



**CYNGOR CYMUNED YR YSTOG
CHURCHSTOKE COMMUNITY COUNCIL**

2 Rows Terrace, Plough Bank, Montgomery, Powys. SY15 6QD

E J Humphreys MA Oxf, FdA Community Governance, FSLCC
Clerc i'r Cyngor | Clerk to the Council

NOTICE, SUMMONS & AGENDA – COUNCIL ORDINARY BUSINESS MEETING

A MEETING OF THE COMMUNITY COUNCIL

will be held on Thursday 29th February 2024, 7.30pm
at Churchstoke Community Hall and online or by telephone.

All members of the Council are summoned to attend.

To join online

<https://us06web.zoom.us/j/81967072473>

Meeting ID: 819 6707 2473

Passcode: 957832

To join by telephone

0203 481 5237 United Kingdom

0203 481 5240 United Kingdom

0203 901 7895 United Kingdom

0208 080 6591 United Kingdom

0208 080 6592 United Kingdom

0330 088 5830 United Kingdom

0131 460 1196 United Kingdom

Meeting ID: 819 6707 2473

Passcode: 957832

Please note, meetings may be recorded only with the prior written consent of the Council.

In accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1, extended by Local Government Act 1972 Section 100, the meeting is open to the public to attend as observers except where excluded (during the whole or part of the proceedings) by resolution of the Community Council by reason of the confidential nature of the nature of the business to be transacted.

Members of the public are informed that the limited space for public attendance in the meeting room is normally made available to the public on a first come basis.

All persons attending at the community hall are asked to observe current Coronavirus (Covid-19) measures¹. The meeting lounge has limited space for social distancing, so attendees may prefer to join the meeting remotely.

E J Humphreys

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23rd February 2024

¹ Coronavirus (Covid-19) guidance can be found at: <https://gov.wales/coronavirus>

AGENDA

- 1.0 Welcome, Attendance, Apologies for Absence and Remote Meeting Etiquette:** to record attendance, to receive and resolve if desired on apologies for absence, and to remind attendees to show civility and respect to all, throughout the meeting in line with the obligations of the Code of Conduct.
- 2.0 Declarations of Members' Interests and Dispensations:** to receive declarations of interest from Members in accordance with Part III of the Local Government Act 2000, which established the Local Government Code of Conduct for Members, and to note Members' dispensations. Members are asked to submit any declaration forms to the Clerk (papers 2a-b).
- 3.0 Public Participation:** to receive members of the public who wish to address the council in respect of any item of business included in the agenda. Any member of the public wishing to speak must notify the Clerk by email to clerk@churchstoke.org or telephone 01686-668790 or in person, no later than 15 minutes prior to the start of the meeting. Members of the public addressing the council are asked to respect matters of confidentiality and privacy.
- 4.0 Electoral Matters:** Co-Option to Vacancies Hyssington Ward: to receive expression(s) of interest, if any, and to resolve to co-opt to vacancies.
- 5.0 Minutes of Previous Meetings**
- 5.1 To approve & sign the minutes as a correct record of the Ordinary Business Meeting 18th January 2024 (paper 5.1).
- 5.2 To report, for information purposes only, matters arising from the minutes of the Ordinary Business Meeting 18th January 2024.
- 6.0 County Councillor & County Council Report:** to welcome the local county councillor and to receive updates and exchange information on county council matters insofar as they effect the Churchstoke community paper 6).
- 7.0 Planning & Building Control**
- 7.1 Planning & Building Control Correspondence
- 7.1.1 Planning Aid Wales: to receive, if any, the latest planning news and training opportunities (inc. paper 7.1.1).
- 7.1.2 Other Correspondence: to receive and circulate for information such other planning and building control correspondence as will be brought to the attention of the council by the Clerk.
- 7.2 Powys CC Planning Decisions: to report from Powys CC notifying the community council of planning decisions, if any, in the community council area (inc. paper 7.2).
- 7.3 Planning Inspectorate Appeals: Notices of Appeals: to receive & resolve responses to Notices of Planning Appeals including but not limited to those listed below. Later Notices may be considered at the discretion of the Chair:
- | Ref. | Developer | Site | Description |
|----------------------------------|-----------|------|-------------|
| None at date of issue of agenda. | | | |
- 7.4 Pre-application Consultations by Developers: to receive & resolve responses to pre-application consultations including but not limited to those listed below. Later applications may be considered at the discretion of the Chair:
- | Ref. | Developer | Site | Description |
|----------------------------------|-----------|------|-------------|
| None at date of issue of agenda. | | | |
- 7.5 Planning Applications Consultations
- 7.5.1 To receive, for information, representations regarding planning application

consultations (if any).

- 7.5.2 To receive & resolve responses to consultations (full application(s) detail(s) at <http://pa.powys.gov.uk/online-applications/?lang=EN>) including but not limited to those listed below. Later applications may be considered at the discretion of the Chair:

Ref.	Applicant	Site	Description
23/1929/FUL	Mr Delves, Montgomery Natural Spring Water, Crosslikey Supermarket, Churchstoke,	Montgomery Natural Spring Water, Crosslikey Supermarket, Churchstoke	Erection of an extension
24/0198/HH	Mr & Mrs Maclaine, Heather Cottage, Old Churchstoke	Heather Cottage, Old Churchstoke	Erection of detached garage

- 7.6 Applications for Works to Trees Subject to Tree Preservation Order or in a Conservation Area: to receive & resolve responses to consultations including but not limited to those listed below. Later applications may be considered at the discretion of the Chair:

Ref.	Applicant	Site	Description
None at date of issue of agenda.			

7.7 Planning Enforcement

- 7.7.1 From other bodies to CCC: to report for information, planning enforcement matters within the community as will be brought to the attention of the council by the Clerk (inc. paper 7.7.1).
- 7.7.2 From CCC to other bodies: to resolve reports of planning enforcement matters within the community.

8.0 Recreation

- 8.1 Churchstoke Football Club: to receive information from councillors on the future of the club, and resolve if desired, on possible implications for the council on its facilities at the recreation field.

9.0 Reports from Outside Bodies

- 9.1 Churchstoke Recreation Association (CRA): to receive and resolve a request from the CRA for CCC's support on behalf of the community and as a user of the hall for a funding application to Wales Community Facilities Scheme for capital work on the building (paper 9.1) (Cllr C P Smith).
- 9.2 Churchstoke Recreation Association (CRA): to receive and resolve a request from the CRA for CCC's permission to place a 'Disabled Parking' sign on the fence between the hall entrance and the school (paper 9.2) (Cllr C P Smith).
- 9.3 Churchstoke Recreation Association (CRA): to receive information on the new local group Camlad Valley Community Wildlife Group and how it might work with CCC (paper 9.3) (Cllr C P Smith).
- 9.4 Powys CC: Quarterly Liaison Meeting 21st Feb'24: to receive a verbal report on attendance by the Chair and Clerk (paper 9.4a-b).
- 9.5 To receive reports for information, if any, from representatives to other outside bodies.

- 10.0 Governance: Environment (Wales) Act 2016 Section 6 Report:** To receive and resolve to approve the report (paper 10 to follow).

11.0 Consultations and Engagements

- 11.1 Powys CC Electoral Services: Review of Polling Districts and Polling Places/Stations: to receive the consultation closing 8th Mar'24, to resolve whether to respond and, if so, to delegate the response to the Clerk after reference to a working group here elected (paper 11.1a-b).

12.0 Finance and Assets

12.1 Finance Specific Correspondence: to circulate for information such financial correspondence, if any, as will be brought to the attention of the council by the Clerk.

12.2 Items Received Since Last Meeting: to report for information.

12.3 Items for Payment: to resolve to approve items for payment as follows:

Chq	Payee	Description	£ex vat	£vat	£total
1602	Powys County Council	Recreation field bin 1 st to 31 st Dec'23	15.44	0.00	15.44
1603	Powys County Council	Cemetery bin 1 st to 31 st Dec'23	7.72	0.00	7.72
1604	E J Humphreys	Computer Norton anti-virus	83.32	16.67	99.99
1605	Churchstoke Recr'n Assoc'n	Room hire Nov, Dec, Jan	72.00	0.00	72.00
1606	AL & RA Powell	Installation of replacement noticeboard	400.00	80.00	480.00
1607	E J Humphreys	Admin exp Q3 Oct-Dec'23	327.64	22.01	349.64
1608	E J Humphreys	Christmas LED lights & batteries	37.83	7.56	45.39
Total to authorise for payment			943.95	126.24	1,070.18
To report items previously authorised or payment					
1609	E J Humphreys	Clerk net salary Feb'24	As employment contract		

12.4 Financial Balances: Consolidated Bank Balances: to report for information the consolidated balances to date, after transfers, receipts & payments.

13.0 Highways and Rights of Way

13.1 To receive for information notifications & diversion maps for works already actioned:

13.1.1 Powys CC – Emerg Closure C2056 White Grit 25-31 Jan'24 (papers 13.1.1a-b)

13.1.2 Powys CC – Temp Closure A489 Ch'stoke 12 Feb'24 (papers 13.1.2a-b).

13.2 To receive for information notifications & diversion maps for works to be undertaken:

13.2.1 Powys CC – New Schedule Temp Closure B4385 Pentre 25 Mar'24 (papers 13.2.1a-b)

13.2.2 Powys CC – Temp Closure C2054 Ch'toke 17 Apr'24 (papers 13.2.3a-b)

13.2.3 Powys CC – Temp Closure C2146 Coed Lane 8 May'24 (papers 13.2.3a-b)

13.2.4 Powys CC – Temp Closure C2151 Ch'stoke 9 May'24 (papers 13.2.4a-b)

13.2.5 Powys CC – Temp Closure A489 Churchstoke 19 Mar'24 (papers 13.2.5a-b)

13.2.6 Powys CC – Temp Closure A489 Ch'stoke 20-22 Mar'24 (papers 13.2.6a-b)

13.2.7 Powys CC – Temp Closure C2146 Coed Lane 18 Mar'24 (papers 13.2.7a-b).

13.2.8 Powys CC – Temp Closure B4385 Pentre 14 May'24 (papers 13.2.8a-b).

13.2.9 Powys CC – Temp Closure C2055 Old Churchstoke 22 May'24 (papers 13.2.9a-b).

13.3 To receive for information such other items of highways and rights of way correspondence as will be brought to the attention of the council by the Clerk.

13.4 Reports from CCC to Powys CC/ Shropshire Council: to report and resolve if desired, highways/ rights of way maintenance matters, if any.

14.0 Correspondence

14.1 One Voice Wales (OVW) Society of Local Council Clerks (SLCC)

14.1.1 OVW: National Awards Conference: to receive details and to resolve on attendance as an approved duty (paper 14.1.1a-b).

14.1.2 OVW Planning Aid Wales: Joint Event Thu 7th Mar'24, 10.00am to 2.00pm (remote): to receive details and to resolve on attendance as an approved duty (paper 14.1.2).

- 14.1.3 OVW: IT Training Free Events: to receive details and to resolve on attendance as an approved duty (papers 14.1.3a-b).
- 14.1.4 To receive and circulate for information such other items of OVW/ SLCC correspondence as will be brought be brought to the attention of the council by the Clerk.
- 14.2 General Correspondence: to receive and circulate for information such items of general correspondence as will be brought be brought to the attention of the council by the Clerk.
- 15.0 Chairman's Announcements, Items for Future Agenda & Date of Next Meeting**
- 15.1 Chairman's announcements: to receive for information announcements from Chairman, Members, and the Clerk.
- 15.2 Items for future agenda: to bring forward for information, items for consideration by the Clerk for future agendas.
- 15.3 Date of next meetings: Ordinary Business Meeting 28th March at Hyssington and online.
- 16.0 Confidential Session**
- 16.1 Resolution to Exclude the Public and Press: Under the Public Bodies (Admission to Meetings) Act 1960 (2) to resolve members of the public and press be requested to leave the meeting by reason of the [specified] confidential nature of the business about to be transacted.
- 16.2 Grounds Maintenance & Grass Cutting [confidential reason: commercial tenders]: to receive and resolve tenders for Grounds Maintenance & Grass Cutting 2024-25 and 2025-26 (paper 16.2a and confidential papers 16.2b-d):
- 16.3 Confidential Correspondence [confidential reason: data protection of individuals]: to receive, and resolve if desired, such other business or correspondence of a confidential nature as will be brought to the attention of the council by the Clerk.

End of agenda