest from Members in accordance with Part III of the Local Government Act 2000, which established the Local Government Code of Conduct for Members, and to note Members' dispensations. Members are asked to submit any declaration forms to the Clerk (papers 2a-b).
- 3.0 Public Participation:** to receive members of the public who wish to address the council in respect of any item of business included in the agenda. Any member of the public wishing to speak is asked to notify the Clerk by email to clerk@churchstoke.org or telephone 01686-668790 or in person, no later than 15 minutes prior to the start of the meeting. Members of the public addressing the council are asked to respect matters of confidentiality and privacy.
- 4.0 Electoral and Governance Matters**
- 4.1 Co-Option to Vacancies Hyssington Ward: to receive expression(s) of interest, if any, and to resolve to co-opt to vacancies.
- 5.0 Minutes of Previous Meetings**
- 5.1 To approve & sign the minutes as a correct record of the Ordinary Business Meeting 31st October 2024 (paper 5.1).
- 5.2 To report, for information purposes only, matters arising from the minutes of the Ordinary Business Meeting 31st October 2024.
- 6.0 County Councillor & County Council Report:** to welcome the local county councillor and to receive updates and exchange information on county council matters.
- 7.0 Planning & Building Control**
- 7.1 Planning & Building Control Correspondence
- 7.1.1 Planning Aid Wales: to receive, if any, the latest planning news and training opportunities (inc. papers 7.1.1).
- 7.1.2 To receive and circulate for information such other planning and building control correspondence as will be brought to the attention of the council by the Clerk.
- 7.2 Powys CC Planning Decisions: to report notifications from Powys CC of planning decisions in the community council area (if any).
- 7.3 Planning Inspectorate Appeals: Notices of Appeals: to receive & resolve responses to Notices of Planning Appeals including but not limited to those listed below. Later Notices may be considered at the meeting at the discretion of the Chair:
- | Ref. | Developer | Site | Description |
|----------------------------------|-----------|------|-------------|
| None at date of issue of agenda. | | | |
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- 7.4 Pre-application Consultations by Developers: to receive & resolve responses to pre-application consultations including but not limited to those listed below. Later applications may be considered at the meeting at the discretion of the Chair:
- | Ref. | Developer | Site | Description |
|----------------------------------|-----------|------|-------------|
| None at date of issue of agenda. | | | |
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- 7.5 Planning Applications Consultations
- 7.5.1 To receive, for information, representations regarding planning application consultations (if any).

7.5.2 To receive & resolve responses to consultations (full application(s) detail(s) at <http://pa.powys.gov.uk/online-applications/?lang=EN>) including but not limited to those listed below. Later applications may be considered at the discretion of the Chair.

Ref.	Applicant	Site	Description
24/1517/FUL	Mr Andy Short, Barn at Shirley Lodge, Churchstoke	Barn at Shirley Lodge, Churchstoke	Change of use and conversion of existing agricultural outbuilding into 1 no. new residential dwelling, including demolition of lean to and external storage barn, alterations to existing access and installation of private treatment plant
24/1545/HH	Mr John James, Bryn Cadno, Old Churchstoke	Bryn Cadno, Old Churchstoke	Proposed porch replacement and single storey side extension replacing existing glazed conservatory
24/1671/REM	Mr & Mrs Llewellyn, Great Brithdir, Old Churchstoke	Great Brithdir, Old Churchstoke	Section 73 application to remove conditions 9 and 10 of planning approval 19/1782/FUL in relation to passing bays

7.6 Applications for Works to Trees Subject to Tree Preservation Order or in a Conservation Area: to receive & resolve responses to consultations including but not limited to those listed below. Later applications may be considered at the meeting at the discretion of the Chair:

Ref.	Applicant	Site	Description
24/1605/TRE	Mr Gary Nottingham, Raven Hill Cottage, Churchstoke,	Raven Hill Cottage, Churchstoke,	Removal of spruce tree in conservation area

7.7 Planning Enforcement

- 7.7.1 From other bodies to CCC: to report for information, planning enforcement matters within the community as will be brought to the attention of the council by the Clerk.
- 7.7.2 From CCC to other bodies: to resolve reports of planning enforcement matters within the community.

8.0 Recreation: Playground Safety Inspection 2024: to receive and resolve on the inspection report (paper 8).

9.0 Reports from Representatives to Outside Bodies for Information

9.1 Churchstoke Recreation Association: to receive a verbal report (Cllr C P Smith)

10.0 Vale of Montgomery Rural Cluster (VMRC): to recap the invitation to join the cluster, to receive further information and to resolve whether to join the receive further information and to resolve an invitation to join the cluster (papers 10a-f and at http://www.kerrycommunitycouncil.gov.uk/VMRC_45498.aspx).

11.0 External Consultations & Engagements

11.1 Senedd Cymru Special Purposes Committee: Covid Enquiry: to receive the consultation closing 3rd Jan'25, to resolve whether to respond and if so to elect a working group to bring forward recommendations to the December meeting (papers 11.1a-b).

12.0 Finance and Assets

12.1 Finance Specific Correspondence:

12.1.1 Welsh Government: Appropriate Sum under Section 137(4)(a) of the Local Government Act 1972: to receive notification for 2024-25 (paper 12.1.1)

12.1.2 To circulate for information such other financial correspondence, if any, as will be brought to the attention of the council by the Clerk.

12.2 Financial Year 2023-24: to resolve to receive and consider the external auditor's report and opinion for conclusion of audit, if available (paper 12.2a-b).

12.3 Financial Year 2024-25: to receive the half year reconciled accounts to 30th Sep'24 (paper 12.3).

12.4 Financial Year 2025-26: Budget Preparation: to receive, and resolve if desired, on the budget panel's 1st draft budget (paper 12.4 to follow).

12.5 Financial Year 2025-26: to receive, and resolve if desired, on appeals for potential financial assistance for incorporation into the draft budget 2024-25 (paper 12.5).

12.6 Items Received Since Last Meeting: to report for information.

12.7 Items for Payment: to resolve to approve items for payment as follows:

Chq	Payee	Description	£ex vat	£vat	£total
None at date of issue of agenda. Later invoices may be reported at the meeting.					
Total to authorise for payment			0.00	0.00	0.0
To report items previously authorised or payment					
DD	Information Comm Office	Data protection registration fee	35.00	0.00	35.00
1669	E J Humphreys	Clerk net salary Nov'24 and back pay due	As employment contract		

12.8 Financial Balances: Consolidated Bank Balances: to report for information the consolidated balances to date, after transfers, receipts & payments.

13.0 Highways & Rights of Way

13.1 Highways: to receive for information notifications & diversion maps for works, if any, already actioned,

13.1.1 Emerg Closure: C2054 Churchstoke 15-21 Nov'24 (papers 13.1.1. a-b)

13.2 Highways: to receive for information notifications & diversion maps for works, if any, to be actioned.

13.3 Highways: such other items of highways correspondence, if any, as will be brought be brought to the attention of the council by the Clerk.

13.4 Rights of Way: to receive for information such items of rights of way correspondence, if any, as will be brought be brought to the attention of the council by the Clerk.

13.5 Reports from CCC to Powys CC/ Shropshire Council: to report and resolve if desired, highways/ rights of way maintenance matters, if any.

14.0 Correspondence, Feedback, and Invitations

14.1 One Voice Wales (OVW) Society of Local Council Clerks (SLCC)

14.1.1 OVW: Training Schedule to 31st Dec'24: to receive the schedule of training (papers 14.1.1a-c).

14.1.2 OVW: National Conference 2024 Report: to receive the report and too note dates for 2025 events (papers 14.1.2a-b).

14.1.3 OVW: to report the receipt of various Practice Development Notes and Guidance for information (papers 14.1.3a-d).

14.1.4 OVW SLCC: Joint Conference 20th Nov'24 to report on attendance (paper 14.1.4).

14.1.5 To receive and circulate for information such other items of OVW/ SLCC correspondence as will be brought be brought to the attention of the council by the Clerk.

14.2 General Correspondence:

- 14.2.1 Powys CC: to receive information on the Powys Climate and Nature conference for Town and Community Councils 7th Dec'24 at Llandrindod Wells and to resolve attendance as an approved duty (papers 14.2.1a-b).
- 14.2.2 Powys CC: to receive for information Powys CC Climate Change Programme Advisory Review (papers 14.2.2a-b).
- 14.2.3 Powys CC: Sustainable Powys: to note an invitation to the Chair to attend a Powys CC / Community & Town Council meeting (paper 14.23a-b).
- 14.2.4 To receive and circulate for information such other items of general correspondence as will be brought to the attention of the council by the Clerk.

15.0 Chairman's Announcements, Items for Future Agenda & Date of Next Meeting

- 15.1 Chairman's announcements: to receive for information announcements from Chairman, Members, and the Clerk.
- 15.2 Items for future agenda: to bring forward for information, items for consideration by the Clerk for future agendas.
- 15.3 Date of next meeting: 19th December at 7.30pm at Churchstoke & online.

16.0 Confidential Session

- 16.1 Resolution to Exclude the Public and Press: Under the Public Bodies (Admission to Meetings) Act 1960 (2) to resolve members of the public and press be requested to leave the meeting by reason of the [specified] confidential nature of the business about to be transacted.
- 16.2 Recreation Field [confidential reason commercial quotation]: to receive and resolve quotation for adding cutting the recreation field playing area to the grounds maintenance contract for 2025-26 (confidential paper 16.2).
- 16.3 Clerk's Salary and National Pay Settlement 2024-25 [confidential reason employment matters]: to receive details of the joint national pay settlement, and to resolve that Council accepts the NJC National Agreement 2024-25 and pays the Clerk's salary and back pay accordingly (paper 13.3a and confidential paper 13.3b).
- 16.4 Confidential Correspondence [confidential reason: data protection of individuals]: to receive, and resolve if desired, such other business or correspondence of a confidential nature as will be brought to the attention of the council by the Clerk.

End of agenda